

Conecuh County
Scheduled Public Comments
RULES AND PROCEDURES are as follows:

PUBLIC COMMENTS:

- Requests must be made in advance in writing to Superintendent's office at least five days preceding the meeting date.
- Request must have specified the nature of the business to be taken up with the Board and the name of the person who will address the board to be added to the agenda.
- Communications must be respectful.
- Discussing specific student or employee matters will not be allowed.
- Individuals who have concerns that are inappropriate to be solved in this venue are welcome to seek a problem-solving meeting with the Superintendent.
- Immediate feedback by the Board may not be provided, however you may be contacted for follow-up by the superintendent or designee.
- Public comments may not exceed 5 minutes.
- The Board chairman has full authority to terminate the remarks of any person whose comments contain personal attacks, exceed the time limit, or are otherwise inappropriate.
- A speaker may be considered disruptive who continues to speak when their allotted time has ended, when asked to stop speaking by the Board chairman, or is otherwise inappropriate.
- If a person fails to comply when asked to terminate comments, he/she will be escorted to their seat, out of the auditorium or off of CCS property, depending on the level of disruption.

Conecuh County Citizen Comments

These comments must be on Agenda Items and must be scheduled 30 minutes before the
meeting

The **RULES AND PROCEDURES** are as follows:

CITIZEN COMMENTS:

- Citizens may sign up for comments before a Board meeting.
- **Citizen comments MUST BE ON AGENDA ITEMS.**
- Forms for citizen comments will be available 30 minutes before regularly scheduled Board meetings.
- Agenda topics to be addressed must be identified on the form in order to speak.
- Individual citizen comments may not exceed 3 minutes.
- A total of 30 minutes are allotted for all citizen comments.
- Communications must be respectful.
- Discussing specific student or employee matters will not be allowed.
- Individuals who have concerns that are inappropriate to be solved in this venue are welcome to seek a problem-solving meeting with the Superintendent.
- Immediate feedback by the Board may not be provided, however you may be contacted for follow-up by the superintendent or designee.
- The Board chairman has full authority to terminate the remarks of any person whose comments contain personal attacks, exceed the time limit, or are otherwise inappropriate.
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