The Regular Meeting of the Board of Education held on Monday, June 17, 2019, was called to order at 7:00 A.M. by Board Chair Erickson. Members present: Erickson, Johnson, Pedersen, and Steffl; Members absent: Foltz and Thomas.

Motion by Johnson, seconded by Steffl, to approve the Agenda for the June 17, 2019, Regular School Board Meeting. Motion carried with members voting in favor: Erickson, Johnson, Pedersen, and Steffl; and members voting against: None.

Supt Froke reported to the board that the Detroit Lakes High School was recognized for the second year in a row as one of the Best High Schools in the Nation by US News & World Report.

Board Member Foltz arrived at 7:05 AM.

Keith Eckhoff was present to give the annual report on the Quality Compensation (Q Comp) Program of Professional Development in the district. (EXHIBIT)

Motion by Foltz, seconded by Pedersen, to approve the following consent agenda items. Motion carried with members voting in favor: Erickson, Foltz, Johnson, Pedersen, and Steffl; and members voting against: None
A. Approve the Minutes of the May 20, 2019, Regular School Board Meeting, the June 10, 2019, Board Work Session.
B. Approve K-12 computer checks #656440-656621 in the amount of $537,324.48. Hand payable checks #656079-656086, 656088-656089, 656091, 656094-656105, 656397-656408, 656410-656431, 656436, 201905001, 201905002, 201905003, 201905004, 201905005, 201905006, 201905010, 201905012, 201905011, 201905502, 201905503, 201905504, 201905601, 201905602, 201905603, 201905604, 201905701, in the amount of $3,607,025.27; for a total of $4,144,349.75, including the voiding of check #656047, 656106, 656124, 656327, 656374.
C. Approve Personnel Agenda Items.
D. Approve Quotes for Painting, Electrical, Mechanical, General Maintenance, and Refrigeration for the 2019-2020 and 2020-2021 school years. (EXHIBIT)
E. Acknowledge the Detroit Lakes Special Education Administrators Intent to Negotiate. (EXHIBIT)
F. Renew 2019-2020 Membership in the Minnesota State High School League. (EXHIBIT)
G. Designate the following banks as Official Depositories for K-12 depository accounts respectively for the 2019-2020 school year: Bremer Bank, Wells Fargo, American National Bank, State Bank & Trust, First Security State Bank, Midwest Bank, Mid America Bank, Minnesota Liquid Asset Fund, and MN Trust/PMA Administration.
H. Designate the Detroit Lakes Record/Tribune as the Official School Newspaper for school publication for the 2019-2020 school year.
I. Authorize signatures of Doug Froke, Superintendent; Ryan Tangen, Business Manager; Sue Eidenschink, Fiscal Affairs Coordinator; Deb Nerud, Administrative Assistant– for all Contingency Fund Disbursements for the 2019-2020 school year.
J. Authorize signatures for Darren Wolf, High School Principal, and Rob Nielsen, Activities Director, for the High School Activity Fund; and Mike Suckert, Middle School Principal, and Justin Hegg, Middle School Assistant Principal, for the Middle School Activity Fund for the 2019-2020 school year. Two signatures are required on Activity Fund expenditures.
K. Designate TV3 as the Official TV Station and KDLM as the Official Radio Station for the 2019-2020 school year.
L. Approve Doug Froke, Ryan Tangen, Sue Eidenschink, and Nancy Olson, to make incoming and outgoing wire transfers, stop payments, purchase CD’s, inquire on accounts, and check balances on behalf of the school district for the 2019-2020 school year. In addition, Kathy Owens, Payroll Coordinator, be authorized to make electronic fund transfers for the following specific items: 1) Transfers to the Minnesota State Retirement System (MSRS) Health Care Savings Program (HCSP). – ACH Debit; 2) Transfers to our third party administrator for our 403(b) Program; and 3) Transfers to Further Account – for our Health Savings Account (HSA) and Flex Spending Account (FSA) Program.
M. Approve Minnesota School Board Association (MSBA) Dues and Policy Services renewal for the 2019-2020 school year. *(Strategic Goal: High Student Achievement; Learner Wellness)* (EXHIBIT)

