

Welcome to Alabama Southern



Let us help you find your perfect fit at Alabama Southern!
It's your life, your future – make it happen your way!

Contact Us

www.ascc.edu • admissions@ascc.edu

Monroeville Campus

(251) 575-3156 • Fax: (251) 575-5356

Monroeville Extensions

Call (251) 575 + the extension number

| | |
|--------------------------|-----------|
| Academic Affairs | Ext. 8251 |
| Admissions | Ext. 8222 |
| Adult Education | Ext. 8219 |
| Bookstore | Ext. 8220 |
| Business Office | Ext. 8275 |
| Financial Aid | Ext. 8256 |
| Library | Ext. 8242 |
| Registrar | Ext. 8252 |
| Scholarships | Ext. 8256 |
| Student Support Services | Ext. 8280 |
| Switchboard | Ext. 3130 |
| Testing Center | Ext. 8314 |

Thomasville Campus

(334) 636-9642 • Fax: (334) 636-1380

Thomasville Extensions

Call (334) 637 + the extension number

| | |
|--------------------------|-----------|
| Academic Affairs | Ext. 3167 |
| Admissions | Ext. 3143 |
| Adult Education | Ext. 3142 |
| Business Office | Ext. 3167 |
| Bookstore | Ext. 3133 |
| Financial Aid | Ext. 3168 |
| Library | Ext. 3146 |
| Switchboard | Ext. 3130 |
| Testing Center | Ext. 3182 |
| Student Support Services | Ext. 3217 |

Gilbertown Campus

(251) 843-5265 • Fax: (251) 843-2420

Jackson Campus

(251) 246-0010 • Fax: (251) 246-9998

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Message from the President DR. REGINALD SYKES

Dear Prospective Students, Parents and Community Members:

Thank you for your interest in Alabama Southern! This guide provides information about our college and the guidance you need to make the most of a great education. Alabama Southern is a fully accredited, multi-campus, comprehensive, open-door community college located in southwest Alabama – and we are anxious to welcome you to visit one of our campuses.

In these tough economic times, Alabama Southern offers a smart alternative to traditional four-year programs. A small initial investment in your education can pay big financial returns in your career. We offer many highly successful programs – associate degree, certificate, liberal arts, dual enrollment, adult education and continuing education.

Alabama Southern is committed to serving our community by offering convenient, affordable courses to help you reach your career and personal goals. Our small classes and personal attention to the success of each student provide a rewarding and enjoyable college experience. We are here with the support and resources you need to succeed in every area of your life!

Whether you want to transfer to a four-year university, earn an associate's degree or certificate, enhance your job skills, train for business and industry or continue your pursuit of life-long learning ... see what Alabama Southern has to offer! It's your life. Make the most of it at Alabama Southern!

Thank you!

Dr. Reginald Sykes
President
Alabama Southern Community College

2011-2012 Academic Calendar

| | | |
|-------------------|-------------------|---|
| Monday-Friday | November 21-25 | Thanksgiving Holidays – Students |
| Thursday-Friday | November 24-25 | Thanksgiving Holidays – College Closed |
| Tuesday | November 29 | Last day to withdraw without penalty – Full Term and Second Mini-term |
| Thursday | December 1 | Financial Aid Priority Deadline |
| Tuesday | December 6 | Last Day of Class |
| | Dec. 8, 9, 12, 13 | Final Exams |
| Monday-Tuesday | December 12-13 | Second Mini-term Final Exams |
| Thursday | December 15 | New Student Orientation |
| | December 21-30 | Christmas Holidays – College Closed |
| Wednesday | January 4 | Registration |
| Thursday | January 5 | Late Registration Fee Assessed |
| Friday | January 6 | Online Orientation, 9 am – Thomasville Campus |
| Monday | January 9 | Classes Begin for Full Term and First Mini-term |
| Monday | January 16 | Martin Luther King, Jr. Holiday- College Closed |
| Tuesday | February 28 | Last Day to withdraw from First Mini-term |
| Friday | March 2 | Midterm |
| Monday-Tuesday | March 5-6 | First Mini-term Finals |
| Friday | March 9 | Second Mini-term Registration |
| Monday | March 12 | Second Mini-term Classes Begin |
| Monday-Friday | March 26-30 | Spring Break |
| Sunday | April 15 | Financial Aid Priority Deadline |
| Monday | April 23 | Last Day to withdraw without penalty – Full Term and Second Mini-term |
| Friday | April 27 | Last Day of Class |
| Thursday-Saturday | April 26-28 | Alabama Writers Symposium |
| | May 2-3 and 7-8 | Final Exams |
| Monday-Tuesday | May 7-8 | Second Mini-term Finals |
| Friday | May 11 | Graduation |
| Friday | May 18 | Registration |
| Monday | May 21 | Classes Begin for Full Term and First Mini-term |
| | | Late Registration Fee Assessed |
| Friday | May 25 | Online Orientation at 9 am – Thomasville Campus |
| Monday | May 28 | Memorial Day Holiday – College Closed |
| Tuesday | June 19 | New Student Orientation – Monroeville Campus |
| Friday | June 22 | First Mini-term Finals |
| Monday | June 25 | Second Mini-term Registration/Midterm for Full-term Classes |
| Tuesday | June 26 | Second Mini-term Begins/New Student Orientation, Thomasville Campus |
| Wednesday | July 4 | Independence Day Holiday – College Closed |
| Tuesday | July 10 | New Student Orientation – Thomasville Campus |
| Sunday | July 15 | Financial Aid Priority Deadline |
| Tuesday | July 17 | New Student Orientation – Monroeville Campus |
| Tuesday | July 24 | New Student Orientation – Gilbertown |
| | | Last Day to Withdraw without penalty – Full Term and Second Mini-term |
| Friday | July 27 | Last Day of Class |
| Monday-Tuesday | July 30-31 | Final Exams |
| Tuesday | July 31 | Second Mini-term Exams |



Academic Advising

Alabama Southern's academic advising services are designed to help students achieve their goals. You will be assigned an advisor who will assist you in course selection, academic and career goals and more.

- Please call your assigned advisor to schedule an advising session. If an advisor does not answer, please leave a voicemail. Remember to leave a phone number and a time to return a call in your message. If an advisor has not contacted you within two working days after you leave a message, contact Ginger Bell at (334) 637-3167 or Toni Kelly at (251) 575-8251.
- Students may dial (251) 575-3156 and leave a voice mail message 24 hours a day at any of the extensions listed below.
- Students may dial (334) 636-9642 during normal business hours and the operator will transfer you to the requested extension number. Students may dial Jackson directly at (251) 246-0010.
- To call the Monroeville campus dial (251) 575 + the extension number. To call the Thomasville campus dial (334) 637 + the extension number.

