The Regular Meeting of the Board of Education held on Monday, December 11, 2017, was called to order at 6:30 P.M. by Board Chair Langworthy. Members present: Erickson, Foltz, Johnson, Langworthy, Muckenhirn, Steffl; Members absent: None.

Motion by Muckenhirn, seconded by Steffl, to approve the Agenda for the December 11, 2017, Regular School Board Meeting. Motion carried with members voting in favor: Erickson, Foltz, Johnson, Langworthy, Muckenhirn, Steffl; Members voting against: None.

Community Member, Marjorie Berg, spoke to the board regarding a community group that is starting to form to help support a new bond referendum. They are gathering people from all demographics in our community.

Motion by Muckenhirn, seconded by Erickson, to approve the following consent agenda items. Motion carried with members voting in favor: Erickson, Foltz, Johnson, Langworthy, Muckenhirn, Steffl; Members voting against: None.

A. Approve the Minutes of the November 13, 2017, Regular School Board Meeting, and the November 28, 2017 Board Work Session.
B. Approve K-12 computer checks #650445-650665 in the amount of $378,886.15. Hand payable checks #650058-650059, 650063-650066, 650343, 650346-650348, 650361-650358, 650360-650388, 650396-650397, 650399, 650401-650409, 650416-650434, 650437-650440, 201811001-201811003, 201811004, 201811005, 201811006, 201811007, 201811008, 201811101-201811102, 201811103, 201811104, 201811105, 201811106, 201811107, in the amount of $2,840,117.86, for a total of $3,219,004.01, including the voiding of checks #611545, 650081, 650109, 650193, 650261, 650318.
C. Approve Personnel Agenda Items.
D. Acknowledge the Winter Coaches for the 2017-2018 school year. (EXHIBIT)
E. Receive request from Superintendent to negotiate a new contract. (EXHIBIT)
F. Donations:
   1) $100.00 from Elizabeth Circle of Trinity Lutheran Church for Emma’s Homeless Projects.
   2) $500.00 from DL Rotary Breakfast Club for Roosevelt Elementary reading materials.
   3) $500.00 from DL Rotary Breakfast Club for Rossman Elementary reading materials.
   4) $150.00 from Sons of Norway for Emma’s Homeless Project.
   5) $100.00 from Damien Society for Homeless Students.
   6) $500.00 from Damien Society for Rossman and Roosevelt Elementary Student’s in Need Funds.
   7) $10.00 from Diane Ylitalo with a matching grant of $10.00 from Medtronic for a total of $20.00 for the High School.
   8) $75.08 from Julie Whitworth and Benevity Community Impact Fund for Rossman Elementary.

Motion by Steffl, seconded by Muckenhirn, to approve the second reading of Policies 601 – School District Curriculum and Instruction Goals, 603 – Curriculum Development, and 616 – School District System Accountability, as recommended. Motion carried with members voting in favor: Erickson, Foltz, Johnson, Langworthy, Muckenhirn, Steffl; Members voting against: None.

Motion by Foltz, seconded by Johnson, to cast a ballot for election of the 2018 MREA Board of Directors membership nominating Gary Gauldin, as recommended. Motion carried with Members voting in favor: Erickson, Foltz, Johnson, Langworthy, Muckenhirn, Steffl; Members voting against: None. (EXHIBIT)

Motion by Muckenhirn, seconded by Johnson, to approve the appointment of Business Manager, Ryan Tangen to the City of Detroit Lakes Arena Commission and request Amy Erickson as the Mayoral Appointment to the Arena Commission. Motion carried with members voting in favor: Erickson, Foltz, Johnson, Langworthy, Muckenhirn, Steffl; Members voting against: None.

Motion by Muckenhirn, seconded by Erickson to close the meeting at 6:41 PM to conduct the Truth in Taxation Public Hearing. Motion carried with members voting in favor: Erickson, Foltz, Johnson, Langworthy, Muckenhirn, Steffl; Members voting against: None.
Business Manager, Ryan Tangen opened the Truth in Taxation Public Hearing at 6:41 PM giving a comprehensive overview of District #22 current school year budget and discussed the proposed property tax levy for the taxes payable in 2018. Time was allowed for public comment and questions with the Hearing closing at 7:07 PM. (EXHIBIT)

Motion by Foltz, seconded by Muckenhirn, to reopen the December 11, 2017 Regular School Board Meeting at 7:07 PM. Motion carried with Members voting in favor: Erickson, Foltz, Johnson, Langworthy, Muckenhirn, Steffl; Members voting against: None.