N. Authorize the Business Manager to request bids for bread and dairy products to be opened at 10:00 A.M. on Thursday, July 18, 2019. (EXHIBIT)

O. Renew the Student Accident Insurance Program for the 2019-2020 School Year. (EXHIBIT)

P. Approve the Agreement for Physical Therapy Services with St. Mary’s Regional Health Center for the 2019-2020 school year. (EXHIBIT)

Q. Approve the 2019-2020 Contract for Stellher Human Services, Inc. and Detroit Lakes Public School for school-based mental health services for K-12 students. *(Strategic Goals: High Student Achievement; Learner Wellness)* (EXHIBIT)

R. Approve the Commodity Distribution Agreement with Reinhart Foodservice (RFS) for the 2019-2020 school year. (EXHIBIT)

S. Renew the Minnesota Rural Education Association (MREA) Membership for the 2019-2020 school year. *(Strategic Goals: High Student Achievement; Educational Effectiveness)* (EXHIBIT)

T. Approve price increase of $0.10 to student and adult lunch prices. (EXHIBIT)

U. Designate the Federal Programs Director to implement and act as the Board’s Agent for all State and Federal Program Entitlements for Independent School District #22 for the 2019-2020 school year. (EXHIBIT)

V. Approve Memorandum of Agreement between Independent School District #22 and Detroit Lakes Principals Association (DLPA). (EXHIBIT)

W. Donations:
   1) $220.00 from Cynefin Enterprises for the Middle School Team Imagination.

Motion by Foltz, seconded by Pedersen, to approve the second reading of Policy 492 – Adding/Changing Voluntary Benefit Options for District Employees, as recommended. Motion carried with members voting in favor: Erickson, Foltz, Johnson, Pedersen, and Steffl; members voting against: None.

Motion by Johnson, seconded by Steffl, to accept the Roosevelt Elementary Bid Package #2, as recommended along with the acceptance of Alternates #1, 2, 3, 7, 10, 15, and 16, and accepting High School Alternate #4 from the Project Summary Sheet dated June 17, 2019. Motion carried with members voting in favor: Erickson, Foltz, Johnson, Pedersen, and Steffl; Members voting against: None. (EXHIBIT)

Motion by Steffl, seconded by Pedersen, to recognize the Continuing Contracts and Tenure Status of Licensed Staff Members as indicated. Motion carried with members voting in favor: Erickson, Foltz, Johnson, Pedersen, and Steffl; Members voting against: None. (EXHIBIT)

Business Manager, Ryan Tangen reviewed in detail the Revised 2018-2019 Revenue/Expenditure Budget and the 2019-2020 Preliminary Budget Information. (EXHIBIT)

Motion by Johnson, seconded by Foltz, to approve the revised 2018-2019 Revenue/Expenditure Budget as presented. Motion carried with members voting in favor: Erickson, Foltz, Johnson, Pedersen, and Steffl; Members voting against: None.

Motion by Steffl, seconded by Pedersen, to approve the 2019-2020 Preliminary Budget, as presented. Motion carried with members voting in favor: Erickson, Foltz, Johnson, Pedersen, and Steffl; Members voting against: None.

Motion by Steffl, seconded by Johnson, to approve the Resolution Regarding Board control of Extra Curricular Activities, as recommended. Motion carried with members voting in favor: Erickson, Foltz, Johnson, Pedersen, and Steffl; Members voting against: None. (EXHIBIT)

Motion by Foltz, seconded by Pedersen, to approve the 2019-2020 District Professional Development Goals, as recommended. Motion carried with members voting in favor: Erickson, Foltz, Johnson, Pedersen, and Steffl; Members voting against: None. (EXHIBIT)

Motion by Johnson, seconded by Steffl, to approve the Special Education Extended School Year Services for the summer of 2019, as recommended. Motion carried with members voting in favor: Erickson, Foltz, Johnson, Pedersen, and Steffl; Members voting against: None. (EXHIBIT)

Business Manager, Ryan Tangen reviewed the K-12 Treasurer’s Report. Motion by Johnson, seconded by Foltz, to approve the K-12 Treasurer’s Report as presented. Motion carried with members voting in favor: Erickson, Foltz, Johnson, Pedersen, and Steffl; Members voting against: None.
Motion by Pedersen, seconded by Steffl, to approve the minutes from the Thursday, June 13, 2019, Finance Committee Meeting as recommended. Motion carried with members voting in favor: Erickson, Foltz, Johnson, Pedersen, and Steffl; members voting against: None. (EXHIBIT)

