

**CHAPTER 6.00 – HUMAN RESOURCES**

**PROFESSIONAL LEAVE**

**6.70.8\***

- I. The Board may grant professional leave to an employee wishing to attend any educationally-related conference, meeting, or convention if such attendance is considered to be in the best interest of the school system.
- II. The Board may pay all or any part of expenses of any personnel whom it may direct to represent it at any such professional or educational meeting or in visitation to another school system. In all such cases, prior approval for said expenses must be given by the Board.
- III. The Board will consider a request for professional leave of absence when such a request is submitted at least two (2) weeks in advance to the Superintendent in writing. A written request for professional leave should clearly identify and describe the reason for requesting the professional leave of absence and demonstrate why the Board should favorably consider the request.

**STATUTORY AUTHORITY:**

**CODE OF ALABAMA  
16-1-30**

**LAW(S) IMPLEMENTED:**

**CODE OF ALABAMA  
16-1-18.1, 16-24-13**

**ALABAMA ADMINISTRATIVE PROCEDURE ACT:** \_\_\_\_\_

**HISTORY:**

**ADOPTED: October 18, 2006  
REVISION DATE(S): \_\_\_\_\_  
FORMERLY: CGPF, CGPFB,  
DJCB, GALAD, GALBG**