

Agenda
 ECHOLS COUNTY BOARD OF EDUCATION
 Regular Meeting
 December 8, 2015
 7:30 PM
 Board Office Conference Room

I	Call to Order, Invocation, Pledge of Allegiance		Chester Register	
II	Consent Agenda		Chester Register	
		Approve Agenda Approve minutes of 11/10 Regular Meeting Personnel New Hires: None		
III	Recognition of visitors	C&I Strategic Planning Presentation Junior Beta State Winners (Lana Foster and students)	Chester Register	
IV	Budget and Finance	See Finance Report	Chester Register	Goal 5: Operational need

Agenda
 ECHOLS COUNTY BOARD OF EDUCATION
 Regular Meeting
 December 8, 2015
 7:30 PM
 Board Office Conference Room

V	<p>Reports</p>	<p>A1. Principal – High School</p> <p>A2. Principal- Elem/Middle School</p> <p>B. Superintendent</p> <p>C. Field Trip Requests (* requires bus)</p> <ol style="list-style-type: none"> 1. 12/10 Floriculture-Cook County (Corbett)* after school 2. 12/18 Livestock – Bartow FL (Corbett) workday 3. 1/8-10 Pig Classic – Perry (Corbett) 4. 1/21 Career Fair – Valdosta (Combass) 5. 1/28 Ag Mechanics-Tifton (Majeski) after school 6. 2/11 Public Speaking – Appling (Majeski) after school 7. 2/17-20 State Livestock-Perry (Corbett) 8. 2/17-20 State Hog – Perry (Majeski) 9. 3/3 Nursery Landscape-Ware (Corbett/Majeski) after school 10.3/8 Forestry –Quitman(Majeski/Corbett)* 11.3/7 Beef Show – Valdosta (Corbett) 12.3/10 Forestry – Waycross (Majeski/Corbett)* 13.3/15 Ag Mechanics - Ware (Majeski) 14.3/15 FFD – Thomasville (Corbett) * 15.3/18-19 State Livestock –Athens (Corbett) 16.3/22 Forestry Appling (Majeski/Corbett)*1/2 day 17.3/24 Forestry – Charleton (Majeski/Corbett)* 	<p>Dave Rosser Wade Beale Virginia Jewell</p>	
---	----------------	---	---	--

Agenda
 ECHOLS COUNTY BOARD OF EDUCATION
 Regular Meeting
 December 8, 2015
 7:30 PM
 Board Office Conference Room

		<p> 18.4/14 Forestry – Wayne Cty (Majeski/Corbett) * 19.4/22-23 FFA – Covington (Corbett) 20.4/27-30 FFA – Macon (Majeski/Corbett) * 21.5/12 FFA – Waycross (Majeski/Corbett) * </p> <p> D. Fund raising request </p> <ol style="list-style-type: none"> 1. 2/6 MS/HS Baseball 5K race (Davis/Guilliams) Community Service-None 2. 1/29-2/10 Jr Beta Nationals Donut sale (Foster) 3. 3/7-3/18 Junior class prom donut sale (Combass/Register) <p> E. Facilities Request-None </p>		
VI	New Business	<ol style="list-style-type: none"> 1. Approve expenditure for School Dude to have a maintenance tracking system one time set up fee of \$1505 and ongoing fee of \$937.50 2. Set date for Superintendent’s evaluation in December 3. Set Board Workshop date for budget(MVC contract, purchase of student transportation, and general budget topics) 4. Approve hiring of Diane for ACA reporting needs not to exceed \$4880.20 5. Approve awarding bid for septic tank pumping to Quality with low bid of \$6165 per event 6. Approve payment to Rosa Robinson in the amount of \$5000 for services rendered 		

Agenda
 ECHOLS COUNTY BOARD OF EDUCATION
 Regular Meeting
 December 8, 2015
 7:30 PM
 Board Office Conference Room

		7. Approve contract for ACA requirements \$5245 one time set up fee (ongoing 7.50 per employee) 8. Election of Board officers		
	Policy	A. Introduce a. JB Student Attendance CHANGE		
VII	Old Business	Adopt a. GAGD-Staff Nepotism New b. JKB Student Solicitation CHANGE c. BCBI-Public Participation CHANGE (exhibit) d. IHC-Class Rank CHANGE e. EEE – Competitive Foods		
VIII	Other Business	Executive Session-Personnel		

Echols County Board of Education
Meeting Minutes
November 10, 2015

The November 10, 2015 regular meeting of the Echols County Board of Education was called to order at 7:35 PM by Chester Register.

Board members present were Bo Corbett, Rocky Crosby, Richard Hendley, Chester Register and Florence Staten.

Following the invocation and pledge to the flag, The Superintendent asked to add 3 items to the agenda. Rocky Crosby made a motion to approve the amended agenda. Florence Staten seconded the motion. Motion passed 5-0.

Rocky Crosby made a motion to approve the October 20, 2015 meeting minutes with correction. Richard Hendley seconded the motion. Motion passed 5-0.

VISITORS

The Board recognized the sportsmanship, accomplishments and efforts of clubs and sports teams who have competed during the fall season. Students listed are those in attendance at the meeting.

Drama 1st place Region -Annaliese Hamm with Emily Borchert and Chelsea Crouch

Forestry Hank Majeski with Miranda Carter, Brooke Smith, Will Vedder, Avery Wood

Softball – 3rd place state Rebecca Hill and Kameron Coggins, Logan Hill, Makayla Barrett, Alyssa Ellenberg, Avery Wood, Tyler Carter, Kassi Church, Logan Bennett, Logan George, Morgan Hill, Maci Courson, Taela Johnson, Bethany Tanner

Cross Country 1st place regionals Vince Hamm and Andres Abeja

FFA 2nd place nationals Lindsey Herring, Rose Coleman , Elizabeth Coleman ,Justin Sandlin, Court Hambrick, Emily Leonard, Tristan Carter, Payton Tomlinson

BUDGET AND FINANCE

Ms. Staten informed the Superintendent that November payroll is usually prior to Thanksgiving and asked if we plan to do that again. The Superintendent stated she would check to see if funds are available for an early payroll.

Mr. Hendley asked for further verification on a company called Admin Arsenal. The Superintendent said she would verify and report back. Richard Hendley made a motion to approve the Accounts Payable register. This was seconded by Rocky Crosby. Motion passed 5-0.

REPORTS

Mr. Rosser informed the Board that our graduation rate is 90.6% due to the hard work of Ms. Black and the high school staff. He reviewed Georgia Milestones End of Course Tests. He advised the Board that the results will not be public from the state until 11/16 and should be kept confidential until that time. We are at or above state average in most cases.

Echols County Board of Education
Meeting Minutes
November 10, 2015

Mr. Rosser advised the Board that more students either have permission from parents to leave at lunch or are 18 years old and can sign themselves out creating a defacto "Open Campus" situation. The Board felt that this concept was fine as our in loco parentis status ends when students sign out.

Mr. Beale reviewed Georgia Milestones grades 3-8 end of grade tests. He pointed out that we have opportunities for growth in some areas and in other areas we are "knocking it out of the park." He stated that we are working toward consistency across all teachers in all grades.

The Superintendent updated the Board on the progress of the individual teams meeting regarding the Strategic plan.

Dr. Jewell presented the updated MVC proposal for review; the Board asked for specific answers as to details. The Superintendent advised the Board that new ABM contract adds \$300 per month, instead of \$450. All quotes for the HVAC work at the K-8 building were reviewed. KPurchase is being reviewed as a free solution to automating our purchasing process. The Board was informed that bids on the septic maintenance contract will be in before the next Board meeting and that an RFP for waste disposal services will be issued on 11/11/15.

An energy review is in process to see if savings can be had in this area. There are buildings on campus that have no fire pulls. The Board declined to act on this. There was a minor bus incident involving minimal damage to the bus and no injuries on 11/2.

Dr. Jewell advised the Board that we have an independent CPA who will do our financials for \$4500. We are close to reaching a final price for a band aid solution this year. We are also looking at the feasibility of recovering Medicaid funds and finalizing a vendor for completing ACA requirements for the District.

Summaries from written reports:

Federal: The Title IIA audit sowed money drawn down but not spent. We returned that money to the State, However, the Title IIA specialist has stated we will get the money back in carryover as this was considered a one-time error. 15 migrant students attended College Day at VSU, a first. The public can see the new state testing site at <http://experience-ga.ctb.com> for end of course testing.

