

**DOUGLAS UNIFIED SCHOOL DISTRICT #27
DOUGLAS, ARIZONA**

Board Room
Central Administration Building

5:30 PM
February 5, 2019

**Regular Board Meeting
Minutes of the Board**

I. PRELIMINARY MATTERS:

CALL TO ORDER: Mr. Ray Borane, President

PRESENT: Dr. Edward Gomez, Member
Mitch Lindemann, Member
Mr. Mario Ramos, Member
Mr. Natalio Sabal, Member
Mr. Mario Ramos, Member

Others Present: Ana C. Samaniego, Superintendent
Fernando Nuñez, Assistant Superintendent
Cesar Soto, Chief Financial & Operations Officer
Alma Valenzuela, Superintendent's Secretary

Mr. Ray Borane opened the meeting and presented Mr. Mitch Lindemann with a plaque for his past tenure as Governing Board President.

Approval of Minutes:

Mr. Ramos motioned to approve the following minutes. Mr. Lindemann seconded the motion. Motion carried 5/0. ¹

1. November 27, 2018 - Special
2. December 5, 2018 - Special
3. December 11, 2018 - Regular (Rescheduled)
4. January 8, 2019 - Annual Organizational
5. January 15, 2019 - Regular

Summary of Current Events:

Mrs. Samaniego addressed the Board and informed them of the following:

- The DHS Boys' Soccer Team will be hosting State next Saturday.
- The DHS Girls' Soccer Team will also be going to State.
- Three (3) DHS female wrestlers and two (2) male wrestlers will be competing at State.

¹A unanimous (5/0) vote will show the members voting in this manner throughout the minutes:

| Name | Aye | Nay | Abstain |
|---------------------|-----|-----|---------|
| Mr. Ray Borane | √ | | |
| Dr. Edward Gomez | √ | | |
| Mr. Mitch Lindemann | √ | | |
| Mr. Mario Ramos | √ | | |
| Mr. Natalio Sabal | √ | | |

- The DHS Spiritline placed as State Runner-Up in the Partner Stunt.
- Our District Spelling Bee was held and the winner is Diana Berry from RBMS.

Presentations:

Mrs. Samaniego presented January Students of the Month & Students on A Roll with certificates.

Dr. Andrea Overman presented the Douglas High School (DHS) Counselors and two Cochise College Representatives with the Arizona FAFSA (Free Application for Federal Student Aid) “Most Innovative Player for December 2018” Award. The Governor’s Office of Education and the Arizona Commission for Post-Secondary Education recently recognized DHS for being a high school going above and beyond to ensure their students complete a FAFSA application. DHS has consistently been in the Top 5 Schools leading the State in FAFSA completion.

Dr. Andrea Overman advised that DHS was recently recognized as an exemplar school by the Arizona Department of Education (ADE) Education and Career Action Plan (ECAP). DHS was featured on the ECAP website to highlight their accomplishments.

Mr. Casey Hoyack, Ms. Moyra Fragoso and DHS Student Council Members presented on the Arizona Association of Student Councils State Convention.

Governing Board Members:

None.

Ex-Officio Board Member:

Mayra Fragoso provided the DHS School Activity Report for the month of February.

Public Comments:

Mrs. Alvina Hoyack introduced herself and questioned about the DHS football violations accountability.

II. CONSENT AGENDA ITEMS:

Mr. Sabal motioned to approve the consent agenda as presented. Mr. Lindemann seconded the motion. Motion carried 5/0.

- i. Expense Vouchers: 1923, 1924, 1925
- ii. Payroll Vouchers: 14.1, 15

III. ACTION ITEMS:

A. Discussion/action on approval of certified hires.

Mr. Lindemann motioned to approve the certified hires as presented. Mr. Sabal seconded the motion. Motion carried 5/0.

