

**CROCKETT COUNTY SCHOOLS
TRANSPORTATION DEPARTMENT**

SCHOOL BUS COMPLAINT

School Board Policy 3.400 states that students, teachers, staff, and community may report bus safety complaints. To file a complaint, complete this form and submit it to the Crockett County Transportation Supervisor at the Central Office.

Bus Number _____ Driver's Name _____

Date of Incident _____ Time of Incident _____ am/pm Location _____

Complaint Registered By: school parent student bus driver other _____

Person Filing Complaint _____ Phone _____

Complainant Address _____ Zip _____

Documentation: Tell who, what, when, where, give names, addresses, and anything that will best describe what happened.

Report Taken/Made By _____ Date _____
Signature

DO NOT WRITE BELOW THIS LINE

FOR TRANSPORTATION DEPARTMENT & SCHOOL USE ONLY

Summary of Investigation/Action Taken _____

Name _____ Date _____
Signature (Transportation Dept.)

Crockett County Schools
Transportation Department
102 North Cavalier Drive
Alamo, TN 38001
Phone: 731-696-2604
Fax: 731-696-4734

RETURN FORM TO TRANSPORTATION DEPARTMENT