SPED: Special Education will receive \$ 8407.42 for Medicaid. The principals have contributed \$800.00 for wellness incentives. Our approved budget in state funds for professional learning is 18099.00.

Tech: E-rate work will happen in December. We are looking at adding cameras at the high school. We continue to have needs in several areas for computers and infrastructure. Some items will need to wait until the next round of e-rate due to the cost. (13000+)

FIELD TRIPS

Florence Staten made a motion to approve the field trip, 6/13-17 4 H Summer Camp grades 4-6 Hampton GA (Justin Shealey) Rocky Crosby seconded the motion. Motion passed 5-0

FUND RAISING REQUESTS

Rocky Crosby made a motion to approve a fund raising request for MS Student Council – Winter Dance 12/17(Crawford) 5-8 Florence Staten seconded the motion. Motion passed 5-0.

Echols County Board of Education

Meeting Minutes

November 10, 2015

COMMUNITY SERVICE REQUESTS are principal discretion.

FACILITIES REQUEST

Florence Staten made a motion to approve the facilities request for ECHS Alumni – Reunion -3/12 (Highsmith and Deloach, Old Caf and auditorium. Richard Hendley seconded the motion. Motion passed 5-0.

NEW BUSINESS

Rocky Crosby made a motion to award the HVAC bid to Paul King. Florence Staten seconded. Motion passed 5-0.

The Superintendent informed the Board of the pricing and options for vehicles to address the needs of FFA and other small groups. The Board will receive more information on total financing implications at the next Board meeting. The Board attorney has stated the use of GSS poses no legal issues.

Rocky Crosby made a motion to approve the expenditure of PE equipment for \$2228.74(ES) and \$807.92(HS) pending verification of the brand name of several products on the list. Florence Staten seconded the motion. Motion passed 5-0.

Florence Staten made a motion to approve the purchase of School Dude IT to replace the Janus system. Rocky Crosby seconded. Motion passed 5-0. The maintenance tracking system failed to have a motion to approve.

Mr. Register asked the Board to think about a date in December for the Superintendent's evaluation.

Rocky Crosby made a motion to approve the 2016 Board meeting dates as presented. The start time will continue to be 7:30 to allow for Board members to have time before the meeting and the end of work. Bo Corbett seconded. Motion passed 5-0.

OLD BUSINESS - None

POLICY

Florence Staten made a motion to introduce the policies as listed. Richard Hendley seconded. Motion passed 5-0.

- a. GAGD-Staff Nepotism New
- b. JKB Student Solicitation CHANGE
- c. BCBI-Public Participation CHANGE (exhibit)
- d. IHC-Class Rank CHANGE

Florence Staten made a motion to adopt the polices as listed. Bo Corbett seconded. Motion passed 5-0.

- a. DJEA Purchasing Authority CHANGE
- b. DJEAC Purchasing or Credit Card Use – NEW
- c. GAD Professional Learning Opportunities CHANGE
- d. JCDAG Bullying CHANGE
- e. JGCD Medication CHANGE
- f. JGI Child Abuse or Neglect CHANGE

Echols County Board of Education
Meeting Minutes
November 10, 2015

Rocky Crosby made a motion to move into Executive session to discuss personnel issues.at 9:34.
Florence Staten seconded the motion.

Florence Staten made a motion to exit Executive session at 10:13. Richard Hendley seconded.

PERSONNEL

Rocky Crosby made a motion to approve the hiring of Bobby Walker as bus driver. Florence Staten seconded. Motion passed 5-0.

Bo Corbett made a motion to approve the hiring of Edith Martin and Katy DeLoach as substitute teachers. Rocky Crosby seconded. Motion passed 5-0.

Richard Hendley made a motion to approve the resignation of David Hambrick, bus driver. Florence Staten seconded. Motion passed 5-0.

Bo Corbett made a motion to have the Superintendent send a letter to Rosa Robinson to clarify work done earlier this year. Richard Hendley seconded the motion. Motion passed 5-0.

The Board meeting was adjourned at 10:15 PM by Chester Register.

Chester Register, Chair

Virginia Jewell, Superintendent

Report
 ECHOLS COUNTY BOARD OF EDUCATION
 December 8th, 2015
 7:30 PM

	Department Name	Your Name	
	High School	Dave Rosser	
	Topic	Narrative	CIP or Strategic Goal to which this item relates
1.	Enrollment	<ul style="list-style-type: none"> • Currently 230 Total • 9th – 73 • 10th -51 • 11th -51 • 12th -55 	NA
2.	MOWR	Confirmed classes for Spring 2016 Nursing, Criminal Justice – Wiregrass GMC – Math , English 101/102	Objective 3.2
3.			
	Upcoming Events	End of Course Testing – December 7 th – 11 th Final Exams - December 17 th and 18 th Christmas Celebration - December 18 th @ 12:00	

Report
ECHOLS COUNTY BOARD OF EDUCATION
December 8th, 2015
7:30 PM

Report
ECHOLS COUNTY BOARD OF EDUCATION
December 8, 2015
7:30 PM
Echols Elementary-Middle School

	ECES-ECMS	Wade Beale	
1	PK-8 Attendance Report	<ul style="list-style-type: none">• Report on current PK-8 enrollment	N/A
2	PK-8 Upcoming Events	<ul style="list-style-type: none">• Calendar events Dec-Jan	N/A

ECHOLS COUNTY BOARD OF EDUCATION
Accounts Payable Report - December 2015

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Aaction Alarms, Inc.	Maint Bldg (Inc. annual fire alarm insp.)	\$ 77.00
Beyind Play LLC	Federal Preschool - supply	\$ 187.96
Bytespeed	Sp Ed VI-B FLOW (CEIS) exp comp equip	\$ 3,180.00
GovConnection Inc.	Sp Ed VI-B FLOW (CEIS) exp comp equip	\$ 84.80
Office Depot	Title I-C-Inst Supply & Supply	\$ 335.94
Southern Computer Warehouse	Sp Ed VI-B FLOW (CEIS) exp comp equip	\$ 385.30
Southern Ink Supply	Title I-C Migrant-Tech Related Supply	\$ 72.00
Southern Ink Supply	Sp Ed VI-B FLOW/Federal Presch- supply	\$ 868.00
Southern Ink Supply	Grades 9-12 - Supply Tech	\$ 1,102.00
Southern Management ABM LLC	Maint Purch Cleaning Services	\$ 12,893.39
Super Duper Publications	Federal Preschool - supply	\$ 115.80
UniFirst	Maint Bldg/Stud Tran - Supply	\$ 165.65
Western Psychological Svcs	Federal Preschool - supply	\$ 840.40
	TOTAL	\$ 20,308.24

ECHOLS COUNTY BOARD OF EDUCATION

Balance on Hand, November 1, 2015 227,156.76

RECEIPTS:

STATE DEPARTMENT OF EDUCATION:

QBE Allotment	406,361.00
School Nutrition -October claim & Nov. HB782	53,802.27
Pre-School Handicapped State Grant	370.00
CTAE - Supervision	971.00
CTAE - Ag Extended Year	1,202.00
CTE - Apprenticeship	1,580.00
CTAE - Ag Extended Day	1,352.00
CTAE - CTE Extended Day	1,100.00
Title I-A	138,000.00
Title I-C - Migrant	13,850.00
Special Ed - Preschool	754.00
Sp Ed VI-B FLOW	89,000.00
CTAE - Perkins IV Grant	3,733.00
Title II-A	5,804.00

OTHER:

Echols Co. Lunchroom - transfer -Nov.. 2015 Gross/ER	15,492.92
Echols County Tax Commissioner-taxes received	72,397.72
Echols County Tax Commissioners - TAVT - Oct.	9,465.25
Echols County Superior Court-intangible/trf tax	594.83
Ga Dept. of Early Care - Pre-K	15,798.74
Fingerprinting fee -subtitute teacher	85.00
Ga. Dept. of Community Health - Medicaid -	722.38
Ga Dept of Community Health - Ace pymt	8,407.42
VALIC - Refund of contribution sent in error (Should have sent to AXA)	42.86
Refund - Check card use -Wyndham Garden , Colubus, GA	57.12

Total Receipts and November 30, 2015 Balance 1,068,100.27

PAYMENTS:

