

**CUMBERLAND COUNTY BOARD OF EDUCATION  
REGULAR MEETING  
Thursday, June 23, 2011**

**INSPIRATIONAL:** Learning to Dance in the Rain

The Cumberland County Board of Education met in regular session on Thursday, June 23, 2011 in the Central Office Board Room, where the meeting was called to order by Chairman Schlafer at the approximate hour of 6:00 p.m. He welcomed everyone to the meeting.

**PRESENT:** Schlafer, Bowman, Davis  
Janeway, Tollett, Blalock  
Brewer  
Julia Timson (CCEA Rep)

**ABSENT:** Hyder, Randolph

**COUNSEL:** Mr. Earl Patton

1 **Call to Order :** (See above)

2 **Welcome to Visitors:** (See above)

3 **Moment of Silence**

4 **Pledge to Flag:** Blalock led the audience in the Pledge of Allegiance.

5 **Special Recognition:** Cumberland County School Nutrition Program: (See Exhibit #2) The United States Department of Agriculture has awarded the nutrition program at Crab Orchard Elementary the Fresh Fruit & Vegetable Grant. Since the inception of the program, at least two new fruits and/or vegetables have been offered each week at the school. CCSNP Kathy Hamby was present to tell about how these things were implemented. Ms. Missy Turner, cafeteria manager at C.O., picked out the bright yellow paint (trimmed with lime green) to paint the kitchen and serving area. By doing inexpensive things, such as constructing palm trees from old newspaper and paint, added a new atmosphere to the area. Ms. Turner and her staff wear colorful scrubs to also add to the wholesome atmosphere. Out of 14,000 schools in the national competition, Crab Orchard won the award. One plaque read: "USDA Best Practices Award 2011, Crab Orchard Elementary, Cumberland County, Increasing Fruits and Vegetable Consumption." Another plaque read: "2011 Best Practice Award Bronze, presented to the School Nutrition Program, Cumberland County Schools, Crab Orchard Elementary, for Increasing Fruit and Vegetable Consumption." Crab Orchard Principal, Ms. Reecca Farley, stated that it has been really unique to see some of the children taste something for the first time in their lives.

**Van for delivering meals:** Ms. Hamby stated that the CCSNP borrowed from Cookeville last year the idea of delivering meals mainly to lower income areas in the county. This year, to make themselves more recognizable, signs have been made for their van, and they have added a P.A. system which plays music to

announce that they are present in the communities. She stated that Don Alexander and the Crossville Housing Authority personnel, along with Terry Lee, cafeteria manager at Brown Elementary, have been very helpful in this program. The program will deliver meals to 17 sites this summer. Ms. Hamby introduced the valuable personnel present with her tonight: Missy Turner, cafeteria manager at C.O.; Terry Lee, cafeteria manager at Brown; Wanda Wardrop, fresh fruit and vegetable lady at C.O.; and Samantha Lee, who works with the summer feeding program.

Brewer commended Ms. Kathy Hamby for the very professional way she presented her budget to the County Commission. This program runs itself; there is no local money that goes into the CCSNP.

6 **Roll Call:** (See above)

7 **\*Approval of Minutes of April 28, 2011:** (See Exhibit #3) Janeway made and Bowman seconded a motion to approve the 5-26-11 minutes as presented, as per Exhibit #3.

**VOICE VOTE:** Janeway (mover-yes)  
Bowman (seconder-yes)  
All ayes

**MOTION:** **Carried unanimously**

8 **\*Approval of Agenda :** (See Exhibit #1) Chairman Schlafer stated that the evaluation of the Director of Schools is not on the agenda tonight because that process has not been completed as yet. Bowman made and Davis seconded a motion to approve the agenda as per Exhibit #1, with the following change: Janeway asked that Item #21-D-1 and #21-D-2 (Approval of Contracts, SMHS with Scoretrax and Taylor Publishing) be taken out of the Consent Agenda for discussion. (21-D-1 will be Item #22; 21-D-2 will be Item #23; and all other items will be re-numbered accordingly.)

