

CALL TO ORDER

The public hearing on the 2017-158 budget and regular meeting of the Elsinboro Township Board of Education was called to order by Board President, Mrs. Kelly Delaney, on Monday, May 8, 2017 at 6:32 p.m.

OPEN PUBLIC MEETINGS ACT ANNOUNCEMENT

In accordance with the Open Public Meeting Act, Chapter 231, Public Law 1975, the Elsinboro Township Board of Education transmitted notice of this meeting, to be held in the Elsinboro School at 6:30 p.m. to the *South Jersey Times*, the Elsinboro Township Municipal Building and all board members. A copy is also posted in the lobby of the Elsinboro Township School and on the front door.

PLEDGE TO THE FLAG

Mrs. Delaney, Board President, led the Pledge of Allegiance to the flag.

ROLL CALL OF MEMBERS

Members present: Mr. Carlson, Mrs. Delaney, Mrs. Galasso, Mr. Khairzada, Mrs. Sheffield, Mr. Stepler, Mrs. Weber
 Also present: Mrs. Coni McAllister, Chief School Administrator and Mrs. Rebecca Joyce, Board Secretary.

PRESENTATION AND PUBLIC HEARING ON THE 2017-2018 BUDGET

Mrs. Joyce presented the 2017-2018 Elsinboro School Budget. Following the presentation and discussion, motion made by Mrs. Sheffield, second by Mr. Khairzada that the Elsinboro Board of Education approve by Resolution the 2017-2018 school district budget which was approved by the Salem County Office of Education and is within the statutory cap, reflecting a 1.50% increase in the local tax levy. (Pages 6940-6947)

	<u>GENERAL</u> <u>FUND</u>	<u>SPECIAL</u> <u>REVENUES</u>	<u>TOTAL</u>
2017-2018 Total Expenditures:	\$2,531,912	\$84,516	\$2,616,428
Less Anticipated Revenues:	\$1,023,724	\$84,516	\$1,108,240
Taxes to be Raised:	\$1,508,188	\$ 0	\$1,508,188

ROLL CALL VOTE: YES: Mr. Carlson, Mrs. Delaney, Mrs. Galasso, Mr. Khairzada, Mrs. Sheffield, Mr. Stepler, Mrs. Weber
 Motion carried: 7-0

PUBLIC COMMENT – BUDGET ONLY

No Comments

APPROVAL OF MINUTES

Motion made by Mrs. Weber, second by Mrs. Galasso, to approve the regular meeting minutes and executive session minutes of April 10, 2017 as submitted by the Board Secretary and as per the recommendation of the Chief School Administrator and Business Administrator.

VOICE VOTE: Unanimously approved
 Motion carried: 7-0

CHIEF SCHOOL ADMINISTRATOR'S RECOMMENDATIONS**PERSONNEL – PROFESSIONAL**

Motion made by Mrs. Sheffield, second by Mrs. Galasso to approve the following:

Employment – Tenured Teacher Contracts 2017-2018

The following tenured teachers for the 2017-2018 school year:

Timothy Fox	Laura Gallagher
Bethany Hannah	Laural Kretzer
Michelle Lombardi	Nancy Mabey
Elizabeth Schneider	Glenda Nelson
Tammy Rieger	

ROLL CALL VOTE: YES: Mr. Carlson, Mrs. Delaney, Mrs. Galasso, Mr. Khaizada, Mrs. Sheffield, Mr. Stepler
 Abstain: Mrs. Weber
 Motion carried: 6-0-1

Motion made by Mrs. Sheffield, second by Mr. Khaizada to approve the following:

Employment – Tenure – Fifth Year Contracts 2017-2018

The following teacher be issued a contract for the 2017-2018 school year, earning tenure:

Kristina Weiss

Employment – Non-Tenured – Third Year Contracts 2017-2018

The following non-tenured teachers be issued a contract for the 2017-2018 school year:

Andrea DelRio	Lauren Morgan
Joseph Sarbello	Barbara Schneider

Employment – Non-Tenured – Second Year Contract 2017-2018

Amy Weinert

2017-2018 Teacher Salaries

The 2017-2018 teacher salaries as per attached and the negotiated agreement. (page 6948)

Abstain: Mrs. Weber

Workshop Participation

The following workshop participation:

Staff	Location	Workshop	Date	Cost	Sub Cost	Mileage
Coni McAllister	Monroe Twp., NJ	School Law – Year in Review and Planning for Next Year	6/29/17	\$150	\$0	x