Regular Payments	526,146.93
Fixed Payments	169,316.42

Total Payments 695,463.35

Balance On Hand November 30, 2015 372,636.92

Local Government Investment Pool Balance, November 30, 2015 1,098,222.27

TOTAL 1,470,859.19

TAVT FUND BALANCES

	Monthly Receipt	W/D for pymts	Balance
Bond	\$1,479.80	0.00	12,688.03
3/3	\$3,700.41	0.00	94,277.11

SPLOST # 3

(January 1, 2013 through December 31, 2017)

Fund "312" & Fund "311"

Balance on Hand, November 1, 2015	\$ 255,365.02
REVENUE:	
Monthly sales tax distributions	\$ 8,477.27
Interest on LGIP Investments	\$ 36.76
Total Revenues and October 1, 2015 Balance	\$ 263,879.05
EXPENDITURE:	
Transfer to Debt Service checking for inclusion of the Bond Payment total	
Total Expenditures	\$ -
Balance on Hand- November 30, 2015	\$ 263,879.05
Balance on Hand, Checking –November 30 2015	\$ 493.66
Local Government Investment Pool Balance- November 30, 2015	\$ 263,385.39
GRAND TOTAL	\$ 263,879.05

TRANSACTIONS MADE BY THE ECHOLS COUNTY BOARD OF EDUCATION

November 2015 Payments

2nd	Ck card use	Wyndham Garden, Columbus, GA	2,177.96
6th	Vendor pymts	*See attached lists	4,083.60
10th	Vendor pymts	*See attached lists	63,053.99
23rd	Echols School Lunchroom	Oct. Claim & Nov. HB 782	53,802.27
30th	Echols Co. BOD PR Acct	Trf Nov 2015 Net Salaries	278,147.08
30th	Ga Dept. of Revenue	State tax deposit	15,051.45
30th	First State Bk	Federal Tax Deposit	44,045.24
30th	Teachers Retirement Sys	TRS W/H Contributions	73,819.97
30th	Vendor pymts & payroll withholding	*See attached lists	161,070.97
30th	Public School Empl. Retirement	PSERS	100.00
		TOTAL	695,352.53

* Vendor Payments

GENERAL FUND FISCAL YEAR-TO-DATE REPORT (GENERAL FUND EXPENDITURES)

BEGINNING JULY 1, 2015 THROUGH THE END OF NOVEMBER, 2015

41.66 PERCENT OF FISCAL YEAR COMPLETE

SCHOOL SYSTEM: ECHOLS CO. BOARD OF EDUCATION

DESCRIPTION	ITEM NUMBER	05 MONTHS/FY 16 ACTUAL (GENERAL LEDGER)	16 FY BUDGET	PERCENT (COL. 3 DIVIDED BY COL. 4)
(1)	(2)	(3)	(4)	(5)
EXPENDITURES:				
INSTRUCTION	1000-000	1,784,120.03	4,954,686.66	36.01%
SUPPORT SERVICES (PUPIL)	2100-000	80,579.42	251,063.00	32.10%
IMPROVEMENT OF INSTRUCTIONAL SERVICES	2210-000	26,226.77	50,196.00	52.25%
EDUCATIONAL MEDIA SERVICES	2220-000	46,048.57	125,805.00	36.60%
GENERAL ADMINISTRATION	2300-000	185,506.21	523,173.00	35.46%
SCHOOL ADMINISTRATION	2400-000	174,010.27	476,820.00	36.49%
SUPPORT SERVICES (BUSINESS)	2500-000	7,124.00	8,000.00	89.05%
MAINTENANCE AND OPERATION	2600-000	316,130.03	732,707.00	43.15%
STUDENT TRANSPORTATION	2700-000	159,115.09	466,072.00	34.14%
SUPPORT SERVICES (CENTRAL)	2800-000	10,320.00	9,700.00	106.39%
OTHER SUPPORT SERVICES	2900-000	8,637.02	5,200.00	166.10%
SCHOOL FOOD SERVICES	3100-000	0.00	3,550.00	0.00%

GENERAL FUND FISCAL YEAR-TO-DATE REPORT (GENERAL FUND EXPENDITURES)

BEGINNING JULY 1, 2015 THROUGH THE END OF NOVEMBER, 2015

41.66 PERCENT OF FISCAL YEAR COMPLETE

SCHOOL SYSTEM: ECHOLS CO. BOARD OF EDUCATION

DESCRIPTION	ITEM NUMBER	05 MONTHS/FY 16 ACTUAL (GENERAL LEDGER)	16 FY BUDGET	PERCENT (COL. 3 DIVIDED BY COL. 4)
(1)	(2)	(3)	(4)	(5)
EXPENDITURES:				
ENTERPRISE OPERATIONS	3200-000	0.00	0.00	0.00%
COMMUNITY SERVICE OPER	3300-000	0.00	0.00	0.00%
OTHER OPERATIONS OF NONINSTRUCTIONAL SERVICES	3900-000	0.00	0.00	0.00%
FACILITIES ACQUISITION AND CONSTRUCTION	4000-000	0.00	0.00	0.00%
OTHER USES	5000-000	0.00	15,500.00	0.00%
DEBT SERVICES	5100-000	0.00	0.00	0.00%
TOTAL EXPENDITURES /OTHER USES	6000-000	2,797,817.41	7,622,472.66	36.70%

107D CK 52475
BANK CHECK# PAYEE

ACCOUNT #	PAYEE	DATE	FUND AMT.	FUND
FSBG 052476	ACTION ALARMS, INC.	11/10/15	77.00 77.00 **	100-0
FSBG 052477	AIRGAS	11/10/15	318.76 318.76 **	100-0
FSBG 052478	AKINS, LLC	11/10/15	225.34 225.34 **	100-0
FSBG 052479	ASCD	11/10/15	682.00 682.00 **	100-0
FSBG 052480	JORDANNA CARTER	11/10/15	82.80 82.80 **	100-0
FSBG 052481	CITY ELECTRIC SUPPLY CO. (CES)	11/10/15	334.71 334.71 **	100-0
FSBG 052482	DENISE CLAYTON	11/10/15	255.00 255.00 **	414-0
FSBG 052483	COASTAL PLAINS RESA	11/10/15	80.00 25.00 100.00 205.00 **	100-0 402-0 414-0
FSBG 052484	CORBETT, REBECCA	11/10/15	1,060.13 1,060.13 **	100-0
FSBG 052485	CORBETT, SHELBY KAY	11/10/15	1,678.53 1,678.53 **	100-0
FSBG 052486	TAMMY CULPEPPER	11/10/15	126.50 126.50 **	414-0
FSBG 052487	DECKER, INC.	11/10/15	794.36 794.36 **	100-0
FSBG 052488	ANNA DELOACH, RPT	11/10/15	250.00 776.00 1,026.00 **	100-0 404-0
FSBG 052489	ECHOLS COUNTY SCHOOL-CONTROL	11/10/15	189.00 189.00 **	100-0
FSBG 052490	ECHOLS MILLWORK AND SUPPLY	11/10/15	225.46 225.46 **	100-0
FSBG 052491	FAUSETT OIL COMPANY, INC.	11/10/15	1,918.36 1,918.36 **	100-0
FSBG 052492	GA BUREAU OF INVESTIGATION	11/10/15	85.00 85.00 **	100-0
FSBG 052493	GA EDUCATION WORKER COMP TRUST	11/10/15	16,940.00 16,940.00 **	100-0

BANK CHECK#	PAYEE	DATE	FUND AMT.	FUND
FSBG 052494	GA SCHOOL SUPERINTENDENT ASSOC	11/10/15	660.00 660.00 **	100-0
FSBG 052495	GRIFFIN ELECTRIC SUPPLY	11/10/15	157.40 157.40 **	100-0
FSBG 052496	H & S SUPPLY CO	11/10/15	286.83 286.83 **	100-0
FSBG 052497	DAVID HAMBRICK	11/10/15	850.00 850.00 **	100-0
FSBG 052498	VINCENT HAMM	11/10/15	129.38 129.38 **	100-0
FSBG 052499	HEAVY DUTY BUS PARTS, INC.	11/10/15	114.36 114.36 **	100-0
FSBG 052500	HILL TIRE CO. OF SOUTH GA	11/10/15	30.00 30.00 **	100-0
FSBG 052501	REBECCA HILL	11/10/15	127.65 78.20 205.85 **	100-0 414-0
FSBG 052502	HOME DEPOT	11/10/15	1,220.88 1,220.88 **	100-0
FSBG 052503	ISTE	11/10/15	125.00 125.00 **	100-0
FSBG 052504	JACKSONVILLE SOUND & COMM. INC	11/10/15	367.00 367.00 **	100-0
FSBG 052505	DR. VIRGINIA R. JEWELL ED. D.	11/10/15	51.94 51.94 **	100-0
FSBG 052506	KATHERINE S. ADAMS, PH.D.	11/10/15	3,600.00 3,600.00 **	404-0
FSBG 052507	SHANNON C. KING	11/10/15	716.12 716.12 **	404-0
FSBG 052508	JODI KINSEY, MS, OTR/L	11/10/15	120.00 2,910.00 3,030.00 **	100-0 404-0
FSBG 052509	LIVINGSTON, TONIA	11/10/15	42.50 42.50 **	100-0
FSBG 052510	MATT LUKENS	11/10/15	255.00 255.00 **	414-0
FSBG 052511	MAJESKI, CHARLES HENRY	11/10/15	2,226.41 2,226.41 **	100-0

