Regular School Board Meeting
Monday, January 8, 2018 – 6:30 P.M.
Detroit Lakes City Chambers

The Regular Meeting of the Board of Education held on Monday, January 8, 2018, was called to order at 6:30 P.M. by Board Chair Langworthy. Members present: Erickson, Foltz, Johnson, Langworthy, Muckenhirn, Steffl; Members absent: None.

Motion by Muckenhirn, seconded by Erickson, to approve the Agenda and the Agenda Addendum for the January 8, 2018, Regular School Board Meeting. Motion carried with members voting in favor: Erickson, Foltz, Johnson, Langworthy, Muckenhirn, Steffl; Members voting against: None.

Chair Langworthy called for the nomination for the position of Board Chair. Muckenhirn nominated Langworthy for the position. Motion by Muckenhirn, seconded by Johnson, to approve Langworthy for the position of Chair of the Board. Motion carried with members voting in favor: Erickson, Foltz, Johnson, Langworthy, Muckenhirn, Steffl; Members voting against: None.

Board Chair Langworthy called for nomination for the position of Board Vice Chair. Johnson nominated Erickson for the position of Vice Chair of the Board. Motion by Johnson, seconded by Muckenhirn, to approve Erickson for the position of Vice Chair of the Board. Motion carried with members voting in favor: Erickson, Foltz, Johnson, Langworthy, Muckenhirn, Steffl; Members voting against: None.

Board Chair Langworthy called for nomination for the position of Board Clerk. Johnson nominated Steffl for the position of Clerk of the Board. Motion by Johnson, seconded by Erickson, to approve Steffl for the position of Clerk of the Board. Motion carried with members voting in favor: Erickson, Foltz, Johnson, Langworthy, Muckenhirn, Steffl; Members voting against: None.

Chair Langworthy called for nomination for the position of Board Treasurer. Muckenhirn nominated Johnson for the position of Treasurer of the Board. Motion by Muckenhirn, seconded by Johnson, to approve Johnson for the position of Treasurer of the Board. Motion carried with members voting in favor: Erickson, Foltz, Johnson, Langworthy, Muckenhirn, Steffl; Members voting against: None.

High School Special Education Teacher, Wendy Fritz presented an overview of the social vocational/transition programs she has developed for her students: WeBC, Laker Shop, and Laker Barkery. These programs offer students with disabilities hands-on exploration as well as gaining work experience to prepare them for life after high school. WeBC students are available to help local businesses with basic tasks. The Laker Shop is open to the public 7:50 AM – 3:45 PM on regular school days at the high school. Laker Barkery is a bakery for dogs. Products will be available for sale in the Laker Shop.

Motion by Steffl, seconded by Muckenhirn, to approve the following consent agenda items. Motion carried with members voting in favor: Erickson, Foltz, Johnson, Langworthy, Muckenhirn, Steffl; Members voting against: None.

A. Approve the Minutes of the December 11, 2017, Regular School Board Meeting.
B. Approve K-12 computer checks # 650780-650938 in the amount of $191,285.43. Hand payable checks #650441-650444, 650671, 650673-650675, 650678-650742, 650744-650749, 650751-650771, 650773-650777, 201812001, 201812002, 201812003, 201812004, 201812101, 201812102, 201812501, 201812502, 201812503, 201812504, 201812601, 201812602, 201812603, 201812604, 201812701, in the amount of $2,823,557.88, for a total of $3,014,843.31.
C. Approve Personnel Agenda Items.
D. Acknowledge the IRS regulation governing tax exempt reimbursement at the rate of $0.545 per mile, effective January 1, 2018. (EXHIBIT)
E. Donations:
   1) $573.00 from First Lutheran Church for Emma’s Homeless Funds.
   2) $665.00 from VFW Post 1676 for the Voice of Democracy Contest.

Motion by Muckenhirn, seconded by Johnson, to approve the MSBA Special Education Cross Subsidies and Federal Education Funding Resolution as recommended. Motion carried with members voting in favor: Erickson, Foltz, Johnson, Langworthy, Muckenhirn, Steffl; Members voting against: None. (EXHIBIT)
Motion by Erickson, seconded by Steffl, to approve the 2018 Board Meeting Calendar noting that October 8, 2018, is not a holiday for Detroit Lakes Public Schools, as recommended. Motion carried with members voting in favor: Erickson, Foltz, Johnson, Langworthy, Muckenhirn, Steffl; Members voting against: None.

