Regular School Board Meeting
Monday, February 13, 2017 – 6:30 P.M.
Detroit Lakes City Chambers

The Regular Meeting of the Board of Education held on Monday, February 13, 2017, was called to order at 6:32 P.M. by Board Chair Langworthy. Members present: Muckenhirn, Langworthy, Johnson, Erickson, Steffl, and Foltz; Members absent: None.

Motion by Muckenhirn, seconded by Johnson, to approve the Agenda for the February 13, 2017, Regular School Board Meeting with the addition of an agenda addendum. Motion carried with members voting in favor: Muckenhirn, Langworthy, Johnson, Erickson, Steffl, and Foltz; Members voting against: None.

Mike Suckert, Middle School Principal, gave an overview of the Middle School detailing Enrollment History; Student Demographics; Staffing/Teaming; Specialists; Curriculum; Scheduling; Academic Performance/Grading; Recent Initiatives; and Future Projections.

Board Member John Steffl thanked the administration and staff for welcoming the new Board Members and for the extensive tutoring and training they have received.

Motion by Johnson, seconded by Muckenhirn, to approve the following consent agenda items with the addition of an Agenda Addendum. Motion carried with members voting in favor: Muckenhirn, Langworthy, Johnson, Erickson, Steffl, and Foltz; Members voting against: None.

A. Approve the Minutes of the January 9, 2017, Regular School Board Meeting.
B. Approve K-12 computer checks #608806-609012 in the amount of $315,770.32. Hand payable checks #608433-608434, 608588-608596, 608598-608601, 608603-608631, 608633-608464, 608648-608651, 608671, 608683-608696, 608705-608710, 608726-608728, 608738-608741, 608753, 608755-608775, 608777-608778, 201701001, 201701002, 201701003, 201701004, 201701101, 201701102, 201701501, 201701503, 201701504, 201701505, 201701602, 201701603, 201701604, 201701701, in the amount of $2,552,754.40, for a total of $2,868,524.72, including the voiding of checks #608454, 608465, 608509, and 608554.
C. Approve District hand payable checks #609021-609056 in the amount of $84,003.07.
D. Approve Personnel Agenda Items.
E. Approve the Board Committee Assignments for 2017. (EXHIBIT)
F. Acknowledge the MSEA (Minnesota School Employees School Association) desire to negotiate. (EXHIBIT)
G. Acknowledge the EM-DL (Education Minnesota – Detroit Lakes) desire to negotiate. (EXHIBIT)
H. Acknowledge Statements of Student Activity Accounts for the Middle School and High School. (EXHIBIT)
I. Write Off of Food Service Accounts. (EXHIBIT)
J. Add Mid-Minnesota Federal Credit Union as an Official Depository for Detroit Lakes Public Schools.
K. Donations: 1) $100.00 for Homeless Students Fund from the Damien Society. 2) $500.00 for Rossman and Roosevelt Elementary Students in Need Fund from the Damien Society. 3) $200.00 for Qwerty Robotics from Jimmy Johns, the Peters Family Company, LLC. 4) $100.00 for the QWERTY Robotics Team from Central Market. 5) 200.00 for the QWERTY Robotics Team from Brew Ales and Eats of Detroit Lakes. 6) $500.00 for the QWERTY Robotics Team from MARCO – Bryce Nelson. 7) $250.00 for the QWERTY Robotics Team from Don Tweeton of Tweeton Refrigeration. 8) $1,000.00 for the FFA (Future Farmers of America) from John and Candyce Steffl of P & S Farm Company. 9) $500.00 for Qwerty Robotics from Arvig Enterprises, Inc. 10) $200.00 for Qwerty Robotics from SJE Rhombus.

Motion by Steffl, seconded by Erickson, to approve the second reading of Board Policy 902 – Rental Policy – Buildings and Facilities as recommended. Motion carried with members voting in favor: Muckenhirn, Langworthy, Johnson, Erickson, Steffl, and Foltz; Members voting against: None.
Motion by Muckenhirn, seconded by Johnson, to approve the second reading of Board Policies 102 – Educational Opportunity; 402 – Disability Nondiscrimination; 406 – Public and Private Personnel Data as recommended. Motion carried with members voting in favor: Muckenhirn, Langworthy, Johnson, Erickson, Steffl, and Foltz; Members voting against: None.

The Board discussed provisions of a draft of the 2017-2018 school calendar with action final to be taken at the April Board Meeting.

