

Douglas Unified School District No. 27

Administrative Offices 1132 12th Street, Douglas, Arizona 85607 (520) 364-2447 Fax: (520) 224-2427

Ron Aguallo
Superintendent

Cesar Soto
Business Manager

Vendor Information Form

NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE: _____ FAX: _____

WEB ADDRESS: _____ E-MAIL: _____

REPRESENTATIVE: _____ TAX RATE: _____

CATEGORY NUMBER:

DESCRIPTION:

Please use the attached commodity listing to complete this form to the best of your ability. The completed form, a business card and W-9 must be emailed to: Norma Nerio, nnerio@douglasschools.org. Upon receipt of all needed documentation, you will be added to our list of registered bid vendors.

Remember that it is your responsibility to keep your information current.

AN EQUAL OPPORTUNITY EMPLOYER
DUSD Commodity Category Listings

Use these codes to categorize the product and/or service your company provides.
Categories for Products and/or Services

1. ABRASIVE MATERIALS
2. AIR CONDITIONING EQUIPMENT & SUPPLIES
3. AQARIUMS & SUPPLIES
4. ART
 - a. Equipment
 - b. Supplies
 - c. Picture frames
5. ASBESTOS
 - a. Consultant
 - b. Abatement
6. ATHLETIC – INTERSCHOLASTICS & PE
 - a. Equipment
 - b. Scoreboards
 - c. Supplies
 - d. Uniforms
 - e. Other
7. AUDIO VISUAL
 - a. Blinds
 - b. Equipment
 - c. Repairs
 - d. Supplies
 - e. Televisions
8. AUTOMOTIVE
 - a. Equipment
 - b. Supplies
9. BLEACHERS & PLANKING
10. BOOKS
 - a. Book binding
 - b. Library
 - c. Textbooks
11. BUILDING MATERIALS
 - a. Glass & glazing
 - b. Locking hardware & keys
 - c. Lumber
 - d. Supplies
 - e. Other
12. BUSINESS MACHINES
 - a. Equipment
 - b. Supplies
13. CAFETERIA
 - a. Equipment
 - b. Supplies
14. CAPS & GOWNS
15. CHALKBOARDS & TACKBOARDS
16. CLASS RINGS

17. CLASSROOM SUPPLIES

18. CLEANING SERVICE

- a. Building
- b. Laundry

19. COMMUNICATIONS

- a. Pager receivers
- b. Radio two-way
- c. Sound System
- d. Telephone equipment/services
- e. Other

20. COMPUTERS

- a. Hardware
- b. Service
- c. Software
- d. Supplies

21. CONSULTANT/PROFESSIONAL SERVICES

- a. Architect
- b. Appraisal
- c. Auditors/Accountants
- d. Classified personnel Consultants
- e. Energy services
- f. Engineering consultants
- g. Hearing /speech consultants
- h. Insurance
- i. Leasing
- j. Legal Counsel
- k. Occupational /physical therapist
- l. Psychologist/psychiatrist
- m. Program evaluators
- n. Speech therapist
- o. Telephone Consultants
- p. Other

22. CONTRACTORS

- a. Asphalt/paving/seal coating
- b. Bleachers
- c. Cabinet makers/woodworking/millwork
- d. Carpeting
- e. Concrete paving (walls, walks, curbs, slabs)
- f. Demolition, excavation & grading
- g. Electrical
- h. Elevators
- i. Fencing
- j. Fire sprinkler
- k. Floor covering
- l. General construction
- m. Heating/ cooling
- n. Insulation
- o. Landscaping
- p. Masonry/patio
- q. Painting

- r. Plastering
 - s. Playcourts
 - t. Plumbing
 - u. Roofing
 - v. Sprinkler System
 - w. Swimming Pools
 - x. Welders
 - y. Other
23. CONVEYORS
24. COOLERS
25. DIPLOMAS
26. DRAFTING MATERIALS & SUPPLIES
27. DRAPERIES & STAGE MATERIALS
28. DRIVING SIMULATOR
29. ELECTRIC
- a. Lamps – fluorescent/incandescent
 - b. Supplies
30. EXHAUST FANS & HOODS
31. EXTERMINATORS (PEST CONTROL)
32. FERTILIZER & SEED
33. FIRE ALARMS SYSTEMS
34. FIRE EXTINGUISHERS
35. FLAGS, BANNERS & ACCESSORIES
36. FOOD SERVICE
- a. Equipment
 - b. Foods
 - c. Service (catering)
 - d. Supplies
37. FORMS
38. FURNITURE
- a. Auditorium seating
 - b. Classroom
 - c. Computer
 - d. Media (library)
 - e. Office
 - f. Other
39. GASOLINE/DIESEL FUEL
40. GRAPHIC ARTS EQUIPMENT & SUPPLIES
41. GROUND MAINTENANCE
- a. Equipment
 - b. Service
 - c. Supplies
42. GLOVES (WELDING/WORK/DRIVERS)
43. HARDWARE
- a. Equipment
 - b. Pipe & materials
 - c. Supplies
 - d. Service
 - e. Tools
44. HEALTH
- a. Equipment

