

**REGION 7**  
EDUCATION SERVICE CENTER  
*The Prime Educational Solution*

## Service Agreements

As of Friday, August 07, 2009, DIBOLL ISD has selected the following services:

**Administrative Leadership Cooperative**

Administrative Leadership Cooperative	\$3400.00
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**Data Management for Assessment and Curriculum (DMAC)**

Class Roster Fee	\$0.00
Option 2 (6 uploads/year)	\$1480.00
PGP	\$800.00
SIP	\$2000.00
State Assessment	\$1200.00
TAG	\$800.00
TEKScore	\$1000.00

**Legal Consulting Services**

Legal Consulting Services	\$250.00
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**Math/Science Cooperative**

Math/Science	\$17332.00
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**Purchasing Cooperative**

Purchasing Cooperative	\$1325.00
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**RSCCC - IMS**

RSCCC Business	\$11943.00
RSCCC Student	\$11731.00
RSCCC Teacher Web Gradebook	\$2400.00

**Superintendent Academy**

Superintendent Academy	\$600.00
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## **Purchasing Cooperative Inter-Local Agreement 2009/2010**

This Agreement is entered into by and between the agencies shown below as Contracting Parties for the period of September 1, 2009 through August 31, 2010. Authority for such services is granted by the Interlocal Cooperation Act, Article 791.011 and Section 11.32 of the Texas Education Code.

The goal of the purchasing cooperative is to assist public schools and other educational entities, deemed appropriate secure quality work and products at the lowest, practical prices in the best interest of the taxpayers by stimulating competitive bidding. Competitive bidding establishes a formal process that provides all prospective vendors an opportunity to offer competitive prices

This contract will remain in effect until either party by thirty (30) days written notice chooses to withdraw from the contract. The district participation fee will be prorated at the end of the thirty day notice.

<hr/> <b>DIBOLL ISD</b> <hr/> Education Entity	<hr/> Contact Person/Title <hr/>
<hr/> Superintendent	<hr/> Date <hr/>
<hr/> Education Service Center Executive Director	<hr/> Date <hr/>

**(Note: Return "original" signed page to Region 7.)**

Region 7 Education Service Center  
Attention: Elizabeth Abernethy  
1909 North Longview Street  
Kilgore, TX 75662

## Resolution

TO THE REGIONAL PURCHASING COOPERATIVE:

WHEREAS, DIBOLL ISD, pursuant to the authority granted by Article 791.011 Interlocal Cooperation Act as amended desires to participate in described purchasing programs of the Regional Purchasing Cooperative.

WHEREAS, DIBOLL ISD is of the opinion that participation in these programs will be highly beneficial to the taxpayers of this district through the anticipated savings to be realized;

NOW, THEREFORE BE IT RESOLVED, that the DIBOLL ISD does request that the Regional Purchasing Cooperative purchasing program include its stated need for all categories on the Regional Purchasing Cooperative Program annual contracts; and that \_\_\_\_\_ is authorized and directed to sign and deliver all necessary requests and other documents in connection therewith for and on behalf of

I certify that the following is a true and correct copy of the resolution duly adopted by DIBOLL ISD on 8/7/2009, and that the same now appears of record in my office.

\_\_\_\_\_  
President, Board of Trustees

\_\_\_\_\_  
Superintendent

In witness thereof, I have hereunto set my hand and affixed my official seal this \_\_\_\_\_ day of \_\_\_\_\_ year of \_\_\_\_\_.

BY: \_\_\_\_\_ Notary Public for the State of Texas

**(Note: Return "original" signed page to Region 7.)**

Region 7 Education Service Center  
Attention: Elizabeth Abernethy  
1909 North Longview Street  
Kilgore, TX 75662

# Administrative Leadership Cooperative

**"Leadership and learning are indispensable to each other." John F. Kennedy**

**This agreement acts as a contract between the Region 7 Education Service Center and DIBOLL ISD regarding Administrative Leadership Cooperative. This agreement begins September 1, 2009, and ends August 31, 2010. The school district will maintain its membership throughout the period. Funds will be utilized for regional services if the arrangement dissolves the following year. Dissolution of this agreement requires both the district superintendent and the Region 7 Executive Director's signature.**

**For clients, Region 7 Education Service Center shall:**

Offer the following **required** training for ALC members at no additional fee:

**Instructional Leadership Development (ILD) and Professional Development Appraisal System (PDAS)**

ILD is a 5-day training required for beginning administrators seeking certification as PDAS appraisers.

