

Cumberland County Board of Education
Regular Meeting
May 26, 2016

The Cumberland County Board of Education met in regular session on Thursday, May 26, 2016, in the Central Services Board Room where the meeting was called to order by Chairman Hassler at the approximate hour of 6:00 PM. He welcomed everyone to the meeting.

PRESENT: Hassler, Stone, Blalock
Parris, Hutson, Janeway
Patterson, Bowman, Freitag
Julia Timson, (CCEA Rep)
Rolf Weeks (PTOA)

ABSENT: (None)

COUNSEL: Mr. Earl Patton

1. Call to Order - Mr. Don Hassler: (See above)

2. Welcome to Visitors - Mr. Don Hassler: (See above)

3. Moment of Silence/Pledge of Allegiance - Mr. Don Hassler

3.A. Pledge of Allegiance: Chairman Hassler led the audience in the Pledge of Allegiance

4. Special Recognition – Mr. Don Hassler: (None)

5. Roll Call: (See above)

6. Declaration of Conflict - Mr. Earl Patton: After reading into the record: “TCA 49-2-202 defines relative as a spouse, parent, parent-in-law, child, son-in-law, daughter-in-law, grandparent, grandchild, brother, sister, uncle, aunt, nephew, niece, or any person who resides in the same household as you”, Mr. Patton asked each board member that has a relative employed by the Cumberland County School System to raise their right hands and certify that the votes that they make tonight will be in the best interest of the Cumberland County school system, regardless of the effect that that vote may have upon the employment of their relative or relatives. (Parris, Freitag, Hutson and Hassler so certified.)

7. *Approval of April 28, 2016 Minutes: (See Exhibit #2) Stone made and Bowman seconded a motion to approve the 4/28/16 minutes as presented.

VOICE VOTE: Stone (mover-yes)
Bowman (seconder-yes)
All ayes

MOTION: Carried unanimously

8. *Approval of Agenda: (See Exhibit #1) Bowman requested that Item #16-B-1, (Suspension of Students Eligibility Rules IV. (2) Student Transfers for FY 2016/2017) be removed from the agenda and sent back to the committee for further work; with that removal, Bowman made and Stone seconded a motion to approve the agenda as presented.

VOICE VOTE: Bowman (mover-yes)
Stone (seconder-yes)
All ayes

MOTION: Carried unanimously

9. Community Comments

9.A. Horizon Initiative Cooperative Agreement - Mr. Brad Allamong: (See Exhibit #3) Mr. Allamong, Chamber of Commerce Representative, stated that there have been several changes to the Cooperative Agreement, which is a document that asks all entities that are participating in this to work together as a community. He commented further

on the basics of the program, and stated that for the infrastructure of our county and city to be successful, everyone must work together. Mr. Andrews asked board members to study the material and be prepared for the subject to be brought up at the June meeting.

10. Acknowledgement of Elected Officials:

- A. Sue York: Sue announced that she is running for the 1st district commission seat; she has no opponent.
- B. Matt Speich: Matt announced that he is running for the 6th district school board member seat.
- C. Sandra Baxter Dutcher, 9th district commissioner, was present.

11. PTOA Representative - Mr. Rolf Weeks: (No regular report) Mr. Weeks announced that he is the chairman of the Drug Coalition.

12. School Board Reports

- 12.A. TLN Report - Mr. Jeff Freitag

13. Board Member(s) Report from Training(s): (None)

14. Legal Report - Mr. Earl Patton

A. Howe Case: Mr. Patton reported that there is still no decision in the Howe case on the Summary Judgment, but he is expecting that at any time. If Summary Judgment is not found in the case, the case will have to be defended and probably tried.

B. Billingsley Case: Mr. Patton stated that in the Billingsley case, there are no new developments. He expects to have something on this case by next month's meeting.

