Fayetteville City Schools

Job Description: Substitute Teacher

Purpose Statement:

The job of substitute teacher was established for the purpose of providing support to the instructional program in the event that a classroom teacher is unable to fulfill the professional duties specified within his/her contract.

Essential Functions:

1) Directs students through planned daily instruction in order to maintain continuity during the absence of the regular classroom teacher.

2) Purposefully communicates with regular classroom teacher, as well as parents, as needed.

3) Demonstrates flexibility and comfortably utilizes other available resources as needed.

4) Evaluates and records all academic tasks completed by students as directed by the regular classroom teacher.

5) Carefully monitors student behavior and appropriately reports/records any problems according to the building or classroom guidelines.

Education Requirements:

While a High School diploma or equivalent is required, Fayetteville City Schools is always eager to employ Substitute teachers with Associate or College dgrees.

Physical Job Requirements:

For the safety of all parties involved, it is reasonable to assume that any interested candidate will possess the ability to meet the physical demands of this position. In performing the job's functions, there is definite potential need for stooping, kneeling, carrying, occasional lifting, and extensive small motor dexterity. Generally, this position could require walking and/or standing as much as 80% of the time. The facility is well maintained in an attempt to provide a hazard free environment.

Clearances:

All candidates must pass a Tennessee Bureau of Investigation approved background/fingerprint check.