



ALABAMA SOUTHERN COMMUNITY COLLEGE

Dual Enrollment for Dual Credit

Get your college career off to the right start!

Enroll in Dual Enrollment for Dual Credit and earn college credit while still in high school.

Dual Enrollment for Dual Credit permits eligible high school students to enroll in college courses concurrently with high school classes, either at one of Alabama Southern Community College's campuses or at the student's high school, earning college and high school credit simultaneously. Eligible students may enroll during the Summer, Fall or Spring semesters. Students may enroll in any Alabama Southern course deemed acceptable by the student's high school, including both general education courses and career technical courses. Certain college courses have prerequisite requirements and/or placement requirements.

Alabama Southern Dual Enrollment for Dual Credit students are responsible for the cost of all tuition, fees, books, materials/supplies. Students interested in certain career technical programs, identified as high-wage, high-demand, may qualify for a scholarship funded by the Career Technical Dual Enrollment Grant through the Alabama Community College System and pays for the cost of all tuition, fees, books, materials/supplies.

Frequently Asked Questions

1. What does Dual Enrollment for Dual Credit mean?

Eligible 10th, 11th, or 12th grade high school students may enroll in a course which provides both college credit and high school credit for the same course. Serious consideration and counseling should be provided for 10th grade students to ensure they have the social maturity for college level work.

2. Who are eligible students?

Students must be in the 10th, 11th, or 12th grades.

3. What GPA is required for Dual Enrollment?

Students must have a minimum cumulative (unweighted) grade point average of 2.5 on a 4.0 scale.

4. What courses are offered for Dual Enrollment credit?

An extensive list of academic and career technical courses are offered for dual enrollment students. See Appendix I for a basic list of academic courses and course equivalencies. Students should speak with an Advisor or Admissions counselor for the entire course list, including career technical courses. "Special Topics" courses are not eligible for scholarship funding. Developmental courses may not be taken by dual students.

5. How does a Dual Enrollment class meet high school requirements?

Typically, students must complete three semester credit hours at the postsecondary level to equal one credit (Carnegie unit) at the high school level in the same or related subject. Each course must be crosswalked by the Local Education Agency (LEA) before high school equivalency credit can be determined for named academic courses. Each LEA must crosswalk the secondary course of study and the post-secondary syllabus. High school crosswalks are not required for courses counting as elective credit (career technical courses, fine art courses, etc.) See Appendix I for an example of some course equivalencies. Each participating LEA has the final authority on equivalencies.

6. What scores do I need on my ACT to place in English 101 and math classes?

A 20 or higher on the English portion of the ACT is required for enrollment in English 101.

Students planning to take a math course with an ACT mathematics score of 19 or higher are exempted from the Compass placement test. Placement of these students will be evaluated using the following criteria:

- ACT math score 19 – 21 Math 100 Intermediate College Algebra
- ACT math score 22 – 26 Math 112 (Pre-calculus with Algebra)
- ACT math score 27 – 28 Math 113 (Pre-calculus with Trig)
- ACT math score 29 or higher Math 125 Calculus I

7. What are the costs associated with Dual Enrollment courses?

Students are responsible for the cost of tuition, fees, textbooks, and materials/supplies as required in the syllabus of each course unless covered by alternative funding sources, such as the Career Technical Dual Enrollment Grant through the Alabama Community College System. Students who fail to pay tuition and fees by the end of the drop/add period are not considered enrolled and may be dropped from course rolls. Current tuition rates are available in Appendix II or at www.ascc.edu.

8. Is financial aid available for Dual Enrollment courses?

Dual enrollment students are not eligible for federal student aid (such as Pell grants). Students wishing to enroll in certain high wage, high demand Career and Technical Education programs may be eligible for a dual enrollment scholarship through the Career Technical Dual Enrollment Grant through the Alabama Community College System. Students awarded this scholarship are provided tuition, fees, textbooks and materials/supplies as required in the syllabus of each course. Career Technical funds may also be used to cover costs of academic course(s) in the eligible CTE program of study if the courses are taken concurrently with CTE course(s). Dual Enrollment for Dual Credit students must fill out a Workforce Development Scholarship Application in order to receive financial assistance. This scholarship is only for students enrolling in technical courses.

9. Do high school students have to travel to the college to take Dual Enrollment classes?

If a high school teacher meets the credentialing requirements of the college and is employed as an adjunct instructor by the college, the course may be taught by the high school teacher at the high school. With permission from parents and school administrators, students may travel on their own to college campuses to take classes. Due to the discipline required, it is suggested that students taking an online course should be recommended by the high school counselor. Dual enrollment students are encouraged to take summer classes to shorten their time toward a degree.

