

CALL TO ORDER

The regular meeting of the Elsinboro Township Board of Education was called to order by Board President, Mrs. Kelly Delaney, on Monday, April 10, 2017 at 6:30 p.m.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

In accordance with the Open Public Meeting Act, Chapter 231, Public Law 1975, the Elsinboro Township Board of Education transmitted notice of this meeting, to be held in the Elsinboro School at 6:30 p.m. to the *South Jersey Times*, the Elsinboro Township Municipal Building and all board members. A copy is also posted in the lobby of the Elsinboro Township School and on the front door.

PLEDGE TO THE FLAG

Mrs. Delaney, Board President, led the Pledge of Allegiance to the flag.

ROLL CALL OF MEMBERS

Members present: Mr. Carlson, Mrs. Delaney, Mrs. Galasso, Mr. Khairzada, Mrs. Sheffield, Mr. Stepler, Mrs. Weber.

Also present: Mrs. Coni McAllister, Chief School Administrator and Mrs. Rebecca Joyce, Board Secretary.

APPROVAL OF MINUTES

Motion made by Mrs. Weber, second by Mrs. Sheffield, to approve the regular and executive meeting minutes of March 13, 2017 as submitted by the Board Secretary and as per the recommendation of the Chief School Administrator and Business Administrator.

VOICE VOTE: Unanimously approved

Motion carried: 7-0-0

Presentation

Members of the girl’s basketball team and their parents attended the meeting. Three members of the girls basketball team gave a presentation to the Board. They feel it is unfair that students are not permitted to wear their basketball pullover hoodies to school as they are very similar to the zippered hoodies that are permitted as part of the school uniform. The Board thanked the students for coming to the meeting and giving their presentation.

CHIEF SCHOOL ADMINISTRATOR’S REPORT

Motion made by Mrs. Sheffield, second by Mr. Khairzada, to approve the following CSA recommendations:

PERSONNEL - PROFESSIONAL

Workshop Participation

The following workshop participation:

STAFF	LOCATION	WORKSHOP	DATE	COST	MILEAGE	SUB COST
Coni McAllister	Atlantic City	NJASA Spring Conference	5/17/17 – 5/19/17	\$625	Yes	0

PERSONNEL - SUPPORT

SACC Worker

Tammy Rieger as a substitute SACC worker at the rate of \$12.00 per hour.

OTHER BUSINESS

HIB

The CSA monthly report for March, 2017, noting there was 1 incident to report (but deemed not an HIB incident). (page 6913)

Use of Facilities

Use of Facilities (back field) by the ESA on Friday, May 26, 2017 from 9:00 a.m. to 12:00 p.m. for the Fun Run fundraiser.

Use of Facilities by the graduating class on June 16, 2017 from 7:00 p.m. to 10:00 p.m. for an 8th grade graduation dance.

2016-2017 Calendar Revision

The revised calendar for the 2016-2017 school year. Two days were added to the end of the school year (June 13 and 14, 2017) to account for the February 9, 2017 snow day and March 14, 2017 power outage. Graduation was moved from June 2 to June 9 and half days at the end of the school year were decreased (from 7 to 4). (page 6914)

2017-2018 School Calendar

The school calendar for the 2017-2018 school year. (page 6915)

Homeless Agreement 2017-2018

Entering into the Salem County Homeless Student Agreement for 2017-2018. The agreement stated that Elsinboro School would not seek tuition for any resident student, excluding special education students, determined to be homeless in accordance with the law, from any Salem County school districts who participate. (100% district participation is anticipated for 2017-2018.)

ROLL CALL VOTE: YES: Mr. Carlson, Mrs. Delaney, Mrs. Galasso, Mr. Khairzada, Mrs. Sheffield, Mr. Stepler, Mrs. Weber

Motion carried: 7-0

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT

Motion made by Mrs. Weber, second by Mrs. Galasso, to approve the following:

Board Secretary Certification

Board's Certification

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Elsinboro Township Board of Education certifies that as of March 31, 2017 and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and

that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Board Secretary’s Certification

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of March 31, 2017, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Elsinboro Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4. Also, in accordance with N.J.A.C. 6A:23A-16.10(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending March 31, 2017. (pages 6916-6924)

Treasurer’s Report

The treasurer’s report for the month of March 31, 2017. (page 6925)

Bills to be Paid

The bill list for April, 2017 and the payroll and agency list for March, 2017. (pages 6926-6927)

Transfers

The transfers for the months of March and April, 2017. (page 6928)

NJ Schools Insurance Group – Safety Grant

The application to the New Jersey Schools Insurance Group for the 2017-2018 Safety Grant in the amount of \$2,209.61 for project period July 1, 2017 through June 30, 2018. Grant funds will be used for security upgrades to the school and playground areas.

Contract for Participation in the Cooperative Transportation Program 2017-2018

Entering into a Participation Agreement for 2017-2018 with Gloucester County Special Services School District for administration of the Salem County Transportation Cooperative for transportation involving: Homeless, Non-Public, Special Education and Vocational routes.

