

## REGULAR SCHOOL BOARD MEETING

GADSDEN COUNTY SCHOOL BOARD  
MAX D. WALKER ADMINISTRATION BUILDING  
35 MARTIN LUTHER KING, JR. BLVD.  
QUINCY, FLORIDA

June 25, 2019

6:00 P.M.

This meeting was open to the public and electronically recorded.

The following Board members were present: Mrs. Audrey D. Lewis, Vice Chairperson; Mr. Charlie D. Frost; Mr. Leroy McMillan; and Mr. Tyrone D. Smith. Also present were Mr. Roger P. Milton, Superintendent and Secretary to the Board; Mrs. Deborah Minnis, Attorney for the Board; and others. Mr. Steve Scott was absent.

1. CALL TO ORDER

The meeting was called to order by the Vice Chairperson, Mrs. Audrey D. Lewis, at 6:10 p.m.

2. OPENING PRAYER

The opening prayer was led by Reverend Paschal Chester, Assistant Pastor of St. Thomas Apostle Catholic Church.

3. PLEDGE OF ALLEGIANCE

Recited in unison.

4. RECOGNITIONS

The Superintendent and Board along with Mrs. Vicki Johnson and her staff recognized the retirees for the 2018 – 2019 school year. The retirees were honored with a reception earlier. Each of the retirees received a plaque award for their service. The following retirees were present for the meeting: Mr. Charles Hayes – Greensboro Elementary School; Mr. David McPhaul – Gadsden Technical Institute; Mr. John Pete – Gadsden Elementary Magnet School; Mr. Michael Simmons – Maintenance; and Mrs. Audrey Taylor – Havana Magnet School.

Mr. Milton recognized Mr. Eric Toussant for being attentive to plants at Gadsden County High School.

Mr. Smith stated that he was grateful for everyone attending the Board meeting.

Mrs. Lewis recognized Mrs. Carolyn Frances for her dedication and hard work. She stated that Mrs. Frances helps the district save money by ensuring that students are being reported through virtual school.

ITEMS FOR CONSENT

Mrs. Lewis entertained a motion to approve the consent agenda. The motion was made by Mr. Tyrone D. Smith, seconded by Mr. Charlie D. Frost and carried unanimously.

5. REVIEW OF MINUTES

- a. May 28, 2019, 4:30 p.m. – School Board Workshop
- b. May 28, 2018, 6:00 p.m. – Regular School Board Meeting
- c. June 7, 2019, 9:30 a.m. – School Board Workshop
- d. June 10, 2019, 9:30 a.m. – Special School Board Meeting

ACTION REQUESTED: The Superintendent recommended approval.

7. BUDGET AND FINANCIAL TRANSACTIONS

- a. School Board Truth in Millage (TRIM) Timetable

ACTION REQUESTED: The Superintendent recommended approval.

- b. Contract for Actuarial Services for OPEB Reporting on Annual Financial Report

Fund Source: General Fund  
Amount: \$8,800.00

ACTION REQUESTED: The Superintendent recommended approval.

8. AGREEMENT/CONTRACT/PROJECT APPLICATIONS

- a. Accident and Critical Illness Insurance for the 2019 – 2020 Fiscal Year with UNUM

Fund Source: Employee Voluntary Deduction  
Amount: Dependent Employee Age and Coverage Amount

ACTION REQUESTED: The Superintendent recommended approval.

- b. Rider on Life Insurance through Texas Life for the 2019 -2020 Fiscal Year with American Fidelity

Fund Source: Employee Voluntary Deduction  
Amount: Dependent Employee Age and Coverage Amount

ACTION REQUESTED: The Superintendent recommended approval.

- c. 2019 -2020 Resolutions for PAEC Services

Fund Source: General Fund  
Amount: \$96,234.94

ACTION REQUESTED: The Superintendent recommended approval.

- d. Agreement Between The School Board of Gadsden County Public Schools and More Ability Therapy Services, LLC

Fund Source: FEFP Dollars

Amount: \$60.00 (per hour for actual hours worked) Occupational Therapy  
\$45.00 (per hour for actual hours worked) Occupational Therapy Assistant

ACTION REQUESTED: The Superintendent recommended approval.

- e. Agreement Between the Gadsden County Public Schools and Kavontaye Baker, PT, DPT, Physical Therapist

Fund Source: FEFP Dollars

Amount: \$61.00 (per hour for actual hours worked)

ACTION REQUESTED: The Superintendent recommended approval.