15. Superintendent's Report - Mr. Donald Andrews

15.A. *Approval of the Cumberland County School System's FY17 Consolidated Funding Application - Mr. Dan Schlafer: (See Exhibit #4) Mr. Schlafer reported that this document was completed on May 2nd and distributed to board members on that date, which is the longest period of time that board members have had to study the document. Approval of the application for the grant was received from the State Department of Education today. This amount of the federal programs money for the school system next year is \$4,025,000. In order to benefit more from professional development, Mr. Schlafer is suggesting that three positions be added as instructional coaches – one in English Language Arts, one in Math, and one in Technology. These persons will not be Central Office positions; those persons will be going out to all the schools to help teachers. All monies spent on this will be federal money; no local money whatsoever. This is a big change from sending numbers of people to training sessions and paying all expenses involved. These coaches will submit to Mr. Schlafer every Friday afternoon showing what their schedule is for the next week. They will meet in a staff meeting with him and his staff every Monday morning, and they will be accountable to him every day. The Federal Programs include Title 1, Title 2, Title 3, Title 6, some homeless money, and there are programs that use both local and federal dollars in Dr. Inman's Special Education programs. Bowman made and Stone seconded a motion to approve the Cumberland County School System's FY-17 Consolidate Funding Application as per Exhibit #4.

VOICE VOTE: Bowman (mover-yes)
Stone (seconder-yes)
All ayes

MOTION: Carried unanimously

15.B. *Strategic Compensation Plan Approval - Dr. Rebecca Wood: (See Exhibit #5) Dr. Wood reported that a meeting was held with a representative from each school to go over this plan to see if changes needed to be made. She explained how this will work as per Exhibit #5. The 175 lead teachers will be going into all the schools to help the principals. These lead teachers were selected based on the enrollment in their schools. Further discussion was had, after which Stone made and Janeway seconded a motion to approve the pay plan as per Exhibit #5.

VOICE VOTE: Stone (mover-yes)
Janeway (seconder-yes)
All ayes

MOTION: Carried unanimously

15.C. *Board Attorney Retainer Agreement 2016-2017 - Mr. Don Hassler: (See Exhibit #6) Mr. Patton stated that he has been the board's attorney for about sixteen (16) years and has had an hourly pay raise twice. He is asking the board for a \$25.00 an hour increase – from \$150 to \$175 an hour. He stated that this increase will be in an approximate amount of 5 to \$6,000 per year if his hours stay about the same. Stone made and Freitag seconded a motion to grant the increase.

ROLL CALL VOTE: Stone (mover-yes)
Freitag (seconder-yes),
Hutson (no), Blalock (no)

MOTION: Carried (7-yes, 2-no)

15.D. Personnel List For 2016-2017 School Year - Ms. Christie Thompson: (See Exhibit #7) Ms. Thompson discussed some of the personnel lists as per Exhibit #7. (No action necessary)

- 15.D.1.** Bus Driver 2016-2017 Personnel List
- 15.D.2.** School Nutrition 2016-2017 Personnel List
- 15.D.3.** Non-Certified 2016-2017 Personnel List
- 15.D.4.** Non-Tenured 2016-2017 Personnel List
- 15.D.5.** Tenured 2016-2017 Personnel List
- 15.D.6.** Not Rehired
 - 15.D.6.a.** School Nutrition Personnel
 - 15.D.6.b.** Non-Certified Personnel
 - 15.D.6.c.** Non-Tenured Certified Personnel

15.E. *Booster Club Bylaws - Mr. Travis Isaacson: (See Exhibit #8) Mr. Isaacson stated that the Martin Elementary Football By-Laws and the North Elementary Football By-Laws do not need to be approved. He is requesting that all other by-laws contained in Exhibit #8 be approved. Stone made and Freitag seconded a motion to approve all the by-laws as per Exhibit #8. (Janeway and Stone declared a conflict since their wives hold offices in their children's booster clubs.)