BANK	CHECK#	PAYEE	DATE	FUND AMT.	FUND
FSBG	052512	MILLER HARDWARE CO.	11/10/15	110.37 110.37 **	100-0
FSBG	052513	NCS PEARSON, INC.	11/10/15	127.70 127.70 **	100-0
FSBG	052514	PAUL KING REPAIRS	11/10/15	160.00 160.00 **	100-0
FSBG	052515	PSAT/NMSQT	11/10/15	90.00 90.00 **	100-0
FSBG	052516	DAVID ROSSER	11/10/15	368.00 368.00 **	100-0
FSBG	052517	ROWLAND, ZANE	11/10/15	42.50 42.50 **	100-0
FSBG	052518	RUTLAND LOW VOLTAGE CONTRACTIN	11/10/15	2,338.40 2,338.40 **	100-0
FSBG	052519	SOUTHERN BUILDERS SUPPLY, CO.	11/10/15	715.00 715.00 **	100-0
FSBG	052520	SOUTHERN MANAGEMENT ABM LLC	11/10/15	12,893.39 12,893.39 **	100-0
FSBG	052521	STATENVILLE WATER SYSTEM	11/10/15	626.70 626.70 **	100-0
FSBG	052522	KAREN STONE	11/10/15	401.93 401.93 **	100-0
FSBG	052523	UNIFIRST CORPORATION	11/10/15	1,239.65 1,239.65 **	100-0
FSBG	052524	MIRTHA VELEZ	11/10/15	2,523.34 2,523.34 **	402-0
FSBG	052525	XEROX CORPORATION	11/10/15	1,124.39 1,124.39 **	100-0
				63,053.99	

TOTAL - ALL FUNDS

REPORT DATE: 12/01/2015
 VOID *ck 52526*
 BANK CHECK# PAYEE

--- CHECK REGISTER ---

PAGE 1

CHECK#	PAYEE	DATE	FUND AMT.	FUND
FSBG 052527	AFLAC <i>M</i>	11/30/15	1,372.76 1,372.76 **	199-0
FSBG 052528	AFLAC <i>M</i>	11/30/15	1,318.68 1,318.68 **	199-0
FSBG 052529	AMERICAN LIBRARY ASSOCIATION	11/30/15	139.00 139.00 **	100-0
FSBG 052530	AMERITAS LIFE INS CORP <i>M</i>	11/30/15	3,621.82 3,621.82 **	199-0
FSBG 052531	AT&T	11/30/15	512.37 512.37 **	100-0
FSBG 052532	AXA EQUITABLE <i>M</i>	11/30/15	1,816.86 2,062.72 31.56 .74 3,911.88 **	100-0 199-0 402-0 404-0
FSBG 052533	BATTERY SOURCE OF VALDOSTA	11/30/15	1,253.94 1,253.94 **	100-0
FSBG 052534	BRAIN POP	11/30/15	1,460.00 1,460.00 **	402-0
FSBG 052535	BILLY CLEM BROGDON	11/30/15	150.00 150.00 **	100-0
FSBG 052536	CHAPTER 13 TRUSTEE <i>M</i>	11/30/15	185.00 185.00 **	199-0
FSBG 052537	CHEVRON U.S.A. INC.	11/30/15	299.21 299.21 **	100-0
FSBG 052538	CONTRACT PAPER GROUP, INC.	11/30/15	4,188.80 4,188.80 **	100-0
FSBG 052539	COURTYARD MARRIOTT MACON	11/30/15	456.00 456.00 **	402-0
FSBG 052540	TAMMY CULPEPPER	11/30/15	132.39 132.39 **	414-0
FSBG 052541	ECHOLS COUNTY SCHOOL-CONTROL <i>M</i>	11/30/15	180.00 180.00 **	199-0
FSBG 052542	ECHOLS MILLWORK AND SUPPLY	11/30/15	72.43 72.43 **	100-0
FSBG 052543	FAUSETT OIL COMPANY, INC.	11/30/15	1,989.47 1,989.47 **	100-0
FSBG 052544	JUSTIN DEWEY FOUNTAIN	11/30/15	425.00 425.00 **	100-0

BANK CHECK#	PAYEE	DATE	FUND AMT.	FUND
FSBG 052545	GCEL	11/30/15	320.00 320.00 **	402-0
FSBG 052546	GEORGIA POWER CO	11/30/15	317.00 317.00 **	100-0
FSBG 052547	H & S SUPPLY CO	11/30/15	171.80 171.80 **	100-0
FSBG 052548	VINCENT HAMM	11/30/15	299.14 299.14 **	414-0
FSBG 052549	HARBEN & HARTLEY LAW FIRM	11/30/15	869.50 869.50 **	100-0
FSBG 052550	BEVERLY P, HIGHSMITH	11/30/15	1,307.49 1,307.49 **	414-0
FSBG 052551	CARTER, E. CAROL	11/30/15	215.00 215.00 **	100-0
FSBG 052552	DR. VIRGINIA R. JEWELL ED. D.	11/30/15	73.03 73.03 **	100-0
FSBG 052553	SHANNON C. KING	11/30/15	319.70 319.70 **	100-0
FSBG 052554	PRE-PAID LEGAL SERVICES, INC. <i>M</i>	11/30/15	67.75 67.75 **	199-0
FSBG 052555	LIBERTY NATIONAL LIFE INS. CO. <i>M</i>	11/30/15	530.26 530.26 **	199-0
FSBG 052556	LIBERTY NATIONAL LIFE INS. CO. <i>M</i>	11/30/15	373.54 373.54 **	199-0
FSBG 052557	MAJESKI, CHARLES HENRY	11/30/15	151.80 151.80 **	100-0
FSBG 052558	MARTINEZ, CRYSTAL	11/30/15	50.00 50.00 **	100-0
FSBG 052559	MEDICAL PROVIDER SERVICES, INC	11/30/15	86.69 86.69 **	100-0
FSBG 052560	MP PEST CONTROL	11/30/15	350.00 350.00 **	100-0
FSBG 052561	OFFICE DEPOT	11/30/15	15.96 436.24 420.28 **	100-0 404-0
FSBG 052562	PROF ASSOC OF GA EDUCATORS <i>W</i>	11/30/15	787.32 787.32 **	199-0
FSBG 052563	QUILL CORPORATION	11/30/15	385.35 385.35 **	100-0

BANK	CHECK#	PAYEE	DATE	FUND AMT.	FUND
FSBG	052564	RCE OF VALDOSTA	11/30/15	490.00 490.00 **	100-0
FSBG	052565	DAVID ROSSER	11/30/15	184.00 184.00 **	100-0
FSBG	052566	AMY R. ROWE	11/30/15	211.84 211.84 **	100-0
FSBG	052567	SAM'S CLUB DIRECT	11/30/15	1,106.34 1,106.34 **	100-0
FSBG	052568	SOUTHERN LINC	11/30/15	240.52 240.52 **	100-0
FSBG	052569	STANDARD INSURANCE COMPANY W	11/30/15	928.30 928.30 **	199-0
FSBG	052570	STATE HEALTH BENEFIT PLAN W	11/30/15	60,845.27 12,544.52 6,043.65 1,192.40 2,486.20 3,815.68 86,927.72 **	100-0 199-0 402-0 404-0 560-0 600-0
FSBG	052571	STATE HEALTH BENEFIT PLAN	11/30/15	7,577.32 7,577.32 **	199-0
FSBG	052572	UNIFIRST CORPORATION	11/30/15	167.20 167.20 **	100-0
FSBG	052573	VARIABLE ANNUITY LIFE INS. CO. W	11/30/15	16,477.11 4,175.26 1,038.01 217.38 429.10 714.67 23,051.53 **	100-0 199-0 402-0 404-0 560-0 600-0
FSBG	052574	VARIABLE ANNUITY LIFE INS. CO. W	11/30/15	9,060.45 9,060.45 **	199-0
FSBG	052575	WALMART COMMUNITY BRC	11/30/15	221.04 221.04 **	100-0
FSBG	052576	KELLY WICKS	11/30/15	214.54 214.54 **	100-0
FSBG	052577	XEROX CORPORATION	11/30/15	1,211.29 1,211.29 **	100-0
FSBG	052578	YANCEY BROTHERS COMPANY	11/30/15	33.48 33.48 **	100-0
FSBG	052579	YMCA VALDOSTA-LOWNDES W	11/30/15	681.00 681.00 **	199-0