MONROEVILLE CAMPUS

| | | |
|------|-------------------------|---|
| 8231 | Alex Bell | Physics/General Studies |
| 8248 | Susan Boothe | Biology/General Studies |
| 8244 | Alma Susan Brown | Art/Liberal Arts |
| 8226 | Dr. Melinda Byrd-Murphy | English/Liberal Arts |
| 8381 | Elaine Covin | Softball |
| 8232 | Frances Craven | Computer Applications/ Office Technology |
| 8281 | Rhonda Dees | Liberal Arts/General Studies |
| 8233 | Wendy Dees | Math |
| 8235 | Joseph Eatmon | Men's Basketball |
| 8210 | Crystal Fleeton | Speech/Liberal Arts |
| 8239 | Samantha Frye | English/Liberal Arts |
| 8296 | Dr. Jeff Gilbreath | Music/Liberal Arts |
| 8397 | Marcus Gordon | History/Liberal Arts |
| 8259 | Daniel Head | Baseball |
| 8252 | Jana Horton | Registrar/Dual Enrollment/ Accelerated |
| 8280 | Loretta House | Student Support Services |
| 8211 | Wanda Hudson | Business/Liberal Arts |
| 8270 | Rosalind Jennings | Women's Basketball |
| 8285 | Regina Johnson | Associate Degree Nursing |
| 8213 | Linda Joiner | Math/Liberal Arts |
| 8274 | Kay Lett | Law/Liberal Arts |
| 8249 | Dr. Ron Marcy | Chemistry/General Studies |
| 8382 | Janet McIntosh | Associate Degree Nursing |
| 8240 | Dr. Barbara McMillan | Psychology/Sociology/ Liberal Arts |
| 8278 | Kiki Moore | Student Support Services |
| 8276 | Tamekia Randall | Student Support Services |
| 8201 | Dr. Justina Strong | English/Liberal Arts |
| 8238 | Dr. Brenda Rigsby | Associate Degree Nursing |
| 8286 | Jeanne Sewell | Associate Degree Nursing |

GILBERTOWN CAMPUS

| | | |
|------|----------------|-----------------|
| 4428 | Dana Lolley | General Studies |
| 4423 | Shelia Skelton | Education |
| 4426 | Angie Williams | General Studies |

THOMASVILLE CAMPUS

| | | |
|-----------|----------------------|---|
| 3195 | Butch Brackin | Math/General Studies |
| 3213 | Mary Beth Brasell | Education/Liberal Arts |
| 3162 | Paula Byrd | Industrial Maintenance & Electricity |
| 3157 | Lynn Counselman | Practical Nursing |
| 3140 | Rhonda Dees | Liberal Arts/General Studies |
| 3212 | Christine Denish | Liberal Arts |
| 3153 | Robert Denton | Instrumentation & Electronics |
| 3163 | Larry Doggette | Paper and Chemical Technology |
| 3131 | Tommy Gaillard | Computer Applications |
| 3188 | Ginger Glass | Humanities/English |
| 3187 | Marcus Gordon | History/Liberal Arts |
| 3151 | Linda Grant | Office Technology |
| 3160 | Joy Kiracofe | Practical Nursing |
| 3210 | Mattie Kohen | Biology/General Studies |
| 3136 | John Lehning | Business |
| 3135 | John Long | Math/General Studies |
| 3176 | Vicky Long | Math/General Studies |
| 3149 | Brian McIntosh | Welding |
| 3150/3217 | Kiki Moore | Student Support Services |
| 3222 | Rachel Powell | Liberal Arts/Accelerated |
| 3137 | Alesia Savage | Liberal Arts |
| 3179 | Dr. Charles Shepherd | Dual Enrollment |
| 3154 | Dale Smith | Paper Chemical Technology |
| 3189 | Leta Stephens | English/Liberal Arts |
| 3215 | Gene Tindle | Machine Tool Technology |
| 3158 | Nancy Torrey | Practical Nursing |
| 3165 | Sarah Valine | Practical Nursing |
| 3180 | Ruby Ward | Cosmetology |
| 3155 | Augusta Watters | Business |

JACKSON CAMPUS

(251) 246-0010 Willard Daffin Liberal Arts



Steps to Admission

Complete an Alabama Southern Admissions Application

All forms are available in the Student Development Office or online in the Admissions section at www.ascc.edu. See the ASCC Online instructions to make sure you have been admitted.

Take Your Placement Test

Make an appointment early to take your Placement Test. Advisors need these scores to help you select your classes.

Meet with your Advisor & Select your Classes

Your advisor will work with you prior to registration to assist with selecting your classes. The Schedule of Classes is posted online at www.ascc.edu under the Current Students section and the Future Students section. During registration there is also a direct link to the schedule posted on the homepage. Consult your STARS guide prior to your advising session.

Attend New Student Orientation

New Student Orientation is mandatory for all new students. Sessions are scheduled for each campus, and the dates are posted online at www.ascc.edu.

Register for Classes

Students may register online by following the steps listed under ASCC Online. On-campus registration dates are posted on the Academic Calendar.

Pay Tuition and Fees

Registration is NOT complete until students pay tuition and fees in the Business Office. If tuition and fees are not paid by deadline dates your schedule will be deleted.

FIND IT AT ASCC.EDU

For more information and to download forms, visit www.ascc.edu. Click the Current Students and Future Students sections to find everything you need to get started at Alabama Southern!



Admission Policy

■ Our requirements for admission are: Graduation from a regionally accredited high school, graduation from a nonaccredited high school and a minimum ACT composite score of 16 or the equivalent score on the SAT, or passed the High School Equivalency test (GED).

■ Former Alabama Southern Community College students must apply for readmission if not enrolled at Alabama Southern during the previous semester with the exception of those students enrolled during Spring Semester and skipping only the Summer Semester; these students need not reapply for Fall Semester.

Financial Aid Announcements

Apply for Financial Aid today and make your college dreams a reality!

More than 85 percent of Alabama Southern's students receive some type of financial assistance, including scholarships, work study, Pell Grants and other supplemental grants. Financial aid is available for almost every program offered at Alabama Southern, and our friendly financial aid staff can help you secure the aid you need to pay for college. Financial assistance is meant to supplement your resources — it is not intended to be the only means of funding your education. A level of self-help is expected from all students.

Follow the Steps for Financial Aid Success

- ▶ Complete a free Application for Federal Student Aid. Students can apply for financial aid (at no cost) online at www.fafsa.ed.gov.
- ▶ Applications should be submitted online. (Allow two to three weeks for the application process.)
- ▶ Submit an Institutional Application and any other information requested by the Office of Financial Aid.
- ▶ You will be notified by mail of your eligibility for Pell awards. For eligible students at ASCC, the award will detail the maximum amounts of federal aid for the award year. All awards are based on full-time attendance (min. 12 hours). The amount credited to your account is based on the number of credit hours for which you are enrolled. Pell refund checks are released on the 14th day after classes have started.
- ▶ Students must have attended all their classes to receive a check.
- ▶ **Remember the Financial Aid Priority Deadlines!** File all financial aid paperwork by the deadline to find out your status before school starts.

Spring Semester: December 1 • Summer Semester: April 15 • Fall Semester: July 15

Visit the financial aid link at www.ascc.edu for more information on financial aid options. For further assistance please call Amy Rowell in the Monroeville Financial Aid Office, (251) 575-8256 or LaSha Nelson in Thomasville, (334) 637-3168.