VOICE VOTE: Stone (mover-yes)
Freitag (seconder-yes)
All ayes

MOTION: Carried unanimously

15.F. *2016-2017 Budget - Mr. Travis Isaacson: (See Exhibit #9) Mr. Isaacson reported that Exhibit #9 is the updated budget which includes the BEP estimates for May. It also includes Stone's motion at the special session on May 12th. In discussions with the state, according to their quirky process for setting the minimum BEP, we will not be above the minimum in any category at this time. After some discussion, Chairman Hassler made and Janeway seconded a motion to approve the budget as per Exhibit #9. In discussion, Stone stated that he is leery of sending this budget to the county commission, since one commissioner told him that if the budget is not in by June 9th, the school system will risk getting only the minimum from the county. In further discussion, Mr. Isaacson stated that this budget includes the salaries for five more SROs and funding for those SROs for the first year. (That cost is \$421,100.)

VOICE VOTE: Chairman Hassler (mover-yes)
Janeway (seconder-yes)
Blalock (no)

MOTION: Carried (8-yes, 1-no)

15.G. *Cumberland County School Nutrition Program 2016-2017 Budget: (See Exhibit #10) Ms. Hamby stated that this budget is based on expanding the Community Eligibility Program. This was a pilot program this year at Martin Elementary and Pleasant Hill Elementary, which was very successful. She is asking to expand the program to all schools that reach the 50% eligibility number, which will include all schools except Homestead, South Elementary, CCHS and SMHS. The Summer Feeding Program feed at thirty-four (34) sites last year; today, the House of Hope and the Sheriff's Department's Youth Camp joined the participants. CCHS, North, Homestead and Pleasant Hill will remain open the entire summer; the expansion will be for SMHs and Pine View to be open all summer. From the rural area of Pine View, 102 students will have meals delivered to certain apartment locations. She explained her expenditures – increases and decreases. She asked for approval of this budget. Stone made and Bowman seconded a motion to approve pay scale budget and the meal prices of the Nutrition Program as per Exhibit #10.

VOICE VOTE: Stone (mover-yes)
Bowman (seconder-yes)
All ayes

MOTION: Carried unanimously

15.H. FYI: (See Exhibit #11)

- 15.H.1. Administrative Meeting Agenda
- 15.H.2. Attendance Report
- 15.H.3. Personnel Report
- 15.H.4. Substitute List
- 15.H.5. Professional Development Report
- 15.H.6. School News Articles
- 15.H.7. School Calendar of Events

16. School Board Committees

16.A. Policy Committee - Mr. Richard Janeway

16.A.1. *Approval of First Reading of Policies

16.A.1.a. Policy 6.3071 Extracurricular Activity Drug Testing: (See Exhibit # 12) After an explanation from Janeway, he recommended that this policy be approved on the first reading.

VOICE VOTE: Janeway (mover-yes)
All ayes

MOTION: Carried unanimously

16.A.2. *Approval of Second Reading of Policies: (See Exhibit #13)

16.A.2.a. Policy 4.403 Reconsideration of Instructional Materials and Textbooks: Janeway recommended that this policy be approved on the second reading.

VOICE VOTE: Janeway (mover-yes)
All ayes

MOTION: Carried unanimously

16.A.2.b. NEW - Policy 4.408 Use of Unmanned Aircraft Systems and Model Aircraft in the Curriculum: Janeway stated that this is a new policy. Janeway recommended that this policy be approved on the second reading.

VOICE VOTE: Janeway (mover-yes)
All ayes

MOTION: Carried unanimously

16.A.2.c. Policy 4.701 Maintaining Test Security: Janeway recommended that this policy be approved on the second reading.

VOICE VOTE: Janeway (mover-yes)
All ayes

MOTION: Carried unanimously

16.B. Athletic Committee - Mr. David Bowman

16.B.1. *Suspension of Student's Eligibility Rules IV. (2) Student Transfer for FY 2016-2017: (This item was taken from the agenda for further work.)

Students enrolled at a school out of their zone (their physical residence requires attendance at a school other than the one they attend), and who are not attending such school as a child of an employee of that school, establishes enrollment at that school for the remainder of that school year. If such a student transfers to a different school, in the event of a Bona Fide Change of Residence or otherwise, said student will not become eligible for sports for 12 months after the last sporting event that the student participated.