- f. The School Board of Gadsden County, Contract with Independent Contractor Janice M. Gilchriest

Fund Source: IDEA Dollars

Amount: \$45.00 (per hour for actual hours worked)

ACTION REQUESTED: The Superintendent recommended approval.

- g. Contracted Services with Justina Williams of Aubrey's Heart Therapy Services and Gadsden County School Board

Fund Source: FEFP Dollars

Amount: \$58.00 per hour

ACTION REQUESTED: The Superintendent recommended approval.

- h. Agreement Between Cumberland Therapy Services, LLC and Gadsden County School Board

Fund Source: FEFP/IDEA Dollars

Amount: \$58.00 - \$62.00 per hour

ACTION REQUESTED: The Superintendent recommended approval.

- i. Vision Services for Exceptional Students

Fund Source: FEFP Dollars

Amount: \$25,000.00 (est.)

ACTION REQUESTED: The Superintendent recommended approval.

- j. FSU Multidisciplinary Services 2019 – 2020 School Year

Fund Source: IDEA Dollars  
Amount: \$25,000.00 (est.)

ACTION REQUESTED: The Superintendent recommended approval.

- k. MOA Between Gadsden County School Board and Florida Department of Health

Fund Source: N/A  
Amount: N/A

ACTION REQUESTED: The Superintendent recommended approval.

- l. Kelly v. Gadsden County School Board

ACTION REQUESTED: The Superintendent recommended approval.

- m. Alvarez v. Gadsden County School Board

ACTION REQUESTED: The Superintendent recommended approval.

## 9. STUDENT MATTERS

- a. Student Expulsion – See back-up material

Case #106-1819-0051

ACTION REQUESTED: The Superintendent recommended approval.

## 10. SCHOOL FACILITY/PROPERTY

- a. Liquid Propane Gas – District Wide

Fund Source: 110 and 410  
Amount: \$45,000.00 total with \$25,000 from 110 and  
\$20,000 from 410

ACTION REQUESTED: The Superintendent recommended approval.

## 11. EDUCATIONAL ISSUES

- a. Medical Physicals 2019 - 2020

Fund Source: 110  
Amount: \$8,100.00

ACTION REQUESTED: The Superintendent recommended approval.

## ITEMS FOR DISCUSSION

Items preceded by an (\*) asterisk were removed from the CONSENT agenda at the beginning of the meeting and acted upon during the DISCUSSION portion of the agenda.

\*6. PERSONNEL MATTERS (resignations, retirements, recommendations, leaves of absence, terminations of services, volunteers, and job descriptions)

a. Personnel 2018-2019

Mr. McMillan requested that Mr. Charles Hayes be removed from the resignation to retirement category. He stated that Mr. Hayes retired from the district. He requested that staff spell out employee's status with the district, and not use acronyms.

Following discussion, Mr. Tyrone D. Smith made a motion to accept the Superintendent's recommendation to approve agenda item #6a & b with the noted correction to remove Mr. Charles Hayes from the resignation to retirement category. The motion was seconded by Mr. Leroy McMillan and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

b. Personnel 2019- 2020

ACTION REQUESTED: The Superintendent recommended approval.

\*10. SCHOOL FACILITY/PROPERTY

b. Solid Waste and Cardboard Recycle Service Agreement

Fund Source: 110  
Amount: \$128,779.08

In response to Mr. Frost's concern regarding the cost of cardboard, Mr. Hunter stated that he would look into the cost of cardboard.

Mr. Charlie D. Frost made a motion to accept the Superintendent's recommendation to approve agenda item #10b. The motion was seconded by Mr. Tyrone D. Smith.

Mr. Frost withdrew his motion on agenda item #10b in order to allow ample time for Mr. Hunter to look into the cost of cardboard.

Mr. Charlie D. Frost made a motion to defer action on agenda item 10b. The motion was seconded by Mr. Tyrone D. Smith and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

c. Pest Control Services – District Wide

Fund Source: 110  
Amount: \$15,084.00

In response to Mr. Frost's concern regarding the different types of pest control, Mr. Hunter stated that Florida Pest Control specializes in athletic fields.

