The Regular Meeting of the Board of Education held on Monday, March 10, 2014, was called to order at 6:35 P.M. by Board Chair Lyngaas. Members present: Lyngaas, Langworthy, Muckenhirn, Boyd, Buboltz, and Seaworth; Members absent: None.

Motion by Langworthy, seconded by Seaworth, to approve the Agenda for the March 10, 2014, Regular School Board Meeting with the addition of Addendum Items IV. F., IV.G., IV.H., and personnel clarifications. Motion carried with members voting in favor: Lyngaas, Langworthy, Muckenhirn, Boyd, Buboltz, and Seaworth; and, members voting against: None.

Mike Suckert, Middle School Principal, presented an overview of the Middle School highlighting staff efforts and achievement, iPads, enrollments, standards-based grading, and goals. Mike commended his staff for their efforts and great work commenting on the supreme shape of the curriculum and unison of staff efforts.

Motion by Seaworth, seconded by Boyd, to approve the following consent agenda with the addition of Items IV.F., IV.G., IV.H., and personnel clarifications as recommended. Motion carried with members voting in favor: Lyngaas, Langworthy, Muckenhirn, Boyd, Buboltz, and Seaworth; and, members voting against: None.

A. Approve the Minutes of the February 10, 2014, Regular School Board Meeting.
B. Approve District K-12 Computer Checks #151644-151809 in the amount of $163,034.92. Hand payable checks #151301-151303, 151494, 151496-151504, 151506, 151511-151547, 151549-151564, 151566-151567, 151569-151583, 151591-151597, 151599-151604, 151606-151607, 151609-151626, 151631-151634, wire transfers #201402001, 201402002, 201402003, 201402004, 201402101, 201402102, 201402501, 201402502, 201402503, 201402504, 201402601, 201402602, in the amount of $2,450,126.53, for a total of $2,613,161.45, including the voiding of checks 126449, 127726, 131198, 132987, 138660, 139430, 140122, 140524, 142159, 143135, 144213, 150781, 151318, 151324, 151335, 151338, 151362, 151384, 151404, 151421, 151422.
C. Approve District Hand Payable Checks #151861-151915 in the amount of $65,329.29.
D. Approve Personnel Agenda Items.
E. Donations:
   1) $50.00 for the Roosevelt Elementary “Minnesota School of Excellence” Award Celebration from Matt Hedstrom Agency.
   2) $50.00 for the Roosevelt Elementary “Minnesota School of Excellence” Award Celebration from Jim Hedstrom.
   3) $150.00 for the Rossman Elementary School from Julie Whitworth and the Microsoft Matching Gifts Program.
   4) $160.00 for the Rossman Elementary School from Wendy Ring and the Microsoft Matching Gifts Program.
   5) $10.00 for the QWERTY Robotics Team from Marietta Keenan.
   6) $40.00 for the QWERTY Robotics Team from Heather Anderson.
   7) $50.00 for the QWERTY Robotics Team from Carolyn Zurich, DDS.
   8) 100.00 for the QWERTY Robotics Team from Arrow Electrical Supply Company of Minnesota.
   9) $200.00 for the QWERTY Robotics Team from Grand Central Inc., DBA ~ Central Market.
   10) $500.00 for the QWERTY Robotics Team from Silver Leaf Cabinets LLC.
   11) $2,000.00 for the QWERTY Robotics Team from Tri-State Manufacturers’ Association.
F. Approve Doug Froke, Nancy Olson, Sue Eidenschink, and Ryan Tangen, to make incoming and outgoing wire transfers, stop payments, purchase CD’s, inquire on accounts, and check balances on behalf of the school district for the 2013-2014 school year. In addition, Kathy Owens, Payroll Coordinator, be authorized to make electronic fund transfers for the following specific items: 1) Transfers to the Minnesota State Retirement System (MSRS) Health Care Savings Program (HCSP). – ACH Debit; 2) Transfers to our third party administrator for our 403(b) Program; and 3) Transfers to Select Account – Blue Cross Blue Shield for our Health Savings Account (HSA) Program.
G. Authorize signatures of Doug Froke, Superintendent; Ryan Tangen, Business Manager; Sue Eidenschink, Fiscal Affairs Coordinator; Nancy Fern, Secretary – for all Contingency Fund Disbursements for the 2013-2014 school year.
H. Authorize signatures for Justin Messer, High School Principal, and Mitch McLeod, Activities Director, for the High School Activity Fund; and Mike Suckert, Middle School Principal, and Justin Hegg, Middle School Assistant Principal, for the Middle School Activity Fund for the 2013-2014 school year. Two signatures are required on Activity Fund expenditures.

