

CALL TO ORDER

The regular meeting of the Elsinboro Township Board of Education was called to order by Board President, Mrs. Kelly Delaney, on Monday, March 13, 2017 at 6:32 p.m.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

In accordance with the provisions of the Open Public Meeting Act, Chapter 231, Public Law 1975, the Elsinboro Township Board of Education transmitted notice of this meeting, to be held in the Elsinboro School at 6:30 p.m. to the *South Jersey Times*, Elsinboro Township Municipal Building and all board members. A copy is also posted in the lobby of the Elsinboro Township School and on the front door.

PLEDGE TO THE FLAG

Mrs. Delaney, Board President, led the Pledge of Allegiance to the flag.

ROLL CALL OF MEMBERS

Members present: Mr. Carlson, Mrs. Delaney, Mrs. Galasso, Mr. Khairzada, Mrs. Sheffield, Mr. Stepler, Mrs. Weber

Also present: Mrs. Coni McAllister, Chief School Administrator and Mrs. Rebecca Joyce, Board Secretary.

APPROVAL OF MINUTES

Motion made by Mrs. Weber, second by Mrs. Galasso, to approve the regular meeting minutes of February 13, 2017 as submitted by the Board Secretary and as per the recommendation of the Chief School Administrator and Business Administrator.

VOICE VOTE: Unanimously approved

Motion carried: 7-0

CHIEF SCHOOL ADMINISTRATOR'S RECOMMENDATIONS

Motion made by Mrs. Sheffield, second by Mrs. Galasso to approve the following CSA recommendations:

PERSONNEL – PROFESSIONAL

Retirement Notification

The notification of retirement for Mr. Coradino (Cory) Trovarelli, effective July 1, 2017. Mr. Trovarelli has been a teacher at Elsinboro School for 38 years.

Workshop Participation

The following workshop participation:

Staff	Location	Workshop	Date	Cost	Sub Cost	Mileage
Tim Fox	Rowan Univ	Building, Engaging Innovative Problem-Solving Lessons	5/16/17	\$149	\$90	Yes

PERSONNEL – SUPPORT

Termination of Custodian

The termination of Jason Downes, custodian, effective March 15, 2017. Mr. Downes was terminated due to poor performance and was notified of this termination on March 1, 2017.

Hire of Custodian

The hire of Karl Schenck as custodian, effective March 16, 2017. Mr. Schenck will work 8 hours per day at a salary of \$31,000 (prorated for this contract), and will receive single health, prescription and dental benefits, 2 weeks vacation (prorated to 3 days for this contract), 3 sick days and 1 personal day.

OTHER BUSINESS

Policies for Approval

The following policy revision:

CODE	POLICY	STATUS
6171.4	Special Education	Revision

Statement of Assurances

The Statement of Assurances, demonstrating compliance with Part B of the IDEA and NJAC 6A:14-1.1(b), by certifying that Elsinboro BOE has adopted the revised Special Education policy (above). (Page 6888)

HIB

As per NJDOE HIB reporting requirements, the CSA monthly report for February, 2017, noting there were no incidents to report.

Field Trips

- The 6th, 7th and 8th grades and 3 teachers to go to Rowan University Edelman Planetarium on Thursday, March 16, 2017 from 9:00 a.m. to 11:30 a.m. Admission is free, bus cost \$190.
- The 7th and 8th grades to go to Buzby Farms in Mannington for free agriculture activities on Friday, March 24, 2017 from 11:30 a.m. to 2:30 p.m. The bus cost is \$195 (Elsinboro’s share is \$97.50), arranged by and cost split with Mannington School.

ROLL CALL VOTE: YES: Mr. Carlson, Mrs. Delaney, Mrs. Galasso, Mr. Khairzada, Mrs. Sheffield, Mr. Stepler, Mrs. Weber.

Motion carried: 7-0

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT

Board Secretary Certification

Motion made by Mrs. Sheffield, second by Mr. Khairzada to approve the following recommendations:

Board's Certification:

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Elsinboro Township Board of Education certifies that as of February 28, 2017, and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of February 28, 2017 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Elsinboro Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4. Also, in accordance with N.J.A.C. 6A:23A-16.10(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending February 28, 2017. (Pages 6889-6897)

Treasurer's Report

The treasurer's reports for the month of February, 2017. (Page 6898)

Bills to be Paid

The bill list for February, 2017 and March, 2017 and the payroll and agency list for February, 2017. (Pages 6899-6900)

ROLL CALL VOTE: YES: Mr. Carlson, Mrs. Delaney, Mrs. Galasso, Mr. Khairzada, Mrs. Sheffield, Mr. Stepler, Mrs. Weber
 Motion carried: 7-0