PDAS is 3-day training. (No charge for coop district administrators who are the PDAS appraisers of record for the upcoming semester. State ILD or PDAS Certificate included.)

**Fee for all others: ILD -\$400 and PDAS - \$350 (Fee covers-Training, Materials, and Certificate)**

**Principal Appraisal Training (PAT)**

One time training is required for principals and their appraisers if using the Commission-Recommended Student Performance Domain instrument per TAC §150.1022. This training includes a detailed explanation of the rules, forms, and procedures for incorporating the domain into a local evaluation process.

**1st Time Texas Campus Administrators' Academy (For Coop Members Only)**

This academy meets the legal requirements of an induction program with an assigned mentor for first year Texas principals and assistant principals. [§19TAC241.20]

**The following workshops will be offered for no additional fee and are available for Administrative Leadership Coop members only.**

- Aspiring Administrators' Academy
- Documentation and Other Legal Issues for Administrators
- Guidelines for Campus Improvement Plans
- ILD/PDAS Revisited
- Legal Issues for New Teachers (Trainer of Trainers')
- Response to Intervention for Administrators
- Teacher Leaders
- Walk-Throughs for High Yield Strategies

**Provide other professional development opportunities at reduced fees for ALC members.**

**For Region 7 Education Service Center, each client shall:**

Provide a district contact person's name, telephone number, and email address.

Service	Fee
Administrative Leadership Cooperative	\$3400.00

**Contact Information**

Bonnie Bogue 903-988-6817 bbogue@esc7.net  
Assistant Director  
Center for Curriculum Services

## Chart local compliance with NCLB and state accountability regulations by managing local and state student assessment data

This agreement acts as a contract between the Region 7 Education Service Center and DIBOLL ISD regarding Data Management for Assessment and Curriculum (DMAC). This agreement begins September 1, 2009, and ends August 31, 2010. The school district will maintain its membership throughout the period. Funds will be utilized for regional services if the arrangement dissolves the following year. Dissolution of this agreement requires both the district superintendent and the Region 7 Executive Director's signature.

### For clients, Region 7 Education Service Center shall:

- Host and maintain DMAC Solutions, a web-based comprehensive data management software suite designed and created by Region 7 ESC.
  - **CAP** (Credit Acquisition Plan) -- Assists users in developing and maintaining four year plans for high school students. CTE Clusters and Career Pathways are integrated into the program for ease of use.
  - **CIA Alignment** (Curriculum, Instruction & Assessment) -- Allows users to create curriculum maps for all TEKS-based courses. Local assessment timelines can also be charted through these reports.
  - **Class Notes** -- Allows teachers to post class activities, assignments, and notes on the internet for student and parent access. Can be used as an online lesson plan system.
  - **PGP** (Personal Graduation Plan) -- Assists users in developing state-mandated Personal Graduation Plan for 6th-12th grade students in danger of not graduating on time. Benchmark results in TEKScore as well as TAKS results from State Assessment automatically populate into PGP.
  - **SIP** (School Improvement Plan) -- Assists users in creating and maintaining campus and district improvement plans including the ability to upload pdf documents to be included in the plan.
  - **SSI** (Student Success Initiative) -- Assists users in developing and maintaining state-mandated accelerated instruction plans for students in grades 3, 5, and 8 who have failed the Reading and/or Math portion of the TAKS test. Includes all forms related to the Grade Placement Committee.
  - **State Assessment** -- Provides analysis of TAKS, historical SDAA II, and RPTE/TELPAS student data. Users may track results by district, campus, teacher, or individual student. Reports will help track AYP and state accountability measures as well as provide instructional data analysis.
  - **TAG** -- Allows users to create TEKS-based assessments. Users may choose Release Test items, those written by content specialists or enter their own test items. DMAC also provides item writing training to member districts.
  - **Tejas LEE** -- Assists with Tejas LEE data collection, reporting, and analysis. The program assists users in the ARI annual evaluation preparation. Provides electronic data transfer for compliance with **Texas School Ready** as mandated in SB 1871.
  - **TEKScore** -- Provides users with a complete tool kit for pre-bubbling answer sheets, scanning, scoring, and analyzing TEKS-based benchmark tests. Users may track results by district, campus, teacher, or individual student.
  - **TPRI** -- Assists with TPRI data collection, reporting, and analysis. The program assists users in ARI annual evaluation preparation. Provides electronic data transfer for compliance with **Texas School Ready** as mandated in SB 1871.
- Provide unlimited training and technical support, as requested, to member districts.

