

**Institute Schedule
August 1st -3rd**

| August 1st Wednesday | Classroom Teachers & Principals | Classified Parapros Access Facilitators | Special Ed | Secretaries & Bookkeepers | Bus & CNP | Library Media & Reading Spec | Maintenance & Custodians | Counselors |
|---------------------------------|---|---|---|---|--|---|--|---|
| 8:00 am to 11:30 am | <p align="center">Convocation & Keynote Speaker (All CCS Employees) Location: Cafetorium</p> <p>***AGENDA will be provided electronically.</p> | | | | | | | |
| 11:30 am to 12:30pm | <p align="center">Lunch</p> | | | | | | | |
| | <p align="center">Review of Policies and Manuals</p> <p>K-5 RJHS, LJHS, & CCJHS Certified Staff follow Track A EES Certified Staff follow Track B</p> <p>6-9 TMMS, SPMA, RJHS, LJHS,& CCJHS Certified Staff follow Track C 9-12 HHS & WDC Certified Staff follow Track D</p> | | | | | | | |
| 12:30 pm to 1:30 pm | <p>GPR, RTI, PBIS Track A: Rm 7 Fac.: J. Brown</p> <p>Track B Rm 8 Fac.: M. Mitchell</p> <p>Track C Rm 10 Fac.: M. Ford</p> <p>Track D Rm 11 Fac: S. Plump</p> | <p>Session: Review of Policies and Manuals Room 12 Fac.: R. Young</p> | <p>Session: Review of Policies and Manuals Room 12 Fac.: R. Young</p> | <p>Session: <i>TBD</i> Room 20 Facilitator: Wanda Jackson</p> | <p>Return to School per Barry Gross</p> <p>(Prep. cafeterias and prepare for trucks)</p> | <p>Attend "Review of Policies and Manuals" with specified Tracks A-D</p> <p>***Library Media Specialists, Reading Specialists, & Counselors will attend with their schools.</p> | <p>Session: <i>TBD</i> Room 1 Facilitator: Loomas McMillan</p> | <p>Attend "Review of Policies and Manuals" with specified tracks</p> <p>***Library Media Specialists, Reading Specialists, & Counselors will attend with their schools.</p> |

| August 1st Wednesday | Classroom Teachers | Classified Parapros Access Facilitators | Special Ed | Secretaries & Bookkeepers | Bus & CNP | Library Media & Reading Spec | Maintenance & Custodians | Counselors |
|--------------------------|--|--|--|--|--|--|---|--|
| 1:30 pm to 2:30 pm | Curriculum Track A: Rm 7 Fac.: J. Brown Track B Rm 8 Fac.: M. Mitchell Track C Rm 10 Fac.: M. Ford Track D Rm 11 Fac.: S. Plump | Session: Review of Policies and Manuals Room 12 Fac.: R. Young | Session: Review of Policies and Manuals Room 12 Fac.: R. Young | Session: <i>TBD</i> Room 20 Facilitator: Wanda Jackson | Return to School per Barry Gross (Prep. cafeterias and prepare for trucks) | Attend "Review of Policies and Manuals" with specified Tracks A-D ***Library Media Specialists, Reading Specialists, & Counselors will attend with their schools. | Session: <i>TBD</i> Room 1 Facilitator: Loomas McMillan (Safety Plans, Chemical/ Supply Safety, & Building Security) | Attend "Review of Policies and Manuals" with specified Tracks A-D ***Library Media Specialists, Reading Specialists, & Counselors will attend with their schools. |
| 2:30 pm to 3:30 pm | Attend School's Faculty Meeting (Hosted at HHS) See Room Assignments | Attend School's Faculty Meeting (Hosted at HHS) See Room Assignments | Attend School's Faculty Meeting (Hosted at HHS) See Room Assignments | Attend School's Faculty Meeting (Hosted at HHS) See Room Assignments | Return to School per Barry Gross | Attend School's Faculty Meeting (Hosted at HHS) See Room Assignments | Attend School's Faculty Meeting (Hosted at HHS) See Room Assignments | Attend School's Faculty Meeting (Hosted at HHS) See Room Assignments |