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<tr>
<th>Date</th>
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<tbody>
<tr>
<td>January 8, 2018</td>
<td>6:30 p.m.</td>
<td>Regular Meeting</td>
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<tr>
<td>February 12, 2018</td>
<td>6:30 p.m.</td>
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<td>March 12, 2018</td>
<td>6:30 p.m.</td>
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<td>April 9, 2018</td>
<td>6:30 p.m.</td>
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<td>May 14, 2018</td>
<td>6:30 p.m.</td>
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<td>June 11, 2018</td>
<td>7:00 a.m.</td>
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<td>July 9, 2018</td>
<td>7:00 a.m.</td>
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<td>August 13, 2018</td>
<td>7:00 a.m.</td>
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<td>September 10, 2018</td>
<td>6:30 p.m.</td>
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<td>October 8, 2018</td>
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<td>November 12, 2018</td>
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<td>December 10, 2018</td>
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Motion by Muckenhirn, seconded by Johnson, to grant permission to the administration to determine when to close open enrollment to a particular grade level or school as growing enrollments necessitate, as recommended. Members voting in favor: Erickson, Foltz, Johnson, Langworthy, Muckenhirn, Steffl; Members voting against: None.

Motion by Erickson, seconded by Steffl, that School Board compensation for the 2018 school year $200 for each regular Board meeting, and $60 per day when attending any convention, seminar, committee meeting, Bridge Sessions, or special meeting of the Board. Members voting in favor: Erickson, Foltz, Johnson, Langworthy, Muckenhirn, Steffl; Members voting against: None.

Motion by Muckenhirn, seconded by Steffl, to approve the first reading of Policy 509 – Enrollment of Nonresident Students Policy as presented. Members voting in favor: Erickson, Foltz, Johnson, Langworthy, Muckenhirn, Steffl; Members voting against: None.

Motion by Foltz, seconded by Muckenhirn, to approve the first reading of Policy 525 – Violence Prevention Policy as presented. Members voting in favor: Erickson, Foltz, Johnson, Langworthy, Muckenhirn, Steffl; Members voting against: None.

Motion by Muckenhirn, seconded by Erickson, to approve the first reading of Policy 602 – Organization of School Calendar and School Day Policy as presented. Members voting in favor: Erickson, Foltz, Johnson, Langworthy, Muckenhirn, Steffl; Members voting against: None.

Business Manager Ryan Tangen discussed the following items: Progress on Bus Procedure Changes; addition of an Activities Bus; setting a Public Hearing for Abatement Bonds.

Motion by Erickson, seconded by Johnson, to approve the K-12 Treasurer’s Report as presented by the Business Manager Ryan Tangen. Motion carried with members voting in favor: Erickson, Foltz, Johnson, Langworthy, Muckenhirn, Steffl; Members voting against: None.

Motion by Johnson, seconded by Muckenhirn, to approve the minutes from the Thursday, January 4, 2018, Finance Committee Meeting. Motion carried with Members voting in favor: Erickson, Foltz, Johnson, Langworthy, Muckenhirn, and Steffl; Members voting against: None. (EXHIBIT)

Renee Kerzman, Director of Curriculum, Instruction, and Technology recapped the following information from the Tuesday, November 14, 2017 Technology Committee Meeting: Scope & Sequence; Student Technology needs for next year; Technology training for staff.

Motion by Erickson, seconded by Muckenhirn, to approve the minutes from the Tuesday, November 14, 2017 District Technology Committee Meeting. Motion carried with Members voting in favor: Erickson, Foltz, Johnson, Langworthy, Muckenhirn, Steffl; Members voting against: None. (EXHIBIT)

Renee Kerzman, Director of Curriculum, Instruction, and Technology reported on the following information from the Curriculum & Instructional Technology Report: MCA Testing; Upcoming Inservice Trainings. (EXHIBIT)

Supt. Doug Froke reviewed the following information: January Enrollments; MSBA Legislative Platforms. (EXHIBIT)
Board Chair Langworthy recognized Board Member, Amy Erickson for Completing the Leadership Workshop Series – Phase I, II, and III Training. Board Members Amy Erickson, Jane Foltz, and John Steffl will be recognized at the MSBA Leadership Conference Luncheon for completing Phase I-IV Trainings.

Board Chair Langworthy announced upcoming meetings.

A Board Work Session/Facilities Committee Meeting has been scheduled for Monday, January 22, 2018, 7:00 PM at the District Office.

An Activities Committee Meeting has been scheduled for Thursday, January 25, 2018, 7:00 AM at the HS Conference Room.

A Transportation Committee Meeting has been scheduled for Tuesday, January 9, 2018, 1:00 PM at the District Office.

