

Dale County Schools Credit Recovery Plan

Dale County Schools offer students who have been unsuccessful in mastering content or skills required to receive course credit the opportunity to apply for Credit Recovery. Credit Recovery study is based on deficiencies rather than a repeat of the entire course. Students who have not achieved a baseline average of 40 or above (on a 100-point) scale must repeat the entire course.

Students and guardians should be aware that the National Collegiate Athletic Association (NCAA) does not recognize Credit Recovery for course credit and advise athletes accordingly or prohibit their participation.

Guidelines for admission and removal, instruction, content and curriculum, grading policy and an explanation of limitations:

1. Admission and Removal

Rules and regulations, or procedures for admission to and removal from Credit Recovery programs, may include but not be limited to, attendance, discipline, availability of coursework, availability of space, appropriate progress, and grades.

At a minimum students and the schools should complete/adhere to the following:

- a. Complete the Credit Recovery Request Form (Attachment A).
- b. Parent/guardian consent.
- c. Students earn a baseline average of between 40 and 59 on a 100-point scale; or a 70 or above for a student that fails a course due to absences

2. Instruction

All Credit Recovery classes will be under the supervision of a trained teacher/facilitator.

- a. Teachers of teacher-based programs shall be certified in the core academic area they are teaching.
- b. Facilitators of computer-based programs shall:
 - be certified teachers; or receive training pertaining to course organization, online/computer-based instruction management, and related technology.
- c. Facilitators of online ACCESS courses provided by the ALSDE and which have a certified teacher in the core academic area being recovered shall:
 - be adults approved by the local school board or Superintendent; or receive professional development in online methodology and technical aspects of Web based instruction.
- d. Content standards and concepts to be addressed in Credit Recovery courses may be determined by the following criteria:

the teacher who assigned the failing grade to the student identifies the course of study

content standards that were not met by the student; or a course and skill-specific diagnostic tool provided by the software vendor may be used to identify the standards for instruction; or a comprehensive school or school system test such as a semester exam, a final exam, or a test designed specifically for the Credit Recovery program shall be used to identify unmet standards in a course.

3. Content and Curriculum

- a. Credit Recovery content may be delivered by a certified teacher in the core academic area.
- b. Credit Recovery content may be delivered by computer-based programs facilitated by a certified teacher trained on course organization and class management.
- c. Credit Recovery may be delivered through ALSDE instructional technology (ACCESS) under the supervision of a trained facilitator approved by the local school board or Superintendent.
- d. Credit Recovery curriculum shall be aligned with the Alabama academic content standards approved by the Alabama State Board of Education.

4. Grades

- a. Awarding of final grades in Credit Recovery programs will not exceed a final score of 70 on a 100-point scale
- b. Credit Recovery forgiveness formula:

Dale County Schools will use the grade forgiveness formula in which an original grade of F will be replaced—for calculation of grade point average—with a grade of D or C dependent upon the student's performance in Credit Recovery. A student's failing grade will never be removed from the permanent record. The credit recovery grade will never exceed a 70 on a 100- point scale. The Credit Recovery grade shall be included in computing the student's overall Grade Point Average.

5. Limitations

- a. The National Collegiate Athletic Association (NCAA) does not recognize Credit Recovery for course credit.
- b. A student will not receive higher than a 70 for Credit Recovery.
- c. The original failing grade must remain on the permanent record.

The Dale County School's Credit Recovery Plan will be reviewed annually and submitted to the Instructional Services division of the ALSDE every year.

Attachment A

Dale County Schools

CREDIT RECOVERY REQUEST FORM

I, _____, request consideration for Credit Recovery in

(Student name)

_____. I have read the requirements for admission to the Credit

(Name of course failed)

Recovery program and understand my responsibilities if admitted. I am aware that a maximum grade of 70 is available through Credit Recovery and that should I desire a higher grade, I will be required to take the entire course through traditional methods. I understand that the National Collegiate Athletic Association (NCAA) does not recognize Credit Recovery for course credit and that my original failing grade will remain on my permanent record. My signature and that of my parent/guardian convey our understanding of this grading procedure and all other requirements associated with the Credit Recovery program.

