

## **ALABAMA SOUTHERN COMMUNITY COLLEGE**

## **POLICIES AND PROCEDURES MANUAL**

### **TABLE OF CONTENTS**

#### **Section X**

##### **Section X: Safety and Security**

Basic Emergency and Security Guidelines .....	10.1
Purpose .....	10.1
Scope .....	10.1
Types of Emergencies .....	10.1
Assumptions .....	10.2
Declaration of Campus State of Emergency .....	10.3
Emergency Command Post .....	10.3
Field Emergency Command Post .....	10.3
Field Emergency Command Post Equipment .....	10.4
General Emergency Command Posts .....	10.4
Campus Emergency Resource Team.....	10.4
Emergency Director.....	10.4
Emergency Coordinator.....	10.5
Damage Control-Maintenance.....	10.6
Public Information.....	10.6
Population Control-Students .....	10.6
Population Control-Faculty/Staff .....	10.7
Responsibilities.....	10.7
President.....	10.7
Administrators, Deans and Department Heads .....	10.7
Faculty and Supervisors .....	10.8
College Notification System.....	10.8
Thomasville Campus Sources of Assistance During Emergencies .....	10.10
Gilbertown Campus Sources of Assistance During Emergencies .....	10.11
Monroeville Campus Sources of Assistance During Emergencies.....	10.12
Jackson Campus Sources of Assistance During Emergencies.....	10.13
Thomasville Campus Emergency Resource Team .....	10.14
Monroeville Campus Emergency Resource Team .....	10.15
Gilbertown Campus Emergency Resource Team .....	10.16
Jackson Center Emergency Resource Team .....	10.17
Procedures Guide For Campus Emergencies.....	10.18
Reporting Emergencies .....	10.18
Evacuation Procedures .....	10.19
Civil Disturbance or Demonstrations .....	10.19
Explosion, Aircraft Down (Crash) on Campus .....	10.22

Tornado .....	10.23
Hurricane.....	10.24
Points of Contact During a Hurricane.....	10.26
Medical and First Aid .....	10.27
Natural Gas/Chemical or Radiation Spill .....	10.27
Bomb Threat .....	10.28
Bomb Threat Report Form.....	10.30
Violent or Criminal Behavior .....	10.31
Fire .....	10.32
Utility Failure.....	10.33
Media Relations .....	10.34
Other Guidelines .....	10.34
Psychological .....	10.34