ROLL CALL VOTE: YES: Mr. Carlson, Mrs. Delaney, Mrs. Galasso, Mr. Khairzada, Mrs. Sheffield, Mr. Stepler, Mrs. Weber
 Motion carried: 7-0

DISCUSSION ITEMS/FYI

- Fire Drill – 3/23/17, 10:29 a.m., 125 students, 20 staff, sunny, 32 degrees, station 8.
- Lockdown Drill – 3/31/17, 10:04 a.m., unannounced Lockdown-active shooter, 4 mins. 54 secs., rainy, 43 degrees, 123 students, 19 staff, Mrs. McAllister, Cpl. Smith and 4 local and state officials. A meeting was held prior to the drill with Mrs. McAllister, Cpl. Smith and 4 state and local officials. The lockdown was called for. It took longer than usual because the officials thoroughly checked the building. The building was then declared all clear. As a result of this drill, it was recommended to get roll up shades for classroom doors, so not easy to see into classrooms. Also, the police asked for remote camera access to the school so police can access in an emergency (will look into over the summer).
- Enrollment: K-15, 1st-11, 2nd-15, 3rd-18, 4th-12, 5th-21, 6th-17, 7th-18, 8th-8: Total – 131

- April, 2017 Calendar
- Grandparent’s Day, 2017: held April 10, 2017 and April 11, 2017.
- PARCC starts April 19 and continues for two weeks.

PRESIDENT’S REPORT

Old Business

The next board meeting will be held on **May 8, 2017 at 6:30 p.m.** for the Public Hearing on the 2017-2018 budget followed by the regular board meeting.

New Business

Recognition of 10 year anniversary of Kathleen Sheffield. Mrs. Sheffield was elected to the Elsinboro Board of Education on April 23, 2007. Mrs. Sheffield was thanked for her years of service. The board took a brief intermission while cake was served to the board members and teachers in attendance.

Committee Reports

None

EXECUTIVE SESSION

Motion made by Mrs. Weber, second by Mr. Khairzada that the board enter into Executive Session by Resolution at 7:08 p.m. from which the general public will be excluded.

WHEREAS, N.J.S.A. 10:4-12 allows for a public body to go into closed session during a public meeting, and

WHEREAS, the Board of Education of the Elsinboro School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the public, and

WHEREAS, the regular meeting of this Board of Education will reconvene at approximately 7:20 p.m.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Elsinboro School District will go into closed session for the following reason as outlined in N.J.S.A. 10:4-12 and nature of discussion is: EEA contract and Superintendent contract.

VOICE VOTE: Unanimously approved

Motion carried: 7-0

RESUME PUBLIC SESSION

Motion made by Mr. Khairzada, second by Mrs. Weber to return to the public portion of the meeting at 7:24 p.m.

VOICE VOTE: Unanimously approved

Motion carried: 7-0

CHIEF SCHOOL ADMINISTRATOR RECOMMENDATIONS

PERSONNEL – PROFESSIONAL

Motion made by Mrs. Sheffield, second by Mr. Khairzada, to approve the following:

Resolution for Approval of Doctrine of Necessity

The Doctrine of Necessity in accordance with the guidance provided by the School Ethics Commission so as to allow all Board Members to review and consider the proposed contract with the Elsinboro Education Association. Elsinboro only has 2 board members who are not in conflict to vote on the contract with the Elsinboro Teachers. (pages 6929-6930)

ROLL CALL VOTE: YES: Mr. Carlson, Mrs. Delaney, Mrs. Galasso, Mr. Khairzada, Mrs. Sheffield, Mr. Stepler, Mrs. Weber

Motion carried: 7-0-0

Elsinboro Education Association Contract Approval

Motion made by Mr. Carlson, second by Mr. Khairzada, to approve the following:

The Negotiated Contract Agreement between the Elsinboro Board of Education and the Elsinboro Education Association for a three year agreement effective July 1, 2017 through June 30, 2020. This contract reflects an average increase of 3.00% for 2017-2018, 3.00% for 2018-2019 and 3.00% for 2019- 2020. The EEA has ratified this agreement and all Board members have received a copy of the contract.

ROLL CALL VOTE: YES: Mr. Carlson, Mrs. Delaney, Mrs. Galasso, Mr. Khairzada, Mrs. Sheffield, Mr. Stepler, Mrs. Weber

Motion carried: 7-0-0

PRESIDENT’S REPORT – NEW BUSINESS

Motion made by Mr. Carlson, second by Mr. Khairzada, to approve the following:

Superintendent Contract Approval

The 5 year Superintendent contract for Mrs. Constance McAllister commencing on July 1, 2017 and expiring on June 30, 2022 at the following salaries:

<u>Year</u>	<u>Salary</u>	<u>Increase</u>
2017-18	\$100,638.00	2.00%
2018-19	\$102,648.00	2.00%
2019-20	\$104,700.00	2.00%
2020-21	\$106,794.00	2.00%
2021-22	\$108,930.00	2.00%

The Salem County Executive Superintendent has reviewed and approved this contract.

(pages 6931-6932)

ROLL CALL VOTE: YES: Mr. Carlson, Mrs. Delaney, Mrs. Galasso, Mr. Khairzada, Mrs. Sheffield

Abstain: Mr. Stepler and Mrs. Weber

Motion carried: 5-0-2

PUBLIC COMMENT

None

The board discussed the dress code for students. Pullover hoodies can be worn to school and outside for recess but cannot be worn in school. The Board Policy would have to be changed if pullover hoodies were to be permitted. Mrs. McAllister will have a conversation with the basketball team and the youth league will be asked to offer zippered hoodies for sale to the athletes in the future. The dress code policy will be discussed at the June board meeting.

ADJOURNMENT

Motion by Mr. Khairzada, second by Mr. Carlson that there being no further business to be brought before the board, that the meeting be adjourned at 7:44 p.m.

VOICE VOTE: Unanimously approved

Motion carried: 7-0-0

Respectfully submitted,

Rebecca S. Joyce
Business Administrator