

Job title: Superintendent

School system: Echols County

School Website: www.echols.k12.ga.us

Closing date: All applications must be received in the board office by 3:00 p.m. on January 3, 2019

Start date: 07/01/2019

Job description: The Superintendent of Schools serves as the chief executive officer of the school system and is responsible for ensuring compliance with ALL board policies, Georgia Board of Education rules and regulations, local, state and federal laws. The Superintendent reports to the Board of Education.

Qualifications:

The successful candidate must meet the following criteria:

- Hold a current leadership certificate from GPSC with previous experience in public education to include classroom and administrative positions
- Demonstrated knowledge of local, state and federal rules, laws, and mandates related to education and establish high expectations for all employees and students
- Knowledge and effectiveness in leadership and management of all aspects of a school system including budgeting and finance, curriculum, facilities, transportation, student achievement, technology, interpersonal working relations with school personnel and members of the community
- Must possess highest standards of integrity and ethical character
- Demonstrated ability to collaborate with faculty, staff, community members, businesses, and the greater community to support the learning priorities of the district
- Previous experience as superintendent or assistant/associate superintendent required

Applying for the position:

1. Print and complete the application form on the school website (www.echols.k12.ga.us). **DO NOT** submit the application on line.
2. Complete a Letter of Application for Superintendent of Echols County Schools position
3. Complete a current Resume that includes at a minimum college degrees, past work experience and three professional references and three personal references with their contact information
4. Provide a copy of current Georgia PSC Administrator's Certificate

Assemble all documents listed above and mail to:

Mr. Rocky Crosby, Chairman

Echols County Board of Education

PO Box 207

Statenville, GA 31648