

**CHAPTER 6.00 – HUMAN RESOURCES**

**JOB DESCRIPTIONS**

**6.13**

- I. The Board must approve a job description prior to the establishment of any position.
- II. Each job description shall contain the minimal qualifications, required skills, essential performance responsibilities, physical requirements of the position and other information as deemed necessary.
- III. The Superintendent shall maintain comprehensive, up-to-date job descriptions for all positions.
- IV. Notwithstanding anything else to the contrary, the Superintendent shall be authorized to assign and delegate duties to and from any position as needed and according to the Superintendent's best judgment.

**STATUTORY AUTHORITY:**

**CODE OF ALABAMA  
16-1-30**

**LAW(S) IMPLEMENTED:**

**CODE OF ALABAMA  
16-8-8, 16-11-9, 16-12-19, 32-6-49.1, et seq.**

**ALABAMA ADMINISTRATIVE PROCEDURE ACT:** \_\_\_\_\_

**HISTORY:**

**ADOPTED: October 18, 2006  
REVISION DATE(S): \_\_\_\_\_  
FORMERLY: CGB, CGBA, CGPB, DJC,  
GAKF, GAKH, GANI, GBA,  
GBAA, GBBA, GBRB, GCRB**