

COTTONWOOD UNION SCHOOL DISTRICT

20512 West First Street
Cottonwood, California 96022

AGENDA FOR Tuesday, FEBRUARY 15, 2011, 6:30 P.M.

Regular Board Meeting, West Cottonwood Library

Rules and Procedures

The Cottonwood Union School District Board desires that its meetings be conducted in an open fashion and encourages public participation. Persons attending a meeting who wish to speak concerning an agenda item should notify the Board Chairperson of their desire to speak prior to the start of the meeting and should come forward during the time set aside for public comment and communication. It may be necessary, at times, for the Chairperson to limit discussions due to time considerations.

Arrangements to place an item on the agenda and make a presentation concerning said item must be established with the Superintendent, or any Board Member, at least ten calendar days in advance of the meeting. The request to address the Board shall be submitted in writing and the proposed stated in, or with, the request.

1.0 Call Regular Meeting to Order

2.0 Pledge of Allegiance

3.0 Approval of Agenda

4.0 Public Forum/Hearing of Persons Wishing to Address the Board

In order to conduct district business in an orderly and efficient manner, the Board requires that public presentations to the Board comply with the following procedures:

At a time so designated on the agenda at a regular meeting, members of the public may bring before the Board matters that are not listed on the agenda. The Board shall take no action or discussion on any item not appearing on the posted agenda, except as authorized by law. (Education Code [35145.5](#), Government Code [54954.2](#)) Without taking action, Board members or district staff members may briefly respond to statements made or questions posed by the public about items not appearing on the agenda. Additionally, on their own initiative or in response to questions posed by the public, a Board or staff member may ask a question for clarification, make a brief announcement, or make a brief report on his/her own activities. (Government Code [54954.2](#))

Furthermore, the Board or a Board member may provide a reference to staff or other resources for factual information, ask staff to report back to the Board at a subsequent meeting concerning any matter, or take action directing staff to place a matter of business on a future agenda.

Comments shall be limited to 3 minutes per person and 20 minutes for all comments, unless different time limits are set by the Chairman subject to the approval of the Board.

5.0 Recognition (Students, Staff, Curriculum)/Curriculum Review – None at this time.

6.0 Consent Agenda

6.1 Review of Consent Agenda

6.1.1 Approval of Board Meeting Minutes for:
Regular Board Meeting held on January 18, 2011

6.1.2 Consider approval to hire the following personnel for the 2010/2011 year:
Karen Cooke – Cafeteria Asst.

- 6.1.3 Board Policies – Second Reading:
 - AR/E 1312.4 Community Relations
 - AR 3311 Business and Noninstructional Operations
 - BP 4020 Personnel
 - AR 4112.23 Special Education Staff
 - AR 4112.4 Health Examinations
 - BP/AR 5113.1 Chronic Absence and Truancy (Students)
 - BP/AR 5117 Interdistrict Attendance
 - BP/AR 5118 Open Enrollment Act Transfers
 - BP/AR 5141.21 Administering Medication/Monitoring Health Conditions
 - BP/AR 5141.3 Health Examination
 - AR 5141.31 Immunizations
 - AR 5141.4 Child Abuse Prevention and Reporting
 - BP/AR/E 5148.2 After School Programs
 - AR 6115 Ceremonies and Observances
 - AR 6159 Individualized Education Program
 - BP/AR 6161.1 Selection and Evaluation of Instructional Materials
 - BP/AR 6164.4 Identification and Evaluation of Individuals for Special Education
 - AR 6173.1 Education for Foster Youth

6.2 Approval of Consent Agenda

7.0 Approval of Commercial Warrants

8.0 Discussion/Action Items:

- 8.1 Consider approval of the Consolidated Application Part II for the 2010/2011 School Year.**
- 8.2 Consider adoption of Resolution #2011-1, authorizing the Borrowing of Funds for Fiscal Year 2011/2012 and the Issuance and Sale of a 2011/2012 Tax and Revenue Anticipation Note therefore and Participation in the California School Cash Reserve Program and Requesting the Board of Supervisors of the County to Issue and Sell the Note.**
- 8.3 Consider approval of mowing service bids for district fields for 2011.**
- 8.4 Consider approval of piggyback contract for buses and lease-purchase agreement with Sovereign Bank.**
- 8.5 Board members to complete Conflict of Interest Forms. (due by April 1)**

9.0 Informational Items:

- 9.1 CTA Report
- 9.2 Superintendent's Report
- 9.3 Principal's Reports

10.0 Information/Communication Items

- 10.1 Memo from Shasta-Trinity Schools Insurance Group regarding Annual Certification of Workers' Compensation
- 10.2 Letter from Shasta County Clerk of the Board of Supervisors regarding moving Board Member elections to even numbered years.

11.0 Governing Board Discussion and Suggested Agenda Items

12.0 Future Meetings:

- 12.1 Regular Board Meeting, **Tuesday, March 15, 2011, 6:30 p.m.** in the West Cottonwood School Library, 20512 W. First Street, Cottonwood, CA 96022.

13.0 Closed Session: Adjournment to Closed Session during this meeting to consider and/or take action upon the following items:

- 13.1 Pursuant to Government Code Section 54950, Public Employee Discipline/Dismissal/Release
- 13.2 Pursuant to Government Code Section 54957, Public Employee Performance Evaluation - Superintendent

Public Notice of Action Taken in Closed Session

14.0 Adjournment

AMERICAN WITH DISABILITIES ACT NOTICE

In compliance with the Americans with Disabilities Act, those requiring special assistance to access the Board of Trustees meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the District Office at (530) 347-3165. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodation, auxiliary aids or services.

DOCUMENT AVAILABILITY

Documents provided to a majority of the Governing Board regarding an open session item on this agenda, including documents distributed to the board less than 72 hours in advance of a board meeting are available for public inspection at the District office located at 20512 West First Street, Cottonwood, CA 96022 during normal business hours.

NOTE: Copies of the agenda and approved board minutes may be reviewed on the Cottonwood Union School District's website at www.shastalink.k12.ca.us/cottonwood, and board packets, including backup materials, will be available in the District Office after 3:00 p.m. on the Friday prior to the Regular Board Meeting.