STUDENT ELIGIBILITY

A high school student is eligible for Dual Enrollment for Dual Credit if he or she meets all of the following criteria:

- Students must meet the entrance requirements of Alabama Southern Community College as stipulated in ACCS Policy and Procedure for Dual Enrollment for Dual Credit for High School Student.
- Students must be in grade 10, 11, or 12.
- Students must have a minimum cumulative (unweighted) high school grade point average of 2.5 on a 4.0 scale. Transcripts must be provided as documentation of the student's cumulative grade point average.
- Students must have written approval of the appropriate principal or career and technical education program representative (if applicable), and counselor. Dual Enrollment for Dual Credit eligibility for students enrolled in private, home school/private tutor, parochial, or church/religious secondary educational entities must be documented in writing by an appropriate school official. Approval from secondary school officials indicates that the student has demonstrated both academic readiness and social maturity.
- Students registering for any college-level English or math courses must take the Compass placement assessment to determine their academic preparedness for college-level courses. Students registering for career and technical education courses, with the exception of math and English, in the 10th or 11th grade should not be required to take the college placement test. Students must take the placement test before the start of their 12th year of high school, or submit ACT scores which exempt them from the exam.
 - Students must meet all applicable pre-requisites prior to enrolling in courses. For example, an accelerated high school student may not take English Composition until all required high school English courses have been completed.
 - Developmental courses (those numbered below 100) are not offered through dual enrollment.

Continuous Eligibility

Students who meet the criteria for initial admission to a Dual Enrollment for Dual Credit Program as specified in the ACCS Procedure for Dual Enrollment for Dual Credit for High School Students, Section 2, will remain in continuous eligibility as long as a grade of "C" or better in all attempted college courses is earned. Students who fail to meet this minimum grade requirement or who withdraw from a course will be suspended from the program for a minimum of one semester. The one semester suspension may not be served during the Summer term. The student may not re-enroll until the suspension has been served. For re-entry, the student must reapply to the program and must meet the minimum (unweighted) grade point average of 2.5 on a 4.0 scale.

Attendance

Class attendance is considered an essential part of the educational process. Students are expected to punctually attend all classes in which they are registered. Excessive absences, regardless of the reason or circumstance, may interfere with the student's ability to successfully complete the requirements of the course.

- Students will follow Alabama Southern's schedule of classes to include holidays and breaks unless agreements have been made between Alabama Southern and high schools that dictate otherwise.

- Students are expected to attend each class session, to arrive on time, and to remain for the entire class session.
- Absences that occur because of emergencies or school-scheduled functions may be excused with proper notification to the instructor.
- Attendance for CTE students whose tuition is paid by the CTEDE Scholarship funds will be reported as required to the high school point of contact.
- When a student is absent from class, the student is responsible for all material covered in the class and for any assignments made in class. The instructor is not required to review any material missed as a result of the student being absent, nor is the instructor required to provide an opportunity for make-up work.
- In cases of excessive absences, the student should withdraw from the course before the last date to withdraw, as published in the Alabama Southern Academic Calendar.
- **All CTE Dual Enrollment classes adhere to this policy.** Before the published withdrawal date (last day to withdraw with a “W”), a student may be administratively withdrawn from any course for excessive absences when the student has missed more than 20 percent of the total number of hours that the class meets.

Progression

Students are allowed to take two (2) classes per semester during the high school academic year (Fall and Spring semesters). During the Summer term, students in CTE programs may take up to four (4) classes in their program of study.

Students in CTE programs who require academic courses to graduate, and whose placement scores are sufficient, may also take academic courses for Dual Enrollment credit. Payment of tuition, fees, and textbooks are covered by their CTEDE Scholarship. For example, if a student taking IET 112 – Industrial Safety places in ENG 101 – English Composition I, that student may also take the English class for dual credit during the same semester as the IET class, with both classes covered by the scholarship.

Students who receive the CTEDE Scholarship, are required to pass each course to continue in the program.

Holidays

Alabama Southern Community College will provide a list of the holidays and other days that the college will be closed, to include Spring Break.

The high school should provide a list of the same to Alabama Southern Community College.

Contact Information

College: Alabama Southern Community College
 Kristi Smith
 Phone: 251-275-8202
 Email: ksmith01@ascc.edu

High School: Please contact your high school counselor.