### For Region 7 Education Service Center, each client shall:

- Designate an administrative contact person to coordinate local DMAC activities
- Designate a technical contact person to provide local technical support
- Agree to the terms and conditions of the DMAC End User License Agreement as stated here.
- Allow 48 hours for DMAC staff to process class roster import files.

<b>Service</b>	<b>Fee</b>
Class Roster Fee	\$0.00
Option 2 (6 uploads/year)	\$1480.00
PGP	\$800.00
SIP	\$2000.00
State Assessment	\$1200.00
TAG	\$800.00
TEKScore	\$1000.00

Note: **Class Roster** is a required service for CAP, PGP, TEKScore, TPRI, TejasLEE, SSI, and State Assessment and will be added or removed as needed.

### Contact Information

Anita Luff (903) 988-6804 aluff@esc7.net

## Legal Consulting Services

### This service is designed to assist school leaders in making good legal decisions

This agreement acts as a contract between the Region 7 Education Service Center and DIBOLL ISD regarding Legal Consulting Services. This agreement begins September 1, 2009, and ends August 31, 2010. The school district will maintain its membership throughout the period. Funds will be utilized for regional services if the arrangement dissolves the following year. Dissolution of this agreement requires both the district superintendent and the Region 7 Executive Director's signature.

For clients, Region 7 Education Service Center shall:

#### **Training Services:**

- Two (2) one-day, six (6) hour *on-site training sessions* on legal law matters upon topics as requested....

#### **Plus**

- Duplication of each on-site training on alternative dates to be held *off-site* at a host district in the southern and/or eastern portion of the Region (such as Shelby, Sabine, San Augustine, Angelina, Rains, Van Zandt, Henderson or Anderson counties)
- Telephone advice on school law matters to the Region 7 staff and aforementioned participating member district designees through a twenty-four (24) hour toll free number for all incoming calls at no cost to the Region 7 staff and participating member districts
- Telephone advice will be available to member districts as follows: The First Two (2) Hours of telephone consultation between our attorneys and ESC and district designees is **free of charge**. Any billable time expended on a telephone consultation beyond two hours for the contract year is billed at a discounted rate of \$215 per hour (partners and of counsel) and \$175 per hour (associates).
- Attorney attendance at all monthly superintendent meetings to provide a brief legal update and to answer questions....**Plus**
- Attorney attendance at monthly **county** superintendent meetings, if requested, to present timely information or to respond to district-specific inquiries...**Plus**
- E-mail distribution of a monthly communication to all member districts addressing timely and important legal issues
- Above services provided through Region 7 Education Service Center Legal Co-op with the help of Karczewski & Bradshaw, L.L.P.

**Additional Opportunity: e-TRAIN Advantage** This added service includes online legal training program designed specifically for educators. Schools districts have the opportunity to purchase the whole package or individual courses. These programs provide required preventative and compliance training, high quality content, interactive and engaging delivery, flexible scheduling, administrative monitoring, cost-effective pricing, time saver for all, and Region 7 record keeping. Region 7 Legal Co-op Members will receive an additional 5% discount. Course offerings for 2009-2010 include the following

- Sexual Harassment (Professional Staff)
- Sexual Harassment (Auxiliary Staff)
- Sexual Harassment (Administrators)
- Blood Borne Pathogens
- Ethics in Education
- Special Education/Section 504/RTI

Fees for Districts by size:

- 1A: \$2,500/package or \$500/individual course
- 2A: \$3,500/package or \$1,000/individual course
- 3A: \$5,000/package or \$1,500/individual course
- 4A: \$6,000/package or \$2,000/individual course
- 5A: \$7,500/package or \$3,000/individual course

For Region 7 Education Service Center, each client shall:

Designate a district contact person(s)

<b>Service</b>	<b>Fee</b>
Legal Consulting Services	\$250.00

**Contact Information**

Ronnie Hemann ; Brent Taylor (903) 988-6834 ; (903) 988-6845 rhemann@esc7.net ; btaylor@esc7.net



# Math/Science Cooperative

## Professional development opportunities meet NCLB highly qualified teacher requirements

This agreement acts as a contract between the Region 7 Education Service Center and DIBOLL ISD regarding Math/Science Cooperative. This agreement begins September 1, 2009, and ends August 31, 2010. The school district will maintain its membership throughout the period. Funds will be utilized for regional services if the arrangement dissolves the following year. Dissolution of this agreement requires both the district superintendent and the Region 7 Executive Director's signature.