- Suzette Rojas 21st Century teacher \$30.00/hr. 21st Century
- Hannah Hurtado 21st Century teacher \$30.00/hr. 21st Century

| | | | |
|---------------------|---------------------------------------------|-------------|--------------------------|
| • Jessica Castillo | 21 st Century substitute teacher | \$30.00/hr. | 21 st Century |
| • Catalina Decker | 21 st Century substitute teacher | \$30.00/hr. | 21 st Century |
| • Myra Duarte | 21 st Century substitute teacher | \$30.00/hr. | 21 st Century |
| • Levonne Morales | 21 st Century substitute teacher | \$30.00/hr. | 21 st Century |
| • Monica Galindo | 21 st Century substitute teacher | \$30.00/hr. | 21 st Century |
| • Vanessa Luzania | 21 st Century substitute teacher | \$30.00/hr. | 21 st Century |
| • Maria Meza | 21 st Century substitute teacher | \$30.00/hr. | 21 st Century |
| • Ondrea Estrada | 21 st Century substitute teacher | \$30.00/hr. | 21 st Century |
| • Adriana Supelveda | 21 st Century substitute teacher | \$30.00/hr. | 21 st Century |
| • Emeri Melendez | 21 st Century substitute teacher | \$30.00/hr. | 21 st Century |
| • Irene Rojas | 21 st Century substitute teacher | \$30.00/hr. | 21 st Century |
| • Anais Rojas | 21 st Century substitute teacher | \$30.00/hr. | 21 st Century |
| • Angel Vidal | 21 st Century substitute teacher | \$30.00/hr. | 21 st Century |
| • Bertha Miranda | 21 st Century substitute teacher | \$30.00/hr. | 21 st Century |
| • Brenda Moreno | 21 st Century substitute teacher | \$30.00/hr. | 21 st Century |
| • Meidee Ancheta | 21 st Century substitute teacher | \$30.00/hr. | 21 st Century |
| • Celina Williams | Substitute teacher | \$95.00/day | M&O |
| • Bobbie Soto | Emergency substitute teacher | \$85.00/day | M&O |
| • Michelle Nuñez | Emergency substitute teacher | \$85.00/day | M&O |
| • *Dulce Durazo | Emergency substitute teacher | \$85.00/day | M&O |
| • Jill Worden | Emergency substitute teacher | \$85.00/day | M&O |
| • Manuel Sanchez | Emergency substitute teacher | \$85.00/day | M&O |
| • Ariana Harris | Emergency substitute teacher | \$85.00/day | M&O |
| • Gina Gonzalez | Emergency substitute teacher | \$85.00/day | M&O |
| • Ilse Pelayo | Emergency substitute teacher | \$85.00/day | M&O |
| • Vanessa Valdez | Emergency substitute teacher | \$85.00/day | M&O |
| • Giovanni Gonzales | Emergency substitute teacher | \$85.00/day | M&O |
| • *Anthony Otero | Emergency substitute teacher | \$85.00/day | M&O |

**Returning*

B. Discussion/action on approval of classified hires.

Mr. Lindemann motioned to approve the classified hires as presented. Mr. Sabal seconded the motion. Motion carried 5/0.

| | | | |
|-------------------|-----------------------------|---------|-----|
| • Aracely Esparza | Parent Liaison (JC) | \$11.25 | M&O |
| • Wendy Paredes | ESS Instructional Aide (JC) | \$11.41 | M&O |

“Ratification”

| | | | |
|-------------------------|------------------------------------------|---------|--------------------------|
| • Daniela Madrid Rivera | ESS Instructional aide (PHMS) | \$11.41 | M&O |
| • Emeri Melendez | 21 st CCLC Instructional Aide | \$11.25 | 21 st Century |
| • Bertha Miranda | 21 st CCLC Instructional Aide | \$11.93 | 21 st Century |
| • Angel Vidal | 21 st CCLC Instructional Aide | \$11.25 | 21 st Century |
| • Yolanda Othon | Instructional Aide (JC) | \$11.25 | M&O |

C. Discussion/action on approval of certified resignations.

Dr. Gomez motioned to approve the certified resignation as presented. Mr. Lindemann seconded the motion. Motion carried 5/0.

| | | |
|------------------|----------------------------|--------------------|
| • Shannon Savill | Assistant Swim Coach (DHS) | effective 01/23/19 |
|------------------|----------------------------|--------------------|

D. Discussion/action on approval of extra-duty pay.

Mr. Sabal motioned to approve the extra-duty pay as presented. Dr. Gomez seconded the motion. Motion carried 5/0.

