

ELMORE COUNTY PUBLIC SCHOOLS STUDENT CODE OF CONDUCT

SECTION B

Instruction should occur in an environment that is conducive to learning. Good order and discipline are basic elements of such an environment and contribute to an atmosphere in which students, parents, and school personnel work cooperatively toward mutually recognized and accepted goals.

As students progress in the Elmore County Schools, they will be expected to assume greater responsibility for their actions as they increase in age and maturity. This Student Code of Conduct (Policy FILE: JDEA), effective August 2009, is issued to each student and teacher, and the procedures will be followed until necessary revisions are approved by the Board of Education. (Senate Bill 71) The procedures described in this Code of Conduct shall apply to all students, parents, and school personnel except those students whose documented handicapping conditions require adherence to relevant state and federal laws.

In an effort to assist students, parents, and school personnel in developing and maintaining an environment conducive to learning, these procedures will serve as a basis for increasing communication between home and school and for providing a framework for educational progress by all students in our schools.

The Elmore County Board of Education will comply with **Public Law 94-782** which states that each parent/guardian or other person having control or custody of a child required to attend school who fails to require the child to enroll, to regularly attend school, or to compel the child to properly conduct himself/herself as a pupil in accordance with this written policy (JDEA), shall be guilty of a misdemeanor, and, upon conviction, shall be fined not more than one hundred dollars (\$100) and may also be sentenced to hard labor for the county for not more than 90 days.

Any student enrolled in schools in Elmore County who accumulates more than the maximum number of excused or unexcused absences (as listed in policy FILE: JBCF) in a class/homeroom during a semester/school year may be denied credit for that class or retained at that grade level.

Students enrolled in the Elmore County Public Schools should:

- a. Arrive at their designated school at the appropriate time.
- b. Report to all classes promptly.
- c. Prepare assigned work and participate in all learning activities as directed by teachers.
- d. Respect individuals and their property.
- e. Refrain from the use of profanity.
- f. Abide by rules of good citizenship.
- g. Obey the laws of the City/County, State, and Federal governments.
- h. Obey all reasonable or proper orders, directives, or instructions of school personnel.
- i. Dress appropriately for school (See Dress Code).
- j. Carry only mesh or clear book bags in grades 5-12.

ACADEMIC HONESTY

It is expected that all academic work completed by any student in the Elmore County School System will be their own work. Elmore County Schools will not tolerate cheating in any form. Students will not engage in any act of deception or falsification of work product, including plagiarism. This includes cheating by receiving unauthorized aid or assistance, or by the giving or receiving of unfair advantage on any form of academic work. This includes possession of materials that invalidate any academic course work either during or prior to the work being assigned (test or course work). **Any student completing any academic work dishonestly will receive a zero for that assignment with no opportunity to make it up.** Students that provide information will be disciplined in accordance with Class 1 Offense AK. The teacher will also contact the parents/guardians of the student and inform them of the student's actions.

DRESS CODE

The Board is aware that personal dress and appearance constitute individual expression, and within certain limits, wishes to allow students the freedom to express themselves in their own unique manner. The faculty and administration of each school shall encourage all students to be aware that dress and personal appearance may, in a very real manner, influence the image and attitude others have on the student as an individual. Therefore, the Board shall require each student to consider reasonable judgment, tact, and decency in the selection of clothes for school and personal appearance.

The administration of each school shall maintain absolute authority in making subjective judgment concerning a student's dress and personal appearance. Dress code violations will be dealt with according to the Elmore County Code of Conduct. (Class II Offense BW)

In general, all students must dress appropriately for school. Dress and appearance must not present health or safety problems or cause disruptions.

Students in the Elmore County School System shall wear the following:

1. Clothing conducive to learning, and respectful of the learning environment
2. Clothing which covers the shoulders, cleavage, abdomen, and back
3. Clothing that is appropriate to student's size
4. Pants/slacks at the natural waistline
5. Shoes appropriate for the activity and safety: class, gym, shop, etc.
6. Shorts, skirts, and dresses no more than two inches above the knee

Students are prohibited from wearing the following:

1. Sunglasses in the building except with a doctor's prescription
2. See-through, skintight, spandex and/or revealing clothing
3. Open or chain belts, belt buckles not buckled, electronic belts or buckles, or cap "fish hooks"
4. Unfastened overalls
5. Pants/slacks with the appearance of sagging
6. Hats, caps, headgear, and any other head cover in the buildings on campus

7. Curlers, picks, combs, or chop sticks
8. Bandannas or sashes anywhere as a part of dress
9. Excessively frayed or torn clothing or clothing with holes above the knee
10. House shoes/slippers are inappropriate unless approved by the school administration
11. Clothing depicting unacceptable and/or inappropriate decals, slogans, or pictures: profanity; language containing or referring to suggestive or immoral behavior; gang activity; alcohol, drugs, or tobacco
12. Any clothing and/or headgear which directly or by innuendo disrespects (or is perceived to disrespect) a student's race, color, religion, gender, national origin, or disability and/or creates, supports, or promotes a hostile learning environment contrary to the anti-harassment policies of the Board of Education (including negative feelings, disharmony, racial or religious discord, intimidation, embarrassment and/or fear)
13. Trench coats or Matrix coats shall not be worn at school.

Exceptions may be made to any of the above when physical or other circumstances warrant or for certain groups during performances or special activities as authorized by the administration.

TRANSPORTATION DEPARTMENT CODE OF CONDUCT AND SAFETY RULES

Safe transportation is the responsibility of school officials, parents, and students. The authority of school officials extends to and includes transportation of students. All students are expected to conduct themselves as good citizens and abide by the following:

1. Do not stand or play in a public road while waiting for your bus.
2. Be sure the bus is completely stopped before you board or get off your bus.
3. Keep head, arms, and hands inside the bus at all times.
4. Never use the emergency door except in an emergency.
5. Participate in no activity that may divert your driver's attention from driving.
6. Always remain in your seat until time to leave the bus.
7. In an emergency, remain in your seat until the driver tells you otherwise.
8. Assist the driver in assuring the safety and comfort of small children.
9. When getting off the bus, be sure the driver can see you at all times. Don't loiter.
10. Never eat or drink on the bus.
11. Absolute quiet is necessary at main intersections and railroad crossings.
12. Live, dead, or preserved animals or objects larger than 24" X 24" are not permitted on the bus. Band instruments, sports bags, etc. may be allowed on the bus at the driver's discretion
13. Be at your designated stop on time.
14. The bus driver is in complete authority; extend to him/her your support and cooperation.
15. Always show courtesy and respect for the rights of others.
16. Do not deface or damage the bus in any manner; assist in keeping it clean.
17. Electronic communication and gaming devices will not be used, visible, or audible on the bus.
18. Vulgar language, profanity, or **loud noise** is prohibited.
19. Never throw any object in the bus or from the bus.

20. Students are expected to ride their assigned bus and board or get off at their designated stop, except by permission from the principal.
21. Any activity that is not conducive to good conduct will not be allowed. Students unwilling to conduct themselves as good citizens may forfeit the right to ride a school bus.
22. Failure to identify self may result in suspension from the bus.
23. When a student is assigned to ECAP for a bus violation, that student is also suspended from the bus until the completion of their ECAP assignment.
(Suspension from a bus includes suspension from all Elmore County route buses)

SEARCHES BY SCHOOL OFFICIALS

School Property

Desks and lockers are public property, and school authorities may make regulations regarding their use. Students, however, have the right to a reasonable amount of privacy in their lockers and desks. No school official shall inspect or search lockers or desks unless there is a reasonable cause to believe that articles are kept there that may endanger individuals in the school or that such articles possessed are contrary to law or the regulations of the Board.

Individuals

School officials (school principal or approved designee only) may make searches of a student and/or personal belongings if there is reasonable cause to believe that the student is carrying articles that may endanger individuals in the school or that such articles possessed are contrary to law or the regulations of the Board. School officials may collect such articles. If a student is searched, it shall be in private by a school official of the same sex with a professional staff member of the same sex present. In all cases, the principal or his/her designated representative shall make an attempt (if circumstances allow) to notify the student's parent or legal guardian prior to the search.

Automobiles

School officials may search selected vehicles while on school property when there is reasonable cause to believe that the vehicle contains articles that may endanger individuals or that are contrary to law or regulations of the Board.

By Law Enforcement Officials

The Board respects the rights of all persons in the schools and will uphold those rights. At the same time, school property cannot be regarded as a sanctuary from enforcement of the law. School officials should seek to cooperate with law enforcement officials in their effort to enforce the law; however, school officials must not permit warrant less searches by law officials on school property.

