

ENTERPRISE ELEMENTARY SCHOOL DISTRICT

MINUTES OF THE MEETING OF THE GOVERNING BOARD

DISTRICT OFFICE - FAMILY LITERACY CENTER

FEBRUARY 6, 2013

The regular meeting of the Enterprise Elementary School District Board of Education was called to order at 5:48 p.m. by Board President Valles.

There were no comments from the public.

The meeting was adjourned to closed session at 5:49 p.m.

The meeting was reconvened to Open Session at 6:16 p.m.

Board Members

Gloria Valles
Scott Swendiman
Art Cuellar
Tiffany Weyand
Troy Wright

EETA Representative

Bruce Chandler, President

CSEA Representative

Beth Burdett, President

Administration

Brian N. Winstead, Superintendent and Principal, Enterprise Community Day School
Cheryl Olson, Asst. Supt. of Instructional Services and Principal, Parsons Junior High School
Philip Brown, Chief Business Official
Meagan Hawley-Stone, Assistant Director of Human Resources
Tony Moebe, Principal, Alta Mesa Elementary School
Dale Porter, Principal, Boulder Creek Elementary School
Debbie Lungi, Principal, Lassen View Elementary School
Shelle Peterson, Principal, Mistletoe Elementary School
Kelly Rizzi, Principal, Rother Elementary School
Rick Fitzpatrick, Principal, Shasta Meadows Elementary School
Scotti Gleason, Assistant Principal, Boulder Creek Elementary School
Mike Bose, Assistant Principal, Boulder Creek and Mistletoe Schools
Caryn Emerson, Assistant Principal, Parsons Junior High School
Chuck Seligman, Assistant Principal, Parsons Junior High School - *Absent*
Kathy Villa, Special Programs Administrator, District
Kristin Williams, Director, Special Education and Health Services, District

The Pledge of Allegiance was led by Rother Elementary School students Emma Carlson and Elizabeth Johnson.

On motion of Board Member Cuellar, seconded by Board Member Wright, the agenda and consent items were approved. (YES: Wright, Weyand, Cuellar, Swendiman, Valles.)

There was no correspondence.

On motion of Board Member Swendiman, seconded by Board Member Weyand, the minutes of the January 9, 2013 Regular Board Meeting were approved. (YES: Swendiman, Weyand, Wright, Cuellar, Valles.)

1. **Call to Order**
2. **Public Comment**
3. **Adjourn to Closed Session**
4. **Reconvene Open Session**

5. **Pledge of Allegiance**

6. **Agenda/Consent Items**

MOTION #2012-076

7. **Correspondence**

8. **Minutes of the January 9, 2013, Regular Board Meeting**

MOTION #2012-077

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Rother School Principal Kelly Rizzi began the presentation by introducing the ACE Site Coordinator, Sue Horrocks who shared a slideshow depicting activities in the Rother after-school program. Students have homework time, field trips, and musicals. They learn about safety, and they participate in cooking, science and engineering projects, creative play, Read Across America Day, and Pi day activities. In addition, they have adopted a drumming activity which aids in math skills while promoting physical activity.

Rother School Student Services Clerk Tammy Adcock and PTC President Fabi Harrington were awarded the Essential Piece Award for February 2013. They were lauded for their outstanding dedication to the Rother staff and students. The Rother staff surprised Principal Kelly Rizzi by presenting her with an Essential Piece Award as well. Staff members had compiled countless notes of tribute to her kind and generous heart toward students, parents, and staff alike.

Upon her resignation, Mandy Joiner was recognized *in absentia* for her 6 years of service to the District.

The District presented awards to the following Classified Employees of the Year:

<u>Name</u>	<u>Category</u>
Gale Maki	Para-Educator and Instructional Assistance
Kim LaMonte	Transportation
Ezra Smith	Support Services and Security
Cindy Ksiazek	Child Nutrition
Mike Evers	Maintenance, Operations, Facilities
Carolyn Phelps	Office and Technical

There was no EETA report.

There was no CSEA report.

Superintendent Winstead reviewed district statistics comparing size, percent English learners, percent free/reduced population, revenue limit funding, revenue sources, the number of full-time equivalent personnel, highest and lowest salary information, average number of years teaching, average teacher salary, and pupil:teacher ratio across all elementary districts countywide.