**VOICE VOTE:** Janeway (mover-yes)  
Randolph (seconder-yes)  
All ayes

**MOTION:** **Carried unanimously**

9 **Community Comments:** (None)

10 **School Board Reports**

**A. TLN Report:** (See Exhibit #4)

**1. Education Bills that have passed during the last Legislative Session:** Brewer reported that there are a total of 44 bills that have been passed this term. The ones that got most of the attention were the revised State's Teacher Tenure Law and the abolishment of the Negotiations Act and Collective Bargaining Conference Act that sets terms and conditions for collaborative conferencing. See announced the website for following these changes.

**2. Attendance laws** will now apply to children attending school for remedial instruction.

**3. Cyber-bullying** will be added to Tennessee's anti-bullying law and will require school districts to add cyber-bullying to the school bullying policies.

**4. Private employers** are "urged" to permit their employees to take time off to volunteer in their children's schools.

**11 Legal Report:**

**A. Termination of Tenured Teacher:** Mr. Patton reported that a hearing in this matter has been set for July 18<sup>th</sup>. A pre-trial conference is set for July 8<sup>th</sup>. Witnesses have been subpoenaed and preparations for trial are on-going.

**12 Presentation of Pleasant Hill Renovation:** (See Exhibit #5) Mr. Kim Chamberlin with Upland Design, gave an update on the renovations at Pleasant Hill Elementary. He stated that he has been in different phases of this project for several years. The addition will be about 22,000 square feet, a two-level addition. On the lower 11,000 square-foot level, there will be a multi-purpose room, storage facilities, football storage, concession stand close to the athletic areas, and restroom facilities to serve that area. On the upper level, there will be eight classrooms, restroom facilities, work room, and other support spaces. These levels will connect back into the existing building on the two levels that presently exist. There will be 20 parking spaces added in the front toward the existing road. The existing greenhouse will be relocated to the rear of the site. The budget for this is about \$1.6 to \$1.7 Million for construction; however, Mr. Chamberlin is concerned about this figure since the price of construction has increased over time. If he has to stick to that budget, there will have to be some cuts made. Previous talks about cuts included have only six classrooms on the upper level, no concession stand, no restrooms downstairs. He feels this is too drastic, but asked for some leeway in planning to stay within that budget. He thinks it can be built for around 90 to \$92.00 a square foot. He asked for permission to release a bid package to get the existing building demolished, which would give some local contractors the opportunity to do the work and also would let builders save about 30 days' time for the construction phase. He also likes doing the demolition while students are not present. Blalock made and Bowman seconded a motion to approve Uplands Design releasing a bid package for demolition of the old building.

**VOICE VOTE:** Blalock (mover-yes)  
Bowman (seconder-yes)  
All ayes  
**MOTION:** Carried unanimously

Mr. Chamberlin stated that a land survey will be required and he asked permission to get proposals in for the land survey. (The survey will cost from \$1500 to \$2,000.) Bowman made and Davis seconded a motion to approve Mr. Chamberlin's going ahead with the survey process.

**VOICE VOTE:** Bowman (mover-yes)  
Davis (seconder-yes)  
All ayes  
**MOTION:** Carried unanimously

**13 Director of Schools Report**

**A. Report on Progress of Energy Efficient Schools Initiative:** Ms. VanWinkle reported that the heat pumps are presently being installed at CCHS, and the new integral parts of the piping is being completed there. The central office controls will be installed within the next two weeks. At all other schools, the work is completed.

**B. \*Approval of Annual Pupil Transportation Report:** (See Exhibit #6). Brewer made and Janeway seconded a motion to approve the annual pupil transportation report as per Exhibit #6.

**VOICE VOTE:** Brewer (mover-yes)  
Janeway (seconder-yes)  
All ayes  
**MOTION:** Carried unanimously

**C. 2011 Fall District Meeting:** (See Exhibit #7) Ms. VanWinkle stated that there must be five board members attend this meeting for the board to retain its Board of Distinction status. She passed around a sheet to be signed by members that plan to go. The meeting will be held in Livingston at the Livingston Academy on September 15<sup>th</sup>.

