

FORM 00414

ADDENDUM TO SOLICITATION DOCUMENTS

Gadsden County Schools
 35 Martin Luther King Jr. Blvd.
 Quincy, Florida 32351

Solicitation Addendum No. 1

Date: January 4, 2022

RFQ No. 2021-0008

Project Name: New K-8 School

NOTICE TO ALL BIDDERS

The following addendum shall be made part of the Contract Documents and the Proposer shall acknowledge receipt. It is being issued for the purpose of clarifying the intent of the Contract Documents. Each Proposer is instructed to incorporate this addendum into their Proposal.

PRE-BID QUESTIONS and ANSWERS

1	Q	Regarding having a “good standing with ... BBB”: Since BBB isn’t a governmental or regulatory agency and we are not members – can we simply state that we don’t have any complaints against us? If not, can you please clarify what the BBB report is that you want included?
	A	Yes and the same for DBPR. We check both sites for complaints.
2	Q	Is there a specific scheduled window of times for site visits? If so, when is that?
	A	No, if you wish a site visit, contact the Facilities Department to schedule a date and time. facilities@gcpsmail.com
3	Q	Will the selection be made based solely on the response to the RFQ? If presentations are to be held for short-listed firms as noted in Part 4 – what are the dates that the presentations will be held?
	A	Selecting the firms to be short-listed shall be done from their RFQ response but the School Board will do final selection from individual presentation. As noted in the Schedule of Events, our goal will be to schedule all presentations within the month of February. Exact dates won’t be set until after the Board approves the short-list at the January 25th Board meeting. Each short-listed firm will be contacted shortly after the 25th to schedule their presentation.
4	Q	Regarding the Financials requested in Tab 14, can we submit an original copy in a sealed envelope and note that this is included in this manner in the copies of the RFQ?
	A	Yes

5	Q	Will the School Board request that shortlisted firms show professional courtesy and NOT sit in on other firms' presentations? <i>(This is standard operating procedure when we present to other Districts and is normally instigated by the purchasing and/or facilities Director. We respectfully make this request in order that all firms maintain a level playing field and do not benefit from hearing other presentations simply because of the time slot they were assigned. We have never seen a firm deny cooperating.)</i>
	A	As allowed for in FS 286.0113 – General exemptions from public meetings – Only the presenting firm and necessary District personnel will be in attendance of any presentations.
6	Q	Section 1.26 Number of Copies states; The proposer shall submit one (1) original complete RFQ and two (3) complete copies.
	A	The correct number of copies to submit is 1 original and 2 copies for a total of 3 hard copies and 1 electronic on a thumb drive.
7	Q	
	A	
8	Q	
	A	



Preparer's Name

1/7/22

Date

Authorizing Agent

Date

NOTE: This document must be signed and included with your Proposal