

CALL TO ORDER

The regular meeting of the Elsinboro Township Board of Education was called to order by Board President, Mrs. Kelly Delaney, on Monday, February 13, 2017 at 6:35 p.m.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

In accordance with the provisions of the Open Public Meeting Act, Chapter 231, Public Law 1975, the Elsinboro Township Board of Education transmitted notice of this meeting to be held in the Elsinboro School at 6:30 p.m. to the *South Jersey Times*, Elsinboro Township Municipal Building and all board members. A copy is also posted in the lobby of the Elsinboro Township School and on the front door.

PLEDGE TO THE FLAG

Mrs. Delaney, Board President, led the Pledge of Allegiance to the flag.

ROLL CALL OF MEMBERS

Members present: Mr. Carlson, Mrs. Delaney, Mrs. Galasso, Mr. Khairzada, Mrs. Sheffield, Mr. Stepler, Mrs. Weber

Also in attendance: Mrs. Coni McAllister, Chief School Administrator, Mrs. Rebecca Joyce, Board Secretary and Mrs. Lauren Morgan, Elsinboro Physical Education Teacher.

APPROVAL OF MINUTES

Motion made by Mrs. Weber, second by Mrs. Sheffield to approve the regular meeting minutes of January 2, 2017 as submitted by the Board Secretary and as per the recommendation of the Chief School Administrator and Business Administrator.

VOICE VOTE: Unanimously approved

Motion carried: 7-0-0

CHIEF SCHOOL ADMINISTRATOR’S REPORT

Motion made by Mrs. Sheffield, second by Mr. Khairzada to approve the following CSA recommendations:

PERSONNEL – PROFESSIONAL

Workshop Participation

The following workshop participation:

Staff	Location	Workshop	Date	Cost	Sub Cost	Mileage
Tammy Rieger Glenda Nelson	Cherry Hill NJ	Achieve Next Generation Science Standards	3/2/17	\$245.00 each	\$180.00	yes
Michelle Lombardi	Rowan Univ.	Mathematical Mindsets	3/23/17	\$149.00	\$90.00	yes
Pam Lockwood	Union NJ	Full Steam Ahead 2	3/8/17	\$65.00	\$90.00	yes

PERSONNEL – SUPPORT

Substitutes

Dawn Chew as a nurse substitute for the remainder of the 2016-2017 school year at a rate of \$125.00 per diem.

Tuition Reimbursement

Tuition reimbursement for Ms. Pamela Lockwood for up to six graduate credits for the 2016-2017 school year for her courses through Grand Canyon University. These courses will enable Ms. Lockwood to continue towards her Masters Degree in Language Arts Literacy. As a condition of this reimbursement, if Ms. Lockwood voluntarily leaves the employment of the Board and has received course reimbursement within a one year period prior to leaving, she shall be required to refund to the Board the entire reimbursement paid to her during such time period. Elsinboro budgeted \$6,000.00 for tuition reimbursement for 2016-2017 and has not used any funds to date.

OTHER BUSINESS

Field Trips

Mr. Sarbello will accompany the science fair winners from the Elsinboro School Science Fair to go to Salem Community College on March 2, 2017 (9:00 a.m. – 11:00 a.m.) for setup and March 3, 2017 (9:00 a.m. – 2:30 p.m.) for judging, for the County Science Fair. Cost of one bus for both days is \$370.00. Elsinboro will be sharing a bus on Friday with Mannington.

Payment in the amount of \$595.00 from the General Fund towards the cost of the bus for the eighth grade class trip in May, 2017 to New York City. The balance of the cost will be paid by the Class of 2017.

Mr. Trovarelli and members of the eighth grade class to go to Salem High School for “Salem at a Glance” on February 28, 2017. Bus and lunch will be provided by the Salem City School District.

HIB Reports

The CSA monthly report for January, 2017, noting that there were no incidents to report.

The Board of Education accept the posting of the 2015-2016 HIB Grade Report as issued to the district by the NJDOE. The district received 76 out of 78 possible points. (Page 6859)

ROLL CALL VOTE: YES: Mr. Carlson, Mrs. Delaney, Mrs. Galasso, Mr. Khairzada, Mrs. Sheffield, Mr. Stepler, Mrs. Weber

Motion carried: 7-0

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT

Motion made by Mr. Khairzada, second by Mr. Carlson to approve the following recommendations:

Board's Certification:

Pursuant to N.J.A.C. 6A-16.10(c)4, the Elsinboro Township Board of Education certifies that as of December 31, 2016 and January 31, 2017, and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of December 31, 2016 and January 31, 2017, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Elsinboro Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4. Also, in accordance with N.J.A.C. 6A:23A-16.10(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the months ending December 31, 2016 and January 31, 2017. (Pages 6860-6868)

Treasurer's Report

The treasurer's reports for the months of December, 2016 and January, 2017. (Pages 6869-6870)

Bills to be Paid

The bills list for January and February, 2017 and the payroll and agency list for January, 2017. (Pages 6871-6874)

Transfers

The transfers for the month of January, 2017. (Page 6875)

Special Education Medicaid Initiative 2017-2018

By resolution, a request for a SEMI waiver from the Salem County Executive County Superintendent, for the Elsinboro School's participation in the Special Education Medicaid Initiative (SEMI) for the 2017-2018 school year based on the district projection of five Medicaid eligible special education students eligible for a total possible revenue of \$2,033.00. The County Office of Education has already granted a waiver to Elsinboro for the 2017-2018 school year, based on anticipated approval of the waiver by the Board.

