

MEMORANDUM

**Prepared by: Jim Reese, Superintendent
Enterprise City Board of Education**

Date: February 23, 2010

**Re: Admission and Assignment of Non-Resident Students to Enterprise
City Schools**

Enterprise City School Board Policy 5.10 addresses admittance/enrollment requirements to the Enterprise City School System. Page 3 of the policy specifically addresses criteria for the admission and assignment of non-resident students to the Enterprise City Schools. Non-resident students are those students who do not live in the district or in areas that have historically been considered a part of the school system.

In the past, neighboring school systems have released some students to attend our system, and our system has accepted those students if they have met certain requirements. Our Board has required a letter from the Superintendent of the child's resident system prior to acceptance. In addition to this requirement, our current Board policy states:

Permission for a non-resident to enroll in the Enterprise City School System may be granted by the Superintendent subject to the following conditions:

- 1. Space is available for the grade level requested.**
- 2. An appropriate educational program is available to meet the needs of the student.**
- 3. The student is in good standing (without pending disciplinary consequences) at his/her previous school.**
- 4. The student and/or his/her family agree to provide transportation.**

The policy further states:

Non-resident students {who are approved} shall be assigned to schools by the Superintendent. Special education students may be assigned to schools by the Superintendent to ensure placement in the least restrictive environment as determined by the student's individual education plan (IEP).

Because of increased enrollment, limited space in some schools, and a lack of funding to employ additional teachers, Board Policy 5.10 will require implementation beginning immediately. This means that:

- (a) some requests by non-resident students for admission into the school system might be denied;**
- (b) some requests that are approved will require non-resident students to be assigned to schools where they have traditionally not been zoned for; and**
- (c) decisions regarding some requests might not be made until after the school year has begun.**

***Non-resident students who are currently enrolled in the system will be allowed to continue to attend the system if, when needed, they receive approval from the Superintendent of the non-resident's system. Non-resident siblings of students currently enrolled in the system will be permitted to enroll in the school system provided the other criteria are met. Every effort will be made to assign siblings to the same school depending on which grades the students are in and provided space is available.**

This memorandum may be revised by the Superintendent as needed.

Enterprise City Schools

OFFICE OF THE SUPERINTENDENT
P.O. Box 311790
220 Hutchinson Street
Enterprise, Alabama 36331-1790

Request for Non-Resident Enrollment

I would like to request that my child(ren) be allowed to enroll in the Enterprise City School System.

Name of Student and Grade He/She Would be Entering

Student _____ Grade _____

Student _____ Grade _____

Student _____ Grade _____

Reason(s) for Request (Please respond in space provided)

Signature of Parent/Guardian

Address _____ Phone # _____

FOR OFFICE USE ONLY

School(s) Student(s) Assigned To
(If Approved)

Date Request Was Received

Request: _____ Approved _____ Denied

Superintendent's Signature