

East Jasper County School District

Administrative Offices



Post Office Drawer E
Heidelberg, Mississippi 39439

Phone: 601.787.3482
Fax: 601.787.3410

Request for Leave

Date: _____

Employee Name: _____

School/Department: _____

Date (s) Requested: From _____ 20____ To _____ 20____

Purpose of Leave: _____

Your Request Has { } Been Approved { } Not Been Approved

Employee

Supervisor

Superintendent