



Information

Georgia Council of Administrators of Special Education (G-CASE)

Special Education Administrator Development Academy (Special Education ADA)

The **ideal candidate for** the Special Education Administrator Development Academy is a proven teacher leader with five or more years of experience as a special education teacher who is identified by his/her principal, special education director, and/or superintendent and aspires to move into an administrative position within the field of special education.

The **first cohort** for the Special Education Administrator Development Academy will consist of twenty-five (25) special education teachers who are proven teacher leaders who aspire to move into an administrative position within the field of special education. Members of Cohort 1 will be selected through a rigorous application process. Interested parties may self-nominate, or be nominated by a school or district administrator. Each applicant will complete an application packet to be submitted along with appropriate letters of recommendation.

The **professional learning schedule** for Cohort 1 will take place from **June, 2021 to March, 2022** and will involve 55 clock hours of onsite training, over the course of ten days (with two of the ten days in the summer) spread out over the school year:

June 2021: Kick-off in centrally-located Houston County with 2 days of Professional Learning

September 2021: 1 day of Professional Learning in Houston County

November 2021: Attendance at *G-CASE Fall Conference* with additional Professional Learning taking place during concurrent sessions.

January 2022: 1 day of Professional Learning in Houston County

March 2022: Attendance at *G-CASE Special Education Legal Forum* with additional Professional Learning taking place during concurrent sessions.

The **curriculum** will be based upon the *Administrator of Special Education Advanced Leadership Standards* set forth in draft by the Council of Administrators of Special Education (CASE). As part of the Special Education ADA, participants will complete a culminating project in which they illustrate their understanding of a chosen advanced standard by creating a product that is representative of the components related to the selected standard and can be used to advance the outcome of students with disabilities in their own school systems.

Instructors for the Special Education Administrator Academy will be state and nationally-known professionals in the field of Special Education.

To ensure Georgia school districts are equipped with highly trained teachers who are prepared to assume leadership roles in special education administration, as appropriate.

Curriculum Standards: Leadership and Administration for Special Education

Curriculum standards will be specific to leadership and administration for special education and will include:

-Vision, Mission, & Direction Setting

Evaluation of Program Effectiveness and Strategic Planning

-Policy Implementation, Legal & Ethical Practice of Special Education Programs and Services

Eligibility, Continuation of Services, Discipline of Students with Disabilities, General Supervision

-Organizational Leadership & Management for Special Education

Accountability Systems, Data-Based Decision-Making

-Program Oversight, Improvement, & Instructional Leadership for Special Education

Specialized Instruction, Access to General Education Curriculum, High-Quality Professional Learning Programs, the Perfect IEP, IEP Meetings

-Human and Fiscal Resource Management for Special Education Programs & Services

Teacher Evaluation, FTE, Budget, Certification, Hiring and Retention

-Collaboration & Communication with Special Education Stakeholders

Communication for Leading, Collaboration at the System Level, Shared Decision-Making, Stakeholder Engagement

-Equity & Cultural Responsiveness

Inclusive Practices, Advocacy for Special Education, Professional Organizations

Cost

The **cost** for this one-year program is **\$1000.00**, which includes all tuition/instructor fees, books, materials, and supplies; all meals/snacks while attending on-site instruction (12 meals); membership into the national and the Georgia Council of Administrators of Special Education and the national Council of Exceptional Children; registration fees for the Fall G-CASE Conference and the Spring G-CASE Legal Forum; and administrative expenses. The school system will also agree to pay a per diem to the attending teacher, as well as the cost of a substitute teacher for eight (8) school days spread out over the year, ending before statewide testing begins.

A **scholarship fund** has been established. Small scholarships will be awarded based on an application process.



For more information or to request an application, please contact:

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Applications are due by April 15, 2021