

**DeSoto County Schools
PowerSchool
User and Responsibility Acknowledgement**

The DeSoto County School District POWERSCHOOL information is a vital but limited resource for our educational community. Therefore, DeSoto County School District has an obligation to protect that data and ensure that it is used properly. DeSoto County School District has a legal and other obligation to protect such information.

Because we cannot do this job alone, we depend on your cooperation. Responsible conduct on your part helps ensure that the information entailed in our POWERSCHOOL database is kept in utmost confidence.

Failure to use these resources properly may result in various penalties.

Your signature on this form implies that you have read and understand your responsibilities stated here. If you have any questions about this document, please contact DeSoto County School District Management Information Department. Otherwise, sign and return this form to enable/continue use of your account.

As a responsible employee of DeSoto County Schools, I acknowledge that I have requested and received authorization to use POWERSCHOOL. I understand that I share in the responsibility of keeping safe the data of DeSoto County School children.

My responsibilities include reporting any security concerns to the school district, guarding my password, changing my password on a regular basis, promptly logging off of my POWERSCHOOL session when finished or before leaving my computer and not disclosing any vital information concerning confidential data.

I understand that the school district may without prior notification disable my accounts as part of the overall security procedures.

Print Name Here

Sign Name Here

Date: _____

E-mail address

School

DESOTO COUNTY SCHOOLS

Employee Computer Network/Internet Acceptable Use Policy

Dear DeSoto County Employee:

DeSoto County School System is pleased to offer employees access to computer usage to enhance academic development and skills in using media that are commonly found in all aspects of our daily lives. DeSoto County Schools is CIPA (Child Internet Protection Agency), FERPA (Family Educational Rights and Privacy Act) and COPPA (Children's On-line Privacy Protection Act) compliant.

The use of the Internet is a PRIVILEGE, and inappropriate use will result in a cancellation of those privileges. The user has rights (within the limits of these guidelines, responsibilities and prohibitions) to the instructional networked resources provided by the Desoto County Schools. The administrator of the school and/or the school technology committee will determine if an action is inappropriate use and their decision is final. This is a legal and binding document.

By signing this form I agree to the following terms:

1. I will not use the Internet provided at my school for illegal purposes of any kind.
2. I will not use the Internet provided at my school to transmit, receive, or view material that is pornographic in nature.
3. I will not use the Internet provided at my school to transmit, receive or view material that is threatening or harassing in nature.
4. I will not use the Internet provided at my school in an attempt to gain access or "hack" into computer systems that I have no permission to use.
5. I will not use the Internet and/or computers provided at my school to propagate computer viruses.
6. I will not use the Internet provided at my school for the purpose of lobbying or distributing of political information.
7. I will not use the Internet provided at my school for commercial ventures of purchasing, selling, taking orders or placing orders. DeSoto County Schools is not responsible for credit card fraud and theft incurred by using personal or commercial credit card numbers on the Internet access provided at my school.
8. I will not damage, abuse or misuse the equipment provided for my use at my school.
9. I will not make changes to the screen or appearance of the desktop on computers provided for my use.
10. I will not load games or other software brought from home or downloaded from the Internet onto the computers provided for my use.
11. I will not attempt to bypass school internet filters by way of internet proxy sites.
12. I will not use the Internet provided in the school district to access social networking websites, instant messaging systems, and chat rooms for personal use.
13. I will not use the Internet provided in the school district to engage in Cyber bullying of any type.
14. I will not use the Internet and/or computer to violate any state or federal law (i.e. Copyright law).

County provided laptops: Laptops even when taken home, are the property of DeSoto County Schools and are subject to the same guidelines and policies as computers located at school sites. Usage of these laptops should be limited to DeSoto County School Employees only.

Teacher Web Pages: DeSoto County Schools must have permission to use a child's picture and/or schoolwork, or an edited selection of schoolwork on the District Website, Teacher Website, printed publications or videos produced and broadcast. Each child will be given a permission form and this information will be tagged in PowerSchool.

The above terms take into consideration the necessity for Internet access for educational purposes as well as personal development. The primary purpose of the Internet access provided by DeSoto County Schools is for research and discovery or educational media and information.

I have read the above DeSoto County Schools Internet Terms and Conditions and the DeSoto County Schools Technology Procedures. I hereby agree to abide by those standards, restrictions and obligations. As an employee, I agree to instruct the students on acceptable use of Internet and proper etiquette. I agree to use reasonable care to supervise and protect students.

CONSEQUENCES:

Any user who knowingly and willingly violates this policy is subject to disciplinary action up to and including termination from employment.

Furthermore, in the event of an illegal activity, the user will also be reported to the appropriate law enforcement authority.

Employee Signature

Date