Submission of Preliminary 2017-2018 Budget to the County Office of Education

Motion made by Mrs. Sheffield, second by Mr. Carlson to approve the following:

Approve by Resolution the submission of the 2017-2018 budget to the Salem County Office of Education for Executive County Superintendent approval, noting the budget is within the statutory cap and reflects a 1.5% increase in the tax levy. Further, to establish the public hearing on the budget date as Monday, May 8, 2017 at 6:30 p.m. with the regular monthly meeting following the public hearing. (Pages 6901-6902)

ROLL CALL VOTE: YES: Mr. Carlson, Mrs. Delaney, Mrs. Galasso, Mr. Khairzada, Mrs. Sheffield, Mr. Stepler, Mrs. Weber
 Motion carried: 7-0

DISCUSSION ITEMS/FYI

1. Enrollment: PreK-3, K-12, 1st-11, 2nd-15, 3rd-18, 4th-12, 5th-21, 6th-17, 7th-13, 8th-8:
 Total – 130

- 2. Security Drill – 2/21/17 – 10:00 a.m. – Tabletop – Mrs. McAllister and Cpl. Smith – Active Shooter Drill by the NJDOE Office of School Preparedness set for 3/31/17.
- 3. Fire Drill: 2/23/17 – 9:03 a.m., 53 secs., 128 students, 22 staff, sunny 52 degrees
- 4. April meeting: there will be a presentation by fifth grade students regarding their request to wear basketball apparel (hooded sweatshirts) to school. (Page 6903)

PRESIDENT’S REPORT

- 1. Communications to the Board
 - Notice from NJSBA of completion of Board training for the following board members:
 - Damian Carlson – online Governance III (letter dated 2/17/17)
 - Kathleen Sheffield – online training Governance IV (letter dated 3/8/17) (Page 6904)
 - Letter from the NJ Department of Education – NJQSAC Monitoring Equivalency Waiver (Page 6905)
- 2. Old Business – The 8th grade Dialogue and Reception with representatives from 8th graders throughout Salem County, was held at Pittsgrove Middle School on March 9, 2017. Mikayla Hannah represented Elsinboro School. Mrs. McAllister and Mrs. Sheffield attended.
- 3. New Business – none

EXECUTIVE SESSION

Motion made by Mrs. Sheffield, second by Mrs. Galasso that the Board enter into Executive Session by Resolution at 7:00 p.m. from which the general public will be excluded.

WHEREAS, N.J.S.A. 10:4-12 allows for a public body to go into closed session during a public meeting; and

WHEREAS, the Board of Education of the Elsinboro School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public; and

WHEREAS, the regular meeting of the Board of Education will reconvene at approximately 7:15 p.m.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Elsinboro School District will go into closed session for the following reason as outlined in N.J.S.A. 10:4-12 and nature of discussion is: Superintendent Contract Negotiations.

VOICE VOTE: Unanimously approved

Motion carried: 7-0

(Mrs. McAllister, Mr. Stepler and Mrs. Weber were excused from Executive Session.)

RESUME PUBLIC PORTION

Motion made by Mr. Khairzada, second by Mr. Carlson to return to the public portion of the meeting at 7:10 p.m.

VOICE VOTE: Unanimously approved

Motion carried: 7-0

Approval of Submission of the Superintendent Contract to the Executive County Superintendent
Motion made by Mrs. Delaney, second by Mr. Khairzada to approve the submission of a 5 year contract for Mrs. McAllister, Superintendent, for the period beginning July 1, 2017 through June 30, 2022 to the Salem County Executive Superintendent for review and approval. Following approval by the County Executive Superintendent, the contract will be presented for approval at the next board meeting (anticipating approval at the 4/10/17 meeting).

ROLL CALL VOTE: YES: Mr. Carlson, Mrs. Delaney, Mrs. Galasso, Mr. Khairzada, Mrs. Sheffield,

ABSTAIN: Mr. Stepler, Mrs. Weber

Motion carried: 5-0-2

PUBLIC COMMENT

None

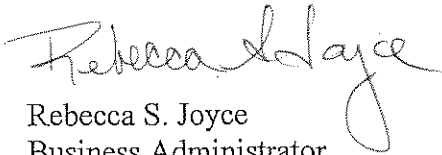
ADJOURNMENT

Motion made by Mr. Khairzada, second by Mr. Carlson that there being no further business to be brought before the Board, that the meeting be adjourned at 7:16 p.m.

VOICE VOTE: Unanimously approved

Motion carried: 7-0

Respectfully submitted,



Rebecca S. Joyce
Business Administrator