Motion by Foltz, seconded by Steffl, to approve the Minutes from the Friday, May 24, 2019, District Curriculum Advisory Council Meeting, as recommended. Motion carried with members voting in favor: Erickson, Foltz, Johnson, Pedersen, and Steffl; Members voting against: None. (EXHIBIT)

Motion by Foltz, seconded by Steffl, to approve the Minutes from the Friday, May 24, 2019, District Technology Committee Meeting, as recommended. Motion carried with members voting in favor: Erickson, Foltz, Johnson, Pedersen, and Steffl; Members voting against: None. (EXHIBIT)

Supt. Doug Froke reviewed the following information: May Final Day Enrollment; Legislative Information. (EXHIBIT)

Board Chair Erickson announced upcoming meetings.

Motion by Foltz, seconded by Johnson, to adjourn the meeting at 8:33 AM.

Respectfully submitted,

Kylie Johnson, Clerk

**PERSONNEL AGENDA**

**June 17, 2019**

1) **Resignation:**
   - **Tanner Beauchman,** Varsity Boys Tennis Assistant Coach, effective May 28, 2019.
   - **Cindy Block,** Middle School Food Server, effective May 22, 2019.
   - **Deb Erickson,** Rossman Elementary Special Education Paraprofessional, effective May 22, 2019.
   - **Ashley Muhlenkort,** Rossman Elementary Latchkey Assistant, effective May 22, 2019.
   - **Morgan Nodsle,** District Deaf and Hard of Hearing Teacher, effective June 20, 2019.
   - **Sharon Sauer,** Roosevelt Elementary Health Assistant, effective May 22, 2019.
   - **Toni Schreiner,** Roosevelt Elementary Special Education Teacher, effective at the end of the 2018-2019 school year.
   - **Samantha Workman,** Roosevelt Elementary Special Education Paraprofessional, effective June 1, 2019.

2) **Appointments:**
   - **Emma Aanerud,** Special Education Extended School Year Paraprofessional, at the rate of $13.47 per hour, working up to 56.6 hours per summer, effective June 4, 2019.
   - **Arlene Bakker,** Special Education Extended School Year Paraprofessional, at the rate of $16.49 per hour, working up to 56.6 hours per summer, effective June 4, 2019.
   - **Anna Berger,** Special Education Extended School Year Paraprofessional, at the rate of $16.49 per hour, working up to 56.6 hours per summer, effective June 4, 2019.
   - **Kristin Camrud,** Rossman Elementary 1st Grade Teacher, at the rate of BA, Step 3, or a total contract amount of $40,250.00, effective August 22, 2019.
   - **Chris Collins,** Special Education Extended School Year Speech Language Pathologist and Homebound Teacher, at the rate of $30.00 per hour, working up to 32 hours per summer, effective June 4, 2019, through August 15, 2019.
   - **Shawn Ford-Milligan,** High School Homebound Teacher, at the rate of $22.00 per hour, working up to 5 hours per week, effective May 14, 2019.
   - **Belinda Freeman,** Elementary Education Summer School Instructor, at the rate of $30.00 per hour, working up to 80 hours per summer, effective June 3, 2019.
   - **Meredith Gulseth,** District ELL Teacher and Roosevelt Elementary Wellness Teacher, at the rate of MA, Step 10, or a total contract amount of $56,352.00, effective August 25, 2019.
   - **Rose Hawkins,** Special Education Extended School Year Paraprofessional, at the rate of $14.07 per hour, working up to 56.6 hours per summer, effective June 4, 2019.
   - **Mary Haynes,** Special Education Extended School Year Paraprofessional, at the rate of $15.77 per hour, working up to 56.6 hours per summer, effective June 3, 2019.
Julie Hokanson, Elementary Education Summer School Paraprofessional, at the rate of $16.49 per hour, working up to 80 hours per summer, effective June 3, 2019.

Laura Hunt, Middle School Special Education Teacher, at the rate of BA, Step 1, or a total Contract amount of $38,744.00, effective August 22, 2019, pending Tier 1 Licensure.

