

Driscoll Independent School District

P.O. Box 238
Driscoll, Texas 78351
(361) 387-7349

APPLICATION FOR PROFESSIONAL POSITION

For Office Use Only

Received _____
Acknowledged _____
Reviewed _____
Screened _____
Interviewed _____
References _____
Official Transcript _____
Teaching Certificate _____
Hire Date _____

Applications are considered for all positions without regard to race, color, religion, sex or gender, national origin, marital or veteran status, or the presence of a non-job-related medical condition or disability.

Please fill out the application and return it to _____.
We schedule interviews only when we have a current vacancy or when we anticipate vacancies will exist in the future for a particular subject or grade area. We will contact you at the permanent address you show below if we need to schedule an interview.

Name _____
Last First Middle

Present Address _____ Telephone (____) _____
Number, Street, Apt. #

City State Zip

Permanent Address _____ Telephone (____) _____
Number, Street, Apt. #

City State Zip

Position Desired: _____ Years/Sem. Hours Experience _____

Date Available _____

Are you presently under contract with any school district for the next school year? yes no

If yes, you must obtain a release from that contract before accepting an offer of employment from Driscoll ISD.

Are you a former Driscoll ISD employee? yes no

If yes, give dates of employment : _____

GENERAL INFORMATION

- Have you reviewed the job description for the position(s) for which you are applying? yes no
- Are you aware of any reasons you would not be able to perform the duties of the position(s) for which you are applying? yes no If yes, please explain:

- Do you have a relative who is a member of the Driscoll ISD Board of Trustees? yes no
- If yes, please furnish the name and explain the relationship:

The District obtains criminal history information on applicants for employment under the authority of Texas Education Code § 22.081 and following. You must provide the information requested on the Background Study form attached to this application; however, that information will be used only for the purpose of obtaining your criminal history record.

Offenses involving moral turpitude include without limitation theft or attempted theft of any kind, fraud of any kind, sexual offenses of any kind, assaultive offenses, bribery, perjury, drug or alcohol offenses, offenses involving minors, or any other offense contrary to justice, honesty, modesty, or good morals. The term “conviction” includes a “no contest” or “nolo contendere” plea, a guilty plea, probation, and deferred adjudication.

Conviction of most felonies or crimes of moral turpitude is not an automatic bar to employment. However, any conviction for a Title 5 felony or any offense that would require you to register as a sex offender under Texas law or a similar law of another state **will** bar your employment if the victim of the offense was under the age of 18 or enrolled in a public school at the time of the offense. For other offenses, the district will consider the nature and date of the offense and the relationship between the offense and the position(s) for which you are applying.

- Have you ever been convicted of a felony of any kind or of any offense, felony or misdemeanor, involving moral turpitude?
 yes no If yes, please explain in full.

- Number of days you have missed from work or school during the past three years and explain the reasons. You do not have to reveal any medical condition or diagnosis in responding to this question:

EDUCATIONAL AND PROFESSIONAL TRAINING

Please list all educational institutions attended in order of attendance. Information must be complete and accurate. Attach separate sheets if necessary. For each school attended provide the (1) name of institution (2) location (3) dates attended (4) semester hours completed (5) degree or diploma earned (6) major and minor subjects.

High School:

College/University Undergraduate:

College/University Post-Graduate:

Please provide an official transcript for all college/university work.

TEACHING CERTIFICATE INFORMATION

Please provide a copy of all teaching certificates.

Certificate Number _____ Date Issued _____ Expiration Date _____

State of Issuance _____

Teaching Fields and Endorsements on Certificate

If you are not yet fully certified, when do you expect to be and what requirements do you lack?

Is your certification under review by SBEC or any other licensing agency in Texas or another state?

Yes No

If Yes, explain:

Has your certification in Texas or any other state ever been revoked, reprimanded, or suspended?

Yes No

If Yes, explain:

STUDENT TEACHING INFORMATION

(Complete this information if you have recently graduated from college/university or completed a teacher training program or if you have less than five years of teaching experience.)

Dates	Subject/Grade	Name/Address/Phone Number Supervising Teacher	District

TEACHING/ADMINISTRATIVE EXPERIENCE (INCLUDE COLLEGE/UNIVERSITY EXPERIENCE)

Dates	Subject/Grade	School Name/Address/Phone Number	Reason Left

List all experience. Attach a separate sheet if necessary. List administrators (principal, superintendent, supervisor) under References.

How many years of creditable service do you have? _____ If you are employed, you must verify all years of creditable service for salary schedule purposes within 60 days of employment.

- Have you ever
- resigned in lieu of contract termination or nonrenewal?
 - had a term contract nonrenewed (other than a reduction in force)?
 - had a term contract terminated during its term?
 - had probationary contract terminated during its term?
 - had a probationary contract terminated at the end of the school year?

(Check if "yes" to any item and provide details of where, when, and why below.)

REFERENCES

List names of professional references, such as principals, superintendents, college professors, who can provide information about your teaching or administration and preparation for teaching or administration. List at least one administrator for each employment listed in the previous section. Attach a separate sheet if necessary.

By providing these references and signing the application form, you authorize us to seek and consent to the release of any information regarding your employment or scholastic career, your character, and your qualifications for employment in Driscoll ISD, and you release these individuals from any liability for providing that information.

Professional References (at least four):

Name/Position	Address	Telephone	Employer

Character References (at least three):

Name	Address	Telephone	Relationship

RESIDENCY INFORMATION

Are you a U.S. Citizen, a national of another country, a lawful permanent resident, a lawful temporary resident, i.e., an alien granted temporary resident status under amnesty programs, a person granted asylum, or a refugee?

- Yes - If yes, continue to Personal Statements and Agreement
 No - If no, continue with other Residency questions

If you answered "No":

What is your current immigration status?

When does this status expire?

Do you have an Employment Authorization Document? Yes No

If yes, when does it expire? _____

PERSONAL STATEMENTS

On a separate sheet of paper and in your own handwriting, please provide answers to the following questions under your area of certification. You may also provide any additional information, such as a résumé, that you believe will help us become better acquainted with your personal and professional qualifications.

Elementary Certification:

1. Identify and briefly describe any specific instructional program you have experience with in your teaching career. Explain your philosophy about each program, including its strengths and weaknesses.
2. Briefly explain what instructional skills a competent teacher should demonstrate and why.

Secondary Certification:

1. What basic skills, attitudes, and knowledge do you expect students to achieve from your classes?
2. Briefly explain what instructional skills a competent teacher in your teaching field should demonstrate and why.

Administrative Certification:

List and explain what you believe are the three strongest assets you would bring to the position for which you are applying.

AGREEMENT

I waive all claims to a Career Ladder supplement as a new employee of Driscoll ISD.

I certify that, to the best of my knowledge, the information I have provided in this application is true, accurate, and complete. I understand that **ANY FALSE, INACCURATE, OR MISLEADING INFORMATION IN THIS APPLICATION WILL BE SUFFICIENT TO DISQUALIFY ME FROM EMPLOYMENT OR TO DISMISS ME FROM EMPLOYMENT AFTER HIRING.** I understand that this application is the property of the Driscoll Independent School District, which reserves the right to accept or reject it, and is a record of the district, subject to the Texas Public Information Act.

Date _____ Signature _____

This application will remain on file for one year and must be renewed if further consideration is desired. All applications are considered for all positions without regard to race, color, religion, national origin, sex or gender, marital or veteran status, or the presence of a non-job-related medical condition or disability.