- b. Supplies
- 45. HEARING EQUIPMENT & SUPPLIES
- 46. HEATING & COOLING EQUIPMENT & SUPPLIES
- 47. HOME ECONOMICS EQUIPMENT & SUPPLIES
- 48. IDENTIFICATION EQUIPMENT & SUPPLIES
- 49. INCINERATORS
- 50. INDUSTRIAL ARTS
- 51. INSURANCE
 - a. Health
 - b. Property
 - c. Unemployment
 - d. Other
- 52. JANITORIAL
 - a. Chemicals
 - b. Equipment
 - c. Supplies
- 53. LABORATORY
 - a. Equipment
 - b. Specimens
 - c. Supplies
- 54. LEATHER PRODUCTS
- 55. LIBRARY
 - a. Book Detection system
 - b. Supplies
- 56. LIGHTING
 - a. Equipment
 - b. Supplies
 - c. Theatrical
- 57. LOCKERS (HALL, P.E.) & PARTS
- 58. LAPIDARY EQUIPMENT & SUPPLIES
- 59. MACHINE SHOP EQUIPMENTS & SUPPLIES
- 60. MAGAZINES
- 61. MAILROOM EQUIPMENT & SUPPLIES
- 62. MAINTENANCE & REPAIR
 - a. Business machines (calculators, typewriters, etc.)
 - b. Computers
 - c. Copy machines
 - d. Musical instruments
 - e. Other
- 63. MAPS & GLOBES
- 64. MATERIAL HANDLING
 - a. Cardboard boxes
 - b. General (hoists, handtrucks, pallet jacks)
- 65. METAL SUPPLIES
- 66. MICROFICHE READER/PRINTER & SUPPLIES
- 67. MODULAR BUILDINGS/ROOMS
- 68. MUSICAL
 - a. Instrument (band & orchestra)
 - b. Organs & pianos/tuning
 - c. Supplies

- d. Equipment
- 69. NEWSPAPERS
- 70. NURSERY SUPPLIES
- 71. OFFICE
 - a. Equipment
 - b. Supplies
- 72. OIL, MACHINERY & MOTOR
- 73. PALLETS
- 74. PAINTS / ACCESSORIES
- 75. PAPER PRODUCTS
- 76. PHOTOGRAPHIC EQUIPMENT & SUPPLIES
- 77. PICNIC TABLES / PLANKING
- 78. PICTURES (ELEMENTARY STUDENT)
- 79. PLASTIC
 - a. Liners
 - b. Sheets
 - c. Supplies
- 80. PLAYGROUND EQUIPMENT & SUPPLIES
- 81. PLUMBING EQUIPMENT & SUPPLIES
- 82. POLLUTION CONTROL
- 83. PRINTING
 - a. Equipment
 - b. Services
 - c. Supplies
- 84. RAMADAS
- 85. RAMPS FOR HANDICAPPED
- 86. REFRIGERATORS
- 87. REFUSE CONTAINERS
- 88. RELOCATABLE MOVING
- 89. RENTALS
 - a. Equipment & tools
 - b. B. Passenger cars & trucks
 - c. Portable buildings & trailers
 - d. Restrooms/portable
 - e. OtherREPAIRS (SEE 62)
- 90. RISERS
- 91. SAFETY EQUIPMENT & SUPPLIES
- 92. SCIENTIFIC EQUIPMENT & SUPPLIES
- 93. SCREENS, PROJECTION
- 94. SECURITY ALARM SYSTEMS
- 95. SEWING MACHINE
 - a. Equipment
 - b. Services
 - c. Supplies
- 96. SIGNS
- 97. SHELVING
- 98. SOLAR EQUIPMENT & SUPPLIES
- 99. SPECIAL EDUCATION EQUIPMENT
- 100. STATE EQUIPMENT & SUPPLIES
- 101. STOVES

- 102. TESTING MATERIALS
- 103. TIMERS & CLOCKS
- 104. TIRES
 - a. New
 - b. Retreading
 - c. Tubes
 - d. Equipment
 - e. Supplies
- 105. TOWELS (CLOTH)
- 106. TRAINER SYSTEMS
- 107. TROPHIES & AWARDS
- 108. UNIFORMS & CLOTH PRODUCTS
 - a. Band/choir
 - b. Cleaning
 - c. Work
 - d. Other
- 109. UPHOLSTERY SERVICE
- 110. VACUUMS & SUPPLIES
- 111. VEHICLES
 - a. Buses
 - b. Cars, trucks, vans
 - c. Mowers, sweepers, tractors
 - d. Parts
- 112. VENITIAN BLINDS
- 113. WATER PUMPS & TANKS
- 114. WATER TREATMENT OR TESTING
- 115. WEED CONTROL
- 116. WELDING EQUIPMENT & GASES
- 117. WHEELCHAIR LIFTS
- 118. WOODWORKING EQUIPMENT & SUPPLIES
- 119. OTHER NOT LISTED – SPECIFY