OFF-CAMPUS BEHAVIOR

It is the policy of the Elmore County Board of Education that student conduct, both on and off campus, is important in reflecting the community's perception of the school's education mission. Conduct and off-campus behavior negative to that perception may result in disciplinary action that limits or prohibits participation in extra-curricular activities.

ELMORE COUNTY ALTERNATIVE PROGRAM

The Elmore County Alternative Program (ECAP) disciplinary program is a highly structured punitive program designed to provide a cohesive learning environment in which students may develop skills necessary for school success. The program seeks to develop positive attitudes and appropriate behaviors. Objectives for the student may include improving attendance, punctuality, and communication skills. Increasing knowledge of consequence of behavior, developing respect for authority, developing skills for conflict resolution, improving self-confidence, and developing the ability to accept responsibility are additional objectives for student growth.

A student assigned to the Elmore County Alternative Program for disciplinary reasons or through an I.E.P. placement will not be allowed to attend or to participate in any school related activity, including practices, during his or her assignment.

The ECAP staff will work closely with all base school administrators, teachers, and counselors in order to establish a high level of academic success. ECAP will also work with local and county law enforcement to ensure a safe and orderly learning environment.

Parents/legal guardians must work with the ECAP staff to help students improve their behavior and academic skills. Parents/legal guardians must attend conferences, counseling sessions, and parent-training sessions when deemed appropriate. ECAP attendance is paramount. Parent/legal guardian must call the school by 9:00 a.m. if a student is absent and must send a signed note explaining the nature of the absence on the day of the student's return.

Elmore County Alternative Program will make educational opportunities available to Special Education Students to the maximum extent of the law. ECAP is not responsible for educational hours when a parent chooses to bring a student late. Educational hours will also be reduced if parents place their child on a bus, when the privilege has been earned. Students riding the bus arrive later and depart earlier than those students being transported by the parent.

Students may not receive credit for courses while assigned to ECAP that require a significant amount of lab participation.

ALTERNATIVE TO SUSPENSION PROGRAM (A.T.S.)

The A.T.S. program is designed to provide an alternative to suspension. Step 3 of the Classroom Management form (Class I Offenses) allows the school administrator to assign one day of A.T.S. or counselor intervention for a student, as he/she deems appropriate. A number of Class II Offenses require that students be assigned to the A.T.S. program from one

to TEN days. Students in the A.T.S. program are assigned to cubicles and are removed from all social activities during the normal school day on campus throughout the assignment.

CLASSIFICATION OF VIOLATIONS

Pupils involved in school-sponsored on or off-campus programs or events shall be governed by school system rules and regulations, in addition to state and federal laws.

Violations of the Code of Conduct are grouped into the four classifications: Class I, Class II, Class III, and Class IV. A listing of offenses and the possible disciplinary actions to be implemented by the principals and/or the designees are presented for each classification.

Procedures for the Administration of Formal Disciplinary Actions

In each class of violations, the principal/designee shall hear the student's explanation and, if necessary, consult further with school personnel before determining the classification of the violation. Due process involving student rights shall be followed. No student shall be punished for any **suspected violation** until the person responsible for implementing the disciplinary action has considered evidence other than hearsay and has given the student an opportunity to be heard and to present witnesses.

Classroom Discipline Procedures

Teachers are not to leave the classroom during instructional time unless absolutely necessary. Each classroom teacher will deal with general classroom disruption, listed as Class I Violations, by taking in-class disciplinary action, in-school suspension, by telephoning the parent(s) or guardian(s) when feasible, and/or by scheduling conferences with the parent(s) or guardian(s) and other school staff. The Classroom Behavior Management Form (CBMF-97) will be used to record these disciplinary actions. On the third step the administrator or his/her designee may assign the student to one day of A.T.S. or to counselor intervention, whichever he or she deems appropriate. Only when the action taken by the teacher is ineffective or the disruption is severe, should the student be referred to the administrator or his/her designee. The teacher will bring the Classroom Behavior Management Form to the office along with the Office Referral Form when Step 4 is reached. Disciplinary referral forms must be completed by the teacher or appropriate school official and brought to the office with the student before disciplinary action will take place.

Failure to bring notebook, pencil, homework, or failure to do work in class is not cause for disciplinary referrals; however, defiance of a teacher in regard to these areas is cause for discipline referral. The teacher of students who consistently exhibit poor work habits should notify parents or guardians, and/or these students should be referred to a guidance counselor.

Bus Discipline Procedures for Elmore County Schools

For Class I type bus violations: Bus referrals are accumulated for the year.

1. Driver-documented contact with parent/guardian of student is required before bringing a student to the office for habitual, minor offenses.

2. First office referral – Warning and/or other appropriate consequence at the discretion of the school administrator.
3. Second office referral – 1 day bus suspension and/or other appropriate consequence at the discretion of the school administrator.
4. Third office referral – 3-day bus suspension.
5. Fourth office referral – 5 day bus suspension and mandatory conference with the school administrator, bus driver, parent, and student prior to readmitting the student to the bus.
6. Fifth office referral grades 4-12 and all subsequent referrals K-3 – Bus suspension for a minimum of 15 days.
7. Grades 4-12, all subsequent referrals will be increased by increments of 20 days.

All Class II, III, or IV type offenses will be dealt with in accordance with the appropriate consequences as outlined in the ECBOE Student Discipline Handbook. Please note: All fights will result in a minimum five day bus suspension and mandatory conference with the school administrator, bus driver, parent, and student prior to readmitting the student to the bus. School and bus suspensions will run concurrently if administered for the same offense.

Procedures for any or all Class I Violations

- Step 1.** A teacher-student conference initiated by the teacher
- Step 2.** Teacher-initiated notification of discipline problems to parent/guardian along with teacher designated consequence
- Step 3.** The administrator or his/her designee may assign the student to one day of A.T.S. or to counselor intervention, whichever he or she deems appropriate.
- Step 4.** Referral to administration as a Class II Offense (BA – Habitual Class I Offenses)

Note: Under no circumstances should academic grades be used as a means of maintaining order in a classroom, nor should student behavior be included in calculating academic grades. All academic grades should reflect the teacher’s most objective assessment of the student’s academic achievement.

CLASS I - OFFENSES

AA	Excessive distraction of other students - any conduct and/or behavior that is disruptive to the orderly educational process in the classroom or to any other students. Examples: talking excessively, interrupting class functions, provoking other students, etc.
AB	Minor intimidation of a student - the intentional threat by word or act to do harm to another student.
AC	Participation in gambling or games of chance for money and/or other things of a value less than \$10.00 - unauthorized playing cards, dice, or other gambling devices, as well as the money involved will be confiscated.
AD	Non-directed use of profane or obscene language
AE	Unauthorized selling – selling of goods or services not connected directly with educational projects.

AF	Failure to follow instructions –Examples: Failure to carry correspondence home; failure to obey directions in hallways, assemblies, etc.
AG	Unauthorized use on school property of electronic devices such as CD players, game boys, etc. Administration will not be expected to spend time searching for personal items that are lost and or stolen. The school will not be responsible for lost or stolen items.
AH	Bodily contact – minor incidents of intentionally touching, e.g. intentionally touching, pinching, pushing, tripping, or slapping.
AI	Littering of school property
AJ	Petty theft – the intentional, unlawful taking or carrying away of public, real or personal property, with a value less than \$10.00. Second offense moves to BF.
AK	Cheating – the act of providing or receiving information to fraud or swindle or to gain an advantage by dishonest means (to include plagiarism).
AL	Inappropriate public display of affection – Including, but not limited to, embracing and kissing.
AM	Any other violation, which the principal may deem reasonable to fall within this category after consideration of extenuating circumstances.

CLASS II OFFENSES

Reasonable efforts will be made to notify parents of offending students and/or victims of Class II incidents.