Motion by Seaworth, seconded by Langworthy, to approve the second reading of Policy 502, 516, 522, 522.FM, and 526 as recommended. Motion carried with members voting in favor: Lyngaas, Langworthy, Muckenhirn, Boyd, Buboltz, and Seaworth; and, members voting against: None.

The board and administration discussed the proposed calendar for the 2014-2015 school year with Supt. Froke explaining the rationale for suggested holiday breaks and teacher inservice days. The proposed 2014-2015 calendar will be presented at the board meeting on April 14, 2014.

Motion by Langworthy, seconded by Boyd, to approve the first reading of Policy 102, 103, 201, 202, and 203 as recommended. Motion carried with members voting in favor: Lyngaas, Langworthy, Muckenhirn, Boyd, Buboltz, and Seaworth; and, members voting against: None.

Lisa Weber, High School Principal/ALC Director, presented information on the 2013-2014 Revised Cultural Collaborative Budget. Motion by Seaworth, seconded by Boyd, to approve the 2013-2014 Revised Cultural Collaborative Budget as recommended. Motion carried with members voting in favor: Lyngaas, Langworthy, Muckenhirn, Boyd, Buboltz, and Seaworth; and, members voting against: None. (EXHIBIT)

Two Public Listening Sessions regarding facility issues have been scheduled for 9:00 A.M. on Saturday morning, March 29, 2014, at the Rossman Elementary Gymnasium; and, 6:30 P.M. on Tuesday, April 1, 2014, at the Rossman Elementary Gymnasium.

Motion by Boyd, seconded by Seaworth, to approve the K-12 Treasurer’s Report as presented. Motion carried with members voting in favor: Lyngaas, Langworthy, Muckenhirn, Boyd, Buboltz, and Seaworth; and, members voting against: None.

Motion by Seaworth, seconded by Langworthy, to approve the 2014 February Lane Change requests as recommended. Motion carried with members voting in favor: Lyngaas, Langworthy, Muckenhirn, Boyd, Buboltz, and Seaworth; and, members voting against: None. (EXHIBIT)

Education/Community Education Director Lowell Niklaus reported on the following topics: Curriculum, Testing and GED Testing. (EXHIBIT)

Supt. Doug Froke discussed the following information: March 2014 Enrollment Counts; Legislative Issues; and the Safe and Supportive Schools – Bullying Bill.

Board Chair Lyngaas announced the following recognitions:

- **Nordic Skiing** – Dan Josephson, Minnesota Nordic Ski Coaches Association “Section 8 - Coach of the Year” Award. State Nordic Team Participants: Zach Foltz and Berit Ramstad-Skoyles

- **Gymnastics Team** – State Gymnastics Team 3rd Place and 3.9+ Academic Award: **Vault:** Allison Berg-3rd Place; Molly Lyngaas-11th Place; Leah Chavez-14th Place; **Uneven Bars:** Molly Lyngaas-12th Place; Emma Disse-28th Place; **All Around:** Emma Disse-7th Place; Molly Lyngaas-13th Place.

- **Swim Team** – State Swim Team 17th Place: **200 Medley Relay:** Caleb Howard-17th Place; Jared Olson-17th Place; Michael Richter-17th Place; **50 Free:** Austin McCullough-12th Place; **Diving:** Zane Freeman-14th Place; **100 Breaststroke:** Michael Richter – 7th Place; **400 Free Relay:** Isaac Clem-10th Place; Michael Richter-10th Place; **200 Free Relay:** Austin McCullough-10th Place; Jared Olson-10th Place

- **Wrestling Team** – State Wrestling Team and 3.64 Academic Award – Braydon Ortloff-106-6th Place; Peyton Jackson-113; Parker Jackson-152 4th Place; Jarrett Nosal-160; Kirby Siewert-220; James Huwe-285-3rd Place

- **Supt. Doug Froke** – Minnesota Association of School Administrators - awarded “Administrator of Excellence”

A Finance Committee Meeting has been scheduled for 7:00 A.M. on Thursday, March 27, 2014.
A Facilities Committee Meeting has been scheduled for 7:00 A.M. on Tuesday, March 18, 2014.