TOTAL - ALL FUNDS

161,070.97

REPORT OF TAX COLLECTIONS
DUE ON DIGEST

County of **Echols**

Tax Commissioner: Myrna Turner

For-Period Ending: October 31, 2015

NOTE: Collections for tax years that have been audited by the State must be combined and entered under the "Prior Years" column.

COLLECTIONS: SCHOOL TAXES M & O	2015	2014 & Prior
Property Tax on Digest	\$ 58521.91	\$ 4836.45
Property Tax Interest	\$	\$ 819.30
Vehicles.....	\$	\$
Mobile Homes.....	\$ 111.60	\$ 530.94
Mobile Home Interest	\$ 3.35	\$ 107.60
Timber	\$ 486.54	\$ 254.76
Timber Interest.....	\$ 1.02	\$
Net Collections School Tax.....	\$ 59124.42	\$ 6549.05

GRAND TOTAL SUBMITTED: \$ 65,673.47

49-5-143 Monthly remittances of school taxes to Commissioner.

- (a) Except as provided by subsection (b) of this code section, the tax commissioner of each county shall pay over to the Commissioner at least once a month all school taxes which he has collected. Each monthly payment shall be made on or before the fifteenth day of each calendar month.
- (b) A tax commissioner is permitted to pay over school taxes on a more frequent basis than once a month.

Myrna Turner
Signature of Tax Commissioner

November 4, 2015
Date

*Reed
11-10-15
Dep 11-17-15*

REPORT OF TAX COLLECTIONS
DUE ON DIGEST

County of **Echols**

Tax Commissioner: **Myrna Turner**

For Period Ending: October 31, 2015

NOTE: *Collections for tax years that have been audited by the State must be combined and entered under the "Prior Years" column.*

COLLECTIONS: SCHOOL TAXES M & O	2015	2014& Prior
Vehicle	\$ 6724.25	\$
Vehicle Penalties.....	\$	\$
Net Collections County Tax.....	\$ 6724.25	\$

GRAND TOTAL SUBMITTED: \$ 6,724.25

49-5-143 Monthly remittances of county taxes to Commissioner.

- (a) Except as provided by subsection (b) of this code section, the tax commissioner of each county shall pay over to the Commissioner at least once a month all county taxes which he has collected. Each monthly payment shall be made on or before the fifteenth day of each calendar month.
- (b) A tax commissioner is permitted to pay over county taxes on a more frequent basis than once a month.

Myrna Turner
Signature of Tax Commissioner

November 5, 2015
Date

Rec'd 11-10-15
Dep 11-17-15

REPORT OF TAX COLLECTIONS
DUE ON DIGEST

County of Echols

Tax Commissioner: Myrna Turner

For Period Ending: October 31, 2015

NOTE: Collections for tax years that have been audited by the State must be combined and entered under the "Prior Years" column.

COLLECTIONS: SCHOOL TAXES	2015	2014 & Prior
Bond		
Property Tax on Digest	\$ 15890.07	\$ 1383.59
Property Tax Interest	\$	\$ 229.99
Vehicles.....	\$	\$
Mobile Homes.....	\$ 29.77	\$ 140.41
Mobile Home Interest.....	\$.89	\$ 28.41
Timber	\$ 129.80	\$ 67.96
Timber Interest	\$.27	\$
Net Collections School Tax.....	\$ 16050.80	\$ 1850.36

GRAND TOTAL SUBMITTED: \$ 17,901.16

49-5-143 Monthly remittances of school taxes to Commissioner.

- (a) Except as provided by subsection (b) of this code section, the tax commissioner of each county shall pay over to the Commissioner at least once a month all school taxes which he has collected. Each monthly payment shall be made on or before the fifteenth day of each calendar month.
- (b) A tax commissioner is permitted to pay over school taxes on a more frequent basis than once a month.

Myrna Turner
Signature of Tax Commissioner

November 4, 2015
Date

Rec'd 11-10-15
Dep. 11-17-15

REPORT OF TAX COLLECTIONS
DUE ON DIGEST

County of Echols

Tax Commissioner: Myrna Turner

For Period Ending: October 31, 2015

NOTE: Collections for tax years that have been audited by the State must be combined and entered under the "Prior Years" column.

COLLECTIONS: SCHOOL TAXES	2015	2014 & Prior
BOND		
Vehicle	\$ 1793.86	\$
Vehicle Penalties.....	\$	\$
Net Collections County Tax.....	\$ 1793.86	\$

GRAND TOTAL SUBMITTED: \$ 1,793.86

49-5-143

Monthly remittances of county taxes to Commissioner.

- (a) Except as provided by subsection (b) of this code section, the tax commissioner of each county shall pay over to the Commissioner at least once a month all county taxes which he has collected. Each monthly payment shall be made on or before the fifteenth day of each calendar month.
- (b) A tax commissioner is permitted to pay over county taxes on a more frequent basis than once a month.

Myrna Turner
Signature of Tax Commissioner

November 5, 2015
Date

Rec'd 11-10-15
Def 11-17-15

Report
 ECHOLS COUNTY BOARD OF EDUCATION
 December 8 2015
 7:30 PM
 BOE

	Central Office	Superintendent	
1	Topic	Narrative	CIP or Strategic Goal to which this item relates
2	Instruction	<ul style="list-style-type: none"> • C& I has recommended a full time curriculum director- we feel this is best combined with Professional Development and testing which means a rearrangement of internal positions • We are looking at which pathways to add to the Program of Studies for CTAE based on those which are already accepted in MOWR or fulfill a local need 	Goal – Increase student achievement
3	Special Education	See Special Education Report	
4	Operations	<ul style="list-style-type: none"> • Serious damage to our infrastructure over the Thanksgiving break due to power outages- system not fully back online for several days • New requirement from EPD re: ground water monitoring- Jaime will attend required trainings • Fiber link to BOE office has broken- shifting back service to a server located within the BOE • Bids were received on Dec 10- Quality has the lowest bid and highest points on the rubric. • Confirming School Board Member Training at RESA on Jan 26 at 5:30 dinner is included- 3 hours on legal- gives us the required 9 if all go to Savannah • Bids for trash pick up due next week • 4 pallets of paper were delayed in delivery but arrived Wednesday before the Thanksgiving break 	Goal 5- Efficient use of resources
5	Finance	<ul style="list-style-type: none"> • See report • Leadership team set priorities for the following for next year 	
6	Fed Programs/Assessment	See Federal Programs Report	
7	Technology	See Technology Report	
8	Policy	B- Student attendance- required due to changes in statute because of MOWR and other new programs	

Report
 ECHOLS COUNTY BOARD OF EDUCATION
 September
 7:30 PM
 Echols Elementary School

	Department Name	Your Name	
	Special Ed Professional Learning School Nutrition	Shannon King	
1	Topic	Narrative(use bulleted list for easier reading)	CIP or Strategic Goal to which this item relates
2	Professional Development	<ul style="list-style-type: none"> Projected needs for next year are currently being gathered from principals-(still in progress) 	Focus on various strategic goals
3	Special Education	<ul style="list-style-type: none"> SES and PaddyNet representatives will be meeting with us on Thursday, December 10th to review the reporting and collection process with our Medicaid billing. The reports they send are very misleading and I need clarification. November 2, 2015 I received a letter stating that we should be getting back 8407.42 from the April-June 2015 quarter. A check was sent to the Bd of Ed for that amount but it was for January – June (not April-June). We are working out details now as to whether that will go back into SPED funds or the general fund. It is currently being put in the general fund. Hired bus aide for morning and afternoon assistance on SPED bus. That will be paid through VIB Flow. Approx. cost for the remainder of the year—3000-3500 	Compliance
4	School Nutrition	<ul style="list-style-type: none"> I am awaiting final approval on the Competitive Foods Policy and I will be submitting information for our School Nutrition Review that will be in February. Wellness Committee meeting Tuesday, December 1st for update on progress. Principals from each school agreed to donate money from the Principal’s Fund to purchase Wellness Incentives. Coach Carter is in the process of getting the incentives. 	Compliance
5			