During the Public Forum, EETA President Bruce Chandler reiterated that EETA had previously expressed interest in closing negotiations for the 12/13 school year and opening for the 13/14 school year, but had not yet heard back from the District regarding its intent to bargain for 12/13. Charles Rauch added his concern that most of the 12/13 school year has passed without the sunshining of any items. Superintendent Winstead explained that only last week District and EETA members attended a workshop about the healthcare reform and that all parties were notified at this meeting that the health care insurance rules are not clear, affordable insurance has not yet been defined, and before the District can possibly negotiate, there must be answers to these questions. He added that a letter has been drafted and sent to Bruce Chandler indicating that the District is not going to negotiate for 12/13.

**9.1 Rother School
Presentation**

**9.1.2 Essential Piece
Awards**

9.1.3 Employee Recognition

**9.1.4 Classified Employee
of the Year
Recognition**

9.1.5 EETA Report

9.1.6 CSEA Report

**9.1.7 Superintendent
Report**

9.2 Public Forum

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Assistant Director of Human Resources, Meagan Hawley-Stone, reported the resignation of Mandy Joiner, Special Education Preschool Aide at Alta Mesa Elementary School, and Heidi Rogers, ACE Aide at Mistletoe School.

Meagan Hawley-Stone reported receiving a letter from Charles Rauch, EETA Bargaining Team Spokesperson, indicating their intent to bargain in the 2012-2013 school year.

Assistant Superintendent Cheryl Olson reviewed the conference attendance and staff development activities held in January.

Chief Business Official Phil Brown presented the financial report covering the period July 1, 2012 - January 28, 2013. He stated that District is on track, and that the state revenue is slightly ahead of where we were last year.

Phil Brown reported the districtwide enrollment of 3,645, an increase of 88 students compared to the same period last year.

Mr. Brown presented the State Budget Report. Governor Brown is proposing to redefine education funding in California by means of a Local Control Funding Formula (LCFF). A \$2.7 billion statewide increase to schools will aim to eliminate the disparity in funding to schools. This increase, coupled with \$1.8 billion to pay down state deferrals and the reinstitution of COLAs and Class Size Reduction, relies on Prop 30 funds to transition over a 7 year period to the new LCFF funding. He reviewed the Governor's proposal and how EESD would be affected noting that the new funding model, if approved by the legislature, would provide \$9 million in restored funding to the District. If the proposal is approved, the District expects to receive 1/10 of the funds in the 2013/14 school year.

Mr. Brown reported there is no unfunded liability with regard to Workers' Compensation since the District is partially self-insured through Shasta Trinity Schools Insurance Group (STSIG), and adequate assets are maintained to pay claims.

Assistant Director of Human Resources Meagan Hawley-Stone reported and recommended the following persons for employment:

Certificated Employment:

- Connie Hurley, Science Teacher, 1.0 FTE, Parsons Junior High School

Classified Employment:

- Tracie Levens, ACE Aide, 3.5 hours, Alta Mesa Elementary School
- Shada Carlson, Clerk II, increase to 8 hours (grant funded), District
- Kristina Hult, ACE Aide, 3.7 hours, Mistletoe School
- Brian Howell, ACE Aide, 3.5 hours, Mistletoe School
- Brandy McNeil, ACE Aide, 3.92 hours, Rother Elementary School
- Kim Faires, promotion to Library Specialist, 5.5 hours, Rother Elementary School

On motion of Board Member Swendiman, seconded by Board Member Cuellar, the employment recommendations were approved as reported. (YES: Swendiman, Wright, Cuellar, Weyand, Valles.)

Meagan Hawley-Stone recommended changing the status of the following teachers from Temporary to Probationary:

- Angela Tidwell, Alta Mesa Elementary School
- Karen Fauss, Boulder Creek School

9.3.1 Resignations

9.3.2 EETA Intent to Bargain

9.4.1 Conference and Staff Development Report

9.5.1 Financial Report

9.5.2 Enrollment Report

9.5.3 State Budget Report

9.5.4 Workers' Comp Liability Report

**10.1.1 Employment
MOTION #2012-078**

**10.1.2 Status Change:
Temporary to
Probationary
MOTION #2012-079**

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- Jennifer Lane, Boulder Creek School
- Stephanie Eckles, Lassen View Elementary School
- Christina Stevenson, Lassen View Elementary School
- Jacqueline Exley, Rother Elementary School
- Kristin Almond, Shasta Meadows Elementary School

On motion of Board Member Wright, seconded by Board Member Cuellar, the change in status of the aforementioned teachers was approved. (YES: Wright, Weyand, Cuellar, Swendiman, Valles.)

Ms. Hawley-Stone presented recently negotiated updated job description for Head Custodian to the Board for approval. On motion of Board Member Cuellar, seconded by Board Member Wright, the updated job description for Head Custodian was approved. (YES: Weyand, Wright, Cuellar, Swendiman, Valles.)