**D. \*Retreat Agenda:** (See Exhibit #8) On Saturday, June 25<sup>th</sup>, the board will meet at 7:45 for coffee and fellowship, with the meeting to begin at 8:00. Board self-assessments will be the first item on the agenda. (These assessments will be gone over in detail.) She stated that after this meeting, long-term planning can be completed, and an up-dating of the 12-month agenda and the five-year plan can begin. She stated that if any board member wants anything added to the agenda, just to let her know.

**E. FYI:** (See Exhibit #9)

**14 School Board Committees**

**A. Building and Grounds Committee:** (No report)

**B. Policy Committee:** Tollett reported that there is one residual policy that is on the agenda for the second reading. It defines five unexcused tardies as an absence. He further stated that the policy committee has had a good experience in listening to what school personnel have had to say this year. He looks forward to working with everyone, including the communities, to develop the kind of school system everyone wants in Cumberland County.

**C. Safety Committee:** (No report)

**15 Approval of 2011-12 School Budget:** (See Exhibit #10)

**Revenues:** Ms. VanWinkle stated that the new June estimates reflect that the local match in revenues has increased by \$2,000.00, with a total of \$15,399,000. (These are estimates only.) The county commission can put that \$2,000 wherever they see fit.

**Sales Tax:** Ms. VanWinkle stated that we are right at \$344,000 below the projection of \$7.1 Million in sales tax. However, based on the history of what has taken place in the last two months, there is a good possibility that we will meet that projection by about \$400,000. Over the last three years, there has been a 4.5% increase in our sales tax revenue in the County, and the State has increased the sales tax revenue by 2.6%; therefore Cumberland County has increased significantly above the state average. Based on that growth pattern, Bobby Palmer, fiscal consultant from the Tennessee Department of Education, will approve the sales tax projection for the up-coming year. In 2009-10, the County did not meet the required local match for BEP; they were \$140,951 under the BEP required match.

**Total Proposed Revenues:** Ms. VanWinkle stated that our total required

Revenues at this time are \$45,807,398. We will not be receiving any extra money for ADA this year, since the totals have been kept correctly by the on-line State of Tennessee Education Information System. (Last year, we received over \$600,000 extra when an audit was done due to incorrect records kept by the state.)

**Total Expenditures:** Ms. VanWinkle stated that an estimate of our total expenditures is \$47,703,515 for the up-coming school year.

**Fund Balance:** Ms. VanWinkle stated that an error was made on the fund balance worksheet. (She stated that the fund balance paper is a worksheet, not part of the budget.) A final fund balance will not be had until July 25<sup>th</sup>, which is the day Bobby Palmer will come in and close the books and set the fund balance. Current numbers are showing now close to \$7.6 Million, but she thinks that will be closer to \$7.2 Million. (Bobby Palmer is estimating the fund balance to be \$6,888,000. It could possibly come in at \$7.2 Million, but he does not anticipate it being \$7.6 Million.) Mr. Palmer has advised Ms. VanWinkle that another \$900,000 could be pulled from the fund balance for one-time expenditures, but he does not recommend more than that. (Fund balance expenditures can never be used for anything but one-time expenditures.) A strong fund balance is very important because grant funds that have been used for one-time expenditures will be gone, and any one-time expenditures (the 700 series) will have to come out of the fund balance.

Ms. VanWinkle stated that if money is needed to add to the Pleasant Hill project, the money is available in the fund balance. She stated that the demolition of the old building could be put in Site Development. She asked Mr. Chamberlin to quote what he thinks would be a good number, with the demolition, for the Pleasant Hill project today. He guessed the demolition costs will be close to \$35,000, with a total estimated cost of \$2,090,000.

At this point, after expressing the opinion that he thinks available money should not be kept but spent on what is needed, Blalock made and Bowman seconded a motion to add \$2.4 Million to Line Item 76.206, Building Construction, to do the Pleasant Hill (\$1.6 Million) project and the Pine View project, with a total of \$4.0 Million for both projects, and add \$35,000 for the demolition at Pleasant Hill to the \$25,000 that is presently in Site Development (76.724), bringing the total in Site Development to \$60,000.

