

Gadsden County School Board

PROFESSIONAL DEVELOPMENT AUTHORIZATION FORM

Section A – PERSON REQUESTING TRAINING

Name: _____

Position: _____

Worksite: _____

Office Phone Number: _____

Section B – TRAINING

Training Date and Time: _____

Name of Training: _____

Training Audience: _____

Consultant/Facilitator Contact information: _____

Telephone Number: _____ Email address: _____

Section C – ROOM REQUEST FOR MAXWALKER BUILDING

Curriculum Library

Board Room

Media & Technology Center

Section D – TECHNOLOGY REQUIREMENTS

EQUIPMENT: Computers Number Needed _____

Laptops Number Needed _____

Projector Screen Speakers Whiteboard

Web Address/URL _____

Section E – APPROVALS

Erica Starling

Director of Personnel & Staff Development

Signature

Date: _____

Approved Denied

Dr. Sonja Bridges

Assistant Superintendent of Academic Services

Signature

Date: _____

Approved Denied