Non-Traditional and Returning Student Scholarship Applications

Alabama Southern awards up to 25 scholarships each year for returning and non-traditional in-state students. The college evaluates scholarship applications as they are received. All students who meet the following criteria are eligible to apply and be considered for these scholarships.

**These scholarships are awarded only after all Pell grant and other outside scholarship funds have been exhausted.*

Returning Student Applicants:

- ▶ Students must have completed 24 hours of degree credible coursework.
- ▶ Students must currently have and maintain at least a 3.0 GPA.
- ▶ Students must be receiving a degree from Alabama Southern.
- ▶ Students must fill out the FAFSA and have EFC less than 10546.
- ▶ Students must not have previously earned a degree or certificate.

Non-Traditional Student Applicants:

- ▶ Students must meet either of the following two categories:
 - ▶ 25 years or older, returning to school for a degree OR
 - ▶ Male or female majoring in a field where they are a minority in the major
- ▶ Students must fill out the FAFSA and have EFC less than 10546.
- ▶ Students must maintain at least a 2.5 GPA after the scholarship is awarded.
- ▶ Students must not have previously earned a degree or certificate.

Tuition and Fees

The College reserves the right to change, modify, or alter fees, charges, expenses, and costs of any kind without notice as approved by the State Board of Education. Permission to take 18-21 hours must be granted by the Vice President of Academic Affairs. The in-state rate applies to Alabama residents only.

1. Tuition (per semester/term)

- A. In-State Rate: The tuition for Alabama residents is \$107 per credit hour, \$136 per credit hour for online courses
- B. Out-of-State Rate: The tuition rate for out-of-state students is \$214 per credit hour, \$243 per credit hour for online courses

2. Technology Fee (per semester/term)

The College charges a technology fee of \$9 per credit hour for all courses.

3. Facility Renewal Fee (per semester/term)

The Facility Renewal Fee is \$9 per credit hour for all courses.

4. Bond Surety Fee (per semester/term)

The Bond Surety Fee is \$1 per credit hour for all courses.

5. Debt Building Fee (per semester/term)

The Debt Building Fee is \$10 per credit hour for all courses.

6. Other Fees

- A. Graduation Fee: \$40
- B. Returned Check Fee: \$30
- C. Late Registration Fee: \$25

Three Easy Ways to Clear Tuition and Charges

After you have seen your advisor and registered for classes, the final step is paying for classes. All fees and tuition are due and payable at the time of registration except for fees of sponsored students on financial aid. No student will be admitted to classes until such payments are made. Checks or money orders should be made payable to Alabama Southern Community College for the exact amount of the charge. Visa and MasterCard credit cards may be used for payment of fees, tuition and bookstore purchases. If you are on scholarship or financial aid, please check with the business office to make sure all of your charges are cleared.

► Pay by Phone

You may call and make your payment using a major credit card or debit card.

► Pay by Mail

You may mail your check or money order to:

Alabama Southern Community College • Attn: Business Office • P.O. Box 2000 • Monroeville, AL 36461

► Pay in Person

Go to the business office on the campus/center you attend and pay your tuition and fees.

Alabama Southern accepts cash, checks, money orders, credit cards, and debit cards.

Senior Adult Free Tuition Scholarship

Alabama Southern offers a free tuition scholarship to area residents who are sixty years or older and who meet admission requirements. A Senior Adult Scholarship student will receive free tuition for all credit courses taken in which space is available. Students will be responsible for paying fees and books.



Due to changes in federal regulations, Alabama Southern is implementing a new satisfactory academic progress policy for pell grant students. This new policy will begin with the Fall 2011 Semester. Federal regulations require that all students receiving federal aid must make satisfactory academic progress toward completion of a degree or certificate. Academic progress must be monitored for all terms of enrollment, whether or not financial aid was received.

Students receiving pell grant will now have satisfactory academic progress checked once during the academic year. A student will be evaluated each time he/she applies for financial aid which will be at least annually. Due to the change of only checking once a year, there will be no warning periods. If a student is not meeting satisfactory academic progress, they are not eligible to receive pell grant.

Students who are on a warning status for summer term, will be checked at the end of the term and suspended if not meeting eligibility requirements.

For more information on the Higher Education Opportunity Act and policies applying to students please visit www.ascc.edu/HEOA.



ALABAMA SOUTHERN Refund Policy

Partial Withdrawal

Students who do not completely withdraw from the College but drop a class during the regular drop/add period will be refunded the difference in the tuition paid and the tuition rate applicable to the reduced number of hours, including fees appropriate to the classes dropped. There is no refund due to a student who partially withdraws after the official drop/add period.

Complete Withdrawal

Students who officially withdraw from all classes for which they registered before the first day of class will be refunded the total tuition and other refundable fees. Students who officially withdraw completely after classes begin will be refunded according to the official withdrawal date, as follows:

Withdrawal Dates, Spring Semester 2012

| | |
|--------------------------|-----------|
| Withdrawal by Jan. 6 | 100% |
| Withdrawal by Jan. 13 | 75% |
| Withdrawal by Jan. 20 | 50% |
| Withdrawal by Feb. 27 | 25% |
| Withdrawal after Feb. 27 | No Refund |

Withdrawal Dates, Summer Semester 2012

| | |
|-------------------------|-----------|
| Withdrawal by May 18 | 100% |
| Withdrawal by May 22 | 75% |
| Withdrawal by May 29 | 50% |
| Withdrawal by June 4 | 25% |
| Withdrawal after June 4 | No Refund |

An administrative fee not to exceed 5% of tuition and fees or \$100, the minimum of those amounts, shall be assessed for each withdrawal during the refund period. The refund policy is applicable to tuition, the technology fee, the facility renewal fee, and the bond surety fee. Refunds will be made in whole dollars and calculated by rounding down to the nearest dollar.

ALL COLLEGE WITHDRAWALS MUST BE HANDLED PERSONALLY AT THE ADMISSIONS OFFICE. THE TUITION AND FEE REFUNDS ARE COMPUTED ACCORDING TO THE DATE THE STUDENT ACTUALLY CONTACTS THE ADMISSIONS OFFICE AND COMPLETES THE COLLEGE WITHDRAWAL PROCESS AND NOT ACCORDING TO HIS OR HER LAST DAY OF ATTENDANCE.

Alabama Southern Community College complies with Federal regulations relative to the return of tuition and other institutional charges for the Title IV (Federal Financial Aid) recipients. Please contact the financial aid office for additional information prior to a complete withdrawal.

Please note that all previously published "Guarantees of Success" are no longer valid.