If fewer than 40 Medicaid eligible classified students, districts are permitted to file a waiver and are not required to participate in the SEMI program. (Page 6876)

Appropriation of Capital Reserve Funds

By resolution, the appropriation of \$300,000.00 of Capital Reserve funds to support the following eligible capital projects: Upgrades to flooring and parking lot repairs, removal of fuel tank, and air conditioning of the gym. It is understood that although these projects are declared as "otherwise eligible" capital projects, the Elsinboro Board of Education hereby declares that

the above mentioned projects will be supported in full with local capital reserve funds, as it is anticipated that there will be no state support for these projects. (Page 6877)

ROLL CALL VOTE: YES: Mr. Carlson, Mrs. Delaney, Mrs. Galasso, Mr. Khairzada, Mrs. Sheffield, Mr. Stepler, Mrs. Weber

Motion carried: 7-0

DISCUSSION ITEMS/FYI

1. Fire Drill – 1/30/17, 9:59 a.m., 1 min. 10 secs., 122 students, 22 staff, sunny, 35 degrees, Station 4.
2. Security Drill – 1/27/17, 10:19 a.m., Lockdown, 25 seconds to lockdown, 3 minutes total time, cold, 41 degrees, 121 students, 20 staff, CSA and Cpl. Smith. Cpl. Smith called for a lockdown. All doors were locked with staff and students in classrooms. Cpl. Smith checked the school, then proceeded to unlock doors, declaring all clear.
3. Enrollment: PreK-3, K-13, 1st-11, 2nd-16, 3rd-18, 4th-12, 5th-21, 6th-17, 7th-13, 8th-8: Total 132.
4. Letter from the Salem County Office of Education regarding the Mid-Year Budget Review that was held on January 11, 2017. (Page 6878-6880)
5. List of District Level Science Fair Winners (Page 6881)
6. Mrs. McAllister reported that 3 Apple TV's were purchased and installed and an additional cart of 10 ipads was purchased. There were also 2 iPads purchased for use by the Physical Education teacher and the Superintendent, as well as 60 Chromebooks for student use. All of these items were purchased using Elsinboro's 2016-17 REAP grant.

PRESIDENT'S REPORT

COMMUNICATIONS TO THE BOARD

- SCSBA Dinner Meeting – First Amendment Rights 2/8/17 at SCVTS. Mr. Khairzada, Mrs. Delaney, Mrs. Sheffield and Mrs. McAllister attended and reported on the program.
- NJSBA – Notice of completion of Board Training Governance IV – Mr. Khairzada 1/25/17. (Page 6882)
- SCSBA – Eighth Grade Dialogue and Reception – March 9, 2017 at Schalick High School. Makayla Hannah, 8th grader, will represent Elsinboro School. Mrs. McAllister and Mrs. Sheffield will both attend.

UNFINISHED BUSINESS

- School ethics forms – Mrs. Joyce will ask the County Office of Education to resend the email to those who have not completed the form yet.

NEW BUSINESS

- Halogen light at flagpole-the board discussed disconnecting the light altogether, in an effort to save on electricity cost. The light is on 24 hours a day and there doesn't seem to be an on/off switch for the light.
- Chief School Administrator contract. Mrs. McAllister's contract ends on June 30, 2017. Mrs. McAllister will prepare a list of items that she would like to see in her next contract.

COMMITTEE REPORTS

- Personnel Committee-met prior to the board meeting
- Negotiations Committee – MOA signed January 30, 2017. It is anticipated that the agreement with the Elsinboro Education Association will be approved at the March 13, 2017 board meeting. The board committee is still waiting for the proposed salary guides from the EEA.
- Mrs. McAllister attended a Salem County Small Schools Meeting. Six small schools met (LAC, Elsinboro, Mannington, Quinton, Alloway and Oldmans) and agreed to budget in 2017-18 to hire one person for supervisor of curriculum, to be shared among the districts. This person would be responsible for coaching teachers in how to teach reading and they would be responsible for the language arts and math curriculum.

PUBLIC COMMENT

None

ADJOURNMENT

Motion by Mr. Khairzada, second by Mrs. Weber, that there being no further business to be brought before the board, that the meeting be adjourned at 7:08 p.m.

VOICE VOTE: Unanimously approved

Motion carried: 7-0-0

Respectfully submitted,

Rebecca S. Joyce
Business Administrator