Report
 ECHOLS COUNTY BOARD OF EDUCATION
 November 10, 2015
 7:30 PM
 Echols Elementary School

	Federal Programs	Rebecca Hill	
1	Topic	Narrative(use bulleted list for easier reading)	CIP or Strategic Goal to which this item relates
2	Migrant	Received notice that our carryover funds were cut. We will be receiving \$5000 instead of 53,600. The notice stated that we were cut due to not using the funds in 2015. In addition it was stated in the notice that, “ In order to support your district, GaDOE MEP regional staff will meet with your migrant staff to review existing budgets, enrollment and migration patterns, and support plans. If it is determined that an additional portion of your FY15 carryover funds are required to adequately meet the needs of your eligible migrant student population during this school year, we will work with your district to ensure services are provided.”	Title 1C
5	Budgets (Title 1A, Title 1C, Title II A, Title III, Title VI B)	<ul style="list-style-type: none"> • All budgets have been approved except Title VI B • Title VIB has been submitted 	All Federal Programs
6		•	

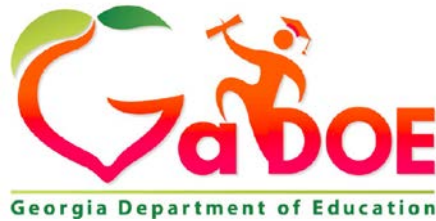
	Testing	Rebecca Hill	
1	Topic	Narrative(use bulleted list for easier reading)	CIP or Strategic Goal to which this item relates
2	Testing	<ul style="list-style-type: none"> • EOC testing schedule has been created and emailed to teachers EOC’s will be taken Dec. 7th – 11th. Makeup Days: Dec. 14,15 • SLO’s for HS courses will be administered Dec. 7-15th. 	

Report
 ECHOLS COUNTY BOARD OF EDUCATION
 December 8, 2015
 7:30 PM

	Department Name	Your Name	
	Technology	Kelly Wicks	
1	Topic	Narrative(use bulleted list for easier reading)	CIP or Strategic Goal to which this item relates
2	Staff/student check in	<ul style="list-style-type: none"> • We need a system for tracking attendance/early dismissal/ tardies as research shows that consistent <u>attendance on both the part of staff and students leads to higher performance. Track visitors.</u> • Computers will have to be purchased for each of the school offices. What budget to cover the expenses? See below • Workstations – \$585 each x 2; Repurposing Rebecca Hill and Shannon King workstations to use and they will use laptops; Rebecca is ordering laptop and has a large screen to attach; Shannon is waiting laptop from Rosa Robinson and will need to purchase a monitor • Printers – no need to purchase at this time • Software – Enterprise edition Yr 1 \$1,528.80 (Received and my acct set) • Annual renewals \$325 per school 	<ul style="list-style-type: none"> • Goal 3- Increase student performance on learning assessments • Strategic plan belief- School should provide a safe and caring environment for all
3	E-Rate 2015-2016	<ul style="list-style-type: none"> • Category 2 (wireless infrastructure) funding awarded. • <u>Planning schedule with vendor</u> to do installs during the school year and will parallel our current network without any outages and plan change over during end of school year. • See Requisitions for each school submitted to Superintendent. • Began week of November 16 with cable pulling and termination completed November 25; beginning week of Dec 1 process of setting up switches and APs and we are awaiting order submitted to the BOE for open server rack and patch panel to be installed with cable termination 	<ul style="list-style-type: none"> • Goal 5 – Implement process and policies that ensure optimal use of district resources in crating a 21st centruy learning environment
5	Hardware and technology supplies	<ul style="list-style-type: none"> • Pending budget approval and planning for priority of items, software renewals and technology supplies for servers, server upgrades, and federal programs responsibility for monitors in classrooms, projectors, or any other instructional needs • Spending designated federal money first 	<ul style="list-style-type: none"> • Goal 5 – Implement process and policies that ensure optimal use of district resources in creating a 21st century learning environment •
6	Camera Surveillance	<ul style="list-style-type: none"> • Concentration on HS campus • Still soliciting vendor information to add cameras and possibly merge current 2 systems or plan for replacements of current cameras 	<ul style="list-style-type: none"> • Strategic plan - School should provide a safe and caring environment for all
7	Fire Alarm Panel at HS Campus	<ul style="list-style-type: none"> • Panel damaged in lightning strike this summer (like intercom system) and not functioning. • Aaction Alarm monitoring is still active. • Rutland Lowvoltage looking at solution or options as there are no parts available to fix this board. • An option is to override the current setup with another style board without replacing the entire system so current wiring will not have to be replaced. 	<p>M&O</p> <p>I have insurance forms from vendors and am in the process of completing district paperwork</p> <ul style="list-style-type: none"> - Proposal for cable run and pull for old ISS building (storage area) and Bus Barn – I have sent pictures, measurements, campus drawing and

Report
 ECHOLS COUNTY BOARD OF EDUCATION
 December 8, 2015
 7:30 PM

		<ul style="list-style-type: none"> This system is also out-dated and parts are not available. COMPLETE with Aaction Alarm panel replacing Rutland Lowvoltage Fire Panel 	information to Technician
	Computers added to ESOL classroom	<ul style="list-style-type: none"> Pending budget and planning placement of equipment with network drops and electricity available or for purchasing install services or purchase mobile devices COMPLETE (ordering 2 laptops for replacing 2 workstations and move toward mobile device usage) 	<ul style="list-style-type: none"> Goal 2 – Increase student motivation, engagement, and attendance Strategy 2.1.1 Goal 5 – Implement process and policies that ensure optimal use of district resources in creating a 21st century learning environment
9	Printer for GED program	<ul style="list-style-type: none"> Testing a printer for GED program use by director Printer delivered. COMPLETE 	<ul style="list-style-type: none"> Strategic Plan Belief – Together, the school system and the community serve as the foundation for quality of life, growth, and sustainability of the community
12	Switch at BOE	<ul style="list-style-type: none"> Switch needs to be replaced Requested quotes Est. \$1,300 - \$1,700 	Internal Connections
13	Fiber line from Demarc to BOE	<ul style="list-style-type: none"> Only 2 of 6 fiber still good Need to revisit this upgrade 1st proposal \$13,500; 2nd proposal – vendor visit Wednesday, Oct. 7 	WAN
15	District Work Order System	<ul style="list-style-type: none"> ITDirect (Technology portion only) Kelly has account setup and training in progress 	M&O
16	Projection Screen for Cafetorium	<ul style="list-style-type: none"> Current screen too costly to repair Looking for alternative solution 	M&O
17	HS Campus Fire Alarm	<ul style="list-style-type: none"> Unplanned power outage Nov. 27 caused a trouble signal; I notified AA and technician was called out Tue, Dec 1; waiting for second technician to come out for help in finding the issue; system is still active and monitoring 	M&O



Richard Woods, Georgia's School Superintendent
"Educating Georgia's Future"

November 30, 2015

To: Dr. Virginia Jewell, Superintendent
Echols County School District

From: John Wight, Title I, Part C - Migrant Education Program Manager
Georgia Department of Education

Subject: Title I, Part C FY15 Carryover Funds

After careful review of the use of Title I, Part C - Migrant Education Program (MEP) funds, this letter is notification that FY15 MEP carryover funds will be reduced for your district. This decision is based on the district's use of FY15 funds during the 2014-2015 school year.

FY15 allocation:	\$191,898.00
FY15 funds used:	\$138,290.00
FY16 allocation:	\$202,408.00
<i>FY15 Carryover Allocation:</i>	<i>\$5,000.00</i>

We recognize that your district is committed to serving the needs of migrant children and youth. However, your district may be experiencing a declining enrollment of eligible MEP students or a change in the needs of your eligible MEP students. In order to support your district, GaDOE MEP regional staff will meet with your migrant staff to review existing budgets, enrollment and migration patterns, and support plans. If it is determined that an additional portion of your FY15 carryover funds are required to adequately meet the needs of your eligible migrant student population during this school year, we will work with your district to ensure services are provided.

