

**CHAPTER 5.00 – STUDENTS**

**STUDENT RECORDS**

**5.70**

School Board rules and procedures for maintaining student records shall be consistent with Alabama statutes, State Board of Education rules, and federal laws relating to “Family Educational Rights and Privacy Acts” and “Privacy Rights of Parents and Students.” The Superintendent shall be responsible for interpreting this rule and the school principal shall be responsible for controlling and supervising student records, following all rules on student records, and interpreting rules on student records to the school staff, students, and the community.

Reporting of any student data shall comply with these safeguards.

- I. Data reported to the Alabama Department of Education shall not disclose a student’s name or identity unless required by Alabama statutes;
- II. Data shall not be stored in a single file or released in such a manner that a complete student profile can be reported unless specified by Alabama statutes; and,
- III. Data shall be protected from unauthorized use at all times.

**STATUTORY AUTHORITY:**

**CODE OF ALABAMA  
16-1-30**

**LAW(S) IMPLEMENTED:**

**CODE OF ALABAMA  
2021.5.C.1232(B)(G)(H),  
16-8-8, 16-11-9**

**ALABAMA ADMINISTRATIVE PROCEDURE ACT:** \_\_\_\_\_

**HISTORY:**

**ADOPTED: October 18, 2006  
REVISION DATE(S): \_\_\_\_\_  
FORMERLY: JR**