16.C. Building and Grounds Committee - Ms. Shirley Parris

16.C.1. *Crab Orchard Elementary Septic/Sewer

16.C.1.a. Option 1 - Study of Connecting to Fairfield Glade: Mr. Isaacson stated that an engineer can be hired to do an \$1,80 study of what it will cost to connect to the Fairfield septic/sewer system. After the

study is received, approval must be obtained from both Fairfield and the State of Tennessee to go forward with the connection to the sewer line.

16.C.1.b. Option 2 - Negotiation with FECS (Barry Fields): Mr. Isaacson stated that Option 1 is to continue negotiations with Mr. Fields to re-design the present septic system, possibly with him having it done by the time school starts in August.

After a lengthy discussion, Janeway made and Stone seconded a motion to proceed with Option 1, expecting an answer from the \$1,800 study in approximately thirty (30) days; if the study comes back that this is not feasible or will take longer than eighteen (18) months, then go to Option 2. In further discussion, Mr. Isaacson stated that there is an outstanding invoice that will have to be dealt with regarding Option 2 at some point in time. Mr. Patton stated that the contractor said that his fee of \$4,800 may not stay the same if payment is outstanding for too long, since he gave us a reduced fee to start with. Freitag is of the opinion that the contractor can wait thirty (30) more days because of the fact that the work he has completed is not satisfactory. If pumping has to be continued for a long period of time, Ms. Reed will negotiate with Mr. Bruce Pugh regarding the \$2,000 per month pumping fee.

VOICE VOTE: Stone (mover-yes)
Janeway (seconder-yes)
All ayes

MOTION: Carried unanimously

At this point, Freitag made and Parris seconded a motion to pay Goss Construction the \$6,313 for material that can still be used that he has purchased for the Crab Orchard sewer system. Since the initial bid has been declined, the deposit that was made will be reimbursed to Goss.

VOICE VOTE: Freitag (mover-yes)
Parris (seconder-yes)
Janeway (no)

MOTION: Carried (7-yes, 1-no) (Hutson not present for the vote)

1.C.2. *Uplands Designs Contract: (See Exhibit #14) The Uplands Designs contract states that additions or renovations to Crab Orchard Elementary will constitute a fee of 6% of the cost; new construction will be at 5% of the cost. Bowman made and Freitag seconded a motion to approve the contract as per Exhibit #14.

VOICE VOTE: Bowman (mover-yes)
Freitag (seconder-yes)
All ayes

MOTION: Carried unanimously

16.C.3. *Crab Orchard Elementary Outside Classroom and Garden: (See Exhibit #15) Parris stated that this project will not cost the board any money; it is being funded out of the school's funds. Bowman made and Parris seconded a motion to approve the request as per Exhibit #15.

VOICE VOTE: Bowman (mover-yes)
Parris (seconder-yes)
All ayes

MOTION: Carried unanimously

16.D. Safety Committee - Mr. David Bowman: (No report)

17. Chief Financial Officer's Report

17.A. Monthly Financial Report: (See Exhibit #16) Mr. Isaacson reported that our revenues for April were \$4,083,414. Total year to date is \$43,793,965, which is 89% of the budget. Line 44170, Miscellaneous Refunds at 157% represents the county's reimbursement for fuel; this will be transferred into the Fuel Line. Expenditures are at \$4,195,211 for April; year to date if \$9,417,472, which is 77% of the budget. He reported that everything seems to be in line and going very well.

17.B. Monthly Sales Tax Report: (See Exhibit #17) Mr. Isaacson reported that the actual sales tax for May is \$739,144, which is \$31,265 over budget, which is 4.42%. Total over budget is 5.41% year to date.

(See Exhibit #18)

17.C. *Line Item Budget Amendment - Central Cafeteria Fund \$30,311.00

17.D. *General Purpose School Fund Resolution - CTE \$21,000

17.E. *General Purpose School Fund Resolution - SPED \$35,000

17.F. *Line Item Budget Amendment - Transportation \$7,600

17.G. *General Purpose School Fund Resolution - Multiple Departments

17.H. *General Purpose School Fund Resolution - Pre K Travel \$1,825

At this point, Stone made and Freitag seconded a motion to approve Amendments 17-C through 17-H as per Exhibit #18.