Motion by Muckenhirn, seconded by Johnson, to adopt a Resolution Authorizing the District to Enter into a Line of Credit Agreement with Wells Fargo in the event the District encounters a cash flow issue as a result of the State withholding aid payments. Motion carried with members voting in favor: Muckenhirn, Langworthy, Johnson, Erickson, Steffl, and Foltz; Members voting against: None. (EXHIBIT)

Motion by Steffl, seconded by Erickson, to accept the American Indian Parent Committee Resolution of Concurrence as presented. Motion carried with members voting in favor: Muckenhirn, Langworthy, Johnson, Erickson, Steffl, and Foltz; Members voting against: None. (EXHIBIT)

Motion by Erickson, seconded by Muckenhirn, to adopt a Resolution appointing a Designated School Representative Doug Froke and a Designated School Board Representative David Langworthy for Membership in the MSHSL (Minnesota State High School League), as recommended. Motion carried with members voting in favor: Muckenhirn, Langworthy, Johnson, Erickson, Steffl, and Foltz; Members voting against: None.

Discussion was held regarding future Board Work Study Sessions in regard to addressing our space issues and planning the course of action in developing a proposal that would be suitable for our District needs and garner community support. A Board Work Study Session has been set for 6:30 P.M. on Monday, February 27, 2017, with the venue to be determined.

Business Manager Ryan Tangen discussed the following items: Revised Budget; Enrollment; Spring Projects; District Bus Route Proposal; Legislative Issues; and the Treasurer’s Report.

Motion by Foltz, seconded by Erickson, to approve the K-12 Treasurer’s Report as presented. Motion carried with members voting in favor: Muckenhirn, Langworthy, Johnson, Erickson, Steffl, and Foltz; Members voting against: None.

Renee Kerzman, Director of Curriculum, Instruction, and Technology recapped the following information from the Thursday, December 15, 2016, District Technology Committee Meeting: PechaFlickr; Building Reports; TIES; Schoology versus Google; and 2017-2017 Purchasing. (EXHIBIT)

Motion by Muckenhirn, seconded by Erickson, to approve the minutes from the Thursday, December 15, 2016, District Technology Committee Meeting. Motion carried with members voting in favor: Muckenhirn, Langworthy, Johnson, Erickson, Steffl, and Foltz; Members voting against: None.

Renee Kerzman reported on the following information from the Curriculum, Instruction, and Technology Report: Achievement and Integration World’s Best Workforce Plan Preparation; Teacher Feedback Assessing Student Technology Needs; and Optional Local Purpose Assessment (OLPA) Testing. (EXHIBIT)

Superintendent Doug Froke reported on the 2017 February Enrollment Report; Pre-School Update; 2017 MREA Legislative Platform; and MASA Education Funding. (EXHIBIT)

Chair Langworthy announced upcoming meetings.

A Board Work Study Session has been set for 6:30 P.M. on Monday, February 27, 2017.

A Facilities Committee Meeting has been scheduled for 7:00 A.M. on Tuesday, February 28, 2017.

A Finance Committee Meeting has been scheduled for Noon on Thursday, March 9, 2017.

A Transportation Committee Meeting has been scheduled for 6:30 P.M. on Wednesday, March 1, 2017.
Motion by Muckenhirn, seconded by Johnson, to adjourn the meeting – 8:04 P.M. Motion carried with members voting in favor: Muckenhirn, Langworthy, Johnson, Erickson, Stefl, and Foltz; Members voting against: None.

Respectfully submitted,

Amy Erickson, Clerk

PERSONNEL AGENDA
February 13, 2017

1) Retirement Resignations:
   Jeri Sakrismo, High School Business Instructor, effective at the end of the 2016-2017 school year.
   Ilene MacPherson, Rossman Elementary Special Education Paraprofessional, effective at the end or the 2016-2017 school year.
   Phillip MacPherson, Middle School Special Education Paraprofessional, effective at the end of the 2016-2017 school year.
   Colleen Schmit, Secretary to Superintendent, effective May 31, 2017.
   Cheryl Knopf, High School Attendance Secretary, effective June 15, 2017.
   Pamela Makely, Middle School Special Education Paraprofessional, effective May 25, 2017.

2) Resignations:
   Anne Sisson, Roosevelt Elementary Special Education Paraprofessional, effective January 5, 2017.
   Donovan Wallin, Middle School Special Education Paraprofessional, effective January 3, 2017.
   Stephanie Schindler, Lincoln Education Center Early Childhood Family Education Paraprofessional, effective January 27, 2017.
   April Brandt, Middle School Special Education Paraprofessional, effective February 1, 2017.
   Beth Kelly, Assistant Speech Coach, effective for the 2016-2017 school year.
   Jack Peterson, High School Special Education Instructor, effective at the end of the 2016-2017 school year.
   Latasha Scott, Middle School Special Education Paraprofessional, effective February 5, 2017.
   Betsy Austin, Middle School General Music Instructor, effective at the end of the 2016-2017 school year.
   Stephanie Miller, Head Volleyball Coach, effective Wednesday, February 7, 2017.
   Carol McCarthy, Boys’ Swimming Coach, effective January 3, 2017.
   Patricia Dahlin-Rouse, Rossman Elementary Special Education Paraprofessional, effective February 23, 2017.