**For clients, Region 7 Education Service Center shall:**

Provide:

- Math and science professional development designed to strengthen teachers' capacity for implementing quality math/science instruction.
- Inclusive math and science professional development focusing on diversity and differentiating instruction.
- Administrator training to promote quality mathematics and science programs.
- New teacher math and science institutes.
- In-depth analysis of district's math and science program.
- Technical assistance with new math/science textbook adoption process.
- A list to each district of all trainings conducted and participants attending the trainings.
- Coordinate with other entities (i.e. state and federal agencies, higher education, museums, and professional organizations) to provide professional development opportunities.
- Clarifications of the science and mathematics TEKS.

Additional Benefits-(no additional fee) Provide:

- TExES Review classes for Math 8-12, Physics and Chemistry.
- SAT prep classes for district students through distance learning.
- Professional development for implementing CSCOPE in math and science.

**For Region 7 Education Service Center, each client shall:**

- Assess campus and district needs and furnish Region 7 with collected data.
- Communicate to teachers the availability of professional development and relates to identified needs.
- Inform education specialists of needs that develop.

Service	Fee
Math/Science	\$17332.00

**Contact Information**

Liz Scott (903) 988-6768 lscott@esc7.net

# Purchasing Cooperative

## Purpose: Reduce costs of purchasing operations by consolidating efforts in adherence to State and Federal Competitive Bid Law

This agreement acts as a contract between the Region 7 Education Service Center and DIBOLL ISD regarding Purchasing Cooperative. This agreement begins September 1, 2009, and ends August 31, 2010. The school district will maintain its membership throughout the period. Funds will be utilized for regional services if the arrangement dissolves the following year. Dissolution of this agreement requires both the district superintendent and the Region 7 Executive Director's signature.

### For clients, Region 7 Education Service Center shall:

- Implement categories of bid items that meet TEA Audit Division and the Attorney General's Anti-Trust Office requirements
- Establish guidelines for obtaining verbal and written quotations
- Gather data from all participants as to what goods and/or services are needed, and what timelines need to be met
- Maintain a current vendor file
- Prepare bid specifications in such a manner that does not limit bids to specific vendors or items
- Establish procedures for bid openings and tabulations as required by law

#### Fee Structure:

Annual Fee - Membership fees are .50 per enrollment (capped at 20,000) plus a \$400.00 administration cost for anticipated expenditures.

**Required Legal Documentation:** In adherence to bid law requirements, the following legal document(s) must be returned in order to participate in the Region 7 Purchasing Cooperative. **IMPORTANT:** Please return signed **originals** of the Inter-Local Agreement and/or Resolution, at the same time the Region 7 eAgreements contract signature page is returned.

- **Inter-Local Agreement:** **MUST** be returned by all participating members
- **Resolution:** return **only** if you are a 'New Member' (renewing member's resolutions are kept on file)

### For Region 7 Education Service Center, each client shall:

- Needs Assessments - Submit online estimated expenditures and/or 'good faith' quantities for bid categories member participates in
- Assign Contacts - designate a person who will act as a point of contact for the Purchasing Cooperative, as well as for awarded vendors

Service	Fee
Purchasing Cooperative	\$1325.00

### Contact Information

Brent Taylor or Katie Chenoweth (903) 988-6845 btaylor@esc7.net; kchenoweth@esc7.net

## Manage quality data with cost effective solutions

**This agreement acts as a contract between the Region 7 Education Service Center and DIBOLL ISD regarding RSCCC - IMS. This agreement begins September 1, 2009, and ends August 31, 2010. The school district will maintain its membership throughout the period. Funds will be utilized for regional services if the arrangement dissolves the following year. Dissolution of this agreement requires both the district superintendent and the Region 7 Executive Director's signature.**

