

Escambia County School System Zone Variance Guidelines and Procedures

If a parent/guardian wishes a student to attend a school outside the zone in which he/she resides, the parent must submit a completed request form and provide any and all supplemental information requested by the District. If a student is approved for a zone variance, it will be the responsibility of the parent/guardian to provide transportation. Zone variances will be accepted for consideration beginning March 1, 2018 through May 10, 2018. The Zone Variance Committee will review all applications and inform parents of decisions by the end of May 2018.

Priority criteria for Zone Variances:

- Space availability at the receiving school
- Harmful or dangerous special circumstances as determined by the Zone Variance Request Committee
- Health considerations

Zone Variance approval/denial process:

- Principal from the requested school must agree to the variance.
- The completed request is sent to the Zone Variance Committee.
- The committee approves or denies the request.

The Escambia County School System reserves the right to revoke the zone variance at any time because of:

- Space availability
- Unacceptable student behavior
- False, misleading or incomplete information on the enrollment application
- Failure to remain in good academic and disciplinary standing
- Violation of district policies or procedures, or court order

In the event of a revocation, the Superintendent or designee shall inform the parent/guardian of the circumstances which resulted in the revocation decision. There is no appeal process; the decision of the Superintendent is final.

Escambia County School System

Zone Variance Request Form

(To be completed by Parent or Guardian)

Parent: Please list all siblings and the schools requested on one form. A letter explaining your reasons for this request must accompany this request form.

I am requesting approval of a Zone Variance for my son/daughter authorizing him/her to attend the school(s) listed below.

Student Name	Grade Level 2018-2019	Current School	School Requested
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

I understand that after my request has been considered by the committee, I will be advised of the status of my application.

Parent/Guardian (Print) _____

Mailing Address _____

Home Phone _____ Cell _____ Work _____

Parent's Signature _____

After the parent completes the top portion of this form, the principal will complete the section below then submit this form and the parent letter to the Central Office for consideration. The requested school principal must agree to the Zone Variance.

After reviewing the parent's letter and request, I recommend this request be:

_____ Approved _____ Denied

I have based my decision on the following reason

Requested School Principal's signature _____

Completion of this form in no way guarantees permission for the Zone Variance. Zone variances will be accepted for consideration beginning March 1, 2018 through May 10, 2018. The Zone Variance Committee will review all applications and inform parents of decisions by the end of May 2018.