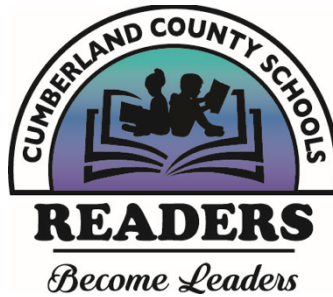


Mrs. Janet C. Graham
Director of Schools

Mr. David Bowman
Board of Education Chair



Cumberland County Board of Education
368 Fourth Street
Crossville, TN 38555
Phone: 931-484-6135

CCBOE Technology Usage Agreement

Procedure for Cumberland County Schools Technology* Use

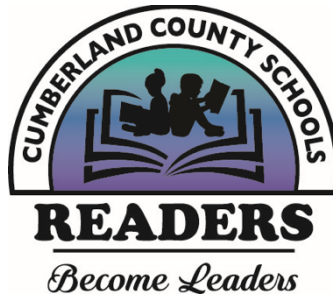
1. Equipment is inventoried to the CCBOE employee.
2. The employee **MUST** sign the Usage Agreement Document.
3. Once signed the document is filed by the School Inventory Clerk.
4. The document is valid for 1 school year and **MUST** be signed every year.
5. A copy should be given to the CCBOE employee.

* Technology refers to Laptop, !pad, Chromebook

"Readers Become Leaders"

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CCBOE Technology Usage Agreement

School: _____

Technology Signed Out: (Please list individual items and inventory numbers.)

I, _____, am signing out a piece of technology that belongs to the
CCBOE Personnel Name

Cumberland County School System. I understand:

- I am fully responsible for this piece of equipment while it is in my possession.
- If the equipment is damaged (dropped, cracked, broken, stolen, or liquid damaged), I will be financially responsible for the repairs.

CCBOE Personnel Signature

School Inventory Person