IMPORTANT POLICIES

Bookstore Policies

- ▲ Books and supplies may be charged to Pell Grant or other approved scholarships if cleared by the financial aid office and the business office. Students may purchase books anytime during the semester; however, students with certain scholarships and other financial aid may charge only through the specified dates. The bookstore will be open until 7 p.m. the first week of classes for each term to accommodate evening students. **BOOKSTORE HOURS ARE SUBJECT TO CHANGE! PLEASE CALL THE BOOKSTORE TO CHECK HOURS BEFORE DRIVING TO CAMPUS!**
MONROEVILLE BOOKSTORE: (251) 575-8220 • THOMASVILLE BOOKSTORE: (334) 637-3133
- ▲ A student may be entitled to a full refund during the drop/add period. Full refunds will be given for new books only if the books have not been used. Used books are refunded at the purchased price. Receipts are required for refunds. Credits will be issued on the student's account that may be applied to the purchase of other books and supplies. A check will be issued by the business office for any unused credits on the student's account. Allow two weeks to process the check.
- ▲ At the end of each semester during final exam days, the Bookstore will buy back textbooks. Students receive 50% of the new or used price for each textbook that is sold to the bookstore. However less may be given depending on the book's condition. Exceptions to this policy include: Old editions • Textbooks no longer being used • Damaged textbooks • Bookstore personnel discretion. As with the refunds, credits will be issued on the student's account that may be applied to the purchase of other books and supplies. A check will be issued by the business office for any unused credits on the student's account. Two weeks should be allowed for processing the check.
- ▲ Students who are on Athletic or President's scholarships, which pay for books, must turn in their books at the end of each term during the days of final exams. This includes all textbooks, study guides, and solutions manuals. **ALL BOOKS RECEIVED MUST BE RETURNED.** Students not complying will be placed on Bookstore Processing Hold. This will place a hold on transcripts, registration, grades, and student pay. This will prevent a student from being allowed to register for the following term. Any books damaged, in any manner, must be paid for at this time.
- ▲ See page 22 for Book Information for Scheduled Classes.

Disabled Students Policy

It is the policy of Alabama Southern to provide reasonable accommodations for environmental and program accessibility for persons defined as disabled in Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990 (ADA). Anyone who desires information about accessibility or services should contact Rhonda Dees, ADA coordinator, (251) 575-8281.

Non-Discrimination Policies

It is the official policy of the Alabama State Department of Postsecondary Education and Alabama Southern Community College that no person in Alabama shall, on the grounds of race, color, disability, sex, religion, creed, national origin, or age be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program, activity, or employment. Alabama Southern Community College is committed to this policy of non-discrimination and complies with the non-discrimination regulations under Title VI and Title VII of the Civil Rights Act of 1964; Title IX, Education Amendment of 1972; and Section 504 of the Rehabilitation Act of 1973, and Americans with Disabilities Act of 1990. Inquiries concerning this policy may be directed to the Title IX Coordinator, Ms. Ann Clanton.

Accreditation Statement

Alabama Southern Community College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award Associate in Arts, Associate in Science, and Associate in Applied Science Degrees and Certificates.

COURSE CANCELLATION POLICY

Alabama Southern reserves the right to cancel any course when insufficient registration occurs. In the event a course is canceled, a student has the option of adding another course that offers the same number of credits or receiving a refund.





With ASCC Online it's easy to register online, view your degree plan, change your schedule and more – all from your home computer! Contact your advisor to have your PIN activated and get started with ASCC Online today. Enjoy the freedom and flexibility that web registration offers in selecting the class schedule that best suits your busy lifestyle.

- Returning students may contact their advisors by telephone to set-up an appointment for advising or work through an advising session on the phone. Please note that your assigned advisor is listed on your Degree Plan. See the current list of advisors.
 - Once a student has completed an advising session advisors will activate students for online registration.
 - Prepare for your advising session by obtaining a copy of your Degree Plan from ASCC Online.
- If you are planning to transfer to a four year college or university you should visit the STARS website to obtain a copy of your STARS agreement.

STEP 1 – GETTING STARTED

- You must see your advisor.
- You must complete an advising session.
- You must not be on academic suspension.
- You must not have any outstanding fees or “holds” on your account.
- Your advisor will activate your PIN.

STEP 2 – GO ONLINE

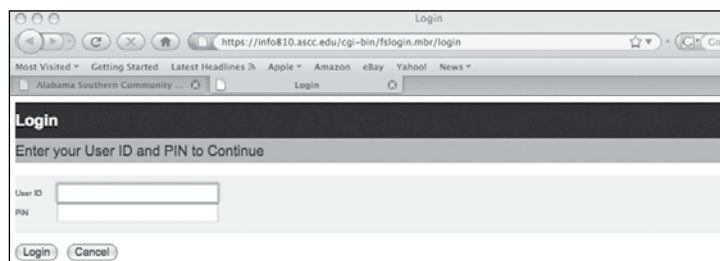
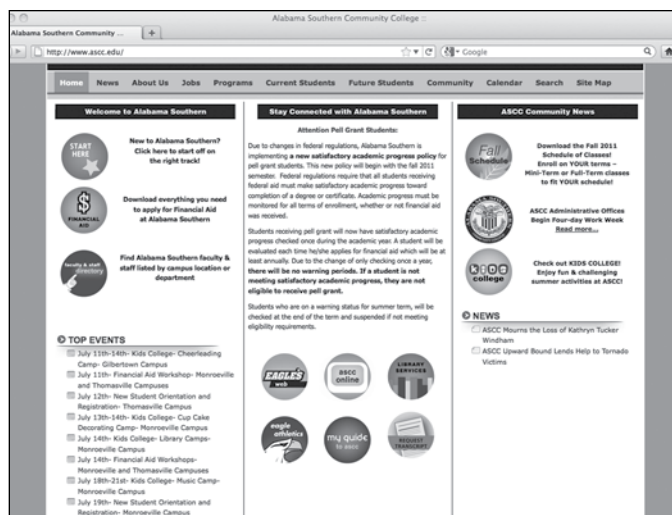
- Visit www.ascc.edu
- Click ASCC Online.
- Click the Student LOGIN button on the right side of the screen.

STEP 3 – LOGIN SCREEN

- Enter your student ID number or your social security number without the dashes.
- Enter your PIN. New students must see an advisor prior to online registration to have the PIN activated. Unless you have made changes, your PIN is your date of birth. Example: May 14, 1981 would be 051481.

STEP 4 – ASCC ONLINE MENU OPTIONS

- Display Courses – Allows you to view courses online.
- Pre-Registration – Allows you to Pre-Register, Drop/Add, and pay tuition for the upcoming semester. Click here to begin the registration process.
- Pay Outstanding Charges – Allows you to view outstanding fees or tuition.



you're in control with ascc online!

- My Grades – Allows you to view/print your current semester grades.
- Degree Plan – Allows you to view/print your current degree plan.
- My Schedule – Allows you to view/print your current schedule.
- Unofficial Transcript – Allows you to view/print your unofficial transcript.
- View Receipts – Allows you to view/print payment receipts generated by ACCESS.
- Change Your PIN – Allows you to change your personal ID number.
- To begin the registration process, click on Pre-Registration.
- If you have outstanding fees or are on processing hold, you will not be allowed to register, check grades, or obtain a copy of your transcript.
- If your advisor has not activated your PIN, you must see your advisor.

