

Homebound Application Procedures and Regulations

Cumberland County School's homebound program is committed to providing continuity in a student's education with modifications in instruction based on individual needs due to illness or injury. Homebound instruction offers temporary educational services to students unable to attend school for more than ten (10) consecutive school days.

Please read the information below which specifies guidelines and procedures related to homebound services. Upon receipt of all required documentation, a determination will be made regarding the student's eligibility for homebound services. Decisions regarding a student's eligibility for homebound are made at the Cumberland County Board of Education Office.

The parent/guardian is responsible for the completion and submission of the homebound application to the board of education office. Parents should not expect the physician to send the application from his/her office. All sections of the homebound form **must** be completed before a decision regarding homebound will be made.

Attached you will find a "Healthcare Provider Documentation" form. The medical documentation section must be completed and signed by the appropriate licensed specialist (i.e. MD, Pediatric MD, OB/GYN MD, Orthopedic Surgeon MD, Psychiatrist, etc.) Applications signed by physician's assistants, nurses, nurse practitioners, chiropractors, etc. will **not** be accepted.

Parent(s)/Guardian(s) are responsible for following the regulations listed below:

1. The parent/guardian (or other responsible adult authorized by parent/guardian) **MUST** be present in the home during the entire homebound instructional period.
2. The regular program of study and preparation of lessons is required for each student. In addition to the instruction provided by the homebound teacher, the student will be expected to complete assignments on his/her own time. Assignments must be completed prior to the homebound teacher's next scheduled visit.
3. The homebound program adheres to the school board policy on attendance. Three absences (cancellation of homebound visits) will result in review by the homebound director and may result in termination of homebound services.
4. If a student's condition requires homebound services for a period to exceed thirty (30) days, parent is responsible for submitting recertification form prior to the end of the initial homebound period. Recertification form must be obtained from the board of education office.
5. A student may **not** be employed while receiving homebound services.
6. A student who is receiving homebound services may **not** visit his/her school campus without prior authorization by the school principal. Additionally, students assigned to homebound are not allowed to attend extracurricular activities such as school dances or sporting events unless specifically authorized by the principal of the student's school. Attendance at such activities without prior written authorization may result in the student's removal from the homebound program.

_____ I have read and understand the Homebound Application Procedures and Regulations Form.

_____ I grant permission for school officials to contact student's physician regarding this case, and I grant permission for the physician to discuss this case and provide necessary information to school officials.

Signature of Parent/Guardian: _____ Date: _____