3) Appointments:
   Brenda Martell, Roosevelt Elementary Lead Breakfast/Lunch Server, at the rate of $14.97 per hour, working 5.0 hours per day, effective January 3, 2017.
   Genevieve (Jane) Anderson, Roosevelt Elementary Special Education Paraprofessional, at the rate of $14.89 per hour, working 5.75 hours per day, effective January 17, 2017.
   Nikki Caulfield, High School Three Act Play Director, at the rate of 9% of BA, Step 5, or a total contract amount of $3,599.28, effective April 1, 2017.
   Mark Nodsle, In-School Suspension Supervisor, at the rate of $15.76 per hour, working 40 hours per week, effective January 23, 2017.
   Bruce Buschette, High School Full-Time Custodian, at the rate of $15.72 plus a night shift differential of $.30, or a total hourly amount of $16.02 per hour, working 40 hours per week, effective February 3, 2017.
   Sheila Helgeson, High School Assistant Varsity Speech Coach, at the rate of 9% of BA, Step 7, or a total contract amount of $3,821.13, effective January 3, 2017.
   Madeleine Taylor, High School Special Education Paraprofessional, at the rate of $13.17 per hour, working 5.75 hours per day, effective January 31, 2017.
   Kendra Byers, Roosevelt Elementary Special Education Paraprofessional, at the rate of $13.17 per hour, working 5.75 hours per day, effective February 7, 2017.
   Paige Broberg, Roosevelt Elementary Special Education Paraprofessional, at the rate of $13.17 per hour, working 5.75 hours per day, effective February 7, 2017.
Paul Murray, High School & Middle School Custodian, at the rate of $15.72 plus a night shift differential of $.30, or a total hourly amount of $16.02 per hour, working 40 hours per week, effective January 30, 2017.

Rayanne Johnson, Middle School Special Education Paraprofessional, at the rate of $13.17 per hour, working 5.75 hours per day, effective February 6, 2017.

Erica Clark, Rossman Elementary Grade 1 Long-Term Substitute Teacher for Teri Miller, as outlined in the Long-Term Substitute Policy the salary will advance as prescribed, effective approximately February 21 through May 1, 2017.

Morgan Nodsle, District-Wide Deaf/Hard of Hearing (DHH) Instructor, at the rate of BA, Step 1, or a total prorated contract amount of $13,304.96 effective February 27 through the 2016-2017 school year.

Sara Devall, Rossman Elementary Dishwasher, at the rate of $13.24 per hour, working 2.25 hours per day, effective February 1, 2017.

Ronita Hackel, Rossman/Roosevelt/Middle School Long-Term Substitute Physical Education Instructor for Patty Mollberg, as outlined in the Long-Term Substitute Policy the salary will advance as prescribed, effective February 6 through 21, 2017.

Lisa Fabre, Roosevelt Elementary Long-Term Substitute Grade 2 Instructor for Krystal Meyer, as outlined in the Long-Term Substitute Policy the salary will advance as prescribed, effective approximately April 14 through May 24, 2017.

Cheyenne Dallmann, Middle School Special Education Paraprofessional, at the rate of $13.17 per hour, working 5.75 hours per day, effective February 21, 2017.

Steve Fuhs, High School Junior Varsity Baseball Coach, at the rate of 7% of BA, Step 7, or a total contract amount of $2,971.99, effective March 20, 2017.

Nick Alton, High School Assistant Varsity Baseball Coach, at the rate of 7% of BA, Step 2, or a total contract amount of $2,636.27, effective March 20, 2017.

Margery Smith, Middle School Girls’ Golf Coach, at the rate of 4% of BA, Step 7, or a total contract amount of $1,698.28, April 3, 2017.

Kris Smith, High School Head Girls’ Golf Coach, at the rate of 9% of BA, Step 7, or a total contract amount of $3,821.13, effective March 20, 2017.

Josh Omang, High School 9th Grade Girls’ Track Coach, at the rate of 6% of BA, Step 7, or a total contract amount of $2,547.42, effective March 13, 2017.

4) Leave of Absence:

Patty Mollberg, Middle School, Roosevelt Elementary, and Rossman Elementary Physical Education Instructor, requests a leave of absence beginning January 30 and continuing through February 21, 2017.

5) Amended Assignment:

Jennie Ward, Middle School Special Education Paraprofessional, to increase her schedule from 5.0 hours per day to 5.75 hours per day, effective February 6, 2017.

Darius Wood, Roosevelt Elementary Latch-Key Assistant, to decrease his schedule from 15 hours per week (3.0 hours per day) to 12 hours per week (Monday through Thursday), effective February 1, 2017.

6) Separation Agreement with District:

Michael Dahl, Ojibwe/Indian Culture Instructor, effective February 28, 2017.