ROLL CALL VOTE: YES: Mr. Carlson, Mrs. Delaney, Mrs. Galasso, Mr. Khairzada, Mrs. Sheffield, Mr. Stepler

ABSTAIN: Mrs. Weber (2017-2018 Teacher Salaries)

Motion carried: 7-0

PERSONNEL – SUPPORT

Motion made by Mr. Khairzada, second by Mrs. Sheffield to approve the following:

Treasurer of School Moneys

The resolution for the elimination of the position of Treasurer of School Moneys. This is no longer a required position, and the duties will be absorbed and handled by the Alloway Shared Business Services, and included in the fee for contracted business services. (page 6949)

Technology Work

Laurel Kretzer for technology work for 2017-2018 at the rate of \$12.00 per hour for up to 500 hours (\$6,000). Ms. Kretzer will work in the summer and after school hours doing computer maintenance, updating software, and cleaning up computers.

Summer Custodial Work

Rachel Watson for summer custodial work at the rate of \$12.00 per hour.

ROLL CALL VOTE: YES: Mr. Carlson, Mrs. Delaney, Mrs. Galasso, Mr. Khairzada, Mrs. Sheffield, Mr. Stepler, Mrs. Weber

Motion carried: 7-0

Motion made by Mr. Khairzada, second by Mrs. Sheffield to approve the following:

2017-2018 Support Staff Salaries

The 2017-2018 support staff and salaries. (page 6951)

ROLL CALL VOTE: YES: Mr. Carlson, Mrs. Delaney, Mrs. Galasso, Mr. Khairzada, Mrs. Sheffield, Mrs. Weber

ABSTAIN: Mr. Stepler

Motion carried: 6-0-1

OTHER BUSINESS

Motion made by Mr. Khairzada, second by Mrs. Sheffield to approve the following:

HIB

As per NJDOE HIB reporting requirements, the CSA monthly HIB report for April, 2017, noting that there were no incidents to report.

Field Trip

The third and fourth grades and two teachers to go to the Salem County Historical Society on Thursday, June 8, 2017, departing at 8:45 a.m. and returning at 10:45 a.m. Need one bus at a cost of \$150. The Historical Society pays for admission.

Use of Facilities

The use of the gym and bathrooms for the Elsinboro Youth Basketball League Dance on Friday, May 5, 2017, from 6:00 p.m. to 11:00 p.m. Set-up and clean-up is included in the time requested.

ROLL CALL VOTE: YES: Mr. Carlson, Mrs. Delaney, Mrs. Galasso, Mr. Khairzada, Mrs. Sheffield, Mr. Stepler, Mrs. Weber.

ABSTAIN (Use of Facilities only): Mrs. Weber

Motion carried: 6-0-1

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT

Motion made by Mr. Khairzada, second by Mrs. Sheffield to approve the following recommendations:

Board Secretary Certification

Board's Certification:

Pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Elsinboro Township Board of Education certifies that as of April 30, 2017, and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Board Secretary's Certification:

Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of April 30, 2017 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Elsinboro Township Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4. Also, in accordance with N.J.A.C. 6A:23A-16.10(c)2, it is certified that there are no changes in anticipated revenue amounts and sources for the month ending April 30, 2017. (pages 6952-6960)

Treasurer's Report

The treasurer's report for the month of April, 2017. (page 6961)

Bills to be Paid

The bill list for May, 2017 and the payroll and agency list for April, 2017. (pages 6962-6963)

Transfers

The transfers for the month of April, 2017. (page 6964)

District Tax Schedule 2017-2018

The 2017-2018 District Tax Schedule. (page 6965)

Professional Appointments

The appointments for professional services for 2017-2018. (page 6966)

Shared Business Services Agreement 2017-2018

The renewal of the Agreement for Shared Business Services with the Alloway Board of Education for 2017-2018 at a cost of \$71,000 per year, payable \$17,750 quarterly (increase of 2.9% over previous year).

Child Study Team Agreement 2017-2018

The renewal of the Agreement with Salem County Special Services School District to provide Child Study Team Services for the 2017-2018 school year effective September 1, 2017 through June 30, 2018 at a cost of \$35,972 (increase of 2.0% over previous year).

Speech, Occupational and Physical Therapy Agreement 2017-2018

Entering into Related Services Agreement for 2017-2018 with Salem County Special Services School District to provide evaluations, speech, OT, PT and other related services as may be needed and/or required by CST recommendations on an as needed basis and as per their fee schedule.

