

Microsoft is offering 5 free personal copies of Microsoft Office for each student.

Students will go to the web address listed below. You will login with their Google Account and their temporary password which will be Dekalbstudents1.

portal.office.com

It will prompt them to add information so you do not lose access if you ever forget their password.

Once you have completed the verification process it will take them to a page where you can download Office 2016 to their personal device. You will have license to download this to 5 devices. This is a great option and I hope you take advantage of it. The software will be valid as long as you attend DeKalb County Schools and we are still in the program. Once you graduate you will be removed from the program.

The password may expire if not used within 30 days so if you plan to take advantage please tell them to do so early.

If you do not know your google account user name, your school office staff or teacher should be able to get that information for you.