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____

Teacher of Course Failed Signature: _____

Date: _____

Counselor Signature: _____ Date: _____

Principal Signature: _____ Date: _____

Attach Copies of all Documentation

Attachment B

Dale County Schools Credit Recovery Plan

In accordance with the guidelines of the Alabama Department of Education (ALSDE), the Dale County School System will offer students who have received failing grades in courses that are required for graduation an opportunity to recover the lost credit through a standards based approach that will target specific knowledge and skill deficits instead of requiring the student to repeat the entire course. Such students must meet eligibility requirements to apply, and the Credit Recovery Program must be operated under the guidelines established by the ALSDE and the Dale County Board of Education.

Student Failure Reports

Teachers that have students with failing grades in courses that are necessary for graduation that complete the Credit Recovery Request Form (Attachment A) will be required to submit a student-specific report which identifies course standards that were not met in the applicable grading term (Attachment C). These reports may be used in combination with course and skill-specific diagnostic tools provided through software vendors and/or school or school-system assessments, all of which must be aligned with the Alabama Course of Study content standards for the course being pursued through Credit Recovery.

Student Eligibility, Admission, and Removal

Students are eligible to apply for Credit Recovery if the final grade earned in a course required for graduation was between 40 or above. Alternatively, such a student can choose to repeat a course in its entirety during the next regular school term. Students must complete an application (Attachment A) to request placement in a Credit Recovery Program. The student and parent/guardian must sign the application to consent to placement in the program and to acknowledge agreement with the terms of admission, program requirements and limitations. Students may be removed from a Credit Recovery Program at the discretion of the administrator supervising the program for circumstances involving serious or repeated misbehavior, failure to adhere to program attendance requirements, or failure to make adequate progress towards meeting remediation requirements.

Credit Recovery Program Authorization and Operation

A tuition fee of \$100.00 must be paid to participate in the program and will be nonrefundable should the student be dismissed from the program.

Teachers working with students in Credit Recovery programs must be certified in the content area they are teaching or in one content area if they are facilitating a software-based program. In situations where online courses are being utilized, an approved adult employee of the school system may be used as a facilitator. Credit Recovery Program offerings may be limited by the availability of space, teachers, or appropriate computer-based content for specific courses.

Instructional Content and Curriculum

Instruction may be delivered through a combination of computer-based instructional software directed by a facilitator or a targeted small-group instruction supervised and managed by a certified teacher or through direct instruction from a teacher who is certified in the subject area of the course being recovered. The Credit Recovery teacher/facilitator will use his or her professional judgment of data submitted by the teacher of the failed course; along with any further diagnostic device deemed necessary to develop a plan for specific standards for remediation targeted to individual students. The student must complete his or her individual remediation plan within the agreed dates and hours of the Credit Recovery Program Plan. Students may attempt to recover multiple credits, but one credit must be completed before attempting the next. Instructional assignments, whether computer-based or teacher-based, will be aligned with the Alabama academic content standards approved by the Alabama State Board of Education. Students will be released from the Credit Recovery Program upon successful completion of individual remediation plans regardless of the number of hours of instruction.

Grades and Credit

A maximum grade of 70 may be awarded in a Credit Recovery course. Grade forgiveness will be used, whereby the original failing grade is replaced by the Credit Recovery grade for computing grade-point averages. The original failing grade must remain on the transcript.

Attachment C

High School Graduation Requirement Failure Report

Student Name (Last, First): _____ Final Grade: _____%

Teacher (Last, First): _____ Year/Term _____

Subject: _____

List of Alabama COS Objectives not mastered:

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Teacher Signature: _____ Date: _____

Please attach any additional comments about the student (IEP, 504, or academic/discipline habits) that might help the Credit Recovery process be successful.