APPENDIX I

Dual Enrollment for Dual Credit Program Courses and Course Equivalencies

Course Prefix	Course Title	Semester Hours	High School Code	High School Equivalencies	Units
BIO 103	Principles of Biology I	4	901402	Biology – AP	1
BIO 104	Principles of Biology II	4	901403	Biology – AP	1
BIO 201	Human Anatomy & Physiology I	4	901415	Biology – AP	1
BIO 202	Human Anatomy & Physiology II	4	901416	Biology – AP	1
CHM 111	College Chemistry I	4	902005	Chemistry (1 st Semester)	1
CHM 112	College Chemistry II	4	902006	Chemistry (2 nd Semester)	1
ENG 101	English Composition I	3	903201	English	1*
ENG 102	English Composition II	3	903202	English	1*
HIS 201	U.S. History I	3	905004	U.S. History	1
HIS 202	U.S. History II	3	905005	U.S. History	1
MTH 112	Precalculus Algebra	3	907601	Precalculus Algebra	1
MTH 113	Precalculus Trigonometry	3	907602	Precalculus Trigonometry	1
MTH 125	Calculus I	4	907605	Calculus (1 st Semester)	1
MTH 126	Calculus II	4	907606	Calculus (2 nd Semester)	1
PSY 200	General Psychology	3	901200	Psychology	1
PSY 210	Human Growth and Development	3	901201	Psychology	1

* In the case of English 11 and English 12, additional action is required. Local education agencies may determine, in conjunction with Alabama Southern Community College, how credit for English 11 and/or English 12 is awarded. Several options are available:

- English 101 + a literature course = English 11 or English 12 (depending on the student’s grade level)
- English 102 + a literature course = English 12
- English 101 + English 102 = English 11, then 2 postsecondary-level literature courses = English 12
- English 101 + locally documented literature to match grade-level literature content = English 11 or English 12 (depending on the student’s grade level)
- English 102 + locally documented literature to match grade-level literature content = English 12

Other courses may also be considered for elective high school credit.

APPENDIX II

Tuition and Fee Schedule

2016 – 2017

Credit Hours	Alabama Residents Tuition	Bond Surety Fee	Technology Fee	Facility Renewal Fee	Special Building Fee	Total Tuition and Fees
1	\$117.00	\$1.00	\$9.00	\$9.00	\$10.00	\$146.00
2	\$234.00	\$2.00	\$18.00	\$18.00	\$20.00	\$292.00
3	\$351.00	\$3.00	\$27.00	\$27.00	\$30.00	\$438.00
4	\$468.00	\$4.00	\$36.00	\$36.00	\$40.00	\$584.00
5	\$585.00	\$5.00	\$45.00	\$45.00	\$50.00	\$730.00
6	\$702.00	\$6.00	\$54.00	\$54.00	\$60.00	\$876.00
7	\$819.00	\$7.00	\$63.00	\$63.00	\$70.00	\$1,022.00
8	\$936.00	\$8.00	\$72.00	\$72.00	\$80.00	\$1,168.00
9	\$1,053.00	\$9.00	\$81.00	\$81.00	\$90.00	\$1,314.00
10	\$1,170.00	\$10.00	\$90.00	\$90.00	\$100.00	\$1,460.00
11	\$1,287.00	\$11.00	\$99.00	\$99.00	\$110.00	\$1,606.00
12	\$1,404.00	\$12.00	\$108.00	\$108.00	\$120.00	\$1,752.00
13	\$1,521.00	\$13.00	\$117.00	\$117.00	\$130.00	\$1,898.00
14	\$1,638.00	\$14.00	\$126.00	\$126.00	\$140.00	\$2,044.00
15	\$1,755.00	\$15.00	\$135.00	\$135.00	\$150.00	\$2,190.00
16	\$1,872.00	\$16.00	\$144.00	\$144.00	\$160.00	\$2,336.00
17	\$1,989.00	\$17.00	\$153.00	\$153.00	\$170.00	\$2,482.00
18	\$2,106.00	\$18.00	\$162.00	\$162.00	\$180.00	\$2,628.00
19	\$2,223.00	\$19.00	\$171.00	\$171.00	\$190.00	\$2,774.00
20	\$2,340.00	\$20.00	\$180.00	\$180.00	\$200.00	\$2,920.00

The college reserves the right to change, modify, or alter fees, charges, expenses, and costs of any kind without notice as approved by the Alabama Community College System Board of Trustees.