(School Designated replaced In-school)

BA	Habitual Class I Offenses	<p>Grade K - 4</p> <p>First Offense --Parent Contact and School Designated Disciplinary Action</p> <p>Second Offense --School Designated Disciplinary Action or Alternative to Suspension (1 day)</p> <p>Third Offense --Alternative to Suspension (3 days)</p> <p>Fourth Offense --Out of School Suspension (1 day) or Alternative to Suspension (5 days) (Designated by the school)</p> <p>Grade 5 - 12</p> <p>First Offense --Alternative to suspension (3 Days)</p> <p>Second Offense --Alternative to suspension (5 Days)</p> <p>Third Offense --Out of school suspension (3 Days)</p>
BB	Defiance of authority - any verbal or non-verbal refusal to comply with reasonable directions or orders of school personnel.	<p>Grade K - 4</p> <p>First Offense --Parent Contact and School Designated Disciplinary Action</p> <p>Second Offense --School Designated Disciplinary Action or Alternative to Suspension (1 day)</p> <p>Third Offense --Alternative to Suspension (3 days)</p> <p>Fourth Offense --Out of School Suspension (1 day) or Alternative to Suspension (5 days) (Designated by the school)</p> <p>Grade 5 - 12</p> <p>First Offense --Out of school suspension (1 Day)</p> <p>Second Offense --Out of school suspension (2 Days)</p> <p>Third Offense --Out of school suspension (3 Days)</p>
BC	Possession and/or use of tobacco products, matches, lighter – having or using tobacco products on the school premises or at any	<p>Grade K - 4</p> <p>First Offense --Parent Contact and School Designated Disciplinary Action</p> <p>Second Offense --School Designated Disciplinary Action or Alternative to Suspension (1 day)</p>

	<p>school-sponsored activity. Unauthorized possession of tobacco paraphernalia or non-controlled substances that are represented to be tobacco.</p>	<p>Third Offense -- Alternative to Suspension (3 days) Fourth Offense --Out of School Suspension (1 day) or Alternative to Suspension (5 days) (Designated by the school) Grades 5 - 12 First Offense --Out of school suspension (1 Day) Second Offense --Out of school suspension (2 Days) Third Offense --Out of school suspension (3 Days)</p>
BD	<p>Battery upon students – deliberate or intentionally hitting, striking, or any forceful blow to cause bodily harm and includes any other action that may create a health issue.</p>	<p>Grade K - 4 First Offense --Parent Contact and School Designated Disciplinary Action Second Offense --School Designated Disciplinary Action or Alternative to Suspension (1 day) Third Offense -- Alternative to Suspension (3 days) --Out of School Suspension (1 day) or Alternative to Suspension (5 days) (Designated by the school) Grades 5- 12 First Offense --Out of school suspension (3 Days) Second Offense --Out of school suspension (5 Days) Third Offense --Elmore County Alternative Program (30 Days)</p>
BE	<p>Property damage – intentional and deliberate action resulting in injury or damages up to \$100.00 to public property, or the real or personal property of another. If a student destroys school property, the parent/guardian shall be required to pay for or replace it. School bus damage, student will forfeit bus privileges until full restitution is made. Law enforcement may be notified.</p>	<p>Grade K - 4 First Offense --Parent Contact and School Designated Disciplinary Action Second Offense --School Designated Disciplinary Action or Alternative to Suspension (1 day) Third Offense -- Alternative to Suspension (3 days) Fourth Offense --Out of School Suspension (1 day) or Alternative to Suspension (5 days) (Designated by the school) Grades 5 – 12 First Offense --Alternative to suspension (3 Days) Second Offense --Out of school suspension (1 Day) Third Offense --Out of school suspension (3 Days)</p>
BF	<p>Stealing - larceny - petty theft - the intentional, unlawful taking or carrying away of public, real, or personal property valued at less than \$100.00. Law enforcement may be notified.</p> <p>Restitution is required.</p>	<p>Grade K - 4 First Offense --Parent Contact and School Designated Disciplinary Action Second Offense --School Designated Disciplinary Action or Alternative to Suspension (1 day) Third Offense -- Alternative to Suspension (3 days) Fourth Offense --Out of School Suspension (1 day) or Alternative to Suspension (5 days) (Designated by the school) Grades 5 - 12 First Offense --Out of School Suspension (1 Day) Second Offense --Out of school suspension (3 Days) Third Offense --Out of school suspension (5 Days)</p>

BG	<p>Possession of stolen property- Up to \$100.00 Law enforcement may be notified.</p>	<p>Grade K - 4 First Offense --Parent Contact and School Designated Disciplinary Action Second Offense --School Designated Disciplinary Action or Alternative to Suspension (1 day) Third Offense -- Alternative to Suspension (3 days) Fourth Offense --Out of School Suspension (1 day) or Alternative to Suspension (5 days) (Designated by the school) Grades 5 - 12 First Offense --Alternative to suspension (3 Days) Second Offense --Out of school suspension (1 Day) Third Offense --Out of school suspension (3 Day)</p>
BH	<p>Threats – verbally or by written or printed communication, maliciously threatening an injury to the person, property, or reputation of another. Note: Completion of the threat, either by the victim's complying with the demands or the carrying out of the threat against the victim, constitutes a Class III Offense.</p>	<p>Grade K - 4 First Offense --Parent Contact and School Designated Disciplinary Action Second Offense --School Designated Disciplinary Action or Alternative to Suspension (1 day) Third Offense -- Alternative to Suspension (3 days) Fourth Offense --Out of School Suspension (1 day) or Alternative to Suspension (5 days) (Designated by the school) Grades 5- 12 First Offense --Alternative to suspension (3 Days) Second Offense --Out of school suspension (3 Days) Third Offense --Out of school suspension (5 Days)</p>
BI	<p>Extortion - verbally or by written or printed communication, maliciously threatening an injury to the person, property, or reputation of another, with the intent to extort money or any pecuniary advantage whatsoever, or w/intent to compel the person so threatened, or any other person, to do any act or refrain from doing any act against his/her will. Note: Completion of the threat, either by the victim's complying with the demands or the carrying out of the threat against the victim, constitutes a Class III Offense.</p>	<p>Grade K - 4 First Offense --Parent Contact and School Designated Disciplinary Action Second Offense --School Designated Disciplinary Action or Alternative to Suspension (1 day) Third Offense -- Alternative to Suspension (3 days) Fourth Offense --Out of School Suspension (1 day) or Alternative to Suspension (5 days) (Designated by the school) Grades 5- 12 First Offense --Out of school suspension (3 Days) Second Offense --Out of school suspension (5 Days) Third Offense --Elmore County Alternative Program (30 Days)</p>

BJ	Possession of an explosive or incendiary charge – having an explosive or incendiary charge of less than one-quarter ounce, including fireworks and stink bombs. (More than this constitutes a Class IV Weapons Offense.)	<p>First Offense Grade K - 4 --Parent Contact and School Designated Disciplinary Action</p> <p>Second Offense --School Designated Disciplinary Action or Alternative to Suspension (1 day)</p> <p>Third Offense --Alternative to Suspension (3 days)</p> <p>Fourth Offense --Out of School Suspension (1 day) or Alternative to Suspension (5 days) (Designated by the school)</p> <p>Grades 5- 12</p> <p>First Offense --Alternative to suspension (5 Days)</p> <p>Second Offense --Out of school suspension (3 Days)</p> <p>Third Offense --Out of school suspension (5 Days)</p>
BK	Offensive touching another person, written or verbal propositions to promote sexual acts. Use of obscene manifestations (verbal, written, gesture). File: GADJC/JAAA Sexual Harassment	<p>First Offense Grade K - 4 --Parent Contact and School Designated Disciplinary Action</p> <p>Second Offense --School Designated Disciplinary Action or Alternative to Suspension (1 day)</p> <p>Third Offense --Alternative to Suspension (3 days)</p> <p>Fourth Offense --Out of School Suspension (1 day) or Alternative to Suspension (5 days) (Designated by the school)</p> <p>Grades 5- 12</p> <p>First Offense --Out of school suspension (1 Day)</p> <p>Second Offense --Out of school suspension (3 Days)</p> <p>Third Offense --Out of school suspension (5 Days)</p>
BL	Directing obscene or profane language or gesture to a student.	<p>First Offense Grade K - 4 --Parent Contact and School Designated Disciplinary Action</p> <p>Second Offense --School Designated Disciplinary Action or Alternative to Suspension (1 day)</p> <p>Third Offense --Alternative to Suspension (3 days)</p> <p>Fourth Offense --Out of School Suspension (1 day) or Alternative to Suspension (5 days) (Designated by the school)</p> <p>Grades 5 - 12</p> <p>First Offense --Alternative to suspension (3 Days)</p> <p>Second Offense --Alternative to suspension (5 Days)</p> <p>Third Offense --Out of school suspension (1 Day)</p>
BM	Leaving premises without permission and/or unauthorized transportation of students off premises.	<p>First Offense Grade K - 4 --Parent Contact and School Designated Disciplinary Action</p> <p>Second Offense --School Designated Disciplinary Action or Alternative to Suspension (1 day)</p> <p>Third Offense --Alternative to Suspension (3 days)</p> <p>Fourth Offense --Out of School Suspension (1 day) or Alternative to Suspension (5 days) (Designated by the school)</p> <p>Grades 5 - 12</p> <p>First Offense --Out of School Suspension (1 Day) & driving privileges revoked for 30 Days for drivers</p> <p>Second Offense --Out of school suspension (3 Days) & driving privileges revoked for 60 Days for drivers</p> <p>Third Offense --Out of school suspension (5 Days) & driving privileges revoked 90 Days for Drivers</p>