In discussion, Chairman Schlafer asked Mr. Chamberlin about numbers regarding a Pine View addition. Mr. Chamberlin responded that he has not been asked by the board to spend time on or generate plans for the Pine View project. Bowman stated that several months ago, plans for Pine View were discussed, and those plans were basically the same as the Pleasant Hill plans. Ms. Randol stated that if this motion is passed, the fund balance will be brought down to right at \$3.3 Million, which is just about at the 3% figure that must be kept in the fund balance. Davis expressed the opinion that before taking action on the Pine View project, Upland Design needs to be hired to do a study and make recommendations to the board.

During further discussion, Chairman Schlafer stated that he does not feel it would be appropriate at this time to make a \$2.4 Million adjustment to the budget without it being on the agenda. Further discussion was had.

**ROLL CALL VOTE:** Blalock (mover-yes)  
Bowman (seconder-yes)  
Janeway (yes), Brewer (yes)  
Tollett (yes), Davis (no)  
Chairman Schlafer (no)  
**MOTION:** Carried (5-yes, 2-no)

At this point, Blalock made and Brewer seconded a motion to approve the budget as per Exhibit #10.

**ROLL CALL VOTE:** Blalock (mover-yes)  
Brewer (seconder-yes)  
Chairman Schlafer (yes, with conflict)  
Tollett (yes), Janeway (yes)  
Davis (yes, with conflict), Bowman (yes)  
**MOTION:** Carried unanimously

**16 Business Manager Report**

**A. May Monthly Financial Report:** (See Exhibit #11) Ms. Randol reported that Property Tax Collections are at 101.2%. Sales Tax collections are at 85.2%. (June's sales taxes are not included in this number; therefore there will be two more months to be added to this report.) Total Revenues are at 90.2%, which is \$42,162,000. Expenditures are at 80.78% of the budget, with \$38,527,000 being the total spent.

**B. Sales Tax Report:** (See above)

**C. Line Item Amendment:** (See Exhibit #12) Janeway made and Bowman seconded a motion to approve the line item budget amendment for Coordinated School Health as per Exhibit #12.

**VOICE VOTE:** Janeway (mover-yes)  
Bowman (seconder-yes)  
All ayes  
**MOTION:** Carried unanimously

**D. Line Item Budget Amendments (5), Executive Committee Approved:** (See Exhibit #13) These needed to be approved by the Executive Committee so all the grant money could be spent before the end of June, according to Ms. Randol. Davis made and Janeway seconded a motion to approve the Executive Committee's approval of the line item amendments as per Exhibit #13.

**VOICE VOTE:** Davis (mover-yes)  
Janeway (seconder-yes)  
All ayes  
**MOTION:** Carried unanimously

- 17 \*Approval of Resolution Concerning Regulatory Relief for America's Schools:** (See Exhibit #14) Chairman Schlafer explained that this resolution is to ask the Secretary of Education to grant relief to schools that have been labeled as "flawed and in need of improvement" by the No Child Left Behind Act and its gross misrepresentation of the state of America's schools. He asked that board members who agree sign the resolution that is being passed around. Janeway made and Davis seconded a motion to approve the resolution as per Exhibit #14.

**VOICE VOTE:** Janeway (mover-yes)  
Davis (seconder-yes)  
All ayes  
**MOTION:** Carried unanimously

**18 \*Approval of Special Education Requests: (See Exhibit #15)**

- A. IDEA Comprehensive Applications**
- B. IDEA Preschool Application**
- C. Summer Physical Therapy (PT) Contract**
- D. TEIS Agreement**

Bowman made and Davis seconded a motion to approve the Special Education Requests, Item #18, A through D, as per Exhibit #15.