If you have any questions, please contact me at jwight@doe.k12.ga.us or 404-463-1857.

CC: Rebecca Hill, MEP Contact
Israel Cortez, GaDOE MEP Regional Coordinator



November 03, 2015

Echols County Schools

Dr. Jewell,

Thank you for your interest in our market leading solutions for improving educational operations. We at SchoolDude are excited about providing you with online tools that will help you save money, increase efficiency and improve services. SchoolDude is dedicated to providing best in class solutions that are built exclusively for the unique needs of educational institutions, including the following for Echols County Schools:

	Term	Investment
MaintenanceEssentials Pro	5 months	\$937.50
MaintenanceEssentials Pro QuickStart	One-time fee	\$980.00
MaintenanceEssentials ExpressStart	One-time fee	\$525.00
	Total Investment:	2442.50

Don't Miss SchoolDude University!

SchoolDude University is the annual training and development conference for educational professionals covering facility management, energy, business operations, IT and security. Join us March 19-23 in Myrtle Beach, SC to network with peers and learn industry best practices, giving you actionable steps you can take back to your district to improve processes. [Learn more! \(https://university.schooldude.com/\)](https://university.schooldude.com/)

November 03, 2015

**Memorandum of Understanding
for
Psychological Services**

Agreement by and between, Diann Reid, (hereafter “Bookkeeper”) with offices for the transaction of business located at _____, and the Echols County School District (hereinafter “District”) with offices located at 216 US Highway 129 North, Statenville, Georgia 31648 made this 9th day of December, 2015.

WHEREAS, the bookkeeper wishes to contract with the District, to provide bookkeeping services, and

WHEREAS, the bokkkeeper declares that she/he is engaged in an independent business and has complied with all federal, state and local laws regarding necessary business permits and licenses that are required in order for the bookkeeper to perform his/her duties under this agreement.

NOW, THEREFORE, IN CONSIDERATION OF THE FOREGOING REPRESENTATIONS AND THE FOLLOWING TERMS AND CONDITIONS, THE PARTIES AGREE:

1. Term - The term of this contract shall be for the period December 9, 2015 through January 31, 2016, and may not be terminated earlier except for cause. In any event, after termination for cause all scheduled any pending services and reports shall be completed by the bookkeeper.

2. Duties of the Bookkeeper

- a) The bookkeeper shall provide support to Human Resources to complete all necessary financial paperwork related to the Affordable Care Act. It is anticipated that services will be completed by January 31, 2016.
- b) Attend any necessary trainings.
- c) Enter and/or retrieve data/information as needed/requested.
- d) Be available to answer employee questions about ACA requirements if necessary

3. Duties of the Board

- a) Provide all necessary materials..
- b) Provide appropriate work space for the Bookkeeper in rendering services.
- c) Limit the nature of services requested of the Bookkeeper to those specified above unless negotiated by the Superintendent.

- d) Services rendered by the Psychologist as described are not to exceed 16 hours per week, unless additional hours are negotiated by and approved by the Superintendent

4-Payment for Services- The District and the psychologist will adhere to the agreed upon payment not to exceed \$21.80 per hour (\$174.40 per day) or \$4,883.20 for the specified time period ending ending January 31, 2016. Additional hours and services requested beyond the scope of this MOU must be approved by the Superintendent. Services will be invoiced monthly. Invoices must include dates, times and details of services.

Submission of documentation for all services rendered must be received within the first five (5) days of the month following the provision of services.

The District will accept a secure email copy with all details sent to the Accounts Payable Department, but only as a record keeping event, this does not eliminate nor remove the mandate of hard copy without confidential information being mailed within 5 business days and received by The District Business Office.

4. Relationship Between the Parties- The status of the bookkeeper during his/her association with the District is that of an independent contractor.

a. Supervision- The bookkeeper retains the sole right to control or direct the manner in which the services herein are to be performed.

b. Benefits- The bookkeeper shall not be considered an employee for any purpose and is not entitled to any benefits that are or may be provided to employees of The District.

c. No Payroll or Employment Taxes- No payroll or employment taxes of any kind shall be withheld or paid by The District with respect to payment of fees to the psychologist. The payroll or employment taxes that are the subject of this paragraph include but are not limited to FICA, FUTA, federal persona; income tax, Medicare/Medicaid, state personal income tax, state disability insurance tax and state unemployment insurance tax.

d. Malpractice Insurance- The District will not obtain or pay for or reimburse the bookkeeper for the cost of malpractice insurance.

e. No Workers' Compensation- No workers' compensation insurance has been or will be obtained by The District on account of the bookkeeper, if any.

5. Professional Responsibility- Nothing in this agreement shall be construed to interfere with or otherwise affect the rendering of services by the bookkeeper in accordance with generally accepted practices.

Signed:

Diann Reid **Date**

Virginia R. Jewell .
Superintendent

Date

Quality Septic Service

The Echols County Board of Education Box 207 216 US Highway 129 North Statenville, GA 31648	Request for Proposal: OPS - SEP 2015-001 Date Issued: October 30, 2015 Procurement Director: Virginia Jewell Phone: (229) 559-5734 Fax: (229) 559-2604 E-Mail Address: virginia.jewell@echols.k12.ga.us
--	--

I. Proposal Cost Form 1 of 1
Project: Pump Out Septic Tanks and Grease Traps- District Wide
Attachment 1 of 3

Locations and Trap and/or Tank to be pumped: BI-ANNUALLY December and June of each year unless otherwise specified.

DECEMBER 2015 PHASE 1

Echols County Elementary/Middle School (950) every 90 days	Grease Trap #1	\$ 325.00
Echols County High School (950) every 90 days	Grease Trap #7	\$ 325.00
		\$
Echols County Elementary Middle School (2500) needs access	Septic Tank #1	\$ 350.00
Echols County Elementary Middle School (2500)	Septic Tank #2	\$ 350.00
Echols County Elementary Middle School (1500)	Pump Tank #3	\$ 195.00
Echols County Elementary Middle School (2500) needs access	Septic Tank #4	\$ 350.00
Echols County Elementary Middle School (2500)	Septic Tank #5	\$ 350.00
Echols County Elementary Middle School (1500)	Pump Tank #6	\$ 195.00
Echols County Elementary Middle School (7000)	Septic Tank #7	\$ 700.00
Echols County Elementary Middle School (7000)	Septic Tank #8	\$ 700.00
Echols County Elementary Middle School (3000)	Pump Tank #9	\$ 395.00
Echols County High School (1000)	Septic Tank #1	\$ 175.00
Echols County High School (1500)	Septic Tank #2	\$ 195.00
Echols County High School (1500)	Septic Tank #3	\$ 195.00
Echols County High School (2@1500)	Septic Tank #4	\$ 390.00
Echols County High School (4058) every 3 years	Septic Tank #5	\$ 400.00
Echols County High School (4058) every 3 years	Septic Tank #6	\$ 400.00
Echols County BOE (1000) every year	Septic Tank #8	\$ 175.00
Total Taxes	\$ n/a	
Travel Charges	\$ included in price per unit	
Complete Labor	\$ included in price per unit	
TOTAL PHASE	\$ 6165.00	

Hourly Rate for Emergencies	\$ 125.00
Hourly Rate for Unspecified Labor	\$ 85.00

Award shall be made all or none; therefore, all items must be in bid to be considered for award.

Herring

<p style="text-align: center;">The Echols County Board of Education Box 207 216 US Highway 129 North Statenville, GA 31648</p>	<p>Request for Proposal: OPS - SEP 2015-001 Date Issued: October 30, 2015 Procurement Director: Virginia Jewell Phone: (229) 559-5734 Fax: (229) 559-2604 E-Mail Address: virginia.jewell@echols.k12.ga.us</p>
---	---

I. Proposal Cost Form 1 of 1
Project: Pump Out Septic Tanks and Grease Traps- District Wide
Attachment 1 of 3

Locations and Trap and/or Tank to be pumped: BI-ANNUALLY December and June of each year unless otherwise specified.