BN	Unauthorized absences (cutting or skipping) from classes or school (but not leaving campus). Including leaving class without permission.	<p>Grade K - 4 First Offense --Parent Contact and School Designated Disciplinary Action Second Offense --School Designated Disciplinary Action or Alternative to Suspension (1 day) Third Offense --Alternative to Suspension (3 days) Fourth Offense --Out of School Suspension (1 day) or Alternative to Suspension (5 days) (Designated by the school)</p> <p>Grades 5 - 12 First Offense --Alternative to suspension (3 Days) Second Offense --Alternative to suspension (5 Days) Third Offense --Out of school suspension (1 Day)</p>
BO	Participation in gambling or games of chance for money and/or other things of value from \$10.00 to \$50.00. Gambling devices and money will be confiscated.	<p>Grade K - 4 First Offense --Parent Contact and School Designated Disciplinary Action Second Offense --School Designated Disciplinary Action or Alternative to Suspension (1 day) Third Offense --Alternative to Suspension (3 days) Fourth Offense --Out of School Suspension (1 day) or Alternative to Suspension (5 days) (Designated by the school)</p> <p>Grades 5 - 12 First Offense --Alternative to suspension (3 Days) Second Offense --Out of school suspension (1 Day) Third Offense --Out of school suspension (3 Days)</p>
BP	Disrespectful language or gestures , either stated or implied, to or about a school board employee or guest.	<p>Grade K - 4 First Offense --Parent Contact and School Designated Disciplinary Action Second Offense --School Designated Disciplinary Action or Alternative to Suspension (1 day) Third Offense --Alternative to Suspension (3 days) Fourth Offense --Out of School Suspension (1 day) or Alternative to Suspension (5 days) (Designated by the school)</p> <p>Grades 5- 12 First Offense --Alternative to suspension (5 Days) Second Offense --Out of school suspension (3 Days) Third Offense --Out of school suspension (5 Days)</p>
BQ	<p>Intentionally providing false information to school personnel; forgery of parent's name; intentionally providing false information to parents.</p> <p>Situations that involve the forging of an official document (i.e. Dr. note) will move to the Second Offense for punishment.</p>	<p>Grade K - 4 First Offense --Parent Contact and School Designated Disciplinary Action Second Offense --School Designated Disciplinary Action or Alternative to Suspension (1 day) Third Offense --Alternative to Suspension (3 days) Fourth Offense --Out of School Suspension (1 day) or Alternative to Suspension (5 days) (Designated by the school)</p> <p>Grades 5 - 12 First Offense --Alternative to suspension (3 Days) Second Offense --Out of school suspension (1 Day) Third Offense --Out of school suspension (3 Days)</p>

<p>BR</p>	<p>Electronic Devices – beepers, pagers, cellular telephones and other communication devices will not be used (to include proof of usage), visible, or audible on campus from the time of arrival on campus until the end of normal school hours.</p> <p>These devices will be confiscated and returned only to a parent or guardian.</p>	<p>First Offense Second Offense Third Offense Fourth Offense</p> <p>Grade K - 4 --Parent Contact and School Designated Disciplinary Action --School Designated Disciplinary Action or Alternative to Suspension (1 day) --Alternative to Suspension (3 days) --Out of School Suspension (1 day) or Alternative to Suspension (5 days) (Designated by the school)</p> <p>Grades 5 - 12 First Offense --Parent contacted, parent may retrieve the phone after 2 complete school days. Parent must sign original referral. Second Offense --Parent contacted, 1 day suspension and phone held for 5 school days. Parent must retrieve the phone. Third Offense and all subsequent offenses --Parent contacted, 3 days suspension and phone held for 10 school days. Parent must retrieve the phone.</p>
<p>BS</p>	<p>Inciting student disorder and/or refusing to disperse.</p>	<p>First Offense Second Offense Third Offense Fourth Offense</p> <p>Grade K - 4 --Parent Contact and School Designated Disciplinary Action --School Designated Disciplinary Action or Alternative to Suspension (1 day) --Alternative to Suspension (3 days) --Out of School Suspension (1 day) or Alternative to Suspension (5 days) (Designated by the school)</p> <p>Grades 5- 12 First Offense --Out of school suspension (3 Days) Second Offense --Out of school suspension (5 Days) Third Offense --Elmore County Alternative Program (30 Days)</p>
<p>BT</p>	<p>Possession of Medication - A student may not possess over-the-counter medication on campus. All medications require parent and physician signature authorization and must be brought to the school by a parent, guardian or designated adult. Designated school staff will assist students with medication as ordered by the physician.</p> <p><u>Exceptions to this are emergency medications that may be carried by a student once he/she has been approved through appropriate school personnel.</u></p>	<p>First Offense Second Offense Third Offense Fourth Offense</p> <p>Grade K - 4 --Parent Contact and School Designated Disciplinary Action --School Designated Disciplinary Action or Alternative to Suspension (1 day) --Alternative to Suspension (3 days) --Out of School Suspension (1 day) or Alternative to Suspension (5 days) (Designated by the school)</p> <p>Grades 5- 12 First Offense --Alternative to suspension (1 Days) Second Offense --Alternative to suspension (3 Days) Third Offense --Out of school suspension (3 Days)</p>

BU	Dispensing of Medication (Over-the-counter medications)	<p>Grade K - 4 First Offense --Parent Contact and School Designated Disciplinary Action Second Offense --School Designated Disciplinary Action or Alternative to Suspension (1 day) Third Offense --Alternative to Suspension (3 days) Fourth Offense --Out of School Suspension (1 day) or Alternative to Suspension (5 days) (Designated by the school)</p> <p>Grades 5- 12 First Offense --Out of school suspension (3 Days) Second Offense --Out of school suspension (5 Days) Third Offense --Elmore Co Alternative Prog (30 Days)</p>
BV	<p>Excessive tardiness to school or class.</p> <p>Grades 5 - 12 All tardies - to school and to class – start over at the beginning of each grading period (nine weeks)</p>	<p>Grade K – 4 --7th unexcused tardy – Parent guardian is notified by letter and Admin-Parent Conference --10th unexcused tardy – 1 day of detention or ATS and Parent Conf w/Attendance Supervisor --15th unexcused tardy – 2 days of detention or ATS and Early Warning Truancy Conference --20th unexcused tardy – 3 days of detention or ATS</p> <p>Grade 5 - 8 --1st unexcused tardy--Teacher documentation --2nd unexcused tardy --Teacher documentation --3rd unexcused tardy-Parent Notification --4th unexcused tardy-1 day detention or ATS --5th unexcused tardy-3 days detention or ATS --6th unexcused tardy-5 days detention or ATS --7th unexcused tardy-10 Days ATS</p> <p>Grade 9 - 12 --1st unexcused tardy – Teacher documentation --2nd unexcused tardy – Teacher documentation --3rd unexcused tardy – 1 day detention or ATS --4th and subsequent unexcused tardies- 1 day Out of School Suspension</p>
BW	<p>Non-conformity to the dress code –See Dress Code Policy (page 2 of the Student Code of Conduct Section)</p> <p>(Headgear taken up will be returned on the last day of the school year.)</p>	<p>Grade K - 4 First Offense --Parent Contact and School Designated Disciplinary Action Second Offense --School Designated Disciplinary Action or Alternative to Suspension (1 day) Third Offense --Alternative to Suspension (3 days) Fourth Offense --Out of School Suspension (1 day) or Alternative to Suspension (5 days) (Designated by the school)</p> <p>Grade 5 - 12 First Offense --Parent contacted- change of clothes brought to school or student wears provided garment Second Offense --Alternate to suspension (1 day) Third Offense --Out of school suspension (1 day)</p>