STEP 5 – AT PRE-REGISTRATION PAGE/ TO ADD OR DROP A COURSE

- Type the course number as printed in the Alabama Southern schedule. If you do not want to type in the course number, use the SELECT COURSE button to search current course schedule. Once you find the course you need, search current course schedule. Once you find the course you need, click PUSH and it will automatically insert the call numbers for you.
- Click the ADD/DROP COURSE button to add the course to your listing.
- To view your schedule, scroll to the bottom of the page.
- To drop a course you have added, click the CLICK TO DROP button to the right of the course.
- Continue the process of dropping and adding until your schedule is complete.
- Once your schedule is complete, click the COMPLETE REGISTRATION button.
- You will now see a screen that provides information related to the tuition amounts that you are to pay for the schedule you have chosen. Available financial aid coverage will also be displayed on the screen.
- To complete the entire registration process, you must pay the amount in the CASH DUE column by the due dates published by Alabama Southern. Failure to do so will result in removal from the class.
- If you feel that the financial aid amount applied to your account is incorrect, please call the Financial Aid Office in Monroeville at (251) 575-8256 or in Thomasville at (334) 637-3168.

STEP 6 – PAYING YOUR TUITION

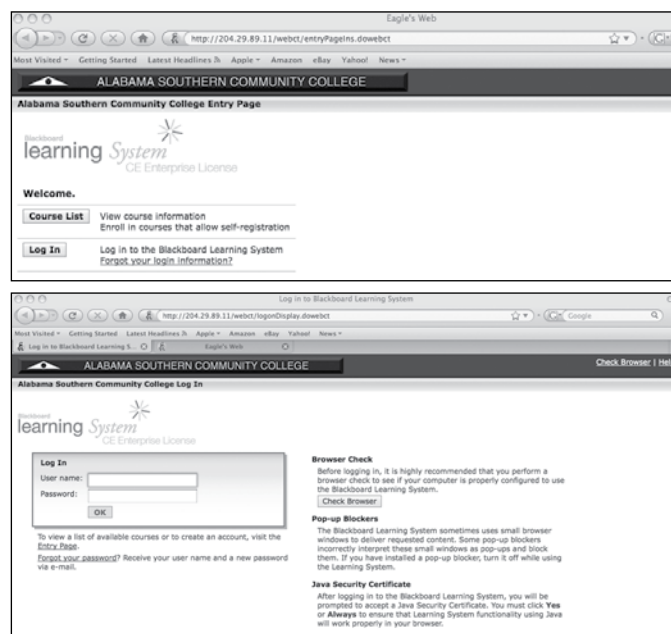
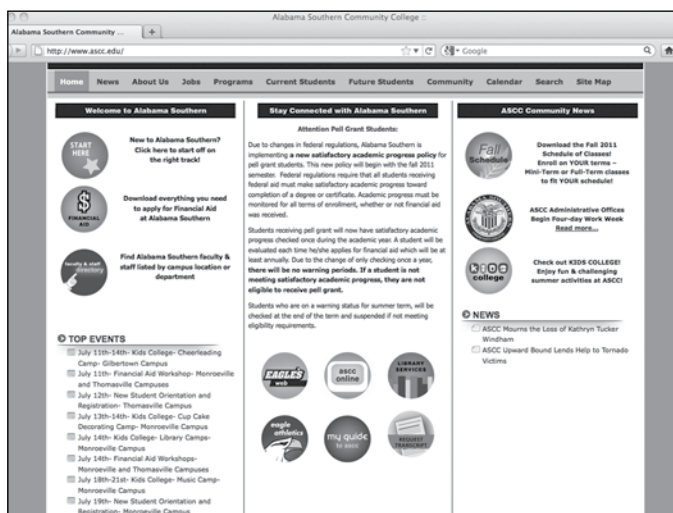
- If you plan to pay your tuition and fees by check, click the PRINT PRE-REGISTRATION MAILER button. This will print a copy of your schedule, plus all tuition and fees owed. Follow the directions on the mailer and send a check for the amount shown to Alabama Southern Community College.
- You may pay in person during regular business hours at the Alabama Southern Business Office by check, cash, VISA, or MasterCard. To ensure complete registration, full payment must be received by the posted payment deadlines.
- If you register AFTER the early registration payment deadline, you can pay your tuition using VISA or MasterCard at that time. If you do not settle your account at that time, your schedule will be dropped.

STILL HAVE QUESTIONS OR PROBLEMS?

- If you have a technical problem while trying to register or have a question about a hold on your account, please call the Admissions Office at (251) 575-8222 or (334) 637-3143.
- For questions about your tuition bill, please call the Business Office at (251) 575-8275 or (334) 637-3167.
- For questions about financial aid, please call the Financial Aid Office at (251) 575-8256 or (334) 637-3168.

YOUR GUIDE TO Eagle's Web

Eagle's Web is Alabama Southern's system for delivering online education. It provides online tools that instructors can use to facilitate internet courses or enhance classroom courses, such as class e-mail, chat, discussion boards, quizzing, etc. You may enter Eagle's Web only if you are enrolled in a class. Once you register, your Eagle's Web will be accessible to you **three days before the class begins**.



◆ Enter Eagle's Web from the Alabama Southern homepage at <http://www.ascc.edu>.

◆ Click on the Eagle's Web icon to get started.

◆ Eagle's Web IDs are the first letter of the first name (capitalized), the first three letters of the last name (first one capitalized), year of birth and day of birth (two digits).

◆ Your password is your student ID number.

Example: Jane McDoe born 090288: WebCT ID: JMcD8802/ Password: 1234567

or Example: Jane Doe born 090288: WebCT ID: JDoe8802/ Password: 1234567

Eagle's Web assistance:

Contact your instructor for immediate assistance. If the instructor is unavailable, please email webhelp@ascc.edu or call (251) 575-8227 and leave a detailed message. In your message, whether by voice or email include the following information that applies to the problem: name, Eagle's Web user name, where you can be reached and type of problem (example: forgot my password).

If this is your first time logging on to Eagle's Web, view the Log on Instructions.

Note: If you are not currently a registered student at Alabama Southern you will not have an Eagle's Web id.

If you are trying to request a transcript you need to go to the Home page and select "Request A Transcript" for instructions on requesting transcripts.

YOUR GUIDE TO Online Classes & STARS

Online Classes *The perfect solution for your busy schedule*

To find out if online classes are for you, talk with your academic advisor and visit www.ascc.edu to take the distance learning readiness survey. (Click Am I Ready for Online Learning?)

All students registered for any online course must attend a mandatory orientation! See the Academic Calendar for dates. All online class times are listed in the Schedule of Classes posted on www.ascc.edu.

Technology Requirements for Online Classes:

You should own or have access to a computer with personal access to the Internet (e.g., computer with a modem or cable modem connection). The minimum specifications include:

- ◆ AMD or Pentium processor. Minimum 56kbs Internet connection. DSL connection recommended.
- ◆ An e-mail account (email will be provided in Eagle's Web)
- ◆ Web-browser software – at least Internet Explorer 5.0 (do not use Firefox or Mozilla)
- ◆ Windows XP operating system or higher
- ◆ Microsoft 2010 is required for CIS 146 and Microsoft 2007 is recommended for online students (this needs to include Word and Powerpoint)
- ◆ Virus-checking software
- ◆ Plug-ins including Acrobat Reader, Real Player, Shockwave and Flash Player
- ◆ Additional hardware including speakers

STARS

STARS is a web-accessible database system which provides guidance and direction for prospective transfer students from two-year colleges to four-year universities in Alabama. STARS stands for Statewide Transfer/Articulation Reporting System.