DECEMBER 2015 PHASE 1

Echols County Elementary/Middle School (950) every 90 days	Grease Trap #1	\$ 342
Echols County High School (950) every 90 days	Grease Trap #7	\$ 342
		\$
Echols County Elementary Middle School (2500) needs access	Septic Tank #1	\$ 500. ⁰⁰
Echols County Elementary Middle School (2500)	Septic Tank #2	\$ 500. ⁰⁰
Echols County Elementary Middle School (1500)	Pump Tank #3	\$ 300. ⁰⁰
Echols County Elementary Middle School (2500) needs access	Septic Tank #4	\$ 500. ⁰⁰
Echols County Elementary Middle School (2500)	Septic Tank #5	\$ 500. ⁰⁰
Echols County Elementary Middle School (1500)	Pump Tank #6	\$ 300. ⁰⁰
Echols County Elementary Middle School (7000)	Septic Tank #7	\$ 1400. ⁰⁰
Echols County Elementary Middle School (7000)	Septic Tank #8	\$ 1400. ⁰⁰
Echols County Elementary Middle School (3000)	Pump Tank #9	\$ 600. ⁰⁰
Echols County High School (1000)	Septic Tank #1	\$ 200. ⁰⁰
Echols County High School (1500)	Septic Tank #2	\$ 300. ⁰⁰
Echols County High School (1500)	Septic Tank #3	\$ 300. ⁰⁰
Echols County High School (2@1500)	Septic Tank #4	\$ 600. ⁰⁰
Echols County High School (4058) every 3 years	Septic Tank #5	\$ 811.60
Echols County High School (4058) every 3 years	Septic Tank #6	\$ 811.60
Echols County BOE (1000) every year	Septic Tank #8	\$ 200. ⁰⁰
Total Taxes	\$	—
Travel Charges	\$	—
Complete Labor	\$	—
TOTAL PHASE	\$	9,907.20

Hourly Rate for Emergencies	\$	135.⁰⁰
Hourly Rate for Unspecified Labor	\$	135.⁰⁰

Award shall be made all or none; therefore, all items must be in bid to be considered for award.

NDB Septic Service

<p style="text-align: center;">The Echols County Board of Education Box 207 216 US Highway 129 North Statesville, GA 31648</p>	<p>Request for Proposal: OPS - SEP 2015-001 Date Issued: October 30, 2015 Procurement Director: Virginia Jewell Phone: (229) 559-5734 Fax: (229) 559-2604 E-Mail Address: virginia.jewell@echols.k12.ga.gov</p>
---	--

I. Proposal Cost Form 1 of 1
Project: Pump Out Septic Tanks and Grease Traps- District Wide
Attachment 1 of 3

Locations and Trap and/or Tank to be pumped: BI-ANNUALLY December and June of each year unless otherwise specified.

DECEMBER 2015 PHASE 1

Echols County Elementary/Middle School (950) every 90 days	Grease Trap #1	\$ 250.00
Echols County High School (950) every 90 days	Grease Trap #7	\$ 250.00
		\$
Echols County Elementary Middle School (2500) needs access	Septic Tank #1	\$ 300.00
Echols County Elementary Middle School (2500)	Septic Tank #2	\$ 300.00
Echols County Elementary Middle School (1500)	Pump Tank #3	\$ 200.00
Echols County Elementary Middle School (2500) needs access	Septic Tank #4	\$ 300.00
Echols County Elementary Middle School (2500)	Septic Tank #5	\$ 300.00
Echols County Elementary Middle School (1500)	Pump Tank #6	\$ 200.00
Echols County Elementary Middle School (7000)	Septic Tank #7	\$ 700.00
Echols County Elementary Middle School (7000)	Septic Tank #8	\$ 700.00
Echols County Elementary Middle School (3000)	Pump Tank #9	\$ 300.00
Echols County High School (1000)	Septic Tank #1	\$ 200.00
Echols County High School (1500)	Septic Tank #2	\$ 300.00
Echols County High School (1500)	Septic Tank #3	\$ 300.00
Echols County High School (2@1500)	Septic Tank #4	\$ 600.00
Echols County High School (4058) every 3 years	Septic Tank #5	\$ 600.00
Echols County High School (4058) every 3 years	Septic Tank #6	\$ 600.00
Echols County BOE (1000) every year	Septic Tank #8	\$ 200.00
Total Taxes	\$	
Travel Charges	\$ 6600.00	
Complete Labor	\$	
TOTAL PHASE	\$ 6600.00	

Hourly Rate for Emergencies	\$ 150.00
Hourly Rate for Unspecified Labor	\$ 50.00

Award shall be made all or none; therefore, all items must be in bid to be considered for award.

Prepared For:
Echols Schools (GSSA, AFA, Dental, Vision, Life)

	<u>Option 1</u>	<u>Option 2</u>	<u>Option 3</u>
ation			
Total Users	180	180	180
Benefits Eligible Employees	130	130	130
Contract (months)	12	12	12
	Required 180	Required 180	Required 180
ication Apps			
& Training App** ^	<input type="checkbox"/> 180	<input type="checkbox"/> 180	<input type="checkbox"/> 180
App** ^	<input type="checkbox"/> 78	<input type="checkbox"/> 78	<input type="checkbox"/> 78
check Stub App** ^	<input type="checkbox"/> 180	<input type="checkbox"/> 180	<input checked="" type="checkbox"/> 180
Records App** ^	<input type="checkbox"/> 180	<input type="checkbox"/> 180	<input checked="" type="checkbox"/> 180
& Onboarding App** ^	<input type="checkbox"/> 180	<input type="checkbox"/> 180	<input checked="" type="checkbox"/> 180
endance App** ^	<input type="checkbox"/> 50	<input type="checkbox"/> 50	<input checked="" type="checkbox"/> 50
orm Apps & Services			
our Employee Tracking**	<input checked="" type="checkbox"/> 180	<input checked="" type="checkbox"/> 180	<input checked="" type="checkbox"/> 180
red Notices**	<input checked="" type="checkbox"/> 180	<input checked="" type="checkbox"/> 180	<input checked="" type="checkbox"/> 180
ng**	<input checked="" type="checkbox"/> 180	<input checked="" type="checkbox"/> 180	<input checked="" type="checkbox"/> 180
iting & Analysis Services**	<input type="checkbox"/> 180	<input checked="" type="checkbox"/> 180	<input checked="" type="checkbox"/> 180
HR Library App** ^	<input type="checkbox"/> 180	<input type="checkbox"/> 180	<input type="checkbox"/> 180
(k) Education Tracking^	<input type="checkbox"/> 180	<input type="checkbox"/> 180	<input type="checkbox"/> 180
ollment Platform** ^	<input type="checkbox"/> 180	<input type="checkbox"/> 180	<input type="checkbox"/> 180
System Configuration			
s & Services			
enter App** ^	<input type="checkbox"/> 180	<input type="checkbox"/> 180	<input type="checkbox"/> 180
management Services	<input type="checkbox"/> 180	<input type="checkbox"/> 180	<input type="checkbox"/> 180
nic** ^	<input type="checkbox"/> 180	<input type="checkbox"/> 180	<input type="checkbox"/> 180
quipment Leases			
ss Station Packages	12 Months 0	12 Months 0	12 Months 0
ing Station Packages	12 Months 0	12 Months 0	12 Months 0

version: 11122015 GSSA Members

o Discount** Included	0.0%	0.0%	3.6%
ime Discount ^ Included	0.0%	0.0%	0.0%
f Contract Discount Included	0.0%	0.0%	0.0%
count	0.0%	0.0%	3.6%
thly Cost	\$ 102.57	\$ 269.24	\$ 462.86
f Business Discount <input checked="" type="checkbox"/>	\$ (102.57)	<input checked="" type="checkbox"/> \$ (269.24)	<input checked="" type="checkbox"/> \$ (278.85)
ost After Discount*	\$ -	\$ -	\$ 184.01
udget Cost Per User*	\$ -	\$ -	\$ 1.02

ns (if total annual billing amount is less than \$5,000 then annual payment is required)

o Discount)*	\$ -	\$ -	\$ 184.01
2.5% Discount)*	\$ -	\$ -	\$ 538.23
ally (5% Discount)*	\$ -	\$ -	\$ 1,048.86
.0% Discount)*	\$ -	\$ -	\$ 1,987.31
Setup Fee Type	One-Time	One-Time	One-Time
unt*	\$ 1,065.00	\$ 2,065.00	\$ 5,245.00