BX	<p>Bullying – Committing or instigating aggressive acts toward another student with the intent to irritate, intimidate, hurt, or produce a negative reaction from the other student.</p>	<p>Grade K - 4 First Offense --Parent Contact and School Designated Disciplinary Action Second Offense --School Designated Disciplinary Action or Alternative to Suspension (1 day) Third Offense --Alternative to Suspension (3 days) Fourth Offense --Out of School Suspension (1 day) or Alternative to Suspension (5 days) (Designated by the school) Grades 5 – 12 First Offense --Alternative to suspension (3 Days) Second Offense --Alternative to suspension (5 Days) Third Offense --Out of school suspension (3 Days)</p>
BY	<p>Fighting – Mutual participation in a fight.</p> <p>Parent/Guardian must accompany student back to school prior to being readmitted to class. A conference between administrator or designee and parent/guardian should precede the admittance to class.</p> <p>If aggressor/instigator is clearly defined, his/her punishment will be moved directly to Second Offense.</p>	<p>Grade K - 4 First Offense --Parent Contact and School Designated Disciplinary Action Second Offense --School Designated Disciplinary Action or Alternative to Suspension (1 day) Third Offense --Alternative to Suspension (3 days) Fourth Offense --Out of School Suspension (1 day) or Alternative to Suspension (5 days) (Designated by the school) Grades 5 - 12 First Offense --Out of school suspension (3 Days) Second Offense --Out of school suspension (5 Days) Third Offense --Elmore County Alternative Program (30 Days)</p>
BZ	<p>Computer Misuse – Minor incidents of computer fraud and tampering. (This includes playing games, downloading, or attempting to access inappropriate material.) A charge of \$15.00 per hour will be charged for time spent correcting damage. Restitution and/or payment of fine must be paid prior to student’s returning to classes. Also, computer access may be denied. Additional discipline action may be taken depending upon the severity of misuse.</p>	<p>Grade K - 4 First Offense --Parent Contact and School Designated Disciplinary Action Second Offense --School Designated Disciplinary Action or Alternative to Suspension (1 day) Third Offense --Alternative to Suspension (3 days) Fourth Offense --Out of School Suspension (1 day) or Alternative to Suspension (5 days) (Designated by the school) Grades 5 – 12 First Offense --Alternative to suspension (1 Day) Second Offense --Alternative to suspension (3 Days) Third Offense --Alternative to suspension (5 Days)</p>

BZA	<p>Unlawful Harassment (Racial & Sexual) Verbal, written, or physical conduct based on actual or perceived race, color, national origin, sex, disability, age, or religion conducted to intimidate or create a hostile environment, interfering with an individual's academic performance otherwise adversely affecting academic opportunities.</p>	<p>Grade K - 4 First Offense --Parent Contact and School Designated Disciplinary Action Second Offense --School Designated Disciplinary Action or Alternative to Suspension (1 day) Third Offense --Alternative to Suspension (3 days) Fourth Offense --Out of School Suspension (1 day) or Alternative to Suspension (5 days) (Designated by the school) Grades 5 – 12 First Offense --Out of school suspension (1 Day) Second Offense --Out of school suspension (3 Days) Third Offense --Out of school suspension (5 Days)</p>
BZB	<p>Sexually Explicit Material</p> <p><u>Pornographic Material</u> – Includes but not limited to any pictures, magazines drawings, etc., which expresses sexual content.</p>	<p>Grade K - 4 First Offense --Parent Contact and School Designated Disciplinary Action Second Offense --School Designated Disciplinary Action or Alternative to Suspension (1 day) Third Offense --Alternative to Suspension (3 days) Fourth Offense --Out of School Suspension (1 day) or Alternative to Suspension (5 days) (Designated by the school) Grades 5 – 12 First Offense --Out of school suspension (3 Days) Second Offense --Out of school suspension (5 Days) Third Offense --Elmore County Alternative Program (30 Days)</p>
BZC	<p>Possession of Knife- Possession and/or use of a knife without intent to be armed.</p> <p>If the knife is used, attempted to be used, or threatened to be used, it will be treated as a Class III weapons offense.</p> <p>See definition of knives in Class III Weapons list.</p>	<p>Grade K – 4 First Offense --Parent Contact and School Designated Disciplinary Action (5 days) Second Offense --School Designated Disciplinary Action (10 days) Third Offense --Out of school suspension (5 Days) Grades 5 – 12 First Offense --Out of school suspension (3 Days) Second Offense --Out of school suspension (5 Days) Third Offense --Treated as Class III Weapons (CJ)</p>

BZD	Intentional Contact of a Board Employee by a student.	First Offense Second Offense Third Offense Fourth Offense First Offense Second Offense Third Offense	Grade K - 4 --Parent Contact and School Designated Disciplinary Action --School Designated Disciplinary Action or Alternative to Suspension (1 day) --Alternative to Suspension (3 days) --Out of School Suspension (1 day) or Alternative to Suspension (5 days) (Designated by the school) Grades 5- 12 --Out of school suspension (3 Days) --Out of school suspension (5 Days) --Elmore Co Alternative Prog (30 Days)
BZE	Disruptive Behavior, actions by a student or students that cause the learning process to be interrupted for a considerable amount of time. (Examples of, but not limited to, bodily excretions, varmint or animal handling, etc.)	First Offense Second Offense Third Offense Fourth Offense First Offense Second Offense Third Offense	Grade K - 4 --Parent Contact and School Designated Disciplinary Action --School Designated Disciplinary Action or Alternative to Suspension (1 day) --Alternative to Suspension (3 days) --Out of School Suspension (1 day) or Alternative to Suspension (5 days) (Designated by the school) Grades 5- 12 -Alternative to suspension (1 Day) -Alternative to suspension (3 Days) -Out of school suspension (3 Days)
BZF	Pantsing, (de)pantsing-Also known as “dacking,” “detrousing,” “kegging,” and “flagging.” <u>The act does not result in exposure.</u>	First Offense Second Offense Third Offense First Offense Second Offense Third Offense	Grades K-4 -Parent Conference and Discretion of Administrator or his/her designee -Alternative to suspension (1 Day) -Alternative to suspension (2 Days) Grades 5-12 -Out of school suspension (3 Days) -Out of school suspension (5 Days) -Elmore Co Alt Program (30 Days)
BZG	Any violation which the principal may deem reasonable to fall within this category		Administrator or his/her designee’s discretion

The administrator or designee may assign an alternative consequence to those listed after giving due consideration to the age and maturity of the child when exceptional or mitigating circumstances exist.

Similarly, if a child commits two or more Class II offenses, then the administrator or designee may impose a more significant consequence than those listed for the individual offenses. Referrals may be combined to determine the number of offenses.

Habitual/Multiple Class II offenses may result in assignments to ECAP.

Students may be assigned to their homes while awaiting placement in the Elmore County Alternative Program. It is the responsibility of the parent/guardian to pickup academic assignments from the home school until placement date at ECAP or until assigned days are complete.

CLASS III-OFFENSES

POLICE REPORT FILED AND PETITION SIGNED WITH ELMORE COUNTY JUDICIAL SYSTEM FOR ALL CLASS 3 OFFENSES

Habitual Class III offenses for Grades K – 3 could result in recommendation for expulsion.

	Inappropriate Behavior	Consequence	
CA	<p>Drugs, Chemicals, and Alcohol - Unauthorized possession, transfer, use of, and sale of controlled substances to include illegal substances and prescribed substances (examples, Ritalin, Adderall, Dexedrine, etc.) or to be under the influence of drugs, chemicals, or alcoholic beverages. Unauthorized possession of drug paraphernalia or non-controlled substances that are represented to be a controlled substance. Before returning to base school, a rehabilitation plan must be developed and implemented; proof of alcohol/drug counseling must be a vital part of the plan. The parent/guardian is responsible for any costs incurred in the development and implementation of this plan.</p>	<p>First Offense</p> <p>Second Offense</p> <p>Third Offense</p> <p>First Offense</p> <p>Second Offense</p>	<p>Grades K - 4</p> <p>--Parent conference and School Designated Disciplinary Action (10 Days)</p> <p>--Out of school suspension (5 Days)</p> <p>--Out of school suspension (10 Days)</p> <p>Grades 5 – 12</p> <p>--Elmore County Alternate Program (90 Days)</p> <p>--Recommendation for expulsion</p> <p>Note: Sale or transfer of drugs, chemicals, and/or alcohol will be recommended for expulsion on first offense.</p> <p>If circumstances warrant, a student who has unknowingly been in possession of, consumed, or been under the influence of any substance under this section (CA) may be assigned an alternative consequence determined by the Superintendent of Schools.</p>
CB	<p>Arson - The willful and malicious burning or attempting to burn any part of Board property.</p>	<p>First Offense</p> <p>Second Offense</p> <p>Third Offense</p> <p>First Offense</p> <p>Second Offense</p>	<p>Grades K - 4</p> <p>--Parent conference and Alternative to suspension (10 Days)</p> <p>--Out of school suspension (5 Days)</p> <p>--Out of school suspension (10 Days)</p> <p>Grades 5 – 12</p> <p>--Elmore County Alternative Program (90 Days)</p> <p>--Recommend expulsion</p>
CC	<p>Robbery - The taking of money or other property from the person or custody of another by force, violence, assault, or instilling the fear of it.</p> <p>Restitution will be required.</p>	<p>First Offense</p> <p>Second Offense</p> <p>Third Offense</p> <p>First Offense</p> <p>Second Offense</p>	<p>Grades K - 4</p> <p>--Parent conference and Alternative to suspension (10 Days)</p> <p>--Out of school suspension (5 Days)</p> <p>--Out of school suspension (10 Days)</p> <p>Grades 5 – 12</p> <p>--Elmore County Alternative Program Placement (90 days)</p> <p>--Recommend expulsion</p>