- ◆ **How does STARS help you?** You can be sure that your courses will transfer to universities in the State of Alabama.
- ◆ **How do you reach STARS?** Go to www.ascc.edu and select Current Students. The STARS link is on the left-hand menu bar in the Current Students Section. You can also find STARS directly at <http://stars.troy.edu>.
- ◆ **Why should you check out STARS?** You can print a copy of the contract between you and the university. This is a guarantee of credit acceptance.
- ◆ **Who should check out STARS?** Anyone who plans to transfer to a university in the State of Alabama.
- ◆ **How often should you check STARS?** As often as you like, as often as you change your major, or as often as you change your mind as to where you wish to transfer.
- ◆ **What do you do after STARS?** You should keep the printed copy of your contract so that you can refer to it when you register for classes.
- ◆ **What about when you get to your transfer university?** Check with your STARS advisor there. If you can't find that advisor's name, go to the STARS website and work through the STARS program again.
- ◆ It is the expectation of the Articulation and General Studies Committee (AGSC) that questions/issues pertaining to student transfer of academic credit will be resolved by the institutional contact person who was appointed by the College President to manage transfer credit matters. The Alabama Southern contact person is Rhonda Dees, (251) 575-8281.

HELPFUL *information*



Graduation Application

- ▶ Individuals planning to graduate should make application for graduation to the office of Student Development at least one term prior to the expected term of graduation. Compliance with this deadline will allow the College to evaluate the student's record through a graduation check and notify the student concerning remaining graduation requirements.
- ▶ The deadline for filing the Intent to Graduate Application for students completing their certificate program or plan of study in December 2011 is Thursday, September 8, 2011. The deadline for filing the Intent to Graduate Application for students completing their certificate program or plan of study in May 2012 is Thursday, December 1, 2011.
- ▶ Deadlines will be waived only with the approval of the Vice President of Learning/Academic Affairs. Although students may complete requirements for graduation during any term, degrees and certificates will not be officially conferred until the commencement ceremonies are held. The official date that the student has completed requirements for the degree will be specified on the student's permanent transcript.

Parking Permits

Each student must register his/her vehicle in the Student Development Office. Parking permits will be issued for all registered vehicles and must be on display at all times while parked on campus. Any student violating the parking regulations will receive a ticket.

Free Tutoring

We want you to reach your academic goals, and we care about your success. That is why we offer free tutoring for Alabama Southern students for most courses that we offer. Contact the campus nearest you for an appointment!

- ▶ Gilberttown Campus • Debbie Jimerson: (251) 843-5265, ext. 4427 • djimerson@ascc.edu
- ▶ Jackson Campus • Willard Daffin: (251) 246-0010 • wdaffin@ascc.edu
- ▶ Monroeville & Thomasville Campuses • Tamekia Randall: trandall@ascc.edu • (251) 575-8276/(334) 637-3217

Accelerated High School Students

A student who has completed the tenth grade, has maintained a B average, and has a written recommendation from the high school principal may enroll in Alabama Southern under the accelerated high school student program. College credit may be earned while still attending high school.

Dual Enrollment/Dual Credit

Alabama Southern provides postsecondary instructional opportunities to eligible high school students enrolled as Dual Enrollment/Dual Credit students. Eligible high school students can enroll in college classes concurrently with high school classes, and receive both high school and college credit where appropriate. Eligibility is determined by articulated agreements between school systems and Alabama Southern.

Placement Testing

All new students are required to take the COMPASS placement test and participate in New Student Orientation before registering for classes. The COMPASS placement test is designed to measure basic reading, writing, and math skills to help us determine the best initial course placement to ensure academic success. This is not a pass or fail test. While the COMPASS placement test is required of all students, there are some exceptions.

The following students do not have to take the COMPASS test:

- ▶ Audit only students
- ▶ Transient students
- ▶ Students who have an associate degree or higher
- ▶ Students who transfer degree-creditable college-level English or math courses with a grade of “C” or above
- ▶ Senior citizens, undeclared, and other non-award seeking majors who are taking classes
- ▶ Students in certain short certificate programs having no English or mathematics requirements
- ▶ Students who have completed required developmental coursework at another Alabama College System institution within the last three years.
- ▶ Students who can provide documentation of COMPASS assessment within the last three years

Students scoring 20 or above on the ACT English and math test who enroll in a System College within three years of high school graduation are exempt from the COMPASS placement test. However, students who want to be placed into a degree-creditable math course need to have scored a 24 or above on the ACT math test.

Scheduling a Placement Test

Prospective students may schedule a time to take the placement test by calling Alabama Southern's Student Development Offices. Scheduling is designed to accommodate the prospective student, so convenient hours are offered, days and evenings. Students must present a valid picture ID when they arrive for testing.

Contact the Student Development Office to schedule testing:

- ▶ **Thomasville:** Martha Thomas, (334) 637-3207/ email: mthomas@ascc.edu
- ▶ **Monroeville:** Leslie Hornady, (251) 575-8222/ email: lhornady@ascc.edu
- ▶ **Gilbertown:** Pam Hurst, (251) 843-5265, ext. 4421/email: phurst@ascc.edu
- ▶ **Jackson** students should contact the Student Development Office in Thomasville to schedule a test.

For study guides and sample questions visit <http://www.act.org/compass/sample>



ASCC libraries

ASCC Libraries • www.ascc.edu/libraryservices

We are here for you! We provide prompt answers to your inquiries!

Services include:

- DVD's available for check out/viewing
- ID's
- Research Assistance
- Career Resources
- Online tutorials
- Online Resources
- Computers available for class work
- Laptops available for in-house checkout
- Academic and Pleasure Reading Titles
- Library Account
- Library Instruction/Tutorials
- Online Card Catalog
- Wi-Fi
- Photocopying for students
- Reserved history and science titles

Online Public Access

OPAC is the library's electronic version of the card catalog. Use this database to find books in the library about your subject or topic. Please see your campus librarian for an account.

Databases

Gale PowerSearch, EBSCO, Medline Plus, Health Source Nursing Edition, Britannica Online and more

Alabama Virtual Library • www.avl.lib.al.us

Use the Alabama Virtual Library to find information from several databases of periodicals and scholarly journals about your subject or topic. This is a free service!

Library Express Library • www.learningexpresslibrary.com

Over 800 online courses, tests, and e-books to excel in school.

Library Hours

Monroeville Library: Monday – Thursday: 7:30 a.m. – 8:30 p.m. • (Friday: 7:30 a.m. – 3 p.m.)

Thomasville Library: Monday – Thursday: 7:30 a.m. – 7:30 p.m. • (Friday: 7:30 a.m. – 12:30 p.m.)

Gilbertown Library: Monday – Thursday: 12 a.m. – 8 p.m.