Motion by Muckenhirn, seconded by Steffl, to adjourn the meeting at 7:59 P.M. Motion carried with members voting in favor: Erickson, Foltz, Johnson, Langworthy, Muckenhirn, and Steffl; Members voting against: None.

Respectfully submitted,

John Steffl, Clerk

PERSONNEL AGENDA
January 8, 2018

1) Retirement Resignation:
   Karen Bimberg, Roosevelt Elementary Music Teacher, effective at the end of the 2017-18 school year.
   Paula Dietz, School Psychologist, effective at the end of the 2017-18 school year.
   Patty Mollberg, Middle School Physical Education Teacher, effective at the end of the 2017-18 school year.

2) Resignation:
   Stacy Davis, Roosevelt Elementary Special Education Paraprofessional, effective December 22, 2017.

3) Appointments:
   Caryssa Chosa, Lincoln Education Center ECFE School Readiness Instructional Assistant, at the rate of $13.17 per hour, working up to 27.5 hours per week, and Sibling Care Provider, at the rate of $11.75 per hour, working on an as needed basis, effective December 13, 2017.
   Chris Donarski, Lincoln Education Center ECFE School Readiness Instructional Assistant, at the rate of $13.17 per hour, working up to 20 hours per week, and Sibling Care Provider, at the rate of $11.75 per hour, working on an as needed basis, effective December 14, 2017.
   Lisa Eischens, High School After-School Secondary Tutor, at the rate of $28.50, working up to 3 hours per week, effective December 18, 2017.
   Anjelika Gunderson, High School Special Education Paraprofessional, at the rate of $13.17 per hour, working up to 29.75 hours per week, effective January 2, 2018.
   Annette Jernberg, Lincoln Education Center Special Education Paraprofessional, at the rate of $15.47 per hour, working up to 29.75 hours per week, effective January 2, 2018.
   Amy Lakin, High School After-School Secondary Tutor, at the rate of $28.50 per hour, working up to 3 hours per week, effective December 18, 2017.
   Jodi Langlie, High School Special Education Paraprofessional, at the rate of $13.17 per hour, working up to 29.75 hours per day, effective January 4, 2018.
   Shad Nunn, High School After-School Secondary Tutor, at the rate of $28.50, working up to 3 hours per week, effective December 18, 2017.
   Brianna Tschida, 7/8th Grade Gymnastics Coach at the rate of 4.5% of BA, Step 1 or a total contract amount of $1,665.18 (for the 16-17 Season) and 4.5% of BA Step 2, or a total contract amount of $1,694.75 (2017-18 Season), effective November 14, 2016.
4) **Amended Assignment:**
   Tiffany Schermerhorn, Lincoln Ed Center ECFE/SR Instructional Assistant and Sibling Care Provider, to amend her schedule from 29.5 hours per week decreasing it to 22.5 hours per week, effective December 11, 2017.

5) **Sixth Class Assignment:**
   Lisa Conzemius, High School Math Instructor, assigned a sixth class for spring semester, at the rate of $1,460.00, effective January 17, 2018.
   Claire Danner, High School Art Teacher, assigned a sixth class for spring semester, at the rate of $1,460.00, effective January 17, 2018.
   Amy Van Valkenburg, High School FACS Teacher, assigned a sixth class for spring semester, at the rate of $1,460.00, effective January 17, 2018.

6) **Leave of Absence:**
   Valorie Charboneau, Central Kitchen Catering Cook, extending her leave from January 2, 2018 to February 1, 2018.
   Pam Daly, Instructional Coach, requests an intermittent leave of absence beginning December 4, 2017.
   Lori Velde, Rossman Elementary Title I Paraprofessional, requests a leave of absence beginning January 2, 2018, and continuing until approximately March 15, 2018.

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**PERSONNEL AGENDA ADDENDUM**

**January 8, 2018**

7) **Retirement Resignations:**
   Mary Jensen, Rossman Elementary Behavior Interventionist, effective at the end of the 2017-18 school year.
   Evelyn Johner, Lincoln Education Center Early Childhood Special Education Teacher, effective at the end of the 2017-18 school year.
   Irene Skaaland, Roosevelt Elementary Kindergarten Teacher, effective at the end of the 2017-2018 school year.

8) **Leave of Absence:**
   Lynn Cihak, Roosevelt Elementary 2nd Grade Teacher, requests a leave of absence beginning December 15, 2017, and continuing through February 16, 2018.
   Debra Tucker, Rossman Elementary Special Education Teacher, requests a leave of absence beginning January 24, 2018 and continuing through approximately March 14, 2018.