Motion carried by Johnson, seconded by Erickson, to approve the Certification of the 2017 Property Tax Levy Payable in 2018 for the 2018-19 School Year in the amount of $4,713,958.12. This is an increase of $187,232.51 from the current levy or a 4.14% increase. Motion carried with Members voting in favor: Erickson, Foltz, Johnson, Langworthy, Muckenhirn, Steffl; Members voting against: None. (EXHIBIT)

Motion by Muckenhirn, seconded by Steffl, to accept the Request for Qualifications Proposal from Zerr Berg to facilitate the Middle School Exterior Renovation Project. Motion carried with Members voting in favor: Erickson, Foltz, Johnson, Langworthy, Muckenhirn, Steffl; Members voting against: None. (EXHIBIT)

Director of Curriculum, Instruction and Technology, Renee Kerzman, reviewed the 2016-2017 World’s Best Workforce Long-Term Strategic Summary Plan. Motion by Muckenhirn, seconded by Steffl to approve the 2016-2017 World’s Best Workforce Long-Term Strategic Summary Plan as presented. Motion carried with Members voting in favor: Erickson, Foltz, Johnson, Langworthy, Muckenhirn, Steffl; Members voting against: None. (EXHIBIT)

Motion by Erickson, seconded by Muckenhirn, to approve the Building Trades Agreement between Detroit Lakes Schools and Ray and Dawn Thorson to construct a single family dwelling home at our High School Site during the 2018-2019 school year. Motion carried with Members voting in favor: Erickson, Foltz, Johnson, Langworthy, Muckenhirn, Steffl; Members voting against: None. (EXHIBIT)

Motion by Muckenhirn, seconded by Steffl, to approve the K-12 Treasurer’s Report as presented by the Business Manager Ryan Tangen. Motion carried with members voting in favor: Erickson, Foltz, Johnson, Langworthy, Muckenhirn, Steffl; Members voting against: None.

Motion by Muckenhirn, seconded by Steffl, to approve the minutes from the Friday, November 10, 2017, District Advisory Council Meeting. Motion carried with Members voting in favor: Erickson, Foltz, Johnson, Langworthy, Muckenhirn, and Steffl; Members voting against: None. (EXHIBIT)

Motion by Johnson, seconded by Erickson, to approve the minutes from the Monday, November 13, 2017 and Thursday, December 7, 2017 Finance Committee Meetings. Motion carried with Members voting in favor: Erickson, Foltz, Johnson, Langworthy, Muckenhirn, Steffl; Members voting against: None. (EXHIBIT)

Motion by Muckenhirn, seconded by Erickson, to approve the minutes from the Wednesday, November 27, 2017 Transportation Committee Meeting as recommended. Motion carried with members voting in favor: Erickson, Foltz, Johnson, Langworthy, Muckenhirn, and Steffl; members voting against: None. (EXHIBIT)

Renee Kerzman reported that a few staff members throughout the district as well as Principal Suckert are attending the TIES Convention in Minneapolis. They will share what they are learning with district staff at the next staff development training day.

Supt. Doug Froke reviewed the following information: December Enrollments; MASA Legislative Platform (EXHIBIT)

Board Chair Langworthy highlighted the following recognitions:
A. Boys Soccer All-Conference: Gabe Anderson (HM), Garrett Bakken, Wyatt McConkey, Cole Metelak
B. Girls Soccer All-Conference: Payton Carlblom, Anna Payne, Lauren Tschider
C. Girls Tennis All-Conference: Josey Allen(HM), Shelby Busker, Mackenzie Braukman, Emily Skjonsberg(HM)
D. Band – Minnesota Band Directors Association Honor Band: Tanner Alger, Kobe Braukman, Baylee Hedstrom, Emily Larson, Aaron Oakes, Sarah Tangen
E. UMD Honor Band: Catherine Jaroszewski
F. Business Professionals of America – Region 6 BPA President: Do Yeon Kim
G. Volleyball All-State Academic: Rachael Perkins
H. 2016 Fall Musical “The Little Mermaid”: Won top honors from the Hennepin Theater Spotlight Judges, which enables them to advance to state where they represented DLHS in the State Spotlight Showcase in June 2017.
I. **Choir:** Kalyn Wilson – 2017 Minnesota Music Educators All-State Women’s Choir, Madison Hagen – 2017 Minnesota Music Educators All-State Mixed Choir, Isaiah Mckenzie – 2018 Combined Central and North Central American Choral Directors Association Regional Honor Choir (12 states)

J. **Girls Swim Team:** Mid-State Conference Champions, Section 8A True Team Champions, MSHSCA Academic Gold Standard, Section 8A Championship Meet – 2nd Place

K. **Girls Swimming State Qualifiers:** Kaitlyn Peterson (200 freestyle), Evan Westrum (100 butterfly), Lucy Steinke (400 free relay and 7th place medalist – 400 free relay), Josie Retz (200 medley relay), Emma Disse (diving), Lexi Yliniemi (diving 7 Section 8A diver of the year), Sydney Gulon (200 medley, 400 free relay, 500 free, 100 breaststroke, 8th place state medalist – 500 freestyle & 100 breaststroke, 7th place state medalist – 400 freestyle), Jen Tracy (200 medley, 400 free relay, 200 IM, 100 backstroke, 6th place state medalist – 100 butterfly, 7th place state medalist – 400 free relay), Ella Henderson (7th place state medalist -400 free relay, Section 8A swimmer of the year)

L. **Football:** Team – MSHSCA Academic Gold Standard; **Academic All-District:** Eli Brooks, Cole Bryant, Isaac Eggebraaten, Conner Froke, Cam Gilbertson, Jackson Haire, Gabe Hanninen, Jake Kerzman, Tate Kerzman, Jay Nielsen, Ben Nordmark, Reed Reller, Jordan Stearns, Caleb Tangen, Sully Wood **All-District:** Jake Bettcher (HM), Tanner Doppler (HM), Jackson Haire (HM), Jacob Hanson, Ben Nordmark (HM), Noah Olds (HM), Isaiah Thompson

Board Chair Langworthy announced upcoming meetings.

