

# Donegal School District

Dear Parent or Guardian:

The administration of medication during the school day is sometimes unavoidable. Before any medication, prescribed or over-the-counter, may be administered to or by any student during school hours, the School Board has required a **signed written order from the prescribing physician and the written request of the parent/guardian**, giving permission for such administration.

To provide a safe environment for all students, **every medication must be brought to school by a parent or guardian** and taken to the Nurse's Office immediately upon entering the building. All medication, whether prescribed or over-the-counter, must be received in the original container in which it was dispensed.

Thank you for your cooperation,  
The Donegal School District

## REQUEST FOR MEDICATION DURING SCHOOL HOURS

_____ Name of Student	_____ Teacher / Grade	_____ Date
_____ * Name of Medication	_____ Dosage <u>AND</u> Route of Administration	
_____ Time Medication is to be Given	_____ Number of Days Medication is to be Taken	
_____ Reason for Taking Medication	_____ Possible Side Effects	

\*Inhaler Use: This student was taught and has demonstrated competence with self-administering his/her inhaler and responsible behavior in the use of the medication. He/she has permission to carry and self administer his/her inhaler, as prescribed, when needed. The student shall notify the nurse or designee immediately following each use. If the student abuses or ignores the school policies, the inhaler may be confiscated and the privilege to carry the medication may be removed.

	_____ Yes	_____ No
_____ <b>Physician's Signature</b>	_____ Date	

\*Signing verifies that the above plan has been prescribed by you, the child's physician, and should be carried out by the school he/she attends.

_____ <b>Signature of Parent/Guardian</b>	_____ Date
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\*\*Signing verifies that you, the parent/guardian, give permission for the school staff to carry out the administration of the above prescribed plan in your absence and relieve the Board and its employees of responsibility for the benefits or consequences for such medication and its administration.