- Jessica Guerrero Additional duties/responsibilities \$25.00/hr. SPED/M&O
- Katie Walker Additional duties/responsibilities as Interim Athletic Director \$30.15/hr. M&O

E. Discussion/action on approval of volunteers.

Mr. Lindemann motioned to approve the volunteers as presented. Mr. Sabal seconded the motion. Motion carried 5/0.

- Bernadette Lopez Health Aide Volunteer (DHS)
- Jacinda Villa Student Tutor (Clawson)
- Areli Zuniga Cochise College Tutor Volunteer (Clawson)
- Daniel Molina Baseball Assistant Coach Volunteer (DHS)
- Jason Sañez Baseball Assistant Coach Volunteer (DHS)
- Kristi Cormier Boys' Tennis Assistant Coach Volunteer (DHS)
- *Jesus Pineda Food Service Internship (*Returning)

F. Discussion/action on approval of donations received for DUSD #27.

Dr. Gomez motioned to move for discussion. Mr. Ramos seconded the motion.

Mr. Borane commented that if the board accepts any anonymous or private donations, that administration should at least know who the donor is. Mrs. Samaniego replied that the administration is aware who the donor is but the donor just wished to remain anonymous.

Mr. Sabal motioned to approve the donations received for DUSD #27 as presented. Mr. Lindemann seconded the motion. Motion carried 5/0.

- *Donation of \$300.00 from Friends of Western Art Grant to PHMS school's art school supplies (Ms. P. Kehl).*
- *Donation of \$651.05 from McDonald's Restaurant for McTeacher Night to Stevenson Elementary School.*
- *Donation of 15 complete uniforms from Mr. Felipe McGrew for the PHMS Boys Soccer Club (est. value \$300.00).*
- *Donation of \$800.00 from the 2018 Phoenix Suns/APS STEM Mini-Grant to Joe Carlson Elementary School, Ms. Erive's Project.*
- *Donation of six \$100.00 JcPenney's gift cards for Migrant and McKinney Vento families from the Gadsden Haunted Hotel fundraiser.*
- *Donation of \$300.00 from an Anonymous Donor to the DHS Student Council.*
- *Donation of \$250.00 Wal-Mart gift card from Wal-Mart Douglas Supercenter to RBMS.*
- *Donation of Dictionaries for all DUSD #27 third graders from Douglas Rotary Club (est. value \$860.00).*

G. Discussion/action on approval of the 2019-2020 DUSD #27 District Calendar.

Mrs. Samaniego advised that she is presenting two (2) calendars for review and approval. The first draft is proposing having all Thursday's be early release days, 31 total days. The second draft is proposing having 25 early release days. On both calendars, there is an extra day that has to be taken, and we are recommending September 16. We are not giving this day off because it is Mexico's Independence Day, but due to the fact that we are being funded on actual, real time attendance, and we foresee a lot of absences at our schools which will affect our funding.

Mr. Lindemann commented that he thought the Board’s direction in the past, would be to limit the days of early release and have the students in classroom; is this changing now? Mrs. Samaniego replied no, it is not changing. The Calendar Committee made this recommendation and provided feedback supporting this, and I felt I should bring it to the Board for review. Last year, we had five (5) less early release days but the committee feels very strongly about the change. Elementary school teachers do not have any planning periods, so having three (3) days per month makes it more difficult for them to meet with their grade levels and counterparts. So bringing one (1) additional early release day, will be extremely beneficial to the elementary and high school teachers. There are several high school teachers that are teaching during their planning period, and they’re not able to gather with their departments. So the extra early release days would allow all schools to have either grade level meetings, data, meet with parents, etc.

Mr. Lindemann commented that he thought the purpose of early release days was for training and development not necessarily grading. Mrs. Samaniego replied that there are some days for grading, like the end of the quarter, but it is just one of the various things that our teachers have to do. We have professional development provided by Curriculum and at school sites. Also by not having that one (1) early release day, it has created some confusion with parents and children not being picked up.

Mr. Lindemann asked wouldn’t it cause more confusion to add the extra early release day since it has been done for a year? Mrs. Samaniego replied no, from the feedback, it would actually be more consistent. In April, there will be no early releases during the testing weeks.