Please visit www.ascc.edu for summer hours. Library hours are subject to change.



Programs of Study

Your future. Your way.

University Transfer. Career Programs. Flexible Schedules.
It's your life. Make the most of it at Alabama Southern.





University Transfer

The first two years of any four-year major can be completed at Alabama Southern. Associate in Arts and Associate in Science degrees require two years to complete. Alabama Southern has developed a university transfer guide with curricula that correspond to the first two years of various majors at senior institutions. The Associate in Arts and Associate in Science degrees enable students to transfer to any four-year college as a junior with all general requirements fulfilled.

ASSOCIATE IN ARTS: Art • Early Childhood Education • Elementary Education • Health, Physical Education and Recreation • Liberal Arts • Music • Pre-Law • Secondary Education • Special Education • Social Services • Speech • Theatre

ASSOCIATE IN SCIENCE: Agricultural Business and Economics • Agricultural Science • Biological Services • Business Administration • Chemistry • Computer Information Systems • Criminal Justice • Pre-Dentistry • Pre-Engineering • Mathematics • Medical Technology • Pre-Medicine • Nursing • Pre-Pharmacy • Pre-Veterinary Medicine

Occupational Programs

|  | Business Technology | Certificate | Associate Degree |
|--|--|-------------|------------------|
| | Office Technology | | • |
| | Computer Applications | • | • |
| | Word Processing | • | |
|  | Nursing | Certificate | Associate Degree |
| | Associate Degree Nursing (ADN) | | • |
| | Practical Nursing Certificate (PN) | • | |
|  | Advanced Technology | Certificate | Associate Degree |
| | Paper and Chemical Technology | | • |
| | Industrial Engineering Technology | | |
| | Instrumentation and Electronics Track | | • |
| | Electrical Technology and Industrial Maintenance Track | | • |
| | Machine Technology/Millwright Track | | • |
|  | Certificate Programs | Certificate | Associate Degree |
| | Cosmetology | • | |
| | Welding | • | |
| | Pipe Welding | • | |
| | Construction Electricity | • | |
| | Machine Technology | • | |

Nursing and Industry Alliance

Apply early to begin your career in Nursing!

Admission to the Associate Degree Nursing Program and the Practical Nursing Program is competitive, and the number of faculty and clinical facilities available limits the number of students. Meeting minimal requirements does not guarantee acceptance.

For more information about program admission standards, applications and course recommendations please call Regina Johnson at (251) 575-8285 or Lynn Counselman at (334) 637-3157.

Program Options

- **Practical Nursing (PN) Program:** Courses offered on the Thomasville Campus
Program admission Fall and Spring Term each year (One Year Program)
- **Associate Degree Nursing (ADN) Program:** Courses offered on the Monroeville Campus
Program admission each Fall Term (Two Year Program)
- **Upward Mobility – Associate Degree Nursing (ADN) Program:** Courses offered on the Monroeville Campus. Program admission each Summer Term (One Year Program)

| Program | Application Deadline | Enrollment |
|---|----------------------|-----------------|
| ● Practical Nursing-PN | March 1 | Fall Semester |
| ● Practical Nursing-PN | August 2 | Spring Semester |
| ● Associate Degree Nursing-ADN Upward Mobility | March 1 | Fall Semester |
| ● Associate Degree Nursing-ADN | March 1 | Summer Semester |

Alabama Southern Industry Alliance

The Pipeline to Southwest Alabama's Best Technology Jobs!

Alabama Southern has built strong partnerships with businesses and industries throughout Southwest Alabama to ensure that our graduates have the skills employers want. At our Thomasville campus, these strong partnerships helped us build the best industrial technology labs in the South. Alabama Southern offers Advanced Technology programs to prepare students for local industry jobs. Industry Alliance partners offer scholarships for degree programs within the Advanced Technology division.

Advanced Technology Programs:

- ◆ Paper and Chemical Technology
- ◆ Industrial Engineering Technology
 - ◆ Instrumentation and Electronics Track
 - ◆ Electrical Technology and Industrial Maintenance Track



The following Industry Alliance members offer Advanced Technology Scholarships:
Alabama River Cellulose, Boise, BASF and Olin.

For more information contact Dr. Charles Shepherd: (334) 637-3179/email cshepherd@ascc.edu

Honors Program

As a student of Alabama Southern, you are invited to explore a new and exciting opportunity! Alabama Southern offers an honors option for most transfer classes. By selecting to participate in the Honors Program, you will be qualified to graduate with Honors Distinction, transfer your honors credits to the University of Alabama, and participate in a number of exciting learning experiences uniquely designed for you.

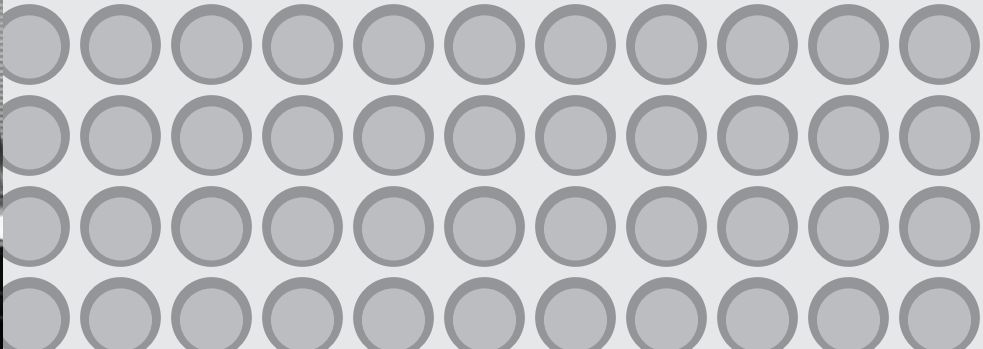
How Can I Participate In The Honors Program?

- ▶ Complete an application (available at each campus in the Student Development Office).
- ▶ Register for and attend the Honors Forum (IDS 115 – a required one hour course)
- ▶ Sign an Honors Contract with one or more of your instructors.

How will this benefit me?

- ▶ A once in a lifetime chance to choose to participate in an honors program without having to have a qualifying GPA or ACT or SAT score
- ▶ Opportunity to enhance your learning experiences and develop a deeper understanding of college level material
- ▶ Opportunity to network with scholars and professionals who can help guide your future
- ▶ Chance to meet and work with others who are as passionate about their education as you are
- ▶ Lifelong distinction of graduating from college with honors
- ▶ Privilege of wearing regalia specific to the honors program at graduation
- ▶ Ability to transfer your honors to many four-year institutions and continue participation in their honors programs
- ▶ Opportunity to travel within the United States and abroad
- ▶ More competitive scholarship application to transfer institutions
- ▶ Creation of special college memories that will last forever

For more information, please contact Honors Program Director, Dr. Barbara McMillan at (251) 575-8240.



Student Support Services

Student Support Services is a federally funded program designed to assist eligible students in acquiring the necessary academic, personal, and social skills to succeed in college. The program's goal is to increase the retention, transfer, and graduation rate of participants.