Shelly Jacobsen, Special Education Extended School Year Paraprofessional, at the rate of $13.47 per hour, working up to 56.6 hours per summer, effective June 4, 2019.

Matthew Jenson, Roosevelt Elementary Special Education Teacher, at the rate of BA, Step 1, or a total contract amount of $38,744.00, effective August 22, 2019.

Amalea Johnson, Special Education Extended School Year Paraprofessional, at the rate of $15.17 per hour, working up to 56.6 hours per summer, effective June 4, 2019.

Rachel Johnson, High School 9th Grade Social Studies Teacher, at the rate of BA, Step 1, or a total contract amount of $38,744.00, effective August 22, 2019, pending Tier 3 approval.

Ali Kenyon, Special Education Extended School Year Paraprofessional, at the rate of $13.47 per hour, working up to 56.6 hours per summer, effective June 4, 2019.

Andrea Klug, Summer Speed & Strength Coach, at the rate of 1.5% of BA, Step 1, or a total contract amount of $363.23 + $221.81 = $585.04, effective June 3, 2019.

Lisa Lindstrom, Middle School/High School Special Education Extended School Year Instructor, at the rate of $30.00 per hour, working up to 36 hours per summer, effective June 4 through June 20, 2019.

Lynnsey Machakaire, Head Varsity Volleyball Coach, at the rate of 13% of BA, Step 2, or a total contract amount of $5,126.29, effective August 1, 2019.

Britt Moore, Special Education Extended School Year Paraprofessional, at the rate of $13.96 per hour, working up to 56.6 hours per summer, effective June 4, 2019.

Shania Murphy, High School FACS Teacher, at the rate of BA, Step 1, or a total contract amount of $38,744.00, effective August 22, 2019, pending Tier 2 Licensure.

Ben Noah, Varsity Boys Hockey Coach, at the rate of 13% of BA, Step 1, or a total contract amount of $5,036.72, effective November 1, 2019.

Taylor Orman, Elementary Special Education Extended School Year Instructor, at the rate of $30.00 per hour, working up to 61 hours per summer, effective June 4 through August 15, 2019.

Melissa Ostlie, Middle School Special Education Teacher, at the rate of BA, Step 4, or a total contract amount of $41,058.00, effective August 26, 2019, pending Tier 1 Licensure.

Laura Pester, Special Education Extended School Year Instructor, at the rate of $13.47 per hour, working up to 56.6 hours per summer, effective June 4, 2019.

McKensie Pischel, Roosevelt Elementary Native American Behavior Specialist, at a contracted rate of $32,200.00 per year, working up to 1,400 hours per year, effective August 22, 2019.

Kimberly Sayer, District-wide School Psychologist, at the rate of BA+60, Step 9, or a total contract amount of $57,962.00 effective August 22, 2019.

Trish Thorson, Middle School/High School Special Education Extended School Year Instructor, at the rate of $30.00 per hour, working up to 24 hours per summer, effective August 6 through August 15, 2019.

Megan Washek, Special Education Extended School Year Instructor, at the rate of $14.57 per hour, working up to 56.6 hours per summer, effective June 4, 2019.

3) Amended Assignments:

Ashley McDougall, Summer Latchkey Assistant, to amend her rate of pay from $11.60 per hour, increasing it to $13.50 per hour, effective May 23, 2019, through August 31, 2019.

Britt Moore, Summer Latchkey Assistant, to amend her rate of pay from $11.60 per hour, increasing it to $13.50 per hour, effective May 23, 2019, through August 31, 2019.

Josh Omang, High School .5 Physical Education Teacher/.5 Academy Team Coordinator, to amend his assignment to 1.0 Academy Team Coordinator, increasing the number of contract days to 189 on a stretch calendar, effective July 1, 2019.

Andy Spurlin, IT Coordinator, to amend his schedule from 1.0 FTE, decreasing it to .75 FTE, working up to 30 hours
per week, at a contracted amount of $57,444.75, effective July 1, 2019 through June 30, 2020.

4) **Acknowledge Return from Leave of Absence:**
Mary Simon, Adult Basic Education Instructor, will return from her leave of absence effective for the 2019-2020 school year.