The Regular Meeting of the Board of Education held on Monday, October 13, 2008, was called to order at 6:37 P.M. by Board Chair Thomas Klyve. Members present: Langworthy, Sinclair, Seaworth, Boyd, Klyve, and Porter. Members absent: None.

Lowell Niklaus, Curriculum Director, reported on the 2007-2008 Annual Report on Curriculum, Instruction, and Student Achievement reviewing progress on previous improvement plans, local assessment results on Basic Skills Tests, GRAD Tests, Minnesota Comprehensive Assessment Series II Tests, and the 2008-2009 Improvement Plans. (EXHIBIT)

Motion by Langworthy, seconded by Seaworth, to approve the following consent agenda items. Motion carried unanimously.

A. Approve the Agenda for the October 13, 2008, Regular School Board Meeting as presented.
B. Approve the Minutes of the September 8, 2008, Regular School Board Meeting, and of the September 19, 2008, Special School Board Meeting.
C. Approve K-12 Computer Checks #127492-127829 in the amount of $436,528.86. Hand payable checks #127033-127036, 127283-127290, 127297, 127301-127316, 127318-127321, 127323-127325, 127327-127351, 127354, 127366-127368, 127370, 127372-127373, 127375-127421, 127423-127426, 127431-127460, 127484, wire transfers #2009090001, 2009090002, 2009090003, 2009090004, 2009090005, 2009090006 in the amount of $2,957,130.39 for a total of $3,393,659.25 including voiding of check #126400, 127116, 127202, 127301, and 127327.
D. Approve K-12 Hand Payable Checks #127831-127885 in the amount of $38,736.47.
E. Approve Personnel Items:
   1) Resignations:
      Anna Berger, Middle School Food Server, effective September 19, 2008.
      Lacey Carter, Middle School Food Server, effective September 19, 2008.
      Deborah Hallisey, Middle School Food Server, effective September 15, 2008.
      Sara Hanson, Special Education Bus Transportation Paraprofessional, effective May 22, 2008.
      Thomas Mason, Success for the Future Paraprofessional, September 2, 2008.
      Mary Skarnes, Title VII Paraprofessional, effective August 1, 2008.
      Derrick Haaland, Assistant Varsity Hockey Coach, effective October 13, 2008
   2) Appointments:
      Anna Berger, Rossman Elementary Special Education Paraprofessional, at the rate of $12.62, working 5 hours and 54 minutes per day, effective September 22, 2008.
      Lacey Carter, Middle School Special Education Paraprofessional, at the rate of $12.62 per hour, working 5 hours 54 minutes per day, effective September 22, 2008.
      Irene Cornelius, Middle School Special Education Paraprofessional, at the rate of $12.62 per hour, working 5 hours 54 minutes per day, effective September 22, 2008.
      Barbara Olson, Middle School Special Education Paraprofessional, at the rate of $12.62 per hour, working 5 hours and 54 minutes per day, effective September 15, 2008.
      Tracy Pechmann, Spanish Club Advisor, at the rate of $200.00, effective September 1, 2008.
      Timothy Hoverson, Administrative Center Information Systems Technician, at the rate of $15.00 per hour, working 8 hours per day, effective September 11, 2008.
      Tom Mason, Drum and Dance Coach, at the rate of $16.00 per hour, working up to 300 hours during the 2008-2009 school year, effective September 10, 2008. This position is funded through the Success for the Future Grant.
      Jack Warren, Indian Education Quiz Bowl Coach, at the rate of $16.00 per hour, working up to 150 hours during the 2008-2009 school year, effective September 9, 2008. This position is funded through the Success for the Future Grant.
Christine Lembke, Lincoln Education Center Special Education Paraprofessional, at the rate of $12.62, working 13 hours per week, effective September 22, 2008.

Denise Lubitz, Middle School Food Server, at the rate of $10.82, working 3 hours per day, effective September 26, 2008.

Rebecca Mallow, Roosevelt Elementary Noon Duty Supervisor, at the rate of $12.05, working 1.6 hours per day, effective September 2, 2008.

Nicole Stumbo, Middle School Food Server, at the rate of $10.82 per hour, working 3 hours per day, effective September 22, 2008.