Motion by Erickson, seconded by Johnson, to adjourn the meeting at 8:01 P.M. Motion carried with members voting in favor: Erickson, Foltz, Johnson, Langworthy, Muckenhirn, and Steffl; Members voting against: None.

Respectfully submitted,

Amy Erickson, Clerk

**PERSONNEL AGENDA**

**December 11, 2017**

1) **Resignation:**
   - Jasmine Clark, Rossman Elementary Special Education Paraprofessional, effective November 23, 2017.
   - Hannah Hagen, Lincoln Education Center, Special Education Paraprofessional, effective November 17, 2017.
   - Elizabeth McCann – Middle School Special Education Paraprofessional, effective November 22, 2017.
   - Tonya Strom, Roosevelt Elementary Special Education Paraprofessional, effective November 17, 2017.

2) **Appointments:**
   - Tara Amundson, Rossman Elementary Special Education Paraprofessional, at the rate of $13.17 per hour, working up to 29.75 hours per week, effective December 18, 2017.
   - Joe Bergquist, 9th Grade Boys Basketball Coach, at the rate of 7% of BA, Step 1, or a total contract amount of $2,590.28, effective December 6, 2017.
   - Will Blasczyk, Assistant Varsity Girls Basketball Coach, at the rate of 9% of BA, Step 3, or a total contract amount of $3,459.78, effective November 13, 2017.
   - Nathan Francis, 7/8th Grade Wrestling Coach, at the rate of 5% of BA, Step 1, or a total contract amount of $1,850.20, effective November 20, 2017.
   - Caylee Graham, Middle School Special Education Paraprofessional, at the rate of $13.17 per hour, working up to 29.75 hours per week, effective December 4, 2017.
   - Megan Graham, Lincoln Education Center, ECFE/School Readiness Instructional Assistant, at the rate of $13.17 per hour, working up to 29.5 hours per week, or a total of 800-950 hours per year, and Sibling Care Provider, at the rate of $11.75 per hour, working on an as needed basis, effective December 6, 2017.
   - Krista Gumphrey, PT Bus Route Driver, at the rate of $13.69 per hour, working up to 20 hours per week, effective November 27, 2017.
Stefany Ianiro, District Office Transportation/Operations Administrative Assistant, at the rate of $17.80 per hour, working 40 hours per week, up to 2080 hours per year, effective December 4, 2017.

Andrea Leitheiser, Rossman Elementary Special Education Paraprofessional, at the rate of $13.17 per hour, working up to 29.75 hours per week, effective December 4, 2017.

Candace Mathowitz, Roosevelt Elementary COTA Long Term Substitute, at the rate of $22 per hour, effective November 30, 2017 through January 26, 2018.

Elizabeth McCann, High School Attendance Administrative Assistant, at the rate of $13.86 per hour, working up to 1560 hours per year, effective November 27, 2017.

Carol McCarthy, 7/8th Boys Swim Coach, at the rate of 5% of BA, Step 7, or a total contract amount of $2,122.85, effective December 6, 2017.

Hannah Okeson, 7/8th Grade Gymnastics Coach, at the rate of 4.5% of BA, Step 1, or a total contract amount of $1,665.18, effective November 13, 2017.

Tessa Peterson, Roosevelt Elementary Special Education Paraprofessional, at the rate of $13.17 per hour, working up to 29.75 hours per week, effective November 27, 2017.

Jenny Restad, High School Special Education Paraprofessional, at the rate of $13.17, working up to 29.75 hours per week, effective January 2, 2018.

Zachariah Vasquez, Middle School Special Education Paraprofessional, at the rate of $13.17 per hour, working up to 29.75 hours per week, effective December 4, 2017.

Jazzmine Yunker, Rossman Elementary Latch Key Assistant, at the rate of $11.25 per hour, working up to 3 hours per week, effective November 20, 2017.

3) **Amended Assignment:**
   Patricia Thorson, Lincoln Education Center Early Childhood Family Education Paraprofessional to change position to Special Education Paraprofessional, working up to 29.75 hours per week, effective November 29, 2017.

4) **Sixth Class Assignment:**
   Lisa Conzemius, High School Math Instructor, assigned a sixth class for fall semester, at the rate of $1,460.00, effective September 5, 2017.

5) **Leave of Absence:**
   Jennifer Olson, Roosevelt Elementary 3rd Grade Teacher, requests a leave of absence beginning October 17, 2017 and continuing approximately 4-6 weeks.