Mrs. Samaniego advised that it is her recommendation to go with the first draft. She fully supports her teachers and principals that put a lot of thought into this.

Mr. Lindeman motioned to approve draft one of the 2019-2020 DUSD #27 District School Calendar as presented. Mr. Sabal seconded the motion. Motion carried 5/0.

Douglas Unified School District #27
2019-2020 School Calendar - DRAFT #1

Legend

- Early Release for Teacher Professional Development
- New Teacher Work Days: July 25-29
- Teacher Work Days: July 30-31, May 21
- Holiday (Closed School)
- First Day of School: August 1
- First Day of Quarter
- Last Day of Quarter & Early Release Day for Grading
- Last Day of School & Early Release: May 29
- State Testing (Start & End Dates)
- ETS Graduation
- Parent/Teacher Conferences (1:00-2:00 p.m.) & Early Release Day
- Early Release Days: Sept. 13 & Feb. 7
- Report Cards Will Be Sent Home This Week
- Program Reports Sent Home
- 100% Day of School: January 18
- Pay Day

Memorandum Breaks, NO SCHOOL

- September 27: Winter: December 23-Jan. 3
- Fall: October 14-18; Spring: March 6-13
- Transferring: Nov. 27-29; Summer: April 10-13

Note: Teacher Dates (REGULAR DAYS) Includes

Additional: See the General Release Calendar

Inclement Weather Make-Up
If necessary, the following dates may be used: April 10 & May 21

| | Student Days | Teacher Days |
|--------------|--------------|--------------|
| 1st Semester | 91 | 93 |
| 2nd Semester | 89 | 90 |
| TOTAL | 180 | 183 |

Inclement Weather Make-Up
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Douglas Unified School District #27
2019-2020 School Calendar - Board Approved 02/05/19

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H. Discussion/action on approval of the Second Reading of Policy BEDF, Voting Method, to add new wording.

Mr. Lindemann motioned to approve the Second Reading of Policy BEDF, Voting Method, as presented. Mr. Sabal seconded the motion. Motion carried 5/0.

I. Discussion/action on approval of the Second Reading of Policy GCQF, *Discipline, Suspension, and Dismissal of Professional Staff Members*, to add new wording.

Mr. Lindemann motioned to approve the Second Reading of Policy GCQF, *Discipline, Suspension, and Dismissal of Professional Staff Members*, as presented. Mr. Sabal seconded the motioned. Motion carried 5/0.

IV. REPORTS/DISCUSSION ITEMS:

Business Office Reports

Mr. Soto addressed the Board and stated that the Board was provided the report for January. The next month you will see an impact on capital due to purchase of two (2) buses from the grant we received. We are moving forward on purchasing a travel bus and a route bus.

Mr. Borane asked Mr. Soto if he is working on next year’s budget? Mr. Soto replied yes, but he has not received a final amount from the State in regards to teacher pay raises. Mr. Borane asked Mr. Soto to take a look at increase for staff over and above all of those monies; just take a look and present to the board. We want to do the best we can for our staff, always.

The district travel report was reviewed.

Enrollment Report

Mr. Nuñez advised there are 4,231 students enrolled at this time.

Request for Future Agenda Items

None.

V. ANNOUNCEMENTS:

- Presidents’ Day, Monday, February 18, 2019: No School & All District Offices Closed (Central Administration, Warehouse/Receiving, and Maintenance Department).
- Work Study Session Tuesday, February 12, 2019 at 5:30 p.m.
- Next Regular Board Meeting March 5, 2019

VI. ADJOURNMENT

There being no further business, Mr. Lindemann motioned to adjourn the meeting. Mr. Sabal seconded the motion. Motion carried 5/0. Meeting was adjourned at 6:19 p.m.

Minutes prepared by Alma Valenzuela, Superintendent’s Secretary.

The Board at their meeting on March 5, 2019, approved these minutes.

Details regarding presentations and discussion are available on the audio and video recordings posted on the Governing Board page on the DUSD website at douglasusd27.schoolinsites.com (For exact statements made during the board meeting, you may request a copy of the audio).