| School | Room Assignment | Principal/ Facilitator |
|---|---------------------|-------------------------------------|
| <i>Conecuh County Junior High School</i> | Room #2 | Mr. Kenneth Kirkland |
| <i>Evergreen Elementary School</i> | Cafetorium | Ms. Peggy Grant |
| <i>Genesis Innovative School</i> | Room #10 | Mrs. MaryAnn Danford |
| <i>Hillcrest High School</i> | Media Center | Mr. Jackie Daffin, Acting Principal |
| <i>Lyeffion Junior High School</i> | Room #3 | Mrs. Rita Nettles-Armstrong |
| <i>Repton Junior High School</i> | Room #4 | Mr. Tommy Dukes |
| <i>Southside Preparatory Magnet Academy</i> | Room #7 | Mrs. Tonya Bozeman |
| <i>Thurgood Marshall Middle</i> | Room #8 | Mrs. Latonya Gill |
| <i>Workforce Development Center</i> | Room #6 | Mrs. Katrina Roper Smith |

| August 2nd Thursday | Classroom Teachers & Principals | Classified Parapros Access Facilitators | Special Ed | Secretaries & Bookkeepers | Bus & CNP | Library Media & Reading Spec | Maintenance | Counselors |
|----------------------------|---|--|------------|---|---|--|---|---|
| 8:00 am to 11:00 am | <p>How to Implement Successful PLCs 8:00-11:00 am (Fac. Starr Plump & Monica Mitchell) Roo: Cafeteria</p> <p>Focused GPR/RTI Meeting: 8:00-11:00 am Meeting for Problem Solving Teams (Fac. Maegan Ford & Jaclyn Wright) Room: Media Center</p> | | | <p>Session: iNow Management Rm: 7 Fac: S. Luthardt</p> <p>Session: Enrollment, Homeless, Foster Care, EL Room 7 Facilitator: L. Smith</p> | <p>Transportation Inservice Location: Bus Shop (<i>All Day</i>)</p> <p>CNP: School per Barry Gross (Prep. cafeterias)</p> | <p>How to Implement Successful PLC' s</p> <p>8:00-11:00 am (Facilitators Starr Plump & Monica Mitchell)</p> <p>Room: Cafeteria</p> | <p>Report to your assigned school or work area.</p> | <p>Session: iNow Management Rm: 7 Fac: S. Luthardt</p> <p>Session: Enrollment, Homeless, Foster Care, EL Room 7 Facilitator: L. Smith</p> <hr/> <p>Session: Attendance Room 7 Facilitator: M. Danford</p> |
| 11:00 am To 12:00 am | Lunch | | | | | | | |
| August 2nd Thursday | Classroom Teachers | Classified Parapros Access Facilitators | Special Ed | Secretaries & Bookkeepers | Bus & CNP | Library Media & Reading Spec | Maintenance | Counselors |
| 12:00 pm to 3:00 pm | Individual School Data Meetings (Home Campus) | | | <p>Report to your assigned school or work area.</p> | <p>Transportation Inservice Location: Bus Shop (<i>All Day</i>)</p> | Individual School Data Meetings (Home Campus) | | |

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| | <i>Data Meetings may be hosted at HHS at the principal's request. Requests need to be made by no later than July 18, 2018</i> | | | <i>Data Meetings may be hosted at HHS at the principal's request. Requests need to be made by no later than July 18, 2018</i> |
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| August 3rd Friday | Classroom Teachers | Classified Parapros Access Facilitators <i>***Medication Training at Central Office Board Room from 8:00-12:00 pm</i> | Special Ed <i>***Medication Training at Central Office Board Room from 8:00-12:00 pm</i> | Secretaries & Bookkeepers | CNP only <i>***CNP personnel will report to Transportation Center from 8:00-12:00 pm</i> | Library Media & Reading Spec | Maintenance | Counselors |
|--------------------|--|---|---|---------------------------|---|--|--|--|
| 8:00 To 12:00 | Classroom & Office Space Preparation (Home Campus) | | | | | Renaissance Implementation CCBOE C & I Training Room ***Principals from 8:00-10:00 am | Report to your assigned school or work area. | Session: Counseling 101 Rm: _____ Fac: Dr. Monica Mack |
| 12:00pm to 1:00 pm | Lunch ***All PE Teachers will report to HHS for required training from 12:30-3:30 (their lunch will be from 11:30-12:30). | | | | | | | |
| 1:00 pm to 3:30 pm | Classroom & Office Space Preparation (Home Campus) | | | | | Renaissance Implementation CCBOE C & I Training Room | Report to your assigned school or work area. | Classroom & Office Space Preparation (Home Campus) |

Note: The counselor' session for Thursday and Friday a.m. may have to switch depending on facilitator's availability. Presenter will confirm date on Monday