CD	<p>Stealing - Larceny – Grand Theft - The intentional, unlawful taking and/or carrying away of property valued at \$100.00 or more belonging to or in the lawful possession of or custody of another.</p> <p>Restitution will be required.</p>	<p>Grades K – 4 First Offense --Parent conference and Alternative to suspension (10 Days) Second Offense --Out of school suspension (5 Days) Third Offense --Out of school suspension (10 Days) Grades 5 – 12 First Offense --Elmore County Alternative Program (30 Days) Second Offense --Elmore County Alternative Program (90 Days) Third Offense --Recommend Expulsion</p>
CE	<p>Gambling - The intentional, unlawful participation in gambling activities involving amounts of more than \$50.00. Money and gambling devices will be confiscated.</p>	<p>Grades K - 4 First Offense --Parent conference and Alternative to suspension (10 Days). Second Offense --Out of school suspension (5 Days). Third Offense --Out of school suspension (10 Days) Grades 5 – 12 First Offense --Elmore County Alternative Program (30 Days) Second Offense --Elmore County Alternative Program (90 Days) Third Offense --Recommend Expulsion</p>
CF	<p>Criminal mischief - Intentional and deliberate action resulting in injury or damages at or in excess of \$100.00 to public property, or the real or personal property of another. If a student destroys school property, the parent/guardian shall be required to pay for or replace it. This includes major incidents of computer fraud, tampering, or changing grades. Restitution must be made in full (including fines for tampering) for all damages).</p>	<p>Grades K - 4 First Offense --Parent conference and Alternative to suspension (10 Days). Second Offense --Out of school suspension (5 Days). Third Offense --Out of school suspension (10 Days) Grades 5 – 12 First Offense --Elmore County Alternative Program (30 Days) Second Offense --Elmore County Alternative Program (60 Days). Third Offense --Recommend Expulsion</p>
CG	<p>Threatening a school board employee, either directed or implied, or the property of an employee and includes the bumping or intentionally touching a teacher.</p>	<p>Grades K - 4 First Offense --Parent conference and Alternative to suspension (10 Days). Second Offense --Out of school suspension (5 Days). Third Offense --Out of school suspension (10 Days) Grades 5 – 12 First Offense --Elmore County Alternative Program (30 Days). Second Offense --Recommend expulsion</p>
CH	<p>Life Threats -- verbally or by written or printed communication, maliciously threatening the life or limb of another person.</p>	<p>Grades K - 4 First Offense --Parent conference and Alternative to suspension (10 Days) Second Offense --Out of school suspension (5 Days) Third Offense --Out of school suspension (10 Days) Grades 5 – 12 First Offense --Elmore County Alternative Program (30 Days) Second Offense --Elmore County Alternative Program (90 Days) Third Offense -- Recommend expulsion</p>

<p>CI</p>	<p>Directing profane, obscene language or gesture to a school board employee or visitor.</p>	<p>First Offense Grades K - 4 --Parent conference and Alternative to suspension (10 Days) Second Offense --Out of school suspension (5 Days) Third Offense --Out of school suspension (10 Days) Grades 5 – 12 First Offense --Out of school suspension (5 Days) Second Offense --Elmore County Alternative Program (30 Days) Third Offense --Elmore County Alternative Program (90 Days)</p>
<p>CJ</p>	<p>Possession of weapons – Students will not possess, conceal, or transport any weapon, realistic replica of a weapon, facsimile of a gun, firearm, air gun, pellet gun, or any instrument or device capable of firing a projectile, or other instrument that could cause or is intended to cause injury or other harm to another. Students will not misuse an otherwise non-dangerous or non-threatening object(s) in a threatening manner. (See Weapons List. Firearms as defined in the Class IV Offense section are excluded from this list.)</p>	<p>First Offense Grades K – 4 --Parent conference and Alternative to suspension (10 Days) Second Offense --Out of school suspension (5 Days) Third Offense --Out of school suspension (10 Days) Grades 5 – 12 First Offense --Elmore County Alternative Program (45 days) Second Offense --Recommend expulsion</p>
<p>CK</p>	<p>Disruptive Threats - Any such communications concerning school board property, which has the intentional effect of interrupting the educational environment, including but not limited to bomb threats, biological threats, riot threats, or threats of group violence. Any student found to have communicated a disruptive threat will be prosecuted and restitution will be sought for income lost due to the interruption of school activities.</p>	<p>First Offense Grades K – 4 --Parent conference and Alternative to suspension (10 Days) Second Offense --Out of school suspension (5 Days) Third Offense --Out of school suspension (10 Days) Grades 5 – 12 First Offense --Elmore County Alternative Program Placement for one full school year Second Offense --Recommend expulsion</p>

<p>CL</p>	<p>Sexual Misconduct - Acts of a serious sexual nature including, but not limited to, intercourse.</p>	<p>Grades K - 4 First Offense --Parent conference and Alternative to suspension (10 Days) Second Offense --Out of school suspension (5 Days) Third Offense --Out of school suspension (10 Days) Grades 5 – 12 First Offense --Elmore County Alternative School Placement (90 days) Second Offense --Recommend expulsion Treatment program may be required for re-entry to school. Any costs incurred for this program is the responsibility of the parent/guardian. (File: GAJDC/JAAA).</p>
<p>CM</p>	<p>Inciting or participating in a major student disorder and/or refusing to disperse. Leading, encouraging, or assisting in disruptions, which result in destruction or damage of private or public property; personal injury to participants or others during any school-sponsored activity. Restitution will be required.</p>	<p>Grades K - 4 First Offense --Parent conference and Alternative to suspension (10 Days) Second Offense --Out of school suspension (5 Days) Third Offense --Out of school suspension (10 Days) Grades 5 – 12 First Offense --Elmore County Alternative Program (30 Days) Second Offense --Elmore County Alternative Program Placement (One full calendar year)</p>
<p>CN</p>	<p>Igniting fireworks - igniting an explosive or incendiary charge of less than one-quarter ounce. (More than this constitutes a Class IV Weapons Offense.)</p>	<p>Grades K - 4 First Offense --Parent conference and Alternative to suspension (10 Days) Second Offense --Out of school suspension (5 Days) Third Offense --Out of school suspension (10 Days) Grades 5 – 12 First Offense --Elmore County Alternative Program (30 Days) Second Offense --Elmore County Alternative Program (Not less than 60 days)</p>
<p>CO</p>	<p>Unjustified activation of fire alarm or fire extinguishers, false electronic alert, making a false report to law enforcement /emergency responders or tampering with an emergency exit on a school bus.</p>	<p>Grades K - 4 First Offense --Parent conference and Alternative to suspension (10 Days) Second Offense --Out of school suspension (5 Days) Third Offense --Out of school suspension (10 Days) Grades 5 – 12 First Offense --Elmore County Alternative Program (30 Days) Second Offense --Elmore County Alternative Program (Not less than 60 Days)</p>
<p>CP</p>	<p>Trespassing – Willfully entering or remaining in any structure, conveyance, or property without being authorized, licensed, or invited; or having been authorized, licensed, or invited. If an individual is in a closed building the punishment will be moved to a Second Offense</p>	<p>Grades K-4 First Offense --Written or verbal warning Second Offense --Parent Conference and Out of School Suspension for 10 days. Third Offense --Recommend expulsion Grades 5 – 12 First Offense --Written or verbal warning Second Offense --Elmore County Alternative Program (30 Days) Third Offense --Elmore County Alternative Program (Not less than 60 Days)</p>