**VOICE VOTE:** Bowman (mover-yes)  
Davis (seconder-yes)  
All ayes

**MOTION:** Carried unanimously

**19 \*Approval of 2011-12 Coordinated School Health Continuation Application: (See Exhibit #16)** Janeway made and Bowman seconded a motion to approve the Coordinated School Health Continuation Application as per #16. It was explained that this is all grant money with no cost whatsoever to the school system. (We do contribute in-kind but no dollars.)

**VOICE VOTE:** Janeway (mover-yes)  
Bowman (seconder-yes)  
All ayes

**MOTION:** Carried unanimously

**20 \*Approval of CCSNP Budget Amendment: (See Exhibit #17)** Janeway made and Bowman seconded a motion to approve the CCSNP Budget Amendment as per Exhibit #17.

**VOICE VOTE:** Janeway (mover-yes)  
Bowman (seconder-yes)  
All ayes

**MOTION:** Carried unanimously

**21 \*Consent Agenda**

- A. \*Approval of Crab Orchard Elementary Volunteers: (See Exhibit #18)**
- B. \*Approval of CCHS Football Trip: (See Exhibit #19)**
- C. \*Approval of CCHS Grant Proposal: (See Exhibit #20)**
- D. \*Approval of Contracts: (See Exhibit #21)**
  - 1. CCHS with Scoretrax: (Removed for discussion; see below)
  - 2. CCHS with Taylor Publishing: (Removed for discussion; see below)
  - 3. Homestead Elementary
- E. \*Approval of Disposal of Surplus Property: (See Exhibit #22)**
  - 1. Central Office
  - 2. Crab Orchard Elementary
  - 3. CCHS
  - 4. Stone Elementary

**F. \*Approval of 2<sup>nd</sup> Reading on Policy #6.200-Attendance:** (See Exhibit #23)

Bowman made and Janeway seconded a motion to approve Item #21, Consent Agenda, A through F, as per Exhibits # 18, 19, 20, 21, 22, and 23.

**VOICE VOTE:** Bowman (mover-yes)  
Janeway (seconder-yes)  
All ayes

**MOTION:** Carried unanimously

- 22 \*CCHS Contract with Scoretrax:** (See Exhibit #24) Janeway stated that there is no contract included with this information. Janeway made and Bowman seconded a motion to table this item until the correct information is supplied.

**VOICE VOTE:** Janeway (mover-yes)  
Bowman (seconder-yes)  
All ayes

**MOTION:** Carried unanimously

- 23 \*CCHS Contract with Taylor Publishing:** (See Exhibit #25) Janeway stated that there is no contract included with this information; it is a price list. Janeway made and Bowman seconded a motion to table this item until further information is supplied.

**VOICE VOTE:** Janeway (mover-yes)  
Bowman (seconder-yes)  
All ayes

**MOTION:** Carried unanimously

- 24 Old Business**

**A. Planning Work Session:** Beginning at 7:45 Saturday, June 25, at the central office.

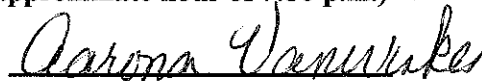
- 25 Questions from Media:** (None)

**(Two (2) tapes dated 6-23-11 are marked as Exhibit #26)**

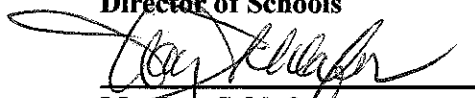
- 26 Adjournment:** Janeway made and Bowman seconded a motion to adjourn.

**VOICE VOTE:** All ayes  
**MOTION:** Carried unanimously

**(WHEREUPON, the meeting was adjourned at the approximate hour of 7:50 p.m.)**



**Ms. Aarona VanWinkle  
Director of Schools**



**Mr. Dan Schlafer  
Chairman of the Board**

**(Continued on Page 9)**



(Minutes of 6-23-11 continued from Page 8)

I, Virgie Lotze, do hereby certify that I reported the foregoing minutes and that I delivered said minutes to the office of the Director of Schools on July 11<sup>th</sup>, 2011.



Virgie Lotze  
Court Reporter and Notary  
Public at Large for the State of  
Tennessee

(My Commission expires 6-6-15)

