

MINUTES
FLORENCE COUNTY SCHOOL DISTRICT FIVE
REGULAR MEETING OF THE BOARD OF TRUSTEES
September 24, 2018

MEMBERS PRESENT:

Mr. Jerry A. Lee, Chairman
Mrs. Marie B. Haselden
Mr. Raymond A. Haselden

Mr. John M. Nesmith
Mrs. Faith L. Truesdale
Mrs. Holly H. Wall

STAFF PRESENT:

Mr. Randy Smiley, Superintendent
Mrs. Beth Snowden
Mrs. Allana Prosser

Mr. Sam Tuten
Mr. Randy Willis
Mrs. Tina Williams, Recorder

MEMBERS ABSENT:

Mr. Richard D. Sanders

The Board of Trustees of Florence County School District Five met in regular session on Monday, September 24, 2018, at 7:00 p.m. in the District Office.

1. **Welcome and Call to Order** – Chairman Lee welcomed those present and called the meeting to order at 7:00 p.m.
2. **Approval of Agenda** – The Agenda was approved by general consent of the Board.
3. **Confirmation of Notice to Media** – Chairman Lee stated that in accordance with the South Carolina Code of Laws, 1976, as amended, Section 30-4-80(e), the following were notified of this meeting: *Morning News*, *NPO News*, WMBF-TV, WPDE-TV, and www.fsd5.org.
4. **Public Forum** – No one was present to address the Board in Public Forum.
5. **Consent Agenda** – Chairman Lee reviewed the items of the Consent Agenda which included Board Minutes for August 27, 2018, regular session. Due to a software update, the Monthly Financial Statement for August 2018 will be presented at the October Board meeting. Mr. Smiley said the new software would allow employees to have an individual Employee Self Service Account (ESS). The minutes passed by general consent of the Board.
6. **Regular Agenda**
 - A. **Staff Report Updates:**
 1. **Technology Update** – Mr. Kennedy was unable to attend because of a conflict. The update will be moved to the October Agenda.
 2. **IDEA** – Mrs. Snowden said that Special Services student count is down approximately five students since October 2017. Currently, Special Education is serving 245 students throughout the district. Although the numbers are down,

Special Education cost are up because of the various needs of the students being served.

3. **Teacher Evaluation** – Mrs. Snowden informed the Board that Teacher Evaluation is based on the new South Carolina Teaching Standard. Within the standards, there are four domains: planning, environment, instruction, and professionalism. Seventeen teachers are using the evaluation instrument as part of their recertification, and five are working towards professional certificates. The evaluation includes a preconference, observation, and post conference.

Mrs. Snowden told the Board that seventeen students are registered in Adult Education which began September 11. The age range varies with more working on their high school diplomas. Mrs. Snowden explained that each student is tested individually, and that Mrs. Brenda Hannah meets with the class on Tuesdays and Thursdays.

B. Superintendent's Report

1. **Hurricane Make-Up Days/Calendar** – Mr. Smiley explained that the district has four days, September 11-14, to make up for Hurricane Florence. He said the state requires districts to utilize the three days on the school calendar, and then the Board can forgive up to three additional days. Mr. Smiley is requesting the Board to approve using the proposed calendar make-up days of 9/28, 11/5, 2/22, and to forgive one day (9/14). He said the teacher workdays have been rescheduled for the end of the school year. A discussion ensued.
2. **SRO Grant** – Mr. Smiley stated Florence Districts 2, 3, 4, and 5 have been approved for an additional SRO officer by the State Legislature. The District has requested the placement of an officer from the Florence County Sheriff's Department. The request for the additional funding will be presented at the next Florence County Council meeting. He said the SRO funding would be ongoing.
3. **School Safety Infrastructure Grant** – Mr. Smiley said the District can ask for the additional equipment needed for the SRO through the School Safety Infrastructure Grant. The School Safety Grant will also include expansion on the security of doors and cameras. He said the door locks at JHS also need to be changed so the school will have a master key in lieu of so many keys. Mr. Smiley plans to submit our plan on October 26. Mrs. Truesdale inquired if the taxable index will be considered for this grant, and Mr. Smiley agreed that it would be.
4. **Classroom Observation Information and Trends (Handout)** – Mr. Smiley said that administrators had completed 87 observations since school began. He said the trends show a need for greater rigor in the classroom, small group instruction, and greater emphasis on higher order thinking. Principals are meeting with teachers in regards to the findings and how to have a positive impact on instruction.
5. **HVAC and Lighting Project Update** – In regards to the Lighting Project, half of the lighting has been completed at JMS. Mr. Smiley said all of the JHS lighting is complete with the exception of gym exterior lights. He said JES is next with

hopes to finish all of the project in the next couple of weeks. The HVAC project will be rebid with new plan designs.

- 6. Student Enrollment** – Student Enrollment is approximately 1,188, which is the same as the 2017-18 135-day report.

7. For Action Agenda

- A. SCSBA Delegate Assembly** – Chairman Lee called for nominations for voting delegate to the SCSBA Delegate Assembly in December. Mrs. Wall moved that Mr. Sanders serve in this capacity, and Mrs. Haselden as the alternate, seconded by Mr. Haselden. There being no other nominations, the motion carried unanimously.
- B. Calendar Revision** – Mrs. Truesdale moved for the Board to forgive 9/14, seconded by Mr. Haselden. Mrs. Truesdale then amended the motion to include forgiving the 9/14 date and approving the three weather make-up days on the calendar of 9/28, 11/5, and 2/22. Mr. Haselden moved to approve, seconded by Mr. Nesmith. The motion carried unanimously.
- C. Overnight Field Trip Request(s)** – Mr. Haselden moved, seconded by Mr. Nesmith, that the Board approve an Overnight Field Trip Request for JMS Drama Club to New York City, NY on June 17 - 20, 2019. The motion carried unanimously.

Mrs. Truesdale moved, seconded by Mrs. Wall, that the Board approve an Overnight Field Trip Request for JMS Jr. Beta Club to attend the State Convention in Myrtle Beach on January 17-18, 2019. The motion carried unanimously.

8. Executive Session Agenda

- A.** Mr. Haselden moved, seconded by Mr. Nesmith, that the Board enter the Executive Session Agenda to discuss Personnel Resignations. The motion carried unanimously, and the Board entered Executive Session at 7:45 p.m.

- 9. Reconvene in Open Session with Action if Necessary from Executive Session** – Following Executive Session, Chairman Lee called the meeting to order in Open Session at 8:21 p.m. with no action taken.

- 10. Adjournment** – There being no further business, Mr. Nesmith moved, seconded by Mr. Haselden, that the meeting be adjourned. The motion carried unanimously, and the meeting adjourned at 8:25 p.m.

Chairman

Member

Vice Chairman

Member

Secretary

Member

Member