

CHAPTER 2.00 - SCHOOL BOARD GOVERNANCE AND ORGANIZATION

BOARD AGENDAS

2.22.2

- I. The Board hereby adopts the following prospective agenda for use at all regular meetings:
 - A. Roll Call
 - B. Establishing final agenda for meeting
 - C. Approval of paying bills and approval of previous minutes
 - D. Financial report
 - E. Superintendent's report
 1. Awards and presentation
 2. Building report (if applicable)
 3. Personnel
 4. Other reports
 - F. Reports of any committees
 - G. Unfinished business
 - H. New business
 - I. Hearing of delegations and communications (advance notice required)
 - J. Adjournment
- II. Items of business may be suggested by Board members, administrative staff, employees, school patrons, or lay citizens of the school district for inclusion on the agenda. Agenda items proposed by school patrons and lay citizens shall be submitted in written form and received in the office of the Superintendent of Education at least four (4) calendar days prior to the meeting. Items of business may not be suggested from the floor for discussion except at the discretion of the President or by a majority vote of the Board members present. The Board of Education shall encourage the citizens of the community to appear and bring before the Board any matter deemed important to the improvement of the school district. The Board shall vest in the President or presiding officer of the Board full authority to terminate the remarks of any person when such remarks have as

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their objective a personal attack on any person associated with the school district. Moreover, said presentations may be reasonably limited in time or manner by the President of the Board. Requests to appear before the Board shall specify the nature of the business to be taken up with the Board, the names of those who wish to address the Board, and the approximate time the matter will take. Each delegation which appears before the Board shall select one of its members as a spokesperson and provide his or her name to the Superintendent. The spokesperson shall adhere to the time allotments as specified by the Board President. The President of the Board shall not be obligated to recognize any person who desires to take up any business with the Board unless such item has been properly placed on the agenda for that meeting.

STATUTORY AUTHORITY:

**CODE OF ALABAMA
16-1-30**

LAW(S) IMPLEMENTED:

**CODE OF ALABAMA
16-8-8, 16-11-5, 16-12-3, 16-13-140,
13A-14-2, 36-12-2, 41-13-1**

ALABAMA ADMINISTRATIVE PROCEDURE ACT:

HISTORY:

**ADOPTED: July 8, 1985
REVISION DATE(S): October 18, 2006
FORMERLY: BCBD**