

## FINAL BUDGET HEARING

GADSDEN COUNTY SCHOOL BOARD  
MAX D. WALKER ADMINISTRATION BUILDING  
35 MARTIN LUTHER KING, JR. BLVD.  
QUINCY, FLORIDA

September 5, 2017

6:00 P.M.

This meeting was open to the public and electronically recorded.

The following Board members were present: Mr. Isaac Simmons, Chairman; Mr. Steve Scott; Mrs. Audrey D. Lewis; and Mr. Tyrone D. Smith. Also present were Mr. Roger P. Milton, Superintendent and Secretary to the Board; Mrs. Deborah Minnis, Attorney for the Board; and others. Mr. Charlie D. Frost was absent.

1. CALL TO ORDER

The meeting was called to order by the Chairman, Mr. Isaac Simmons, at 6:04 p.m.

2. APPROVAL OF RESOLUTION NUMBER 17-01 (reaffirmed at final budget hearing) and FDOE form ESE 524

Fund Source: General Fund and Capital Project

Amount: Refer to millage rates and amounts stated on the Resolution

Mrs. Wood stated that Resolution Number 17-01 consisted of the millage rates for the 2017 – 2018 fiscal year. She noted that the millage rates were initially approved by the Board at the July 25, 2017 tentative budget meeting. She stated that none of the millage rates have changed since the tentative budget approval.

Following Mr. Simmons' reading of Resolution Number 17-01, Mr. Steve Scott made a motion to approve Resolution Number 17-01 and FDOE Form ESE 524. The motion was seconded by Mrs. Audrey D. Lewis and carried unanimously.

**ACTION REQUESTED:** The Superintendent recommended approval.

3. APPROVAL OF THE 2017 - 2018 FINAL BUDGET – RESOLUTION 17-02

Fund Source: All Funds Budget

Amount: Refer to final budget

Mrs. Wood stated that Resolution Number 17-02 consisted of the final budget for fiscal year 2017 – 2018. She stated that the correct millage rates and the budget amount was \$62,756,644.52. She shared with the Board the following bus loan payment schedule: a) Sun Trust (Bus Loan) – 01/2018 - \$222,281.45; b) Capital City Bank (Construction Loan) – 11/01/2017 - \$178,374.74 & 05/01/2018 - \$180,836.31; and c) Sun Trust (Bond for Havana Middle School) - 01/01/2018 - \$70,393.90 (loan payment ends 07/01/2028). She stated that all of the loans were included in the budget.

Mr. Mays shared with the Board an overview of the 2017 -2018 final budget. He stated that the total estimated revenues, other financing sources and fund balance was \$44,463,667.00.

Following Mr. Simmons’ reading of Resolution Number 17-02, Mrs. Audrey D. Lewis made a motion to approve Resolution Number 17-02 Final Budget 2017 - 2018. The motion was seconded by Mr. Tyrone D. Smith and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

4. APPROVAL OF RESOLUTION 17-03 – BOARD’S INTENTION ON USE OF GENERAL FUNDS

Fund Source: General Funds

Amount: N/A

Mrs. Wood stated that the Board’s intention on use of general funds was previously identified in the previously adopted budget by Resolutions 17 – 01 and 17 – 02 as well as any subsequent budget amendments that were presented to the Board for approval. She stated that these are the only services that the district would provide in the absence of Federal funds.

Following discussion, Mrs. Audrey D. Lewis made a motion to approve Resolution Number 17-03 – Board’s Intention On Use of General Funds. The motion was seconded by Mr. Tyrone D. Smith and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

5. APPROVAL OF THE 2016 – 2017 SUPERINTENDENT’S ANNUAL FINANCIAL REPORT

Fund Source: All Funds

Amount: Total Expenditures for 2016 – 2017 = \$61,615,024.02

Mr. Simmons requested a workshop to further discuss and review the Superintendent’s Annual Financial Report for the 2016 – 2017 year.

Following Discussion, Mr. Tyrone D. Smith made a motion to approve the 2016 – 2017 Superintendent’s Annual Financial Report. The motion was seconded by Mr. Steve Scott and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

6. PURCHASE ORDERS

a. District Office Purchase Orders

Fund Source: 110 General Fund  
Amount: \$85,005.00

Mr. Scott made a motion to approve agenda item #'s 6a through h. The motion was seconded by Mrs. Audrey D. Lewis and carried unanimously.

ACTION REQUESTED: The Superintendent recommended approval.

b. Federal Programs Purchase Orders

Fund Source: 420 Federal Programs  
Amount: \$91,378.16

ACTION REQUESTED: The Superintendent recommended approval.

c. Food Service Purchase Orders

Fund Source: 410 Food Service  
Amount: \$2,169,588.33

ACTION REQUESTED: The Superintendent recommended approval.

d. Head Start Purchase Order

Fund Source: 420 Fund Head Start  
Amount: \$11,050.00

ACTION REQUESTED: The Superintendent recommended approval.

e. Instructional Materials Purchase Orders

Fund Source: 110 General Fund  
Amount: \$223,584.16

ACTION REQUESTED: The Superintendent recommended approval.

f. Maintenance Purchase Orders

Fund Source: 110 General Fund

Amount: \$204,833.50

ACTION REQUESTED: The Superintendent recommended approval.

g. Transportation Purchase Orders

Fund Source: 110 General Fund

Amount: \$54,410.00

ACTION REQUESTED: The Superintendent recommended approval.

h. Transportation Purchase Orders

Fund Source: 110 General Fund

Amount: \$55,501.35

ACTION REQUESTED: The Superintendent recommended approval.

7. EDUCATIONAL ITEMS BY THE SUPERINTENDENT

Mr. Milton thanked Mr. Kauffman and Mr. Mays for their dedication and hard work in the finance department.

8. SCHOOL BOARD REQUESTS AND CONCERNS

Mr. Smith thanked the finance department for their hard work. He stated that the district is headed in a good direction.

Mrs. Lewis stated that she want to have reading activities district wide. She inquired about the letter from St. John AME Church regarding the lease of St. John Elementary School. She stated that she wants to continue to receive information on the students who attend HOPE Academy.

Mr. Milton stated that he would share information with the Board regarding vacant buildings.

Mr. Scott thanked the finance department for their hard work. He stated that this has been a challenging year. He also thanked the Superintendent for holding the line on the budget, and he thanked the Board for supporting the Superintendent.

Mr. Simmons requested an update on hurricane preparedness. He stated that Hurricane Irma was headed in the direction of Florida.

Mr. Kauffman stated that the district has a 30 day window to request funds for hurricane damage. He stated that damage must be at least \$26 million for the state of Florida.

In response to Mr. Simmons' request for an update on the contingency plan for the district, Mr. Bruce James stated that a meeting has been scheduled with the Sheriff's Department to discuss plans to continue educating students in the event of emergencies.

Mr. Simmons stated that it is the Board's priority to have the Public Relations position filled.

Mr. Milton stated that a parent link message will be sent to all parents with updates and information on Hurricane Irma.

9. The Board recessed the meeting at 7:00 p.m. to convene in an attorney-client session to discuss a pending litigation matter at 7:05 p.m. The Board adjourned the attorney-client session at 7:47 p.m.; and reconvened the Board meeting at 7:54 p.m.; and adjourned the meeting at 7:56 p.m.