Students qualify for student support services by meeting one of the following criteria:

- ◆ First-generation college student (parents did not graduate from a four-year college)
- ◆ Financial aid recipient who meets income requirements
- ◆ Physical or learning disabled

Free Services in SSS:

Tutoring: Tutors are available for those participants who may be having problems in any of their courses. Tutoring will be one-on-one or group.

Academic Advising: Our staff will carefully advise participants in selecting courses to ensure that degree requirements are met and courses will transfer.

Transfer Advising: Trips to four-year institutions within our state give participants the opportunity to tour campuses, talk to admission representatives, and ask questions concerning the institution to which they plan to transfer.

Success Seminars/Workshops: Seminars and workshops are designed to provide participants with information that will be beneficial to them in various facets of their college experience.

Cultural Enrichment: Opportunities to visit cultural sites both in and out of state are provided. The sites are those where the essence of different cultures is emphasized and exhibited.

Financial Advising: Participants will receive financial advice about securing money for tuition and living on a budget.

Career Advising: Participants will receive career advising.

Personal Advising: A project specialist is available to provide personal and relationship advising.

Mentoring: All faculty members serve as mentors to the SSS participants.

Supplemental Grant Aid: Additional grant aid is available to participants who have met Pell eligibility and who meet criteria established by the SSS program.

For more information about SSS, please contact:

Student Support Services
Alabama Southern Community College
Alabama Tombigbee Conference Center –
Thomasville Campus
Library Building – Monroeville Campus
P. O. Box 2000
Monroeville, AL 36461
(251) 575-8280/(334) 637-3217

Paid for by U. S. Department of Education Funds. Alabama Southern and the SSS program assure that no student on the basis of race, color, religion, sex, age, national origin, disability, veteran, or disabled veteran will be denied opportunity to make application for the SSS program.



Adult Education

Free Services for Qualifying Adults

Free GED Prep Classes

The Adult Education Department provides an opportunity for adults to study basic education (reading, English, math, science, history), to prepare for the GED high school equivalency test or to earn an Adult High School Diploma. All Alabama Southern Adult Education classes and GED Prep Courses are free. Course materials are free too. Alabama Southern has the most up-to-date training equipment, and students work at their own speed on an individual basis. Students may enroll at any time. Classes and materials are free. Day and evening classes are available at all Alabama Southern locations. For GED test dates, more information or to apply, call (334) 637-3181.

Earn your GED at home with our FREE Online GED Program

Alabama Southern is proud to offer the most advanced, innovative GED online preparation course available. Alabama Southern provides online learning for students who work multiple jobs or night shifts, live too far away from a GED educational center or are unable to spend time in a classroom environment. GED lessons address the skills necessary to pass the GED by integrating comprehensive text, high graphics, interactive activities and powerful videos. Alabama Southern provides this program as a free service to qualifying adults. For more information contact Angelis Smith: (334) 637-3142/email: asmith@ascc.edu

Ability to Benefit

Alabama Southern offers certificate programs for students who do not have a high school diploma or GED. Students who are 16 years of age and pass the Ability to Benefit Test may be admitted to programs in welding or cosmetology. Students without a high school diploma or GED must take the Ability to Benefit test to qualify for financial aid. Alabama Southern's Adult Education Center offers Ability to Benefit testing each Friday at 8 a.m. To schedule an appointment please contact Christine Denish at (334) 637-3212.

Enroll in Ready to Work (RTW) at Alabama Southern and receive Alabama Certified Worker Recognition

Alabama's RTW program was created to reveal career pathways for individuals with limited education and employment experience. RTW provides the skills required for entry-level employment with many Alabama industries and businesses. Alabama's Ready to Work graduates receive an Alabama Career Readiness Certificate upon the successful completion of the program and the WorkKeys Assessment.

The curriculum covers Basic Education, Computer Skills, Problem Solving, Workplace Solving, Manufacturing and Job Acquisition. Participants benefit from the free, quality training by industry professionals. A limited number of scholarships are available for transportation allowances. Candidates must be at least 17 years old. A high school diploma or GED is not required to participate in this program. Call (251) 575-3142 or (334) 637-3181 for more information.

HOW TO OBTAIN *Book Information* FOR SCHEDULED CLASSES

- 1** Go to <https://info810.ascc.edu/cgi-bin/fslogin.mbr/login> to log in to ASCC online.

- 2** Under the “Scheduling” heading, click on “Display Course.”

- 3** You can narrow the display of offered courses by selecting a specific campus, instructor, department, meeting dates, etc. Choose your desired selections, then click on “Submit.”

- 4** Courses matching the selections you chose in step three will display. To view the book information for a desired course, click “View” under the book column.

| Display Course | | | | | | | | | | | | | | | | Help |
|----------------|-----|---------|-----|--------|--------|-----------------|------------|------------|------------|------------------|--------------------------------|--------------------------------|----------------------|-------|------|----------------------|
| DeptNo | Sec | Pre-Reg | Reg | Status | Campus | Instructor | Start Date | End Date | Days of Wk | Time | Description | Term | Prereq | Coreq | Fees | Book |
| ART | 100 | 191 | 7 | 0 | Open | MONROEVILLE DAY | A. BROWN | 08/18/2010 | 12/15/2010 | M & W | 08:30A-09:15A | ART APPRECIATION | | | | View |
| ART | 100 | 102 | 4 | 0 | Open | MONROEVILLE DAY | A. BROWN | 08/18/2010 | 12/15/2010 | T & TH | 12:50P-02:55P | ART APPRECIATION | | | | View |
| ART | 100 | 201 | 1 | 0 | Open | MONROEVILLE DAY | A. BROWN | 08/18/2010 | 12/15/2010 | THURSDAY | 09:30P-09:10P | ART APPRECIATION | | | | View |
| ART | 121 | 101 | 3 | 0 | Open | MONROEVILLE DAY | A. BROWN | 08/18/2010 | 12/16/2010 | T & TH FRIDAY | 09:25A-10:40A 10:00A-12:30P | TWO DIMENSIONAL COMPOSITION I | | | | View |
| ART | 122 | 101 | 2 | 1 | Open | MONROEVILLE DAY | A. BROWN | 08/18/2010 | 12/16/2010 | T & TH FRIDAY | 09:25A-10:40A 10:00A-12:30P | TWO DIMENSIONAL COMPOSITION II | View | | | View |
| ART | 203 | 101 | 0 | 0 | Open | MONROEVILLE DAY | A. BROWN | 08/18/2010 | 12/15/2010 | M & W | 10:50A-12:05P | ART HISTORY I | | | | View |

- 5** This will display a pop-up window displaying all book requirements for the course selected. Notice that the Book Title, Price, Author, Edition, Copyright Yr, and ISBN are shown. For the course shown below (ART100) notice that a Sketch Diary is required in addition to the book.

| Title | Price | Author | Publisher | Edition | Copyright Yr | ISBN |
|------------------------|--------|---------|-----------|---------|--------------|------------|
| SKETCH DIARY 8 6X11/02 | 4.43 | | | | | |
| ARTFORMS SE | 127.87 | PREBBLE | PEARSON | 9 | 2009 | 020565649X |