CQ	Gang Activity– Significant evidence of gang involvement to include but not limited to recognized attire, use of hand signals, art work, tattoos, jewelry.	First Offense Grades K-4 --Parent conference and Alternative to suspension (10 Days) Second Offense --Recommend expulsion Grades 5 – 12 First Offense --Elmore County Alternative Program (30 Days) Second Offense --Recommend expulsion
CR	Aggravated Battery upon students – deliberate or intentionally hitting, striking, or any forceful blow to cause great or permanent bodily harm.	First Offense Grades K - 4 --Parent conference and Alternative to suspension (10 Days). Second Offense --Out of school suspension (5 Days). Third Offense --Out of school suspension (10 Days) Grades 5 – 12 First Offense --Elmore County Alternative Program (30 Days) Second Offense --Elmore County Alternative Program (60 Days). Third Offense --Recommend Expulsion
CS	Pantsing, (de)pantsing – Also known as “dacking,” “detrouser,” “kegging,” and “flagging” that results in exposure. <i>The act or practice of pulling someone's pants down.</i>	First Offense Grades K - 4 --Parent conference and Discretion of Administrator or his/her designee. Second Offense --Alternative to suspension (3 Days). Third Offense --Alternative to suspension (5 Days). Grades 5 – 12 First Offense --Elmore County Alternative School Placement (30 Days) Second Offense --Elmore County Alternative School Placement (60 days) Third Offense --Elmore County Alternative School Placement (90 days)
CT	Indecent Exposure The intentional act of exposing one’s body parts.	First Offense Grades K - 4 --Parent conference and Alternative to suspension (10 Days) Second Offense --Out of school suspension (5 Days) Third Offense --Out of school suspension (10 Days) Grades 5 – 12 First Offense --Elmore County Alternative School Placement (30 Days) Second Offense --Elmore County Alternative Program (60 Days) Third Offense --Elmore County Alternative Program (90 Days)
CU	Misuse of Cellular Phone and Electronic Devices Students are not allowed to take pictures, audio recordings, or videos using a cellular phone or any other electronic device (camera, blackberry, etc.) which violate the privacy rights of another individual – student, teacher, staff member, or visitor.	Grades K – 4 First Offense - Parent Conference and Alternative to Suspension (5 Days) Second Offense - Out of School Suspension (5 Days) Third Offense - Out of School Suspension (10 Days) Grades 5 – 12 First Offense -Elmore County Alternative Program 30 Days Second Offense - Elmore County Alternative Program 60 Days Third Offense - Elmore County Alternative Program 90 Days
CV	Any violation, which the principal may deem reasonable to fall within this category.	Administrator or his/her designee’s Discretion

Students may be assigned to their homes while waiting placement in the Elmore County Alternative Program. It is the responsibility of the parent/guardian to pickup academic assignments from the home school until placement date at ECAP or until assigned days are complete.

CLASS III WEAPONS LIST

1. Knives, irrespective of the blade length, including but not limited to:

box cutter	key chain knife	palm knife	switch blade
butterfly knife	folding knife	razor blade	Swiss Army knife
carpet knife	linoleum knife	spring loaded knife	trench knife
exacto knife	locked blade knife	stiletto knife	utility knife
fixed blade knife	paint scraper	straight razor	
2. Numchucks, throwing stars, fighting claws, other weapons used in martial arts.
3. Bicycle chain, heavy duty chain, bike sprocket, dog leashes worn as belts, wallet chains
4. Bows and arrows (unless approved as PE unit of instruction).
5. Other devices

arrow gun	club	leather strap	Spear
baton	cross bow	loaded gloves	spring billy
black jack	hand ax	mace/pepper spray	stun gun
brass knuckles	Hatchet	Machete	sword
bull whip	ice pick	night stick	sword cane
bullets	impact baton	Skewer	tazier
cattle prod	Kubotan	Slingshot	tear gas
6. Any other object not specifically listed which is primarily meant and adapted for attack and for the infliction of injury.

The Elmore County Board of Education adheres to the following policy:

The administrator shall notify appropriate law enforcement officials when any person violates local board of education policies concerning drugs, alcohol, weapons, physical harm to a person, or threatened physical harm to a person. If a person is found to have violated a local board of education policy concerning drugs, alcohol, weapons, physical harm to a person, or threatened physical harm to a person, the person may not be readmitted to the public schools of this state until (1) criminal charges or offenses arising from the conduct, if any, have been disposed of by appropriate authorities and (2) the person has satisfied all other requirements imposed by the local board of education as a condition for readmission.

Criminal Law Code: 13A. 11-50 Carrying Concealed Weapons

CLASS IV-MAJOR OFFENSES

POLICE REPORT FILED AND PETITION SIGNED WITH ELMORE COUNTY JUDICIAL SYSTEM IN ALL CLASS 4 OFFENSES

Students will be immediately assigned to Elmore County Alternative Program or assigned to their homes pending expulsion hearing for all expulsion recommendations.

Return to school following an expulsion shall necessitate an appeal to the Superintendent, recommendation for re-admission by Superintendent to the Board, and approval by the Board.

Where applicable, a person may not be re-admitted to the public schools until:

- (1) Criminal charges or offenses arising from the conduct, if any, have been disposed of by the authorities, and**
- (2) All other requirements imposed by the board as a condition for readmission have been met.**

	Inappropriate Behavior	Consequence	
DA	Possession of firearms - A weapon is any firearm (as defined in Section 921 of Title 18 of the United States Code), which will, is designed to, or may be converted to expel a projectile by the action of an explosive, the frame or receiver of any such weapon, the muffler or silencer of a firearm, or any other destructive device (including a starter gun, tear gas gun, or other chemical device).	First Offense	All Grades --Recommend expulsion from school for a period of not less than one year and shall be referred to the justice system or the juvenile delinquency system
DB	Discharge of firearm - Discharging of any pistol, rifle, shotgun, air gun, tear gas, etc.	First Offense	All Grades --Recommend expulsion from school for a period of not less than one year and shall be referred to the justice system or the juvenile delinquency system
DC	Explosives – Possessing, preparing, and/or igniting explosives containing a propellant charge of more than 4 ounces of an explosive or incendiary charge of more than one-quarter ounce on school board property.	First Offense	All Grades --Recommend expulsion from school for a period of not less than one year and shall be referred to the justice system or the juvenile delinquency system
DD	Illegal Organization- Any threatening or overt acts by fraternities, sororities, secret societies, non-affiliated school clubs or gangs, which promote gang participation or threaten others. Includes enticing others to join a gang, threats, intimidation, initiation, and physical contact.	First Offense Second Offense First Offense	Grades K – 4 --Parent conference and out of school suspension (10 Days) --Recommend expulsion Grades 5 – 12 --Recommend expulsion

DE	<p>Battery upon Board employees - The unlawful striking of a Board employee against his/her will, or the intentional causing of bodily harm to a Board employee. All attacks or incidents shall be reported to the superintendent within 72 hours.</p>	<p>First Offense Grades K - 4 --Parent conference and out of school suspension (10 Days)</p> <p>Second Offense --Recommend Expulsion</p> <p>First Offense Grades 5 – 12 --Recommend expulsion</p>
DF	<p>Burglary of school property - Entering or remaining on a campus when the premises are closed to the public with the intent to commit a crime.</p> <p>Restitution must be made in full for all damages before returning to school</p>	<p>First Offense Grades K – 4 --Parent conference and out of school suspension (10 Days)</p> <p>Second Offense --Recommend Expulsion</p> <p>First Offense Grades 5 – 12 --Recommend expulsion</p>
DG	<p>Malicious battery – Intentionally causing great bodily harm, disability, or permanent disfigurement (File: JDEA - No Fight Policy) To include rape or attempted rape.</p>	<p>First Offense Grades K - 4 --Parent conference and out of school suspension (10 Days)</p> <p>Second Offense --Recommend expulsion</p> <p>First Offense Grades 5 – 12 --Recommend expulsion</p>

PROCEDURES FOR K - 12 CORPORAL PUNISHMENT

To maintain discipline or to enforce school rules, an administrator/designee may administer corporal punishment through reasonable use of physical force or physical contact unless permission to use corporal punishment is expressly denied by the parent.

Such punishment shall be administered under conditions which do not hold up the student to ridicule or shame and which punishment is never in the presence of other students.

Whenever corporal punishment is administered, a written report shall be on file in the school office. The procedures listed below must be followed to guarantee proper and legally required due process on behalf of the student:

1. The student must have been informed previously that his/her behavior could bring about the use of corporal punishment.
2. Prior to corporal punishment, initial efforts and/or alternative methods should be taken in an attempt to modify the student's behavior.
3. The administration of corporal punishment must occur in the presence of an administrator or administrative designee in a designated place, but only after:
 - a. The other school official is informed about the reasons for punishment in the presence of the student;
 - b. The student is given the opportunity to defend his/her position and present witnesses in his/her defense.