### **For clients, Region 7 Education Service Center shall:**

- Provide software pricing based on district enrollment from PEIMS and district campus counts as listed in the Texas School Directory
- Provide assistance to users for operation and use of software
- Provide customized new use training for new districts
- Provide regularly scheduled workshops for user training throughout the contract year
- Perform first time installation of software during the first year
- Provide one on-site visit for support other than software installation. (additional visits available at additional fee, onsite installation available as an additional service)
- Provide software enhancements, fixes and updates throughout the contract year at no additional fee.
- Assist with problem resolution
- Provide all telephone and e-mail support during normal working hours
- Provide emergency short term in-house use of ESC hardware
- Provide FTP site for exchange of data and applications
- Provide support web site access for announcements, documentation and guides
- Provide the opportunity for districts to participate in shared bid purchase of computer forms. (districts will order and purchase these forms at a separate cost)
- Provide ASA - SQL licenses for RSCCC at a separate fee. New school pricing includes one time fee for SQL CPU/server license.
- Provide training of district gradebook trainers

### **For Region 7 Education Service Center, each client shall:**

- Assume responsibility for accuracy of new school converted data and data entered at the ESC on behalf of the district.
- Ensure that system users have a minimum level of MS Windows skills.
- Ensure that business system users have a minimum level of skills in school financial accounting
- Understand and agree that software is for use at locations specified and will not permit copies to be used at other locations
- Designate a contact person to coordinate local activities
- Recognize that fees may be accessed for services not listed above (i.e. data entry)
- Purchase check stock for use with RSCCC business systems
- Be responsible for installing enhancements, fixes and updates (Exception: when RSCCC onsite installation service is selected, then two major releases will be installed by ESC staff)
- Be responsible for entry of district data and submission of data to the State
- Install software on new computers
- Attend regularly scheduled workshops and training opportunities
- Purchase computer forms
- Request extra site visits, additional SQL licenses and other services at additional fees
- For RSCCC business requisition system, coordinate all technical assistance through the district central office
- Ensure that RSCCC is installed only on machines owned by the school district or Region 7 ESC.
- For gradebook users, provide district grade book trainers to instruct teachers and provide technical assistance to teachers.

<b>Service</b>	<b>Fee</b>
RSCCC Business	\$11943.00
RSCCC Student	\$11731.00
RSCCC Teacher Web Gradebook	\$2400.00

**Contact Information**

Pam Williams (903) 988-6752 pwilliams@esc7.net

# Superintendent Academy

**The Superintendent Academy provides for a network of opportunities for practicing and aspiring superintendents in order to help meet training requirements**

**This agreement acts as a contract between the Region 7 Education Service Center and DIBOLL ISD regarding Superintendent Academy. This agreement begins September 1, 2009, and ends August 31, 2010. The school district will maintain its membership throughout the period. Funds will be utilized for regional services if the arrangement dissolves the following year. Dissolution of this agreement requires both the district superintendent and the Region 7 Executive Director's signature.**

**For clients, Region 7 Education Service Center shall:**

**Benefit of Services:**

- Academy open to Region 7 superintendents only
- Formation and maintenance of a professional network of superintendents
- Training designed to meet the state requirement of 200 clock hours of CPE over a 5-year period
- Numerous Continuing Professional Education (CPE) hours offered each year
- Training focused on professional growth needs of the superintendent, as well as improving leadership skills
- Training sessions conducted at Region 7 Education Service Center, regional/state host sites and the Superintendents' Fall Retreat

**Training Services:**

- Conduct annual Needs Assessment in order to design Professional Development activities to best meet the needs of the membership
- Three to five training sessions per year
- CPE credit for training scheduled in conjunction with regularly-scheduled TASA activities
- CPE credit for Superintendents' Fall Retreat (Room & Board included)
- No additional fee for members to attend Superintendents' Fall Retreat
- CPE credit for Region 7 Superintendents' Academy Breakfast at Mid-Winter Conference - 2 hours
- Designation of completed CPE hours on Certificates of Completion and/or Service Record

**For Region 7 Education Service Center, each client shall:**

- Designate the superintendent who will attend

Note: Non-member district superintendents may attend workshop sessions for \$100/session

Service	Fee
Superintendent Academy	\$600.00

**Contact Information**

Ronnie Hemann (903) 988-6834 rhemann@esc7.net