Ms. Hawley-Stone presented recently negotiated updated job description for Cook to the Board for approval. On motion of Board Member Swendiman, seconded by Board Member Cuellar, the updated job description for Cook was approved. (YES: Weyand, Wright, Cuellar, Swendiman, Valles.)

On motion of Board Member Swendiman, seconded by Board Member Wright, the overnight trip request for Boulder Creek School's basketball team to play in the Crescent City Tournament was approved. (YES: Cuellar, Weyand, Wright, Swendiman, Valles.)

On consent motion of Board Member Cuellar, seconded by Board Member Wright, Resolution #1303, SELPA LEA Assurances, is adopted. (YES: Cuellar, Swendiman, Weyand, Wright, Valles.)

On consent motion of Board Member Cuellar, seconded by Board Member Wright, the submission of the Consolidated Application for Funding Categorical Aid Programs, Winter Collection, is approved. (YES: Cuellar, Swendiman, Weyand, Wright, Valles.)

On consent motion of Board Member Cuellar, seconded by Board Member Wright, the payment of items listed in the General, Cafeteria, Special Reserve, Building Fund, and Capital Facilities report is ratified. (YES: Cuellar, Swendiman, Weyand, Wright, Valles.)

Chief Business Official Philip Brown, reviewing his earlier presentation about the State budget plan, presented for board approval the methodology for computing the basis for budget planning. On motion of Board Member Swendiman, seconded by Board Member Wright, the current year P2 ADA was approved as the base budget ADA for the 2013/2014 school year. (YES: Weyand, Wright, Cuellar, Swendiman, Valles.)

There were no planning matters to report.

Boulder Creek Principal Dale Porter commended Meagan Hawley-Stone for her work on the committee that revised the job descriptions crediting her for the success of the venture. Scotti Gleason, Assistant Principal at Boulder Creek School commented that the fact that 74% of EESD teachers have been trained in Common Core is thanks to Cheryl Olson who has worked tirelessly to ensure that the staff is ready to implement this new methodology in our schools.

**10.1.3 Updated Job Description:
Head Custodian
MOTION #2012-080**

**10.1.4 Updated Job Description:
Cook
MOTION #2012-081**

**10.2.1 Overnight Trips
MOTION #2012-082**

**10.2.2 SELPA LEA
Assurances
MOTION #2012-083**

**10.2.3 CONAPP, Winter
MOTION #2012-084**

**10.3.1 Warrant Listings
MOTION #2012-085**

**10.3.2 Budget ADA
MOTION #2012-086**

11. Planning Matters

12.1 Items from the Floor

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Board Member Weyand noted that the revised job description for the Head Custodian includes a qualification that they be certified in CPR and inquired about other school staff members and who, on the campuses, is CPR trained. Meagan Hawley-Stone answered that there are staff members on each campus who are CPR trained. She mentioned specifically that the health clerks, coaches, teachers who coach after school sports, and special education aides are all certified in CPR.

The next regularly scheduled meeting of the Governing Board will be held on March 6, 2013, at 6:15 p.m. (Open Session).

The Parsons Junior High School Veteran's Tribute will be held at the school gymnasium on February 21 at 8:45 a.m. All are invited to attend.

The meeting was adjourned to Closed Session at 8:10 p.m.

Closed Session was reconvened at 8:22 p.m.

Open Session was reconvened at 9:30 p.m.

On motion of Board Member Swendiman, seconded by Board Member Weyand, the leave of absence request of Employee #490403 was granted. (YES: Swendiman, Wright, Cuellar, Weyand, Valles.)

On motion of Board Member Swendiman, seconded by Board Member Weyand, the leave of absence request of Employee #490307 was granted. (YES: Swendiman, Wright, Cuellar, Weyand, Valles.)

On motion of Board Member Swendiman, seconded by Board Member Weyand, the leave of absence request of Employee #490509 was denied. (YES: Swendiman, Wright, Cuellar, Weyand, Valles.)

The meeting was adjourned at 9:34 p.m.

TIFFANY WEYAND, CLERK

Enterprise Board of Education

Approved and entered into the records of the Enterprise Elementary School District this 6th day of March, 2013.

BRIAN N. WINSTEAD, ED.D.

Secretary to the Board of Education

12.2 Future Meeting Dates

12.3 Other Important Dates

12.4 Adjournment to Closed Session

13. Closed Session

14. Reconvene Open Session

14.1 Report of Action Taken in Closed Session

MOTION #2012-087

MOTION #2012-088

MOTION #2012-089

14.2 Adjournment