Following discussion, Mr. Charlie D. Frost made a motion to accept the Superintendent's recommendation to approve agenda item #10c. The motion was seconded by Mr. Tyrone D. Smith and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

d. Pest and Weed Control Services for Athletic Fields – District Wide

Fund Source: 110  
Amount: \$17,718.98

Following discussion, Mr. Charlie D. Frost made a motion to accept the Superintendent's recommendation to approve agenda item #10d. The motion was seconded by Mr. Leroy McMillan and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

12. FACILITIES UPDATE

Mr. Hunter stated that the district was continuing to have HVAC issues. He stated that the painting projects are going well at the high school.

In response to Mr. McMillan's concern regarding the AC units not working at West Gadsden Middle School, Mr. Hunter stated that staff was working diligently to repair the AC units. He stated that the maintenance department was hiring another individual for the HVAC position.

Mr. Frost stated that he was concerned about individuals not having all the qualifications to do a job, but have the skills.

Mr. Smith stated that other measures could be looked at to keep schools cool.

Mr. Hunter stated that the FEMA inspections are going well. He stated that there are three sites (George Munroe Elementary School, Gretna Elementary School, and James A. Shanks Middle School) left for inspection.

Mr. Milton stated that he was pleased with the students painting the high school. He stated that futuristically students should have a skilled individual to work with them.

Board members shared their concerns regarding the lawn maintenance for the district. Suggestions were made to develop a work schedule, increase the work crew, and find ways to increase pay for the employees.

13. EDUCATIONAL ITEMS BY THE SUPERINTENDENT

Mr. Milton stated that the 7<sup>th</sup> Annual Rural Summit was scheduled to begin tomorrow, June 26<sup>th</sup>) and the Public Safety Institute, along with the district's leadership training in Tallahassee. He stated that the district was waiting on student test scores to arrive. He requested an executive session following the meeting.

#### 14. SCHOOL BOARD REQUESTS AND CONCERNS

Mr. Frost recognized Mrs. Wood and Mr. Mays for their great work. He shared his concerns regarding the district not receiving monies as a result of Hurricane Michael.

Mr. Smith stated that he was concerned about the impact Hurricane Michael had on Gadsden Elementary Magnet School. He questioned what could be done with the students attending Gadsden Elementary Magnet School for the upcoming school year. He stated that information needed to be communicated with parents. He stated that he was concerned about the students leaving the district as a result of the current building situation.

Mr. Milton stated that the parents of students who attend Gadsden Elementary School had not expressed any concerns to him at this time. He stated that the Board could request a workshop at any time to discuss issues and concerns.

Mrs. Lewis requested the Board scheduled a workshop to discuss the district's facilities. She stated that she was concerned about how the district would move forward with Gadsden Elementary Magnet School, Gadsden Technical Institute, and Carter Parramore Academy. She requested the Superintendent allow parent services to work with Mr. Parish Williams (new principal at Havana Magnet School) on a back-to-school rally in honor of Mr. Bill McGill.

Mr. Milton requested Mrs. Lewis meet with Mr. Parish Williams and inform him of how parent services can assist with the back-to-school rally in honor of Mr. Bill McGill. He recognized Dr. Ida Walker for having a great speaker at the leadership conference.

Mr. Smith announced that Mrs. Dorothy Dennis, a long time educator, has passed. He asked everyone to keep the Dennis family in prayer.

Mrs. Judith Mandela, Gadsden County Classroom Teachers Association, addressed the Board and stated there was a lot of new legislation. She stated that the district needed to ensure that students are aware of the changes to the Bright Future Scholarships. She stated that there was a reading scholarship available for students. She stated that information needed to be shared with parents and students who struggle with reading. She stated that the principals needed to go above and beyond to make sure teachers receive a highly effective evaluation. She stated that the district needed to find ways to retain and recruit teachers.

Ms. Jennifer Albert, parent of a senior at Gadsden County High School, addressed the Board to voice her opinion to change the location for commencement. She suggested commencement be held at the AL Lawson Center. She asked if parents would have to be responsible for the cost if the location of commencement was changed from the high school.

Mr. Milton thanked Ms. Albert for advocating for other parents. He stated that the issue to change the location of the high school commencement will be discussed with the Board at a later date.

#### 15. The meeting adjourned at 7:22 p.m.

The Board convened in executive session to discuss collective bargaining issues at 7:30 p.m.; and adjourned at 8:00 p.m.