Board Vice-Chair Seaworth announced upcoming meetings.

Motion by Seaworth, seconded by Boyd, that the Board close the meeting for the purpose of evaluating the job performance of Superintendent Doug Froke. Motion carried with members voting in favor: Lyngaas, Langworthy, Muckenhirn, Boyd, Buboltz, and Seaworth; and, members voting against: None.

Motion by Langworthy, seconded by Boyd, that the Board return to open session. Motion carried with members voting in favor: Lyngaas, Langworthy, Muckenhirn, Boyd, Buboltz, and Seaworth; and, members voting against: None.

Motion by Langworthy, seconded by Seaworth, to adjourn the meeting – 9:59 P.M. Motion carried with members voting in favor: Lyngaas, Langworthy, Muckenhirn, Boyd, Buboltz, and Seaworth; and, members voting against: None.

Respectfully submitted,

Brenda Muckenhirn, Clerk

PERSONNEL AGENDA
March 10, 2014

1) Resignations:
   David Meyer, Middle School Track Coach, effective February 11, 2014.
   Kacey Franklin, 7th/8th Grade Softball Coach, effective February 3, 2014.
   Jenny Savig, Rossman Elementary Special Education Educational Assistant, effective January 30, 2014.
   Carmen Nodsle, Great Start Liaison, effective March 1, 2014.
   Kara Heath – ECFE/SR School Readiness Educational Assistant and ECSR/Sibling Care Provider, effective February 10, 2014.
   Tabitha Hart, ALC Special Education Teaching Assistant, effective March 3, 2014
   Christopher Denardo, Head Hockey Coach, effective February 28, 2014.

2) Appointments:
   Kacey Franklin, 9th/Junior Varsity Softball Coach, at the rate of 6% of BA, Step 2, or a total contract amount of $2,071.32, effective March 10, 2014.
   Peggy Werner, Rossman Elementary Long-Term Substitute Grade 1 Instructor for Teri Miller, as per the Substitute Pay Policy, effective approximately March 17 through April 25, 2014.
   Cathy Moen, Rossman Elementary Long-Term Substitute Grade 3 Instructor for April Sunram, as per the Substitute Pay Policy, effective approximately March 17 through the end of the 2013-2014 school year.
   Heather Syltie, Rossman Elementary Long-Term Substitute Kindergarten Instructor for Colleen Knoop as per the Substitute Pay Policy, effective approximately February 12 through the end of the 2013-2014 school year.
   Kelly Leiseth, Middle School Softball Coach, at the rate of 4.5% of BA, Step 1, or a total contract amount of $1,525.46, effective April 1, 2014.
   Justin Kaji-Horne, .5 Middle School Wrestling Coach, at the rate of 5% of BA, Step 1, at the total prorated amount of $847.48, effective January 15, 2014.
   Peter Fritch-Gallatin, Middle School Track Coach, at the rate of 4.5% of BA, Step 1, or a total contract amount of $1,525.46, effective March 31, 2014.
   Reed Hefta, Middle School Track Coach, at the rate of 4.5% of BA, Step 1, or a total contract amount of $1,525.46, effective March 31, 2014.

3) Amended Assignments:
   Kathleen Johnson, Mahube Great Start Instructor, at the rate of BA+15, Step 7, increasing her contract to .6 for a total prorated contract amount of $9,417.10, effective February 10, 2014 through the end of the 2013-2014 Head Start School Year.
Emily Martin-Thompson, High School Special Education LD/EBD Instructor, at the rate of BA, Step 1, working 85 days, or a total prorated contract amount of $16,187.44, effective January 28, 2014 through the 2013-2014 school year.

Kent Mollberg, Instructional Coach, add 12 days extended employment at the rate of $4,279.92, for a total amended contract amount of $69,882.92, effective August 27, 2013.

4) Leave of Absence:
   Amy VanValkenburg, High School FACS Instructor, requests a leave of absence, effective approximately April 11, 2014 continuing through paid sick leave available and childcare leave as determined.
   Colleen Knoop, Rossman Elementary Kindergarten Instructor, requests a leave of absence, effective February 20 through the end of the 2013-2014 school year.

5) Out of State Travel:
   Doug Froke, Rob Nielsen, Pam Daly, Kent Mollberg, Jill Perkins, and Peter Lundin, requests permission to attend the Solution Tree “Leadership Now” Conference in Las Vegas, Nevada, April 1-3, 2014.