SUSPENSION

The Board recognizes its authority to maintain good order and discipline within the schools of the School System; therefore, the Board gives the school administrator the discretion to suspend a student for good cause based on the following procedures:

Grades K - 12

1. An administrator or his/her designee may suspend a student from regular classes from 1 to 5 days, pending assignment to the Elmore County Alternative Program. In addition, the administrator or his/her designee may suspend a student from regular classes from 1 to 5 days without recommending the student for assignment to the Elmore County Alternative Program.
2. If an incident or violation or series of incidents or violations are serious enough to warrant suspension with an expulsion recommendation, a principal may, after consultation with the Superintendent or his designee, suspend a student for up to ten (10) complete school days pending Board action on the expulsion recommendation. Provided the Board does not render a decision within the (10) school day period, the student shall be re-admitted to school until such time as the Board renders a decision. The administrator, after expulsion recommendation consideration, may readmit the student to school within the (10) school day period based on mutual agreement of the administrator and Superintendent. In such case, the administrator and Superintendent will have decided not to recommend expulsion.
3. An administrator may suspend a student from regular classes following procedures as outlined above.

Terms Grades: K - 12

1. While suspended, a student may not attend or participate in school functions or enter school property for any reason during or after the school day.
2. When a student is suspended, his/her teachers must be notified immediately concerning the dates and duration of the suspension. Teachers shall not give make-up work to students who are suspended from school.
3. A suspended student must comply with the full length of the suspension unless the principal approves an alternative.
4. A suspended student shall not be eligible to enroll in another school in the school system until such time as he/she is reinstated in the school from which he/she was suspended.

Special Education Students

School personnel may remove a student for not more than 10 consecutive school days and provide no services unless services are provided to nondisabled students, following regular education guidelines.

A change of placement occurs if the removal is for more than 10 consecutive school days or if the student is subjected to a series of removals that constitute a pattern because they accumulate to more than 10 school days in a school year because of factors such as the length of each removal, the total amount of time the student is removed, and the proximity of the removal to one another. A change of placement requires the IEP team to convene and follow due process.

In reviewing a pending suspension of more than 10 days of a child with a disability from the regular route school bus, the following guidelines will be used: A manifestation hearing will be conducted to determine whether the behavior on the bus is similar to behavior in a classroom that is addressed in an IEP and whether bus behavior should be addressed in the IEP or behavioral intervention plan for the child. If the result of the manifestation review was that the behavior of the child with a disability was not a manifestation of the child's disability, the relevant disciplinary procedures applicable to children without disabilities may be applied to the child in the same manner in which they would be applied to children without disabilities. If the bus transportation is not part of the child's IEP, a bus suspension would not be a suspension. In those cases, the child and his/her parents would have the same obligations to get the child to and from school as a nondisabled child who had been suspended from the bus.

[Special Education Services Supp. No. 00-4, 290-8-9-.09(14)]

[Special Education Services Supp. No.99-4, 290-8-9-.09(6)(c)]

Re-admission

When a student returns to school after any suspension in an academic year, the re-admission must be preceded by a conference with the administrator or designee. The conference must include the parents or guardians, unless otherwise approved by the administrator.

The student is re-admitted on approval of the administrator or designee and is given an admission slip to return to class.

Notification

The parents or guardians of students to be suspended shall be notified of such suspension by telephone or written or personal communication in a timely manner, preferably prior to the suspension. Upon request, all parents or guardians shall be furnished a written statement outlining the reasons for and circumstances surrounding any suspensions.

A student suspended from school for disciplinary reasons will not be allowed to attend or to participate in any school related activity during their suspension.

The following are considered inappropriate disciplinary actions:

- Punishment of the group for the actions of a few.
- Students shall not receive physical punishment except as outlined previously in procedures for corporal punishment.
- Teachers will not isolate students in closets, cloakrooms, or hallways. Isolation from the group will only be for the purpose of prompt and private attention to the problem.
- Verbal abuse, humiliation, and embarrassment of students by school personnel are prohibited.

LEGAL REFERENCE:

Senate bills addressing violence in public schools, which passed, are as follows:

S.70 - makes provisions for the suspension of driver's license for persons under the age of 19 who are convicted of the possession of a pistol on school premises.

S.71 - requires local boards of education to develop and distribute school behavior policies to parents.

S.72 - provides for a Class C felony charge against certain persons in possession of a weapon while on the premises of a public school.

S.73 - makes parents liable for damages to school property caused by children less than 18 years of age.

S.74 - subjects a person who unlawfully sells or furnishes a controlled substance to minors to civil liability.

S.75 - requires local boards of education to establish disciplinary school programs for disruptive students.

S.77 - amends Section 16-1-24.1, Code of Alabama 1975, to provide further for discipline in the schools and the establishment of school discipline plans.

S.78 - amends Section 16-1-14, Code of Alabama 1975, to require local boards of education to promulgate rules and regulations concerning behavior and discipline.

S.79 - amends Section 13-A-6-21, Code of Alabama 1975, to make it a felony to assault teachers or employees of public education institutions or peace officers.

State Department of Education proposed model policy Title 13A, Code of Alabama 1975, defines "fight."

Act 94-784 - contains reference to "physical harm."

PARENT'S SIGNATURE PAGE

After carefully reading the contents of the Elmore County Student Handbook and Code of Conduct information, please sign the verification statement below. Return the signed Parent's Signature Page to your child's teacher within 5 days of the beginning of school.

I have read and understand all of the contents of the Elmore County Student Handbook and Code of Conduct. I have covered this handbook with my child. By signing this signature page I am acknowledging that my child is subject to all pertinent discipline for violations of the code of conduct. My child is aware that he/she is responsible for his/her conduct at all times.

Student's Printed Name

Student Signature

Parent's Printed Name

Parent's Signature

Date

Elmore County Schools Technology Usage Agreement

Parents/Students:

Students may not be allowed computer access until this form has been completed, signed, and returned. If you have any specific questions regarding the policy, please contact the Technology Coordinator at your school. The complete text of the Elmore County Schools' technology policy can be found in the Code of Conduct.

From time to time, your child's school may wish to publish examples of student projects, group photographs, or student recognitions on the Elmore County Schools' Internet server. A student's personal information will NOT be published on the Elmore County web sites. Pictures used on the Elmore County Schools' web sites may include but are not limited to students when they are involved in projects, when they are in large groups, or when they receive recognition. Selected school materials to be published on the web could include: art work, written papers, videos, class projects and/or computer projects.

Students:

I acknowledge that I have read, understand, and agree to all terms in the Elmore County Schools' Technology Usage Policy as outlined in the Elmore County Schools' Policy Manual. I further understand that, as a user on the Elmore County Schools' network, I am responsible for appropriate behavior when using any Elmore County Schools' technology resource.

I understand that any or all of the following disciplinary actions could be imposed if I break any of the rules in the policy:

- o loss of access to any technology resources such as but not limited to computers, printers, the Internet, and/or video equipment;
- o additional disciplinary action determined as appropriate at a specific school by school staff; and/or
- o legal action, when applicable.

I also understand that this agreement will be binding during my entire career at my current school.

Student Name (Please Print): _____

Student Signature: _____

Parent/Guardian: (please check appropriate boxes)

My child may use the Internet while at school according to the rules outlined in the Elmore County Schools Technology Usage Policy

My child's picture may be published on the Internet and/or school and District TV channels.

My child's first name and last initial may be published on the Internet.

My child's selected school materials may be published on the Internet and/or school and District TV channels.

Parent Name (please print): _____

Parent's Signature: _____ Date _____

10/15/2009

Student School Bus Information

2009 – 2010

Student Name: _____ Grade: _____ School: _____

Bus Number: _____ Driver's Name: _____

Parents or Guardian Name: _____

Street Address: _____

Telephone: Home _____ Work _____

Cell _____

Emergency: Name _____

Home Number _____

Work Number _____

I have read and understand the Transportation Code of Conduct rules. I have covered the rules with my child/children. By signing this I acknowledge that my child is subject to all pertinent discipline for violations of the code of conduct. My child is aware that he/she is responsible for his/her conduct at all times.

Signature of Parent/Guardian

Date

Student Signature

This Bus Information Form must be signed and returned to the bus driver no later than August 31, 2009, or 15 days after school enrollment.