VOICE VOTE: Stone (mover-yes)
Freitag (seconder-yes)
(Bowman, Blalock, and Hutson not present for vote)

MOTION: Carried (6-yes)

18. *Consent Agenda

18.A. *Approval of Volunteers: (See Exhibit #19)

18.B. *Approval of Overnight and Out of State Field Trips: (See Exhibit #20)

18.B.1. *Cumberland County High School Cheerleaders, Summer Camp at Tennessee Tech - 6/21/16-6/23/16

18.B.2. *Cumberland County High School - Yearbook Officers to Jostens Workshop at Belmont University 6/7/16-6/8/16

18.B.3. *Cumberland County High School Lady Jets - Various Team Camps over the summer

18.B.4. *Stone Elementary Archery Teams World NASP Tournament, Myrtle Beach, SC 6/23/16-6/26/16

18.C. *Approval of Contracts: (See Exhibit #21)

18.C.1. *Cumberland County High School Lifetouch Photography/Yearbook Agreement 2016-2017

18.C.2. *Ms. Karen Vaden, COTA/L Contract 2016-2017

18.C.3. *Ms. Karyn Henderson, Global Therapies, Inc. Contract 2016-2017

18.C.4. *Martin Elementary - Sheffield Photography Contract 2016-2017

18.C.5. *Cumberland County High School - Jostens Publishing Year Book Contract 2016-2017

18.C.6. *Pine View Elementary - Strawbridge Studios Inc. Portrait Agreement 2016-2017

18.C.7. *Therapy.WorksLLC - Physical Therapy Services Contract 2016-2017

18.C.8. *Stellar Therapy Service Agreement

18.C.9. *South Elementary Lifetouch Photograph/Yearbook Agreement 2016-2017

18.D. *Approval of Grants: (See Exhibit #22)

18.D.1. *Tennessee Early Intervention System (TEIS) Grant Contract

18.D.2. *FY 2017 IDEA Discretionary Supplement Funds Grant

18.D.3. *IDEA Discretionary Grant for working with children with disabilities

18.D.4. *Pine View Elementary - Dollar General Family Literacy Grant 2016-2017

18.E. *School Wide Fundraisers: (None)

18.F. *Approval of Disposal of Surplus Property: (See Exhibit #23)

18.G. *Executive Approval

18.G.1. *E – Rate

18.G.2. *Pleasant Hill Elementary Inventory Surplus List

Stone made and Freitag seconded a motion to approve the Consent Agenda as per Exhibits 19, 20, 21, 22 and 23.

VOICE VOTE: Stone (mover-yes)
Freitag (seconder-yes)
All ayes

MOTION: Carried unanimously

19. Old Business

A. Mr. Schlafer: Announced that when the Consolidated Funding Application was approved today, he got a high-five from incoming superintendent, Ms. Graham for getting this done in such a timely manner.

B. Streaming of meetings: Janeway reported that he has gotten feed-back from several people that have indicated that they dislike the fact that they have to sign up, give their date of birth, their cell phone numbers; they are subject to text messages, subject to advertisement comments that come to them, have to give their email addresses and are getting loaded down with emails from the company. Mr. Isaacson stated that we knew from the beginning that we had to sign up for this, but he will share these thought with the company. He will have a report on how many people have signed up for the streaming.

20. Questions from Media: (None)

21. Adjournment: Stone made and Freitag seconded a motion to adjourn.

VOICE VOTE: All ayes

MOTION: Carried unanimously

The meeting was adjourned at the approximate hour of 8:00 pm.

Mr. Donald Andrews
Superintendent of Schools

Mr. Don Hassler
Chairman of the Board

I, Virgie Lotze, do hereby certify that I reported the foregoing minutes and that I delivered said minutes to the office of the superintendent on June 9, 2016.

Virgie Lotze
Notary Public at Large for the State of Tennessee

(My commission expires 6-4-19)

22. (*) Indicates Board Approval Required