

Rossman Elementary Parent Involvement Plan School Year 2011-12

Rossman Elementary is committed to the goal of providing quality education for every child in this district. To this end, we want to establish partnerships with parents and with the community. Everyone gains if school and home work together to promote high achievement by our children. Neither home nor school can do the job alone. Parents play an extremely important role as children's first teachers. Their support for their children and for the school is critical to their children's success every step along the way.

Rossman Elementary recognizes that some students may need the extra assistance available through the Title I program to reach the state's high academic standards. School intends to include parents in all aspects of the school's Title I program. The goal is a school-home partnership that will help all students in the district to succeed.

PART I. SCHOOL PARENT INVOLVEMENT PLAN REQUIRED COMPONENTS

A. Rossman Elementary will jointly develop/revise with parents the school parent involvement plan and distribute it to parents of participating children and make available the parent involvement plan to the local community.

- A meeting will be held annually to develop and revise the parent involvement plan. The plan will be available at parent meetings held in the spring and fall and on the district website.

B. Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved;

- The annual meeting will be held during May in the media center of Rossman Elementary.

C. Offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, child care, or home visits, as such services relate to parental involvement;

- Parent input on preferences will be gathered from the annual parent survey. Title I teachers are available to visit parents in their homes as needed. The district will provide children's activities at parent teacher conferences and at meetings.

D. Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of the school plan under section 1112, schoolwide under section 1114 and the process of the school review and improvement under section 1116.

- If the school has been identified as not making Adequate Yearly Progress (AYP), a letter will be sent to all parents explaining the situation and of possible services offered.
- Parents will be involved in writing and modifying the Parent Involvement Plan through annual spring meetings.

E. Provide parents of participating children –

- a. timely information about programs under this part;
- b. a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet; and
- c. if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practically possible.
 - A fall meeting is held to provide parents with information on services available.
 - Information on curriculum, assessment, and proficiency will be made available at Title 1 parent meetings and is available on the district website.
 - Title 1 teachers meet with parents at fall and spring conferences.
 - Frequent progress reports are provided through emails, phone calls, and written reports.

F. If the schoolwide program plan is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the local educational agency.

- Parent's comments will be reviewed by district administration.

G. Rossman Elementary will inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Center in Minnesota (i.e., Minnesota Parent Center, Bloomington, MN).

- Information will be made available to parents at the fall parent meeting and on the district website.

PART II REQUIRED SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT

As a component of the school-level parent involvement plan, each school shall jointly develop with parents for all children served under this part a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

- Conduct a parent/teacher conference in elementary schools, annually (at a minimum), during which the compact shall be discussed as the compact relates to the individual child's achievement;
- Provide frequent reports to parents on their children's progress; and
- Provide parents with reasonable access to staff, opportunities to volunteer and participate in their child's class and observation of classroom activities.
- The school parent compact will be reviewed at the fall parent meeting.
- Reports on student's progress will be reported to parents at least quarterly and at fall and spring parent teacher conferences.
- Parents can access student academic progress reports through parent access.
- Opportunities to volunteer and participate will be made available to parents through school newsletters.
- Parents can access staff through phone calls, notes or emails.

- Families will receive information on academic support available through the district such as tutoring and academic referrals.

BUILDING CAPACITY REQUIREMENTS FOR INVOLVEMENT

To ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement, each school and local educational agency assisted under this part –

- a. Shall provide assistance to the parents of children served by the school or local educational agency, as appropriate, in understanding such topics as the State’s academic content standards and State student academic achievement standards, State and local academic assessments, the requirements of this part, and how to monitor a child’s progress and work with educators to improve the achievement of their children;
 - Rossman Elementary will provide information at fall parent meetings.
 - Information is available on the district website.

 - b. Shall provide materials and training to help parents to work with their children to improve their children’s achievement, such as literacy training and using technology, as appropriate, to foster parental involvement;
 - Links to parent sites are available on the district website.
 - Title I teachers are available to consult with parents.
 - Materials and activities are sent home with students to work with their parents.

 - c. Shall educate teachers, pupil services personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school;
 - Staff development activities will be offered to provide training to school staff.

 - d. Shall, to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, the Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children;
 - The district collaborates with local programs such as Headstart in providing parent and family education opportunities.

 - e. Shall ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language parents can understand;
 - Information can be made available in languages other than English as needed by individual families.

 - f. Shall provide such other reasonable support for parental involvement activities under this as parents may request.
- Reasonable support for parent involvement activities can be communicated to the Title I teaching staff.

- g. May involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training;
- h. May provide necessary literacy training from funds received under this part if the district has exhausted all other reasonably available sources of funding for such training;
- i. May pay reasonable and necessary expenses associated with local parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions;
- j. May train parents to enhance the involvement of other parents;
- k. May arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize parental involvement and participation;
- l. May adopt and implement model approaches to improving parental involvement;
- m. May establish a district parent advisory council to provide advice on all matters related to parental involvement in programs supported under this section;
- n. May develop appropriate roles for community-based organizations and businesses in parent involvement activities; and

PART III ACCESSIBILITY REQUIREMENTS

In carrying out the parental involvement requirements of this part, districts and schools, to the extent practicable, shall provide full opportunities for the participation of parents with children with limited English proficiency, parents with children with disabilities, and parents of migratory children, including providing information and school reports in a format and, to the extent practicable, in a language such parents can understand.

Rossman Elementary will comply with all state and federal requirements in providing for the full participation of all parents.

PART IV ADOPTION

This Rossman Elementary Parental Involvement Plan has been developed/revised jointly with, and agreed on with, parents of children participating in Title I program, as evidenced by meeting minutes.

The Parent Involvement Plan was developed/revised by Rossman Elementary on 5/24/11 and will be in effect for the period of school year. The school will distribute this Parent Involvement Plan to all parents of participating Title I children and make it available to the community on or before 9/15/11.


(Signature of Title I Authorized Representative)