

**LICENSED PERSONNEL
APPLICATION FOR EMPLOYMENT
CUMBERLAND COUNTY BOARD OF EDUCATION**

The Board of Education considers applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, or any other legally protected status.

(Please Print)

Position(s) Applied For	Date of Application
How Did You Learn About Board Employment?	
<input type="checkbox"/> Advertisement	<input type="checkbox"/> Friend
<input type="checkbox"/> Employment Agency	<input type="checkbox"/> Relative
<input type="checkbox"/> Other	

Last Name	First Name	Middle Name
Address	Number	Street
		City
		State
		Zip Code
Telephone Number(s)		Social Security Number
home:	work:	- -

Best time to contact you at home is: _____:_____ am pm

Have you ever filed an application with the Board before? _____ Yes _____ No
If yes, give date _____

Have you ever been employed with the Board before? _____ Yes _____ No
If yes, give date _____

Do you have a family member working for the Board? _____ Yes _____ No
If yes, state name, relationship, and location _____

Are you currently employed? _____ Yes _____ No

May we contact your present employer? _____ Yes _____ No

Are you prevented from becoming lawfully employed in this country because of
 Visa or Immigration Status? _____ Yes _____ No
Proof of citizenship or immigration status will be required upon employment

Date available for work ____________

Are you currently on "lay-off" status and subject to recall? _____ Yes _____ No

Can you travel if required? _____ Yes _____ No

Cumberland County Schools offers educational and employment opportunities without regard to race, color, religion, sex, creed, age, disability, or national origin and provides equal access to the Boy Scouts and other designated youth groups.

Describe any specialized training, apprenticeship, skills and extra –curricular activities.

Describe any job-related training received in the United States military.

List professional, trade, business or civic activities and offices held.

You may exclude membership, which would reveal gender, race, religion, national origin, age, ancestry, disability or other protected status.

ADDITIONAL INFORMATION

Other Qualifications Summarize special job-related skills, qualifications or licenses acquired from employment or other experience.

TEACHING EXPERIENCE—REGULAR, FULL TIME ONLY
(List in order beginning with most recent)

School	Address	Principal	Grade/ Subject	School Year(s)	Total Months

Position Desired

Grades	K	1-3	4-6	7-8	9-12
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1st Choice

2nd Choice

3rd Choice

Are you prepared to:

(a) Elementary
Teach the students in your room ____ Art? ____ Music? ____ Physical Education?

(b) Secondary
Sponsor any activities? (Circle at least one). Annual, Newspaper, Forensic, Music, Drama, Cheerleader,
Class Sponsor, Service Club, Coach

Specify _____ Club, Other _____
Subject Matter

EDUCATION

School	Name and Address of School	Course of Study	Years Completed	Diploma/Degree
High School				
Undergraduate College				
Graduate/Professional				

Teaching License Number _____ State _____

Endorsement Areas _____

WORK EXPERIENCE

Start with your present or last job. Include any job-related military service assignments and volunteer activities. You may exclude organizations which indicate race, color, religion, gender, national origin, disabilities or other protected status.

Employer	Dates Employed From To	Work Performed
Address		
Telephone Number(s)	Hourly Rate/Salary Starting Final	
Supervisor		
Reason for Leaving		
Employer	Dates Employed From To	Work Performed
Address		
Telephone Number(s)	Hourly Rate/Salary Starting Final	
Supervisor		
Reason for Leaving		
Employer	Dates Employed From To	Work Performed
Address		
Telephone Number(s)	Hourly Rate/Salary Starting Final	
Supervisor		
Reason for Leaving		

Practice Teaching (For Applicants with less than two years of experience)

School _____ Grade or Subject _____ Date _____

Supervising Teacher _____ Address _____

Personal/Professional References

Do not include family members or past supervisors.

Name	Phone Number	Best Time to Call	Occupation
1.			
2.			
3.			

Applicant's Statement

1. I recognize that if I am employed, the Board of Education may assign or reassign me to a specific position as the need requires.
2. I have not been convicted of a felony in any state of the United States.
3. I (have) (have not) been dismissed from any previous employment for improper or unprofessional conduct, inefficient service, neglect of duty, incompetence or insubordination as the same are defined in Section 49-5-511 of the Tennessee code. If "have" is indicated, explain fully the details of each dismissal on a separate sheet of paper. The employer's non-renewal of a yearly contract need not be indicated unless the non-renewal was for cause listed above.
4. If my most recent employer was another Tennessee public school system and if my termination was voluntary, I certify that my resignation was, or will be submitted in writing at least thirty (30) days prior to the beginning date stated: or, if within thirty (30) days, that the previous board has waived its rights to such notice. A copy of my letter of resignation or of the said board action is attached or will be provided.
5. I am a citizen of the United States, or have obtained the proper work credentials. I do not advocate the overthrow of the American form of government nor am I a member of a political party which advocates the overthrow of the American form of government.
6. I do not have any contagious or communicable disease which may endanger the health of school children. I understand that a post-offer medical examination is a requirement of employment. Any decision not to hire based on this examination must be job related and when no reasonable accommodation is available.
7. I understand that misrepresentation of any of the above statements or information given during interview(s) or an unsatisfactory criminal background check (conducted per TCA 49-6-413) may subject me to loss of opportunity for employment and loss of position if employed. Also, that acceptance of an offer of employment does not create a contractual obligation upon the Board of Education to continue employment in the future.
8. This application will remain on file for two (2) years.

Date

Signature of applicant

Return to:

**Cumberland County Board of Education
368 Fourth Street
Crossville, TN 38555**