Traci Totland, Rossman Elementary Special Education Paraprofessional, at the rate of $12.62, working 5 hours 54 minutes per day, effective September 29, 2008.

Diane Schjervheim, Middle School Dishwasher, at the rate of $9.49 per hour, working 3 hours per day, effective October 2, 2008.

Joan Trapp, Roosevelt Elementary Grade 4 Instructor, at the rate of MA, Step 4, or a total prorated contract amount of $32,303.20, effective October 6, 2008.

Eli Eschenbauch, Roosevelt Elementary Half-Time Title I/Reading Recovery Instructor, at the rate of BA, Step 1, or a total prorated contract amount of $13,280.37, effective October 6, 2008.

Kelli Langerud, Rossman Elementary Education Ratio Instructor, at the rate of BA, Step 1, or a total prorated contract amount of $13,280.37, effective October 6, 2008.

Bridgette Turner, Rossman Elementary Half-Time Elementary Education Ratio Instructor, at the rate of BA, Step 1, or a total prorated contract amount of $13,280.37, effective October 6, 2008.

Sara Hendrickx, Rossman Elementary Half-Time Elementary Education Ratio Instructor, at the rate of BA, Step 1, or a total prorated contract amount of $13,280.37, effective October 6, 2008.

Melisa Gatheridge, Roosevelt Elementary Half-Time Elementary Education Ratio Instructor, at the rate of MA, Step 1, or a total prorated contract amount of $15,286.66, effective October 6, 2008.

3) Amended Contracts:

Stacey Brahmer, Rossman Elementary Special Education Para Professional, increasing her hours from 13.0 to 29.5 hours per week, effective September 22, 2008.

Karen Halver, Lincoln Education Center Special Education Paraprofessional, decreasing her hours from 11 to 6 hours per week, effective August 14, 2008.

Teresa Kuether, Lincoln Education Center Special Education Paraprofessional, decreasing her hours from 12 to 6 hours per week, effective August 14, 2008.

Rebecca Mallow, Roosevelt Elementary Special Education Paraprofessional, decreasing her hours from 26.5 to 15 hours per week, effective September 2, 2008.

Denise Olson, Lincoln Education Center Special Education Paraprofessional, decreasing her hours from 28 to 24 hours per week, effective September 2, 2008.

Heidi Roy, High School Special Education Paraprofessional, increasing her hours from 27.5 to 29.5 hours per week, effective August 15, 2008.

Twila Schmitz, Lincoln Education Center Special Education Paraprofessional, increasing her hours from 26 to 28.8 hours per week, effective September 2, 2008.

Heather Seaberg, Rossman Elementary/High School Special Education Paraprofessional, increasing her hours from 14.5 to 20 hours per week, effective September 2, 2008.

Patty Holweger, Middle School Dishwasher to Food Server, increasing her hourly rate from $9.77 to $10.82 per hour, working 4 hours per day, effective September 22, 2008.

Sheila McLeod, ALC Counselor, to increase her contract from .6 to a full-time status, at the rate of MA+45, Step 1, or a total prorated contract amount of $38,483.06, effective September 22, 2008.

Kathryn Haugrud, ALC Social Studies Instructor to switch to Middle School Grade 6 Instructor, with salary and benefits to remain the same, effective October 6, 2008.

Mary Buff-Haus, High School Student Council Advisor, to increase her contract from 6% of BA, Step 1 to BA, Step 3, for a total contract amount of $1,980.36, effective September 2, 2008.

Patti Lysford, Rossman Elementary Title I Instructor, to increase her contract from BA, Step 1, .6 to .7, or a total prorated contract amount of $21,872.02, effective September 22, 2008.

4) Out-of-State Travel:

Trescha Mitchell, High School Agriculture Instructor/FFA Advisor and FFA Students, requests permission to attend the National FFA Convention, October 21 through 26, 2008.
Steve Morben, High School Principal, requests permission to attend the National Association of Secondary School Principals Convention to be held in San Diego, California, Thursday, February 26 through Sunday, March 1, 2009.


5) Leave of Absence: Candie Baker, Rossman Elementary Physical Education Instructor, requests a Maternity/Childcare Leave of Absence, beginning approximately February 23 through May 20, 2009.