Health Benefit Waiver 2017-2018

Payment to employees who waive health, prescription or dental coverage in the following amounts (upon completion of waiver form and submission of all required insurance data by the employee for 2017-2018):

Health Insurance	\$1,500 per year (\$75/pay)
Prescription Insurance	\$ 300 per year (\$15/pay)
Dental Insurance	\$ 300 per year (\$15/pay)

SCVTS Tuition Contract 2017-2018

The 2017-2018 tuition contract with Salem County Vocational Technical School as follows:
27 full-time vocational and academy students @\$2,800 each = \$75,600

2017-2018 Tuition Contract Salem High School

Entering into tuition contracts with Salem City School District for Comprehensive High School and Comprehensive Resource Room for the 2017-2018 school year as follows:

Comprehensive High School – 12 full-time students @\$16,000 each =	\$192,000
Comprehensive Resource Room at \$22.00 per hour x 500 hours =	\$ 11,000
Plus: 2015-2016 tuition adjustment:	\$ 107
Total tuition due to Salem High School for 2017-2018	\$203,107

Transportation Renewals 2017-2018

The 2017-2018 transportation renewals for Elsinboro District with contractor B.R. Williams, Inc. The route costs increased .3%, which is the maximum permissible by the State, based upon the CPI for student transportation renewals for Multi-Contract #1, Renewal #15:

Route 1	\$19,679.04
Route 2	\$19,804.31
Route 3	\$19,679.04
Total	\$59,162.39

SACC Program and Rates 2017-2018

The After-School SACC Program and the following rates for 2017-2018, noting there is no increase over the 2016-17 rates:

- Pick-Up by 5:00: \$10/day full days, \$18/day half-days; \$135/month
- Pick-Up by 5:30: \$12/day full days, \$21/day half-days; \$165/month
- Second child in same family 10% discount on all fees
- Morning SACC: \$6/day; \$80/month (Contingent upon minimum enrollment of 4 Students paying monthly).

Penns Grove-Carneys Point Joint Purchasing Agreement 2017-2018

Entering into a Joint Purchasing Agreement with Penns Grove-Carneys Point School District for 2017-2018 for the purchase of milk and ice cream.

ROLL CALL VOTE: YES: Mr. Carlson, Mrs. Delaney, Mrs. Galasso, Mr. Khairzada, Mrs. Sheffield, Mr. Stepler, Mrs. Weber

Motion carried: 7-0

DISCUSSION ITEMS/FYI

1. Enrollment: K-15, 1st-11, 2nd-15, 3rd-18, 4th-12, 5th-21, 6th-17, 7th-14, 8th-7: Total – 130
2. Fire Drill: April 27, 2017, 1:04 p.m., 1 min. 16 secs., 122 students, 21 staff, sunny, 70 degrees, station 6.
3. Security Drill: April 28, 2017, 8:30 a.m., off-site evacuation, 1 min. 17 secs., rainy, 59 degrees, 128 students, 21 staff, CSA and Cpl. Smith. Cpl. Smith called for an evacuation to the gym.
4. PARCC testing updates
5. 4A Student – Savanna Harvey-to be recognized at the 4A breakfast on May 26, 2017.
6. Mayor's Lunch – June 2
7. May 2017 calendar (page 6967)
8. Bus evacuation drills were held on April 13, 2017 for bus #1 and #2 at 8:15 a.m. in the front driveway. Mrs. Gallagher supervised the drills.

PRESIDENT'S REPORT

Communications to the Board

NJSBA: Notice of Completion of Board Training-Governance I for Victoria Galasso for 2017. (page 6968)

Old Business

Mr. Khairzada called Andy Hoglen, Elsinboro Township Building Inspector, regarding the parking lot and whether the school will need to get permits. Mr. Hoglen wasn't sure, so he was going to look into and get back to Mr. Khairzasa.

New Business

School Election Petitions were distributed to candidates Damian Carlson and Kay Weber, who are up for re-election on November 7, 2017. Completed petitions should be filed with the

County Clerk on or before 4:00 p.m. on the last Monday of July, which is July 31, 2017. The County Clerk's office is located at 110 Fifth St., Suite 200, Salem, NJ 08079 and is open from 8:30 a.m. to 4:15 p.m. daily to receive petitions.

Committee Reports

Salem County SBA Meeting – May 2, 2017 at Riverview Inn. Mrs. McAllister and Mr. Khairzada attended.

PUBLIC COMMENT

None

ADJOURNMENT

Motion made by Mr. Khairzada, second by Mrs. Weber that there being no further business to be brought before the Board, that the meeting be adjourned at 7:29 p.m.

VOICE VOTE: Unanimously approved

Motion carried: 7-0

Respectfully submitted,

Rebecca S. Joyce
Business Administrator