

**ADDENDUM TO SOLICITATION DOCUMENTS**

Gadsden County Schools  
35 Martin Luther King Jr. Blvd.  
Quincy, Florida 32351

Solicitation Addendum No. 2Date: March 28, 2018ITB No. 1718 - 01Project Name: Custodial Supplies – District Wide**NOTICE TO ALL BIDDERS**

The following addendum shall be made part of the Contract Documents and the Bidder shall acknowledge receipt on the Bid Form. It is being issued for the purpose of clarifying the intent of the Contract Documents. Each Bidder is instructed to incorporate this addendum into their Bid Documents and bid accordingly.

**PRE-BID QUESTIONS and ANSWERS**

1	<b>Q</b>	Unipak – Is this bid going to be awarded to one or multiple vendors
	<b>A</b>	It is possible for more than one bidder to be awarded
2	<b>Q</b>	Unipak – Can you provide us with the award pricing and winning vendor(s) from the previous bid for each of the liners and gloves listed?
	<b>A</b>	N/A We have not bid these items before
3	<b>Q</b>	Unipak – Regarding the can liners, can you tell us what color you are currently purchasing, as only one liner lists a color.
	<b>A</b>	We've been using black and clear
4	<b>Q</b>	Unipak – Can you tell us what the estimated annual quantity is for each liner, as there are no quantities listed.
	<b>A</b>	No we do not have the estimated annual quantity. Quantities for bidding are listed on pages 30 - 33
5	<b>Q</b>	Unipak – Based on previous ordering history, can you tell us how often orders are placed for the liners that are delivered to the warehouse (monthly, quarterly or other?) and what is an approximate case order of each size.
	<b>A</b>	We do not have any of that information at hand but anticipate ordering quarterly
6	<b>Q</b>	Unipak – Can you tell us what the estimated annual quantity is for each glove, as there are no quantities listed.
	<b>A</b>	No we do not have the estimated annual quantity. Quantities for bidding are listed on pages 30 - 33
7	<b>Q</b>	Unipak – Based on previous ordering history, can you tell us how often orders are placed for the gloves that are delivered to the warehouse (monthly, quarterly or other?) and what is an approximate case order of each size.
	<b>A</b>	We do not have any of that information at hand but anticipate ordering quarterly
8	<b>Q</b>	Unipak – Are you looking for powdered or powder free gloves.
	<b>A</b>	Without powder
9	<b>Q</b>	Staples – What is the estimated spend or last year's approximate spend?
	<b>A</b>	We do not have any of that information at hand
10	<b>Q</b>	Staples – Will they be awarding complete or by line item?

	A	We anticipate awarding more than one contractor. We reserve the right to award by line item pricing if deemed in the best interest of the district
11	Q	
	A	
12	Q	
	A	
13	Q	
	A	
14	Q	
	A	
15	Q	
	A	
16	Q	
	A	

Preparer's Name

*M. A. [Signature]*

Authorizing Agent

Date

*3/28/18*

Date

**NOTE: This document must be signed and included with your Bid**