6) New Positions: Three Paraprofessional Positions. Paraprofessional needs in the district are increasing due to significant changes in the special education child count. To meet the increasing needs of the Autism Spectrum Disorders, Severe to Profound Cognitive Disabilities, and Physical Disabilities categories, the following positions are recommended: 1) 5.9 hour per day Paraprofessional at Rossman Elementary; 2) 3.0 hour per day Paraprofessional at Rossman Elementary; and, 3) 5.9 hour per day Paraprofessional at High School.

F. Donations
1) $260.00 for support of families showing a need for financial assistance for needed school supplies from Pamida and Pamida Foundation.
2) $1,162.00 for the “Handle with Care” Program from United Way of Becker County.
3) $1,750.00 for the “Partners in Parenting” Program from United Way of Becker County.
4) Financial, Service, Equipment and Installation for the Lincoln Education Center Playground from local businesses, service organizations, and individuals in our community as per list.
5) Time and construction equipment for the Lincoln Education Center and Roosevelt Elementary Playgrounds from Dan Schlauderaff.

G. Review and acknowledge the Student Activity Accounts for the High School and Middle School for the period of July 1, 2008 through September 30, 2008. (EXHIBIT)

H. Approve the Resolution for Assurance of Compliance with State and Federal Law Prohibiting Discrimination. (EXHIBIT)

I. Approve the 2007-2008 Annual Report on Curriculum, Instruction, and Student Achievement. (EXHIBIT)

J. Approve the List of 403(b) Vendors. (EXHIBIT)

K. Approve the Clerical Employee Contract Ratification for the 2008-2011 contract years. (EXHIBIT)

Motion by Porter, seconded by Sinclair, to approve the second reading of Board Policy #709 – K-12 Pupil Transportation as recommended. Motion carried unanimously.

Motion by Sinclair, seconded by Langworthy, to approve the continuance of the Employee Flex Benefit Program (IRS 125 Plan) through Select Account for the 2009 tax year. Motion carried unanimously. (EXHIBIT)

Motion by Langworthy, seconded by Boyd, to approve the first reading of Board Policy #404 – Employee Criminal Background Checks as recommended. Motion carried unanimously.

Motion by Seaworth, seconded by Sinclair, to approve the first reading of Board Policy #410 – Family Medical Leave Act (FMLA) as recommended and with amendments as discussed. Motion carried unanimously.

Motion by Porter, seconded by Seaworth, to approve the first reading of Board Policy #416 – Drug and Alcohol Testing and eliminate Policy 721 which is a duplicate of Policy 416 as recommended noting request for further research regarding regulations. Motion carried unanimously.

The Board acknowledged Minutes from the September 18, 2008, Community Education Advisory Committee Meeting. (EXHIBIT)

Motion by Seaworth, seconded by Langworthy, to approve the 2008 October Lane Change requests as presented. Motion carried unanimously. (EXHIBIT)
Business Manager Ted Heisserer recapped the following items from the September 29, 2008, Building Committee Update: Status of the District Operating Capital Fund; Status of the Wrestling Building; Middle School HVAC Project; Status of Summer Projects; and Short and Long-Term Space Needs of the District.

Motion by Porter, seconded by Sinclair, to approve the Monday, September 29, 2008, Building Committee Meeting Update as recommended. Motion carried unanimously. (EXHIBIT)

Motion by Seaworth, seconded by Sinclair, to approve the K-12 Treasurer’s Report as presented. Motion carried unanimously.

Superintendent Doug Froke reviewed the following topics: October 2008 Enrollment Counts; Test Run on Instant Alert Program; Backpack Program; and the MDE Historical Adjusted Average Daily Membership Report. (EXHIBIT)

A Special School Board Meeting has been scheduled for 5:30 P.M. on Wednesday, November 5, 2008, to Canvass the School Board Election Results.

An Activity Committee Meeting has been scheduled for 7:00 A.M. on Thursday, October 30, 2008.

Motion by Seaworth, seconded by Sinclair, to adjourn the meeting – 8:03 P.M. Motion carried